

PLAN COMMISSION MEETING
Monday, December 10, 2012
Earl McGovern Board Room, 7:00 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Plan Commission will be held in the Earl McGovern Board Room at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes: November 12, 2012 – Regular Meeting
- IV. Report of Staff/Commission Members
- V. Unfinished Business
- VI. Business Items
 - A) Second review and recommendation for a conditional use permit for a day care center at 5600 W. Brown Deer Road
- VII. Adjournment

A handwritten signature in black ink that reads "Jill Kenda-Lubetski".

Jill Kenda-Lubetski, Village Clerk
December 6, 2012

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER PLAN COMMISSION
NOVEMBER 12, 2012 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 7:00 P.M.

I. ROLL CALL

Present: President Carl Krueger; Trustees: Tim Schilz, Jeff Baker; Commissioners: Ryan Schmitz, Bill Hoffmann, Jeff Jaroczynski, Dan Bednar, Al Walters

Also Present: Nate Piotrowski, Community Development Director; Rebecca Boyle, Village Attorney

Excused: Commissioner: Susan Bellehumeur

II. PERSONS DESIRING TO BE HEARD

None.

III. CONSIDERATION OF MINUTES: October 8, 2012 – Regular Meeting

It was moved by Commissioner Schmitz and seconded by Commissioner Jaroczynski to approve the regular meeting minutes of October 8, 2012. The motion carried unanimously.

IV. REPORT OF STAFF/COMMISSION MEMBERS

Mr. Piotrowski noted that Russell Van Gompel was no longer with the Village and that Dave Berner was installed as Interim Manager. He added that new street name signs, featuring the Village logo, were being installed along Green Bay and Brown Deer Roads. President Krueger asked about the status of the Citgo gas station at 51st and Brown Deer Road. Mr. Piotrowski indicated that there has been no new movement on the former gas station property because of the high asking price.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

A) Public Hearing and review and recommendation for a conditional use permit for a day care center at 5600 W. Brown Deer Road

Mr. Piotrowski reviewed the proposal and introduced the applicant Jacqueline Williams and property manager Yolanda Gonzalez.

President Krueger opened the public hearing at 7:05 p.m.

Ann Savage, 8851 N. Green Brook Court stated that she was concerned about potential second shift hours for the day care and stated that when the building was first developed residents were advised that no use after 6 p.m. was to be allowed. She questioned if Village code had changed to allow the current proposal to request hours until 11 p.m.. Mr. Piotrowski replied that current Village Code allows for business hours as late as 11 p.m.

President Krueger closed the public hearing at 7:07 p.m.

Trustee Schilz asked the applicant to clarify the proposed business hours. Ms. Williams explained that currently her day care is operated from 6 a.m. until 6 p.m. but is requesting approval until 11 p.m. so that she may expand her business offerings to parents who might need extra hours of day care. She added that she did not expect to add the later hours immediately and felt that it would be utilized only by a minority of parents.

Commissioner Hoffmann asked if there was to be overnight parking. Mr. Piotrowski replied that the applicant was requesting to park a transportation van overnight however the conditional use permit, as drafted, prohibited on-site parking overnight.

Trustee Schilz asked where the vehicle would be parked. Ms. Williams stated that it would be parked to the rear of the building but could not provide the exact location.

Trustee Schilz asked if the Police Department conducted a crime prevention review. Mr. Piotrowski replied that they had not but that it is required prior to occupancy. Trustee Schilz felt that an earlier review might be helpful to the applicant.

Trustee Baker asked if the playground provided ample outdoor recreation space for the proposed 52 students. Ms. Williams replied that the space was adequate since recreation time would be staggered depending on the children's age. President Krueger suggested that access to the playground area be limited to no later than 6 p.m. so as not to disturb the neighbors.

Trustee Baker asked where children would be dropped off by the transportation van and their parents. Ms. Williams stated that the transportation van would use the most westerly door for drop off and parents would bring their children in through the next door to the east which would lead to a reception area. A discussion ensued as to the internal layout of the building, whether access was possible from Brown Deer Road and how many entrances the building had.

Trustee Baker stated that he was concerned that the transportation van drop off area lacked adequate protection from cars moving through the parking lot. Ms. Williams said that it was her intention to work with the property owners to put bollards or some type of protective barriers out near the door for added safety.

Commissioner Schmitz recommended tabling the review so that the applicant could refine information for the commission to review.

Commissioner Bednar asked if both rear doors on the building would be locked. Ms. Williams replied that they would be locked and could be controlled from the reception area.

Trustee Schilz stated that many unclear items would need to be resolved in a very quick fashion if the Village Board was to review a favorable recommendation from the Plan Commission. He noted that tabling the request would provide more time to clarify items of concern.

