

BROWN DEER FOUNDATION

Agenda

Board of Directors
Brown Deer Foundation, Inc.
Monday, November 25, 2013 at 4:00 p.m.
Village Hall, Room 101

PLEASE TAKE NOTICE that a meeting of the Board of Directors, Brown Deer Foundation Inc., will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin, at which time and place the following items of business will be discussed and acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes: September 23, 2013
- IV. Financial Report
 - A) Brown Deer Booster Club Golf Outing Report
 - B) Update on Year End Statements
- V. Old Business
 - A) 2014 Deer Run
 - B) Friends of the Brown Deer Library Update
 - C) Original Village Grand Reopening Ceremony - Spring 2014
- VI. New Business
- VII. Schedule Next Meeting – January 27, 2014
- VIII. Adjournment



Margaret Jaberg, President
November 21, 2013

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

Brown Deer Foundation, Inc.
Meeting Minutes
September 23, 2013

The meeting was called to order by Margaret Jaberg at 4:20 p.m.

I. Roll Call

Present: Margaret Jaberg, Trevor Eccleston, Elizabeth Bickhart, Tom Lieven, Carl Krueger, Anne Lutz

Excused: Michael Weiss, Michael Hall, Robert Radke, Jonas Edstrom, Michael Bohn

Others Present: Chad Hoier, Keelyn Lyon, VP of Operations YMCA

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes: July 29, 2013

It was moved by Elizabeth Bickhart, that the minutes be accepted as written, Tom Lieven seconded, motion passed.

IV. Financial Report – No report

A. Update on Year End Statements. Still trying to figure out why end of year 2011 and beginning of year 2012 are different. The money is in the bank – just the paper work needs to match. Invoices out for past due 2013 Deer Run sponsorships.

Chad presented the Dolan Family Foundation spending report. Spending was as follows: ActiveNet Programming/Facility Scheduling Software (the third portion used by the Dolan Center, Door Dogging Keys, Relettering of the Dolan Community Center Signs and a used piano for a total of \$4,587.04. This will leave \$38,275.67 in the Fund. Chad will be looking at computers for the Center this fall.

It was moved by Carl Krueger to reimburse the Park & Recreation Department \$4,587.04 for the Dolan Family Center from the Community Center Fund. Seconded by Tom Lieven. Motion passed.

B. Rite Hite YMCA Capital Campaign Update. Because of the vacancy in the Executive Director position at the Rite Hite YMCA Keelyn Lyon, VP of Operations at the YMCA provided the annual update on activities as required under our 5-year pledge to their capital campaign. She touched on several programs the Rite Hite YMCA is implementing, including the diabetes prevention program, and a collaboration between sports medicine and physical therapy. Chad and Ms. Lyon's discussed several other collaborations. A \$1,000 sponsorship invoice for 2013 Deer Run was also given to Ms. Lyon. Ms. Lyon suggested any concerns be directed to Todd Sevenz-Coleman or Center Administrator Lynn Lemler until an Executive Director is hired.

It was moved by Elizabeth Bickhart to make the final \$2,000 payment for the Rite Hite YMCA Capital Campaign, bringing the 5 year total to \$10,000. Seconded by Tom Lieven. Motion passed.

V. Old Business

A. Deer Run Planning.

Several invoices need to be sent out for some of the 2013 Sponsorships. The date for 2014 was set for April 26, 2014.

B. Friends of the Brown Deer Library Update

Annual book sale was August 22-24 in the Community Room. Made \$1400 to \$1500. Not all bills or income in at the present time. Annual auction will be held on November 14th at the Library at 6:30pm.

C. Adopt A Flowerbed Update

Due to the planters beginning to crumble, they will be removed from the Village Hall parking lot in 2014. Half will be moved to the Dolan Center. The Foundation has paid for the plants (purchased and maintained) as previously approved. No plan for a flowerbed for 2014 at this time.

D. Community Vibes

A reusable banner was purchased for \$179.00 to be used at next year's Vibes and other Foundation sponsored events, as previously approved.

E. Brown Deer Athletic Booster Golf Outing

A \$4,500 deposit has been made so far. John Michels will attend the next meeting with a full report. The Boosters have processed their paperwork to run the event themselves next year.

VI. New Business

A. Original Village Grand Re-Opening Celebration

The idea was discussed with Public Works and the Chamber of Commerce to move forward with planning an event for spring 2014. Liz Bickart and Barb Fleming of the Chamber, and Nate Piotrowski and Matthew Maederer of the Village Staff will spearhead the planning efforts and keep the Foundation informed of progress.

VII. Schedule Next Regular Meeting: Monday, November 25, 2013 at 4:00 p.m. at Village Hall

VIII. Adjournment

It was moved by Carl Krueger to adjourn at 4:50 pm, Elizabeth Bickhart seconded. The motion carried unanimously.

Anne Lutz, Secretary
September 23, 2013



**Brown Deer
Athletic Booster Club**

November 6, 2013

To The Brown Deer Foundation:

The Brown Deer Athletic Booster club in conjunction with the Brown Deer Foundation held its **Thirteenth Annual Golf Outing on Saturday, July 13, 2013 at Ironwood Golf Course located in Sussex, Wisconsin.** We help supplement the needs of our athletic programs by donating our time through volunteering and holding fundraisers such as our annual Golf Outing.

The Booster Club wishes to thank the Brown Deer Foundation for partnering with us in 2013. The Brown Deer Athletic Booster Club Golf Outing was a great success. This year's event included over 135 participants and roughly 20 sponsors.

The Brown Deer Foundation was used as an avenue to accept the sponsor money for the golf outing to maintain the non-profit status as needed. Our 2013 Sponsor amount received for the Booster Club totaled **\$5,800.00**. This was made with two separate deposits as sponsor checks were accumulated. The two deposits were for \$4,450.00 and \$1,850.00 respectively.

The Brown Deer Athletic Booster Club at this time requests the release of the above mentioned "donation" amount of **\$5,800.00** in the form a check made out to the Brown Deer Athletic Booster Club.

Again we appreciate The Brown Deer Foundation partnering with us to achieve our goals in make the golf outing a great success.

On a side note, the Brown Deer Athletic Booster Club officially became a 503(c) non-profit as of September of 2013. Although the partnership was shorty lived as expected; it was still appreciated and helped us attain our goals.

Sincerely,

Brown Deer Athletic Booster Club Board of Directors