

**BROWN DEER VILLAGE BOARD
OCTOBER 3, 2005 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Jaberg at 7:00 P.M.

I. Roll Call

Present: Village President Jaberg; Trustees: Baker, Boschert, Krueger, Kunding, Schilz, Springman

Also Present: Russell Van Gompel, Village Manager; Jesse Thyges, Assistant Village Manager/Community Services Director; Chad Hoier, Interim Park and Recreation Director

II. Pledge of Allegiance

III. Persons Desiring to be Heard

A) Dennis Miller – Consideration of Skateboard Park

Mr. Miller discussed the potential for establishing a skateboard park in the Village along with providing background information and examples from other communities.

Trustee Boschert asked where a park could be located. Mr. Miller stated that it could be located in Village Park.

President Jaberg asked if the matter should be referred to either the Traffic and Public Safety Committee or the Park and Recreation Committee for review. Mr. Van Gompel stated that either committee could consider the matter; otherwise an ad hoc committee could be formed.

Trustee Krueger opined that the matter should go to the Park and Recreation Committee.

Brandon Anthony, 4500 West Donges Lane, spoke of a possible location for the park on the vacant site near the North Shore Fire Department.

Mr. Van Gompel stated that the site is private property, and that the participants should exercise caution in using the site for skating.

Trustee Springman asked if the Cedarburg skate park is lit. Mr. Miller stated that it is not lit.

IV. Consideration of Minutes: September 19, 2005 – Regular Meeting

It was moved by Trustee Kunding and seconded by Trustee Boschert to approve the minutes of the September 19, 2005 – Regular Meeting with the noted correction. The motion carried unanimously.

V. Unfinished Business

None.

VI. New Business

A) Final Revenue/Expenditure Report for 2005 4th of July

John Buckley, Chairman of the 4th of July Committee, presented the report to the board, and discussed the

planning and coordination efforts for the summer events.

Mr. Van Gompel thanked Mr. Buckley and the Committee for their work, and discussed the large donation that was received anonymously.

President Jaberg briefly discussed status of the reappointment letters for the committee.

Trustee Springman discussed the increased attendance by younger people, and asked if consideration would be given to reschedule the summer event. Mr. Buckley stated that discussions are being held at the committee level.

Trustee Kunding offered the idea of establishing a teen only area to encourage attendance.

Mr. Buckley thanked the Board and the Village for their support.

B) Resolution No. 05 - , “Amendment to the By-laws of the Rivers Edge Homes Association”

Mr. Thyes discussed the proposed amendment and the reasoning for the resolution. President Jaberg added that the changes to the by-laws were already approved by the Rivers Edge Homes Association.

Trustee Schilz asked if the amendment would accommodate an existing member. Mr. Thyes stated that the application did not specify who would be affected.

Mr. Van Gompel added that the Village usually is not involved with governing home association by-laws; however, in this case the by-laws require a Village Board resolution.

It was moved by President Jaberg and seconded by Trustee Krueger to approve Resolution No. 05-, “Amendment to the By-laws of the Rivers Edge Homes Association.” The motion carried unanimously.

C) Resolution No. 05 - , “Authorizing the Village Manager to Enter into Agreements and Submit an Application for a Recycling Efficiency Initiative Grant”

Mr. Van Gompel provided a summary of the report that was prepared.

Trustee Kunding asked for clarification of the terminology on the draft resolution. Mr. Van Gompel explained that the resolution is a format that has been adopted by other communities.

It was moved by President Jaberg and seconded by Trustee Schilz to approve Resolution No. 05-, “Authorizing the Village Manager to Enter into Agreements and Submit an Application for a Recycling Efficiency Initiative Grant” The motion carried unanimously.

D) Discuss Interest in a Citizen Survey

Mr. Van Gompel introduced an idea of a village survey to gather information on areas such as village services, senior services, the pond project, or a skateboard park. Mr. Van Gompel explained that this agenda item was not meant as a formal presentation, but only as a discussion item to gauge the Board’s interest in carrying out such a project.

Trustee Kunding spoke in favor of the project as an excellent outreach effort.

Trustee Baker asked if a survey could be distributed in conjunction with the next Village newsletter. Mr. Van Gompel stated that while that is a possibility, the response level tended to be lower with similar attempts in the past.

Trustee Springman spoke in favor of the survey, and the need to include youth issues within the Village as a part of the survey.

President Jaberg cautioned against redundancy with the survey that was distributed as a part of the visioning process.

Mr. Van Gompel noted that some communities do an annual survey, and discussed the time that has passed since the visioning survey was completed.

Trustee Krueger stated that a survey would be beneficial due to the pond bath house and the Algonquin School issues.

Mr. Van Gompel stated that, due the amount if interest shown, a detailed presentation about a potential survey will be presented at a future Board meeting.

VII. Departmental Report – Park and Recreation

Chad Hoier, Interim Park and Recreation Director, reported on the following:

The highlights and accomplishments of the department.

Discussed the status of the recreation programs and the importance of the Village newsletter for program registration.

Discussed the status of the senior meal program.

Trustee Springman asked if a senior citizen needs to be a member of the club in order to participate in the meal program. Mr. Hoier stated that membership is not required but that it is recommended.

Trustee Krueger inquired about the interest level in the Village pond. Mr. Hoier stated that the interest level is still there, and that improvements will be made to better promote the facility.

Trustee Springman asked about concession sales at the pond. Mr. Hoier reported that the concession sales have become a significant source of revenue and praised the pond staff's efforts.

President Jaberg asked about the sign up process for the Kids LTD program. Mr. Hoier stated that the children will be able to sign up at school or the Park and Recreation office.

Trustee Springman asked if younger aged children will be included in the LTD program. Mr. Hoier stated that the possibility is being explored.

VIII. Committee Appointments

President Jaberg stated that there were no appointments to be made since the forms have not yet been returned.

IX. Village President's Report

President Jaberg reported on the following:

The North Shore Fire Department adopted their 2006 budget.

A thank you card to the Board received from the Brown Deer Art Club.

X. Village Manager's Report

Mr. Van Gompel reported on the following:

The framed proclamations for the Village's 50th Anniversary and the Earl McGovern photo.

Provided a copy of the Emergency Management Plan, and stated that the City of Milwaukee has scheduled a briefing on the plans.

Attending the ICMA conference, and that a full report will be provided in the coming weeks.

Trustee Boschert asked if there was an update on the Hearthside redevelopment. Mr. Van Gompel stated there was nothing new to report.

XI. Recess into Closed Session pursuant to §19.85(1)(g) Wisconsin Statutes for the following reasons:

(g) Conferring with Legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation on which it is or is likely to become involved.

There was no closed session held.

XII. Reconvene into Open Session for Possible Action on Closed Session Deliberations

There was no closed session held.

XIII. Adjournment

It was moved by Trustee Schilz and seconded by Trustee Kunding to adjourn at 8:02 p.m. The motion carried unanimously.

Russell Van Gompel, Village Manager