Mr. Piotrowski reiterated the consensus of the Plan Commission as to the items that the applicant still needed to address, update or clarify:

- A complete floor plan showing ingress and egress for entire building
- A plan for bollards or added pedestrian safety near the van drop off door
- A detailed location of the proposed overnight van parking location
- A crime prevention review by the Police Department
- An updated operational plan that included revised details limiting playground access after 6 p.m.

It was moved by Commissioner Schmitz and seconded by Commissioner Jaroczynski to table the request for a conditional use permit for a day care center at 5600 W. Brown Deer Road until the next regularly scheduled meeting. The motion carried unanimously.

B) Review and Recommendation of a permanent development agreement for outdoor restaurant seating at Brown Deer Lanes, 4715 W. Bradley Road

Mr. Piotrowski reviewed the proposal and indicated that the land use was in operation and there had been no complaints from residents or concerns from Staff.

It was moved by Commissioner Hoffmann and seconded by Commissioner Bednar to recommend approval of the permanent development agreement for outdoor seating at Brown Deer Lanes to the Village Board. The motion carried unanimously.

VII. ADJOURNMENT

It was moved by Commissioner Schmitz and seconded by Commissioner Jaroczynski to adjourn at 7:52P.M. The motion carried unanimously.



Nate Piotrowski, Community Development Director



REQUEST FOR CONSIDERATION

COMMITTEE CONSIDERATION: Plan Commission
ITEM DESCRIPTION: Second review and recommendation for a day car center at 5600 W. Brown Deer Road
PREPARED BY: Nathaniel Piotrowski, Community Development Director <i>Nathaniel Piotrowski</i>
REPORT DATE: December 6, 2012
Existing Zoning: B3
Applicable Land Use Regulations: Sec. 121-63
VILLAGE ATTORNEY REVIEW: <input type="checkbox"/> Village Attorney has reviewed documents. <input type="checkbox"/> Village Attorney has not reviewed documents. <input checked="" type="checkbox"/> Documents provided to Village attorney.
COMPREHENSIVE PLAN REVIEW: <input checked="" type="checkbox"/> Staff has reviewed request for consistency with the Comprehensive Plan.

BACKGROUND INFORMATION:

Previously the Plan Commission asked for further information and or operational changes from Mrs. Jacqueline Williams in order to more completely evaluate a proposed day care at 5600 W. Brown Deer Road. The previous items of concern are listed below with notes as to action taken:

- **A complete floor plan showing ingress and egress for entire building** – This is to be delivered at the meeting. Additional photos as well as added detail on the tenant floor plan are included in the packet
- **A plan for bollards or added pedestrian safety near the van drop off door** – A plan has not been prepared at this time however Staff has added language to the conditional use permit that states a permanent and anchored barrier, suitable to the Brown Deer Police Department, will need to be installed prior to occupancy
- **A detailed location of the proposed overnight van parking location** – Location provided on attached site plan
- **A crime prevention review by the Police Department** – This review has occurred and the conditional use permit reflects the comments of the Police Department. The Plan of Operation Addendum deals with additional safety concerns
- **An updated operational plan that includes revised details limiting playground access after 6 p.m.** – An addendum to the operational plan has been provided and the playground hour limitation has been added to the conditional use permit

RECOMMENDATION:

Staff believes that the conditional use permit addresses the concerns of the Plan Commission. Staff suggests a favorable recommendation for the land use assuming all Commissioner questions are satisfied. Please contact Nate Piotrowski with any questions or comments at 371-3061.

**CONDITIONAL USE
PERMIT**

Day Care Center

Document Number

Document Title

Before the Village Board of the Village of Brown Deer, in regard to Premises at **5600 W. Brown Deer Road, Suite G-4** located in the SW 1/4 of Section 2, Township 8 North, Range 21 East, in the Village of Brown Deer, Milwaukee County, further described in attached **Exhibit "A"**.

WHEREAS, the Village Code of Ordinances and Zoning District Map of the Village of Brown Deer, pursuant to State Statutes, provide that the premises may not be used of right for the purpose hereinafter described but that upon petition such use may be approved as a Conditional Use in particular circumstances as defined by the standards in the Village Code of Ordinances; and

WHEREAS, a Petition has been made by Jacqueline Williams of Transitional Development Child Learning Center LLC, and public hearing held thereon, and the Village Board of the Village of Brown Deer having determined that by reason of the particular nature, character, and circumstances of the proposed use, the proposed use with the terms and conditions hereinafter prescribed would be consistent with the requirements of the Village Code of Ordinances.

