

BEAUTIFICATION COMMITTEE
Tuesday, May 7, 2013
Village Hall, Room B-26, 6:30 P.M.



PLEASE TAKE NOTICE that a regular meeting of the Brown Deer Beautification Committee will be held at the Brown Deer Village Hall, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes: April 9, 2013 - Regular Meeting
- IV. Review of Submitted Landscape Plans
- V. Report of Staff/Committee Members
- VI. Unfinished Business
 - A) Arbor Day/Earth Day/Keep Greater Milwaukee Beautiful Clean-Up Day
 - B) Landscape Awards
 - C) Emerald Ash Borer/ Urban Forestry Grant
 - D) Village Code Revisions – EAB/ Disease/Pests; Native plantings.
- VII. New Business
- VIII. Adjournment

Erika S. Petras, Dept. of Public Works
May 1, 2013

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING

**BROWN DEER BEAUTIFICATION COMMITTEE
APRIL 9, 2013 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Sandy Manning at 6:31p.m.

I. Roll Call

Present: Julie Cook-Quirk, Beverly Lieven, Sandy Manning, Elizabeth Smith, Trustee Bob Oates

Also Present: Larry Neitzel, Superintendent of Public Works

Absent: Erika Petras, Department of Public Works

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes: March 12, 2013 - Regular Meeting

It was moved by Ms. Lieven, and seconded by Ms. Smith to approve the March 12, 2013 regular meeting minutes. The motion carried unanimously, with Trustee Oates abstaining.

IV. Review of Submitted Landscape Plans

None.

V. Report of Staff/Committee Members

Mr. Neitzel reported on the status of winter tree trimming and removals of ash trees, and on tree removals on N. 38th for the ditching this year. He also informed the committee on the status of the Arbor Day site, Scout project, and School service clean up, possible planting and future planting possibilities with School service program.

VI. Unfinished Business

A) Arbor Day/Earth Day/Keep Greater Milwaukee Beautiful Clean-Up Day

1. Arbor Day/Earth Day/Keep Greater Milwaukee Beautiful Clean-up Day

Mr. Neitzel reported on Ms. Petras' communications with paper shredding companies and on electronic recyclers. Mr. Neitzel supplied Ms. Pomplun of the Middle School with bags and gloves that were in stock. Ms. Lieven reported on the status of the planned clean-up of the School District Campus by the High School, on the clean-up planned by Mary Pomplun from Brown Deer Middle School and on a clean-up planned by Jean Wells of the School Campus Development Group. These clean-ups will occur from April 26th through May 6th. Ms. Lieven will coordinate with Keep Greater Milwaukee Beautiful for flyers, coupons, etc. Ms. Cook-Quirk reported on the use of the display case at the Library, the use of the NSFD sign, and will have signs for posting. Mr. Neitzel will coordinate to have notices distributed in student weekend folders and coordinate posting on the Village website and in the Brown Deer NOW. Ms. Cook-Quirk will solicit a glove donation from the Blood Center of Wisconsin. Ms. Smith will obtain water bottles and Trustee Oates will contact Pick & Save for items. Ms. Lieven is awaiting confirmation from the Historical Society if the School House will be open for

the Arbor Day/Clean-up. Ms. Cook-Quirk recommended that the Firehouse site be added to the clean-up list and that the Fire Department may participate and give the group a tour with the clean-up. Mr. Neitzel will contact the Fire Department.

B) Landscape Awards

This item is Tabled to the May 2013 meeting. Members are urged to seek donations/gifts for the award winners.

C) Fund Raising Opportunities

This item is Tabled until the September 2013 meeting. The Committee added Goodwill/Salvation Army drop-offs with donation collection to the list of fund raising suggestions.

List: bake sale, used garden tool sale, wine tasting, craft sale, shredding and recycling events.

D) Emerald Ash Borer/ Urban Forestry Grant

Mr. Neitzel reported on the status of chemical use in other communities and is working on an RFP for arborist services and plan of action.

E) Village Code Revisions – EAB/ Disease/Pests; Native Plantings

Mr. Neitzel reported on the status of the possible revisions to the Village Code and to the Committee's old standards. Material will be distributed for the next meeting.

VII. New Business

Ms. Manning noted that the Committee will need to elect a new Chairperson in May with her leaving the Committee. Ms. Cook-Quirk advised members to seek and urge citizens to join the Committee.

VII. Adjournment

It was moved by Ms. Cook-Quirk and seconded by Ms. Smith to adjourn. The motion carried unanimously at 7:13 p.m.

Larry Neitzel
Department of Public Works