

BEAUTIFICATION COMMITTEE
Tuesday, August 13, 2013
Village Hall, Room B-26, 6:30 P.M.



PLEASE TAKE NOTICE that a regular meeting of the Brown Deer Beautification Committee will be held at the Brown Deer Village Hall, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes: July 9, 2013 - Regular Meeting
- IV. Review of Submitted Landscape Plans
- V. Report of Staff/Committee Members
- VI. Unfinished Business
 - A) Arbor Day/Earth Day/Keep Greater Milwaukee Beautiful Clean-Up Day
 - B) Landscape Awards
- VII. New Business
 - A) Landscape Awards Signage
- VIII. Adjournment

Jill Kenda-Lubetski, Village Clerk
August 6, 2013

**BROWN DEER BEAUTIFICATION COMMITTEE
JULY 9, 2013 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:37 p.m.

I. Roll Call

Present: Julie Quirk, Beverly Lieven, Elizabeth Smith, Trustee Bob Oates

Also Present: Matthew Maederer, Director of Public Works, Erika Petras, Department of Public Works

Absent: Larry Neitzel, Superintendent of Public Works

II. Persons Desiring to be Heard

Kathleen Schilz was in attendance and informed the committee that she had submitted an application to become a member of the Beautification Committee.

III. Consideration of Minutes: June 11, 2013 - Regular Meeting

It was moved by Ms. Smith, and seconded by Trustee Oates to approve the June 11, 2013 regular meeting minutes. The motion carried unanimously.

IV. Review of Submitted Landscape Plans

None.

V. Report of Staff/Committee Members

Matthew Maederer, Director of Public Works, introduced himself to the committee. Mr. Maederer updated the committee on the planting that had taken place in the Original Village.

Ms. Lieven stated that she had spoken to former committee Chairperson, Sandy Manning, who provided direction in caring for the Beautification Committee's Adopt-a-Flowerbed. Ms. Lieven recommended that the committee make plans to weed, thin and cut back the flowerbed towards the end of August.

Ms. Petras informed the committee that she would provide an update on the Adopt-a-Flowerbed program at the August meeting.

Ms. Quirk and Trustee Oates requested that Landscape Award signage maintenance and replacement be addressed at the August meeting. Ms. Lieven stated that savannah signage should be discussed as well.

The committee took a moment to raise a glass of sparkling cider in a toast of gratitude and well wishes for Mr. Neitzel. His knowledge, patience, hard work and good humor will be sincerely missed and the committee offers its congratulations and best wishes.

VI. Unfinished Business

A) Arbor Day/Earth Day/Keep Greater Milwaukee Beautiful Clean-Up Day

Ms. Petras informed the committee that she would have a detailed punch list/ event schedule available for discussion and revision at the August meeting. At the committee's direction Ms. Petras will make sure that thank you notes are sent to all the event sponsors as well as the Historical Society.

B) Landscape Awards

The second set of winners selected are: 9100 N. Brandybrook Trail, 3805 W. Kirchhoff Avenue, 6280 West Dean Road and Deerwood Crossing Senior Residences 4195 W. Bradley Road.

Ms. Quirk and Ms. Schilz will deliver the yard signs and congratulatory letters.

C) Emerald Ash Borer/ Urban Forestry Grant

Ms. Petras shared an update from Mr. Neitzel informing the committee that M & M Tree Service treated trees on W. Pierner Place, N. Bethanne Drive by Pierner and used up remaining chemicals on trees on N. Silver Brook Lane going west towards N. 60th Street.

D) Village Code Revisions – EAB/ Disease/Pests; Native Plantings

Ms. Petras informed the committee that Mr. Neitzel continues to work on code revisions. This item is tabled until the August meeting.

VII. New Business

None.

VIII. Adjournment

It was moved by Ms. Lieven and seconded by Ms. Quirk to adjourn. The motion carried unanimously at 7:30 p.m.

Erika S. Petras
Department of Public Works