NOW, THEREFORE, this Conditional Use Permit is granted authorizing that Exhibits A and B be used for the purpose of a **Day Care Center** subject to compliance with the terms and conditions hereinafter stated in this Conditional Use Permit (hereinafter the "Permit").

Recording Area

Name and Return Address:

**Village of Brown Deer
4800 West Green Brook Drive
Brown Deer, WI 53223**

Parcel Identification Number (PIN)

CONDITIONAL USE PERMIT
Day Care Center

Document Number	Document Title	Parcel Identification Number (PIN)
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THE CONDITIONS of this Permit are:

1. This Permit is granted to Transitional Development Child Learning Center LLC, upon the representation that it is a tenant of the Premises and shall become effective upon the execution and acceptance hereof by Transitional Development Child Learning Center LLC as a tenant of the Premises and upon recording shall constitute a covenant running with the land. The Permit may not be assigned until after it has become effective. No assignment of this Permit shall be effective until the assignee delivers written notice of the assignment to the Village Board, duly undertakes in writing to comply fully with the provisions of this Permit, satisfies any monetary security requirements of this Permit and cures any violations of this Permit. This Permit shall not be assignable to any person or entity that is not a tenant of the Premises.
2. The Permit shall be void unless, pursuant to the Village Code, the approved use commenced or the building permit is obtained within 12 months of the date of the Village Board approval noted above. Any construction shall be completed within 12 months of the date the building permit is issued.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Village Code of the Village of Brown Deer.
4. Operation of the use permitted shall be in strict conformity to the conditions set forth herein.
5. Conditions on the operation.
 - a. Type of operation permitted: **Day Care Center**. The use of the Premises as a day care center shall be in substantial compliance with the plans set forth and submitted to the Village of Brown Deer in support of the request for this Permit. Said plans shall be attached as Exhibit B and made part of this Permit. No use of the areas of the premises not identified in the site plans for the proposed use may be used without approval by the Village pursuant to its Village Code.
 - b. Hours during which operation is permitted:
Day Care Center: Monday- Saturday 6 am – 11 pm
Playground: Monday – Saturday 8am- 6pm
 - c. Performance standards relating to noise, vibration, odor, smoke, dust, etc., other than applicable Village Ordinances: **Per the Village Code.**
 - d. Duration of Conditional Use: **For an initial period of one year. To be reviewed one year from the date of approval. If there are no documented complaints about the permitted use, or if documented complaints have been resolved to the satisfaction of the Village Board, the Permit, upon petition of the owner and upon recommendation of the Plan Commission and approval of the Village Board, may be made continuous pursuant to Section 121-63 of the Brown Deer Village Code.**
6. Conditions of the Building other than in accordance with the approved building plans.
 - (1) **Structural improvements and any new signage shall be reviewed and approved by the Village of Brown Deer Building Board.**
 - (2) **All interior and exterior modifications shall be subject to conditions of the Wisconsin Commercial Building Code.**

CONDITIONAL USE PERMIT

Day Care Center

Document Number

Document Title

Parcel Identification Number (PIN)

7. Conditions on the Site other than in accordance with the approved site plan.
- a. Outside storage of Materials, Products or Refuse (location and screening thereof):
 - (1) **There shall be no exterior storage of building materials, supplies or equipment associated with the nursery school facility.**
 - (2) **There shall be no open storage of toys on the property.**
 - (3) **The property shall be kept free and clear of litter and debris.**
 - ~~(4) **Overnight parking of motor vehicles, shall be prohibited.**~~
 - b. Finished topography and building grades, retaining walls, storm water run-off:
 - (1) **None.**
 - c. Sign location, size, design:
 - (1) **Per Section 121 of the Zoning Code and as approved by the Village of Brown Deer Building Board.**
 - d. Exterior lighting of the site, location, design and power:
 - ~~e. **Two cutoff wall pack lights shall be added adjacent to the tenant's main entry and playground exit doors. Said lighting shall be approved by the Brown Deer Police Department as well as any other changes to exterior or parking lot lighting. Changes to any exterior or parking lot lighting shall be reviewed and approved by the Brown Deer Police Department.**~~
- f.e. Other:
- (1) **Any hazardous conditions or deficiencies identified by the Village shall be corrected by the owner to the satisfaction of the Village within thirty (30) days of written notification.**
 - (2) **The owner shall provide private trash removal service. All trash, storage and collection shall be within the building interior or within an enclosure that screens the trash and removal system from public view. The trash removal system shall be rodent-proof, covered and maintained in accordance with the direction of the North Shore Health Department.**
 - (3) **The owner shall maintain up-to-date key holder information with the Brown Deer Police Department.**
 - (4) **Crime prevention measures shall be adhered to pursuant to the Brown Deer Police Department. The owner shall meet with the Village of Brown Deer Police Department to review security and crime prevention measures prior to occupancy. If crime issues are identified after occupancy, additional meetings may be necessary at the discretion of the Brown Deer Police Department.**
 - (5) **Fire protection requirements and methods shall be reviewed and approved by the North Shore Fire Department.**
 - ~~(6)~~ **All appropriate licensure or approvals for the day care operation and food preparation shall be obtained from the State of Wisconsin and the North Shore Health Department as necessary. Any conditions set forth by these approvals shall be followed.**
 - ~~(6)~~(7) **Permanent and anchored barriers shall be installed between the tenant's main entry and the playground area prior to occupancy. Design for said barriers shall be reviewed and approved by the Brown Deer Police Department.**

