

Meeting
4th of July Committee
Wednesday, April 16, 2014
5:00 p.m., Village Hall, Room 101



PLEASE TAKE NOTICE that a regular meeting of the Brown Deer 4th of July Committee will be held at the Village Hall, 4800 W. Green Brook Drive, Brown Deer, Wisconsin, at which time and place the following items of business will be considered and possibly acted upon.

- I Roll Call
- II Persons Desiring to be Heard
- III Consideration of Minutes
 - A) March 19, 2014
- IV Unfinished Business
- V New Business
 - A) Fund Raising Update
 - B) Beer Tent Pricing
 - C) Food Tent Pricing
 - D) Volunteers Food Tent, Beer Tent, Parade and Information Tent
 - E) 4th of July License and Permit Applications and Waiving of Village of Brown Deer Licenses and Permit Fees
- VI Committee Reports
 - A) Fundraising
 - B) Publicity
 - C) Entertainment
 - D) Parade
 - E) Beer Tent
 - F) Food Tent
 - G) Volunteer
- VII Scheduling of Next Meeting
 - A) May 21, 2014
- VIII Adjournment

Dated: April 7, 2014

By *Jill Kenda-Lubetski*
Jill Kenda-Lubetski, Village Clerk

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER 4TH OF JULY COMMITTEE
MARCH 19, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order at 5:00 p.m.

I. Roll Call

Present: Matthew Patrick, Carl Krueger, Ann Griffin, Chris Dibb, Otto Bunge, Adrienne Ridgeway, Paul Fine, John Buckley

Also Present: Chad Hoier, Park and Recreation Director
Mark Thompson, Recreation Supervisor

II. Persons Desiring to be Heard

III. Consideration of Minutes

A) January 15, 2014

It was moved by Mr. Bunge and seconded by Mr. Fine to approve the minutes of the January 15, 2014 as presented. Motion passed.

IV. Unfinished Business.

A) Approval of 2014 Parade Marshal

It was moved by Mr. Fine and seconded by Mr. Patrick to approve Richard Meeusen, Chairman President and Chief Executive Officer at Badger Meter, Inc. as the 2014 4th of July Parade Marshal. Motion passed.

V. New Business

A) Selection and Approval Beer Vendor

Mr. Hoier reviewed the beer vendor price quote information submitted by Beer Capitol Distributing Discussion followed. Beechwood Distributing was also contacted to submit a quote, but chose not to submit a quote.

It was moved by Mr. Fine and seconded by Mr. Patrick to accept the bid received from the Beer Capitol Distributing Company. Motion passed.

B) Selection and Approval of Equipment Vendor

Mr. Hoier reviewed the price quote submitted by Suburban Rental. Brookfield Party Rental and Canopies were also contacted to submit price quotes by chose not to submit any numbers.

It was moved by Mr. Patrick and seconded by Mr. Buckley to accept the bid received from Suburban Rental. Motion passed.

C) Approval of Fireworks Show

Mr. Hoier reviewed the fireworks proposal from the RKM Fireworks Company, stating that the shell count shows a minimal reduction in the overall shell count and the companies insurance cost had increased.

Mr. Hoier also informed the Committee that he had discussion with Harvey Mahlos the lead technician and

designer of the show about the shell count. Mr. Mahlos informed that he had removed some of the run of the mill shell for some better quality shells to improve upon the quality of the show this played a part in the reduction of the overall shell count. The reduction in the shell count will not affect the length of the show. Discussion followed.

It was moved by Mr. Fine and seconded by Mr. Patrick to approve the proposal and contract submitted by RKM Fireworks Company. Motion passed.

VI. Committee Reports

A) Fundraising

Mr. Hoier reported that the Committee has raised approximately \$3,000.00 in business and water bill donations to date.

Mr. Hoier also reported that the second letter will go out to area businesses in the next couple weeks.

B) Publicity

Mr. Hoier reported that work on the resident program flier will begin in the first week of May.

C) Entertainment

Mr. Thompson reported that he is work to find one additional music performer for the park before Andrea & The Mods perform.

D) Parade

Mr. Thompson reviewed with the Committee the paid units he had received and that he is still searching for additional musical units for the parade.

E) Beer Tent

F) Food Tent

G) Volunteers

VII. Scheduling of Next Meeting

A) April 16, 2014

Committee members scheduled their next meeting for Wednesday, April 16.

VIII. Adjournment

Upon proper motion, the meeting was adjourned at 6:15 p.m.