

**BEAUTIFICATION COMMITTEE**  
**Tuesday, June 10, 2014**  
**Village Hall, EMG Room, 6:30 P.M.**



**PLEASE TAKE NOTICE** that a regular meeting of the Brown Deer Beautification Committee will be held at the Brown Deer Village Hall, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes: May 6, 2014 - Regular Meeting
- IV. Review of Submitted Landscape Plans
- V. Report of Staff/Committee Members
- VI. Unfinished Business
  - A) Landscape Awards
  - B) Promotional Items/ Fundraisers
- VII. Adjournment

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Jill Kenda-Lubetski, Village Clerk  
June 4, 2014

**PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.**

**BROWN DEER BEAUTIFICATION COMMITTEE  
MAY 6, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:34 p.m.

**I. Roll Call**

Present: Julie Quirk, Beverly Lieven, Trustee Bob Oates, Elizabeth Smith, Kathleen Schilz  
Also Present: Erika Petras, Department of Public Works, Matthew Maederer, Director of Public Works  
Excused: Marie-Claude Milot

**II. Persons Desiring to be Heard**

A) Representative from the 4<sup>th</sup> of July Committee

Beverly Lieven informed the committee members she would be distributing 4<sup>th</sup> of July raffle tickets to them on Saturday May 10, 2014.

**III. Consideration of Minutes: March 11, 2014 - Regular Meeting**

*It was moved by Julie Cook-Quirk, and seconded by Elizabeth Smith to approve the April 15, 2014 regular meeting minutes. The motion carried unanimously.*

**IV. Review of Submitted Landscape Plans**

None.

**V. Report of Staff/Committee Members**

Ms. Quirk reminded committee members to follow Robert's Rules of Order during meetings, and suggested that landscape plan reviews take place at 7:00 p.m. to allow for committee discussion prior to the plan presentation.

Ms. Quirk informed committee members that the Brown Deer Junior Women's Club had given a check for \$200 to the Beautification committee.

Ms. Petras noted a change to the meeting schedule, the July meeting will take place July 15<sup>th</sup>, not July 9<sup>th</sup> as originally posted.

Mr. Maederer updated the committee on progress in the Original Village. Ms. Quirk inquired about road conditions for Arbor Day; Mr. Maederer informed her that there would be complete access to the Arbor Day celebration. Mr. Maederer stated that Emerald Ash Borer treatment would begin in June, and that because treatments would be done by DPW staff, twice as many trees would be treated. Trustee Oates inquired which DPW staff member would be doing the treatments, Mr. Maederer confirmed that DPW Laborer Allen Kraft would be doing the work.

**VI. Unfinished Business****A) Arbor Day/ Earth Day/ Keep Greater Milwaukee Beautiful Clean-Up Day/  
Migratory Bird Day**

Trustee Oates inquired what the Arbor Day trees were; Mr. Maederer stated that the tentatively selected trees were a Bur Oak, a Triumph Elm and a Swamp White Oak. Trustee Oates informed the committee that he had secured donations from Pick 'n Save and U.S. Bank to cover donuts and other refreshments.

Ms. Schilz volunteered to pick up coffee, Ms. Lieven will get juice and Ms. Smith will pick up water from KGMB. Ms. Schilz stated that Applebees Restaurant refused to post the Arbor Day Poster, Ms. Petras stated that BP Gas Station refused as well.

Ms. Quirk asked that all committee members arrive at 9 a.m. on Saturday to assist with event set-up.

**B) Landscape Awards**

Ms. Petras stated that the Community Center was reserved for Tuesday September 16, 2014 for the Landscape Awards/ Adopt-a-Flowerbed recognition event.

Committee members selected judging areas, with Ms. Cook-Quirk suggesting that if a committee member was unable to judge their area that they reach out to Ms. Milot to take care of it for that judging period.

Ms. Lieven described updates to the judging form and check list, she will email the updated forms to the committee members.

Nominations including photos are due at the June meeting.

**VII. Adjournment**

*It was moved by Beverly Lieven and seconded by Julie Cook-Quirk to adjourn. The motion carried unanimously at 7:25 p.m.*

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Erika S. Petras  
Department of Public Works