Exhibit A

Exhibit B
Site Plan – Interior Layout, Operational Statement

1.5" O.D.
S.P. FOUND
IN CONC.

N88°31'38"E 214.28'

20' DRAINAGE EASEMENT
PER D.S.N. NO. 883

WOOD STOCKADE FENCE

CONC. BARRIER CURB

3.1'

ASPHALT PARKING LOT

NO 41/24 W 324.99'

ASPHALT PARKING LOT

Proposed
Overnight
Van
parking

exit to
playground

main entrance/
drop off

ASPHALT PARKING LOT

BUILDING SETBACK LINE PER
DECLARATION OF DEED RESTRICTIONS
AS RECORDED IN REEL 1089, IMAGES 1
AS DOCUMENT NO. 5185020.

CHAINLINK FENCE

CHILDRENS PLAY AREA

2 STORY BRICK BUILDING #5600
(11,885 SQ. FT.)

STEEL STAIRS

ASPHALT PARKING LOT

PILLAR
(TYP.)

CONC.

ASPHALT PARKING LOT

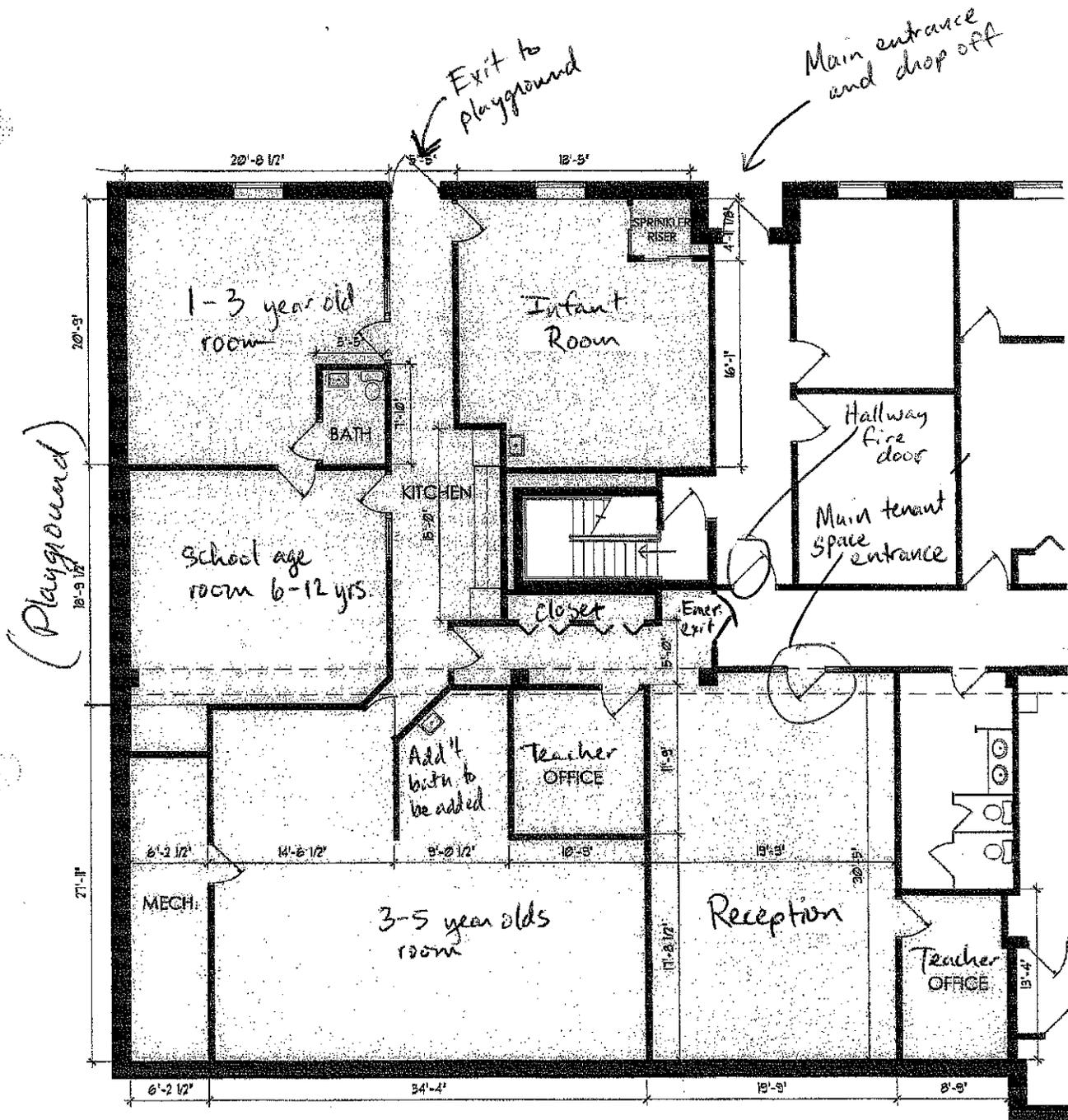


CONC. BLOCK RETAINING WALL 1400021218 214.17'

OLD LIGHT
BASE

OLD LIGHT
BASE

BROWN DEER RD



FLOOR PLAN



MADISEN ARCHITECTS

5600 W. BROWN DEER

SUITE G4
3/32"=1'-0"
MARCH 1, 2011

SUITE G4
5600 W. BROWN DEER
BROWN DEER, WI



View of main door and
playground exit door looking
west.



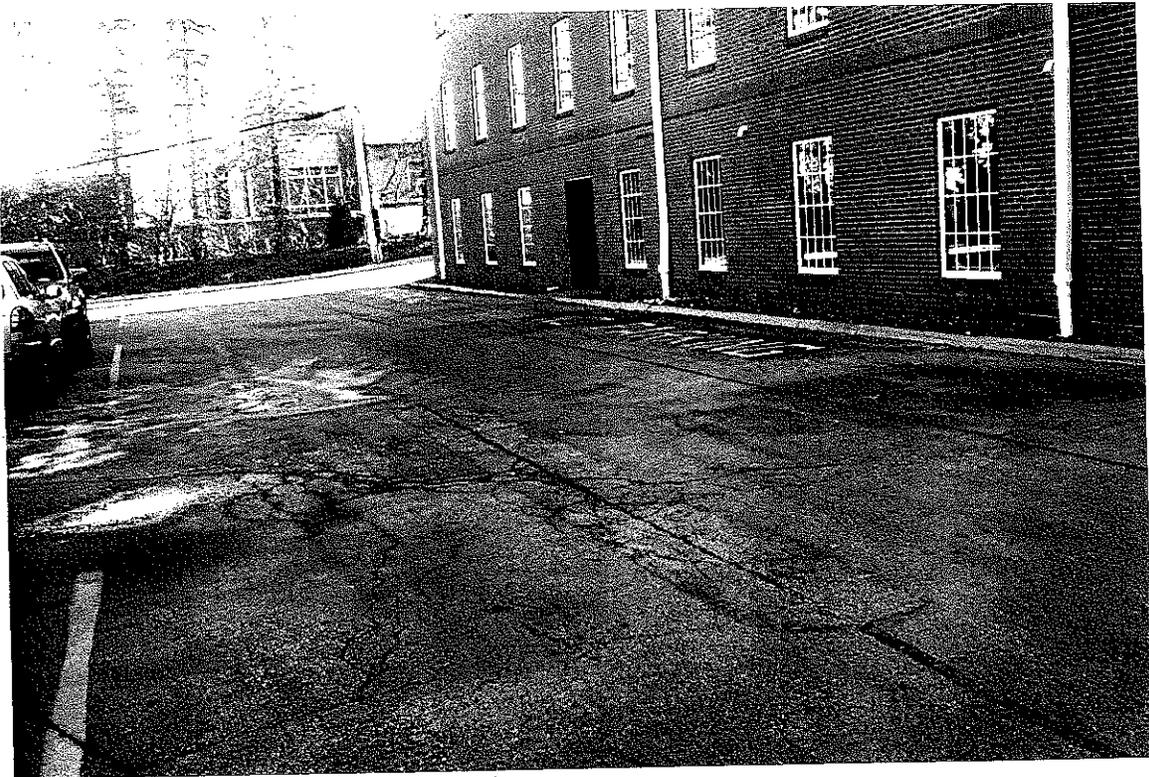
Doorway into main
day care reception area

Parking location for overnight van



Playground area

Main entry and playground exit door looking South



Additional entry door on rear of building east of tenant space.

