

**LIBRARY BOARD MEETING**  
**Monday, December 9th, 2013**  
**Library Community Room, 5:00 P.M.**



**PLEASE TAKE NOTICE** that a meeting of the Brown Deer Library Board will be held in the Community Room at the Brown Deer Library, 5600 West Bradley Road, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes:
  - a. November 11, 2013
- IV. Unfinished Business
  - a. Street sign pricing reduction and installation timeline
- V. Report of Library Director
  - a. Director's Report
  - b. Usage Report
  - c. Revenue/Expense Report
- VI. Report of Friends of the Library
- VII. New Business
  - a. Consideration of Vouchers
    - i. October/November 2013
  - b. Action regarding approval of HVAC Maintenance and Cleaning Service contracts
  - c. Action regarding final approval of new Community Room policy (Attachment)
  - d. Action regarding Library closure on 1/20/14 and 4/2/14, for staff in-service training days during Millennium database server migration
  - e. Discussion and/or Action regarding 'card in-hand' requirement (Attachment)
  - f. Director probationary performance review
- VIII. Recess into Closed Session pursuant to §19.85 (1) (c) Wisconsin Statutes for the following reason:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- IX. Adjournment

A handwritten signature in black ink, appearing to read "Brian Williams-Van Klooster", written over a horizontal line.

Brian Williams-Van Klooster, Library Director  
December 3, 2013