

Meeting
4th of July Committee
Wednesday, May 15, 2013
5:00 p.m., Village Hall, Room 101



PLEASE TAKE NOTICE that a regular meeting of the Brown Deer 4th of July Committee will be held at the Village Hall, 4800 W. Green Brook Drive, Brown Deer, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I Roll Call
- II Persons Desiring to be Heard
- III Consideration of Minutes
 - A) April 17, 2013
- IV Unfinished Business
 - A) Beer Tent Pricing
 - B) Volunteers for Food Tent, Beer Tent, Parade and Information Tent
- V New Business
 - A) Food Tent Pricing
 - B) Bingo Tent
- VI Committee Reports
 - A) Fundraising
 - B) Publicity
 - C) Entertainment
 - D) Parade
 - E) Beer Tent
 - F) Food Tent
 - G) Volunteer
- VII Scheduling of Next Meeting
 - A) June 19, 2013
- VIII Adjournment

Dated: May 8, 2013

By _____
Jill Kenda-Lubetski, Clerk

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER 4TH OF JULY COMMITTEE
APRIL 17, 2013 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order at 5:05 p.m.

I. Roll Call

Present: Chris Dibb, Carl Krueger, John Buckley, Matthew Patrick, Ann Griffin, Paul Fine

Absent: Otto Bunge, Adrienne Ridgeway

Also Present: Chad Hoier, Park and Recreation Director
Mark Thompson, Recreation Supervisor

II. Persons Desiring to be Heard

III. Consideration of Minutes

A) February 20, 2013

It was moved by Mr. Fine and seconded by Mr. Krueger to approve the minutes of the February 20, 2013 meeting. Motion passed.

IV. Unfinished Business.

A) Beer Tent Pricing

Pricing decision was held over until Mr. Bunge is present for his comments

V. New Business

A) Fundraising Update

Mr. Hoier stated that we have received \$5,850.00 in business contributions, \$838.00 dollars were collected in raffle ticket sales during the April 2 election.

The contribution reminders letter was sent out. There are \$3,375.00 dollars from businesses that donated in 2012 that we have not heard from in 2013.

Mr. Patrick asked if the Committee would like him to acquire about selling raffle tickets at Pic N Sav a couple weeks before the 4th. Final decision will be made at a later date.

B) Volunteers Food Tent, Beer Tent, Parade and Information Tent

Mr. Hoier ask the Committee member to begin organizing and contacting their volunteer for their respective areas. Volunteer list should be compiled before the June meeting so parking passes and schedules can be mailed to volunteers in a timely fashion before the day of the celebration.

C) 4th of July License and Permit Applications and Waiving of Village of Brown Deer Licenses and Permit Fees

It was moved by Mr. Fine and seconded by Mr. Buckley that the 4th of July Committee recommends to the Village Board that they waive the License and Permit fees for the Committee and the additional vendors that contract with the Committee to sell additional food items during the celebration. Motion unanimously passed.

VI. Committee Reports

A) Fundraising

B) Publicity

Mr. Hoier reported that he will be working on the program schedule timetable and contacting Swift River for the program distribution.

C) Entertainment

D) Parade

Mr. Thompson gave a review of the paid and nonpaid units that have been received.

E) Beer Tent

F) Food Tent

G) Volunteers

VII. Scheduling of Next Meeting

A) May 15, 2013

Committee agreed to meet of May 15, 2013

VIII. Adjournment

Upon proper motion, the meeting was adjourned at 5:55 p.m.

Chad Hoier, Park and Recreation Director