PLAN OF OPERATION

Address: 5600 W. Brown Deer Road- Suite G-4
Brown Deer, WI 53223

Building: 3 Story Brick Building #5600
(11, 865 SQ FT- Per. Floor)

Name: Transitional Development Child
Learning Center, LLC

Purpose: State Licensed Group Childcare Facility

Proposed Operation:

Arrival-

Our proposed plan of operation for the Child Care Center will open at 6:00 a.m. for preparation and an overview of the center prior to children arriving. Approximately at 7:00 a.m. we will expect parents to start dropping children off, while our transportation service is in route to various homes/schools for pick-up and/or drop-off. (Depending on the age of the child, some children will be dropped-off at school or brought to child care center). Transportation van is expected to arrive around 8:00/8:30 a.m. Attendance upon arrival.

By 8:30 a.m. routing and transportation has ended and children have now safely arrived. 8:30-8:50 a.m. Group/Circle Time- Infants and Children are in classroom and attendance is taken, per. class. Preparation for *breakfast/feeding* - 9:00-9:30 a.m. After breakfast time is given for diapering/toileting and hand washing is done. 9:30- 10:00 a.m. -*Circle Time*. 10:00-10:30 a.m. is *Free Play*. 10:30 - 11:00 a.m. is *Group Activity (Lesson Plan or Activity -Developmental Age Appropriate)*. 11:00 a.m. -12:00 p.m. - *Diapering/Toileting and Outside Play* (Due to the size of play area, classes will go at various times). *Hand washing is done and preparation for Lunch at 11:45 a.m. -12:45 p.m.* Diapering/Toileting and Hand Washing for preparation of *Nap Time at 12:30-2:30 p.m.* Diapering/Toileting is done and preparation for *Free Play/Outside Play til 3:30 p.m.* Children will prepare for *Snack Time at 3:30- 4:00 p.m.* *Group Activity/Homework Help/ Computer Time/Free Choice Activities are available. Circle Time /Reflection at 5:00- 5:15 p.m.*

Departure for Home....

The above is a General Routine of our schedule and times may vary slightly.

Throughout the day infants/children will be supervised at all times, embraced, education/observation of growth and potential, allowed time for fun/play napping and nutrition. All of these learning areas will be taught and supervised by our qualified team of professionals.

Land uses next to the property and on the same block:

The proposed land faces East/West on Brown Deer Road. The building is located in a commercial area where other Businesses operate.

A discussion of any possible problems that your operation may cause:

We are expecting a light increase of traffic created by our proposed operation but will not create a problem to other businesses within the area. This area is accustomed to high traffic volume. Our parents will be asked to drop-off/pick-up children, along with our transportation service **only** in the rear of the building. Parking is available.

Our child care is housed in a commercial building with various other professional businesses. We will operate our child care facility in a professional and operational manner at all times. Parents/Families will be expected to adhere to our center's rules and policies in order to maintain a professional environment.

Our customers, clients and where will they come from:

In relocating our current child care facility to the proposed address will provide enough operational space to provide a complete child care service to parents/families with children. Our current client base will provide a moderate number of enrollment to maintain our expenses and over-head cost.

We look forward to welcoming and embracing new families with children within our surroundings and outside of the community as well.

Number of employess, if any:

We currently have a small staff of teachers but we do have plans to hire

and increase our staffing team, immediately upon approval.

Hours and days your business will be open:

Monday - Saturday 6:00 a.m. - ~~12:00~~ p.m. 2 Shifts. Sunday-Closed.
(ELEVEN)

These hours of operation are requested for approval only in case of variances of work/school schedule. Extended hours and/or 2-Shifts are requested for flexibility and will be used only if needed for growth and marketing potential.

An explanation of the traffic pattern:

In the rear of the building parking is available for parents, visitors and employees.

The number of any and all vehicles making deliveries or picking-up goods:

Currently we do not anticipate *many* deliveries for products, materials or supplies. There will be a few deliveries throughout the month for supplies. Currently we do the majority of shipping and receiving for materials, foods and supplies.

Where delivery, loading, employee & customer vehicle will enter, leave, park:

As entrepreneurs will are aware of the heavy and consistent traffic on Brown Deer Road. We are expecting all of our vistors, parents, families and employees to park in the available parking spaces in the rear of building.....

Village of Brown Deer
4800 W. Green Brook Drive
Brown Deer, WI 53223

Re: 5600 W. Brown Deer Road- Suite G

After meeting with Mr. Nate Piotrowski and Officer Brad Caddock to discuss crime prevention measures, we have decided to submit additional information that will be helpful to reassure the safety and address other concerns with our plan of operation.

