

**BROWN DEER VILLAGE BOARD  
APRIL 2, 2007 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Jaberg at 7:03 P.M.

**I. Roll Call**

Present: Village President Jaberg; Trustees: Baker, Boschert, Krueger, Oates, Schilz, Springman

Also Present: Russell Van Gompel, Village Manager; Jane Peterson and Jaime Berg, North Shore Health Department; Steven Rinzel, Police Chief; Shawn Noel, Police Captain; Nate Piotrowski, Planning and Zoning Specialist; John Fuchs, Village Attorney

**II. Pledge of Allegiance**

**III. Persons Desiring to be Heard**

None.

**IV. Consideration of Minutes: March 19, 2007 – Regular Meeting**

*It was moved by Trustee Schilz and seconded by Trustee Boschert to approve the minutes of the March 19, 2007 regular meeting. The motion carried unanimously.*

**V. Unfinished Business**

None.

**VI. New Business**

- A) Resolution No. 07-, “A Resolution Approving Amendment No. 5 to the Amended and Restated North Shore Fire Department Agreement to Freeze Each Participating Municipality’s Financial Contribution For the Budget Years of 2007 Through and Including 2012”**

Mr. Van Gompel introduced the proposal and summarized the resolution.

Trustee Springman asked how many other communities were voting tonight on the resolution. President Jaberg stated that Whitefish Bay was also voting tonight and that the last two municipalities would vote on April 16<sup>th</sup> and April 19<sup>th</sup>.

Trustee Boschert asked why it was necessary to vote tonight. Mr. Van Gompel replied that it was not necessary to vote tonight. President Jaberg added that this was simply the first scheduled meeting when the issue could come before the board.

Trustee Springman asked why the board should vote tonight if Glendale was still voting on whether or not to remain a member of the North Shore Fire Department. Mr. Van Gompel replied that the Glendale referendum was only advisory and that the city’s elected officials would use the outcome of the referendum as additional opinion when deciding on the amendment.

Trustee Springman asked if all seven members of the North Shore Fire Department’s Board of Directors voted in favor of the Amendment. President Jaberg indicated that all seven voted in favor of it.

Trustee Schilz asked if Glendale left the North Shore Fire Department would the amendment need to change. President Jaberg replied that the amendment would hold for two years since Glendale’s

withdrawal would require a two year notification. The amendment would be void if the department would consist of anything less than seven members.

*It was moved by Trustee Krueger and seconded by Trustee Baker to approve Resolution No. 07-, "A Resolution Approving Amendment No. 5 to the Amended and Restated North Shore Fire Department Agreement to Freeze Each Participating Municipality's Financial Contribution For the Budget Years of 2007 Through and Including 2012". The motion carried 6-1, with Trustee Springman voting against the resolution.*

## **B) Approval of Revised Health Consortium Fee Schedule**

Ms. Peterson reviewed the changes to the fee schedule.

President Jaberg asked if the Board of Health approved the change. Ms. Peterson replied that they had.

Trustee Schilz asked if the revised fee schedule was compared to other municipalities. Ms. Peterson replied that a comparison was conducted; however, the fee schedule was tailored to the specific needs of the North Shore communities.

Trustee Schilz asked what was driving the desire to reduce some fees. Ms. Berg replied that some of the fees, such as a pre-inspection fee, were reduced because the State of Wisconsin no longer required reimbursement as part of the pre-inspection.

President Jaberg asked if beaches had inspection fees similar to pools. Ms. Peterson replied that the Health Department does not inspect beaches but they can close them should the situation warrant.

Trustee Oates asked for a definition of "potentially hazardous foods" as indicated in the fee schedule. Ms. Berg replied that this would be food that needs to be kept hot or cold or could make someone sick if not stored properly.

Trustee Krueger asked why there was a reduction in the cost of a third re-inspection fee. Ms. Berg replied that this fee was reduced because issues very rarely reach a third re-inspection and the Health Department did not want added barriers to compliance.

Mr. Van Gompel asked if the program would remain self-sufficient with the new fee schedule. Ms. Peterson replied that the program would.

Trustee Oates asked how long a typical inspection took. Ms. Berg replied that typically there is about one hour on site, one hour writing a report, and a separate plan review could take more than two hours.

Trustee Schilz asked if this fee schedule needed to be approved by all five community members of the Health Consortium. Ms. Peterson replied that they would be taking the proposal to Bayside, Fox Point and River Hills.

*It was moved by Trustee Boschert and seconded by Trustee Schilz to approve revised Health Consortium Fee Schedule. The motion carried unanimously.*

## **VII. Departmental Report- Police Department**

Police Chief Steven Rinzel indicated that the major change in the Police Department was the new Computer Aided Dispatching system. He invited the Village Board to tour the updated dispatch center.

*It was consensus of the Board to recess to the Police Department to tour the dispatch center. The Board recessed at 7:30pm. The Board returned back in session at 7:50pm.*

Trustee Oates asked what happens when a dispatcher needs to take a break. Captain Noel replied that all shift supervisors have training on dispatch procedures and can cover the post. Additionally, dispatchers are aware of job requirements that prohibit them from leaving the building during their shift.

President Jaberg asked if the Police Department has conducted in-service safety training at the School District. Chief Rinzel replied that the Police Department does meet and hold a session with School District administrators and they have offered additional training opportunities for the Staff.

### **VIII. Village President's Report**

President Jaberg reported on the following:

Attending multiple public information sessions in Glendale regarding the North Shore Fire Department

### **IX. Village Manager's Report**

Mr. Van Gompel reported on the following:

Upgrading of the carpeting and workstations in the administration area of Village Hall  
The creation of a Brown Deer Police Department blog at MyBrownDeerNow.com  
Printing of the latest Village newsletter  
The April 20th scheduled completion of the pond bath house  
The upcoming final presentation of the UWM-Brown Deer Road Corridor Study in May

### **X. Recess into Closed Session pursuant to §19.85(1)(g) Wisconsin Statutes for the following reasons:**

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

*It was moved by Trustee Schilz and seconded by Trustee Oates to recess into Closed Session at 8:05 p.m. The motion carried unanimously.*

### **XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations**

*It was moved by Trustee Schilz and seconded by Trustee Boschert to adjourn the Closed Session and reconvene into the Regular Order of Business at 8:25 p.m. The motion carried unanimously.*

### **XII. Adjournment**

*It was moved by Trustee Schilz and seconded by Trustee Springman to adjourn at 8:26 p.m. The motion carried unanimously.*