Addendum to Plan of Operation

Capacity:

We are requesting a capacity of 50-52 children for the size of our location. The number of children allowed is dictated by the State of Wisconsin, Department of Children and Families which states that each child shall have no less than 35 square feet of usable floor space. At this time the capacity requested has yet to be determined by the State.

Employees:

Our business will also support the Village's Economic Development efforts by providing additional jobs for those who are in need of employment.

We are planning to have a staff of five (5) full-time employees to start. As business progresses we are planning to hire 2-3 new employees, either full or part-time.

Background Checks:

All employees have to comply and have complete caregiver/criminal background reports prior to the first date of employment and every 4 years thereafter.

Prior to employment interviews are conducted and thorough questions are asked to ensure that we have chosen the right candidate for each job opening.

Whereabouts of Children/ Our Tracking System:

Upon enrollment parents/ guardians are requested to submit children's attendance schedules of arrival/departure. State forms are completed to provide information regarding home address, contact phone numbers, physician's information, relatives, person's authorized to pick-up children and medical information and are updated as needed.

At the time of arrival and departure, all children are signed in at the receptionist desk. In the classroom teachers will take attendance at **arrival, prior to going outside, afterschool** (2:30p.m.-3:00 p.m.) and **departure**.

Teachers will inform the Administrator when a child has not arrived within 30 minutes of expected arrival time to call to check the whereabouts of a child. Parents are encouraged to call the center when a child is absent or late.

Unfamiliar Person Picking Up a child:

As teachers and employees working in childcare, the recognition of parents and authorized individuals picking up or dropping a child off becomes very familiar to staff/personnel. In the result of an unfamiliar person (s) requesting to pick up a child, the **parent/guardian is immediately called and photo id is presented if approved by parent before the child is released**. We ask parents to inform us in advance if a child is getting pick-up from someone other than authorized.

Contingency Plan for Theft, Burglary, Robbery or Break In:

Our childcare facility will maintain insurance for the property, vehicle and worker's compensation at all times.

In addition to the above we will also have ADT to provide additional protection and monitoring in the case of robberies or theft. We will have in place a panic/hold-up alarm in these very rare occurrences.

Due to the event of theft of personal property, threats, misconduct, robberies we expect the following:

1. Call 911 for Police Assistance/Ambulance-Medical Emergency
2. Who, Where, What, When to be immediately reported to the Director/Administrator on site, as soon as possible if able.
3. Try to remain calm and wait for guidance and arrival of police department.

To help assist in preventing any of the above situations from occurring we will be:

BE Responsible

BE Aware



BE Accountable

BE Honest

BE Respectful

BE a positive influence in our environment.

Cash/Currency:

The majority of our parents receive W2 Benefits for Childcare through the State of Wisconsin. A small to moderate amount of parents are considered private pay. Currency at our facility will be deposited and not kept on premises in large amounts, to prevent robbery/theft.

Fire, Tornado and Smoke Detectors:

Fire and Tornado Evacuation Plans are posted throughout the facility and practiced routinely. Fire extinguishers are working and tagged with compliance dates. Written plans of drills are kept and dated with drill times and initialed by director.

Weekly our childcare facility will have smoke detectors checked by the Director/Administrator along with the building maintenance to ensure the detectors are operable and working in case of an emergency.

Fire and Tornado Drills are practice **monthly**. All employees and staff are trained and whereabouts of the fire extinguisher is part of the orientation training prior to employment.

The day of the drills teaching staff and employees are informed of the drill but not the time the drill will take place to practice for a real emergency. **Teachers will address the occurrence of the drill during “circle time” to further discuss details and expectations of children.**

Each teacher will have children line up quickly, no talking, grab the attendance sheet, and single file line out the nearest exit (main exit leading out to rear parking and away from the building) and make sure no child is left behind, sleep or in bathroom.

In the infant room, (the private/playground entrance will be used, which is the closest exit for this particular room). At the time of the drill infants are placed in portable crib/strollers for non-walking infants and removed from the building.

The infant room from 6 weeks of age – 2 years of will have two (2) teachers at all times if there are more than 4 children present.

Outside Time:

All children need to have outdoor play time daily if in care for more than three (3) hours. There shall be at least 75 square feet of outdoor play space per child, 2 years of age or older. Children under 2 years of age shall have at least 35 square feet of play space.

At the time of our licensing visit, he/she will discuss the limitations and requirements for outdoor play time and the number of children allowed at given times throughout the day.

“The play yard will be closed by 6:00 p.m. “

Night Parking:

If night parking is granted only 1 vehicle will remain overnight in the stall nearest the playground.

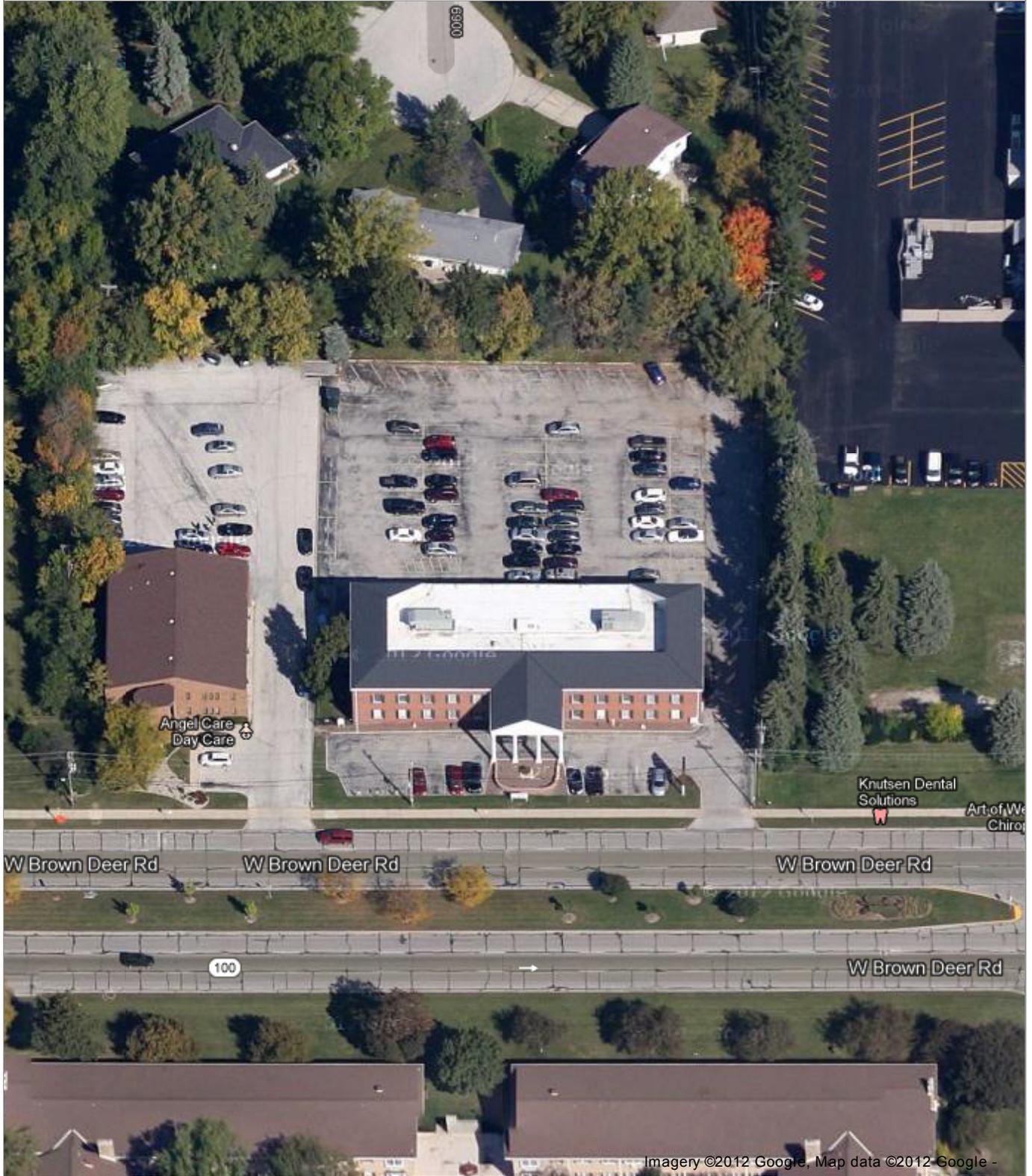
Traffic Patterns/Arrival of Vehicle/Departures:

We are requesting that all drop-off and pick-up of children be done in the rear of the building ONLY.....

If a child is on the center's transportation arrival of the vehicle will be communicated with staff. The staff person will meet and greet the van driver at the rear door of the building, which is the main entrance in the rear of the building to receive children safely.

If a child is brought by parent/guardian parking is available in parking area, also in rear of building. Parking lot safety will be discussed at the time of enrollment with the parent or guardian.

To see all the details that are visible on the screen, use the "Print" link next to the map.



Imagery ©2012 Google, Map data ©2012 Google -