

LIBRARY BOARD MEETING
Monday, May 13, 2013
Library Community Room, 5:00 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Library Board will be held in the Community Room at the Brown Deer Library, 5600 West Bradley Road, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Consideration of Minutes: April 15, 2013 - Regular Meeting
April 23, 2013 - Special Meeting
- IV. Unfinished Business
- V. Report of Library Director
A) Bond Proceeds Projects Update
- VI. Report of Friends of the Library
- VII. New Business
A) Agreement for Brian Williams Van-Klooster as Library Director
B) Consideration of Vouchers
- X. Adjournment

A handwritten signature in black ink, appearing to read "Dana Andersen-Kopczyk", is written over a light blue rectangular background.

Dana Andersen-Kopczyk, Interim Library Director
April 30, 2013

**PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD
CONTACT THE VILLAGE LIBRARY AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING.**

BROWN DEER LIBRARY BOARD
April 15, 2013 MEETING MINUTES
HELD AT THE BROWN DEER PUBLIC LIBRARY
5600 WEST BRADLEY ROAD
(Unapproved)

The meeting was called to order by Board President Lutz at 4:48 P.M.

I. Roll Call

Present: Board President Lutz and Board members: J. Baker, W. Jabas,
Also Present: Dana Andersen-Kopczyk, Interim Library Director; Matt Janacke,
Assistant Village Manager; Michael Hall, Village Manager

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes: March 11, 2013 – Regular Meeting
March 25, 2013 – Special Meeting

It was moved by W. Jabas and seconded by J. Baker to approve the minutes of the March 11, 2013 regular meeting. The motion carried unanimously.

It was moved by J. Baker and seconded by W. Jabas to approve the minutes of the March 25, 2013 special meeting. The motion carried unanimously.

IV. Unfinished Business

There was no unfinished business.

V. Library Director's Report

In addition to the Director's written report, the following items were discussed: an update on Bond Proceeds projects, the job description for the Reference Librarian Internship, and that library patron Jameila Jones had been banned from the Brown Deer Library. There were no objections from the library board.

VI. Friends of the Library Report

The Friends created a display in the library display case for their plant sale, which will be held on May 18th. They also will be providing a luncheon for library staff on April 16 in honor of National Library Week.

VII. New Business

A) Appointment of Library Board President

It was moved by J. Baker and seconded by W. Jabas to appoint Ann Lutz as library board president. The motion carried unanimously.

B) Consideration of Vouchers

After discussion, it was moved by W. Jabas and seconded by J. Baker to approve the payment of the March 2013 vouchers. The motion carried unanimously.

VIII. Recess into Closed Session pursuant to §19.85(1) (c) Wisconsin Statutes for the following

reasons:

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

It was moved by J. Baker and seconded by W. Jabas to recess into closed session at 5:00 PM; motion carried unanimously.

It was moved by W. Jabas and seconded by J. Baker to reconvene into open session at 6:03 PM; motion carried unanimously.

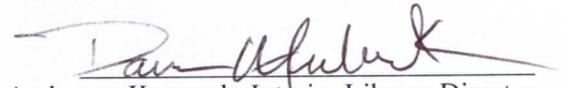
IX. Reconvene into Open Session per § 19.85 (2) for Possible Action on Closed Session Deliberations

A) Select Candidate(s) for final interviews for the position of Library Director

No action was taken.

X. Adjournment

Next meeting: April 23, 2013. *It was moved by J. Baker and seconded by W. Jabas to adjourn at 6:05 P.M. The motion carried unanimously.*



Dana Andersen-Kopczyk, Interim Library Director

BROWN DEER LIBRARY BOARD
April 23, 2013 MEETING MINUTES
HELD AT THE BROWN DEER PUBLIC LIBRARY
5600 WEST BRADLEY ROAD
(Unapproved)

The meeting was called to order by Board President Lutz at 5:00 P.M.

I. Roll Call

Present: Board President Lutz and Board members: J. Baker, B. Bennett, W. Jabas, K. Lewis-Williams
Also Present: Michael Hall, Village Manager; Matt Janecke, Assistant Village Manager

II. Persons Desiring to be Heard

None.

IV. Unfinished Business

There was no unfinished business to be addressed.

VII. New Business

None.

VIII. Recess into Closed Session pursuant to #19.85 (1) (c) Wisconsin Statutes for the following reasons:

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

It was moved by B. Bennett and seconded by J. Baker to recess into closed session at 5:02 PM; motion carried unanimously.

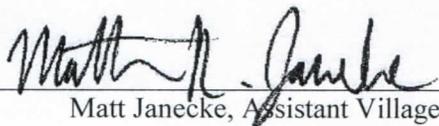
It was moved by J. Baker and seconded by W. Jabas to reconvene into open session at 6:51 PM; motion carried unanimously.

IX. Reconvene into open session for possible action on closed session deliberations.

- A) Possible Selection of Candidate for the Position of Library Director

VIII. Adjournment

Next meeting: May 13, 2013. *It was moved by K. Lewis-Williams and seconded by W. Jabas to adjourn at 6:52 P.M. The motion carried unanimously.*


Matt Janecke, Assistant Village
Manager

Brown Deer Public Library

Director's Report

April 2013

A new Reference Librarian Intern, Meghan Odegard, was hired this month. She will be doing general reference and duties as assigned, and will not be responsible for a specific section of the library.

National Library Week was April 14th through April 20th, and we celebrated the same way we did last year. For every 5 items a person checked out, they were given a raffle ticket. One adult won a \$50 Target gift card, and two children/teens won a \$25 Target gift card. The winners were notified by phone on Monday April 22nd.

Rainbow Soup started April 19th, beginning with Middle School artwork. The art will remain up until early May, when the Dean School artwork will be put on display. This is the first year where we did put restrictions on how they could display the artwork – the schools were asked not to staple or tape anything to the walls.



Children's / Young Adult Services

Children projects: In April, I was on the reference desk much more than usual, to help cover other staff's vacation time. I finished the summer reading brochure for children, which includes all summer programs and information about the reading program. I photocopied and folded enough brochures to hand out in-house, as well as to drop off at the Brown Deer Schools. The events calendar on the library's webpage was updated to include all summer reading programs and activities. I promoted library programs and events on our blog and Facebook page, and ordered children's books and DVDs for April. All the materials ordered were cataloged in April.

I received a \$50 donation from a patron who wished to have children's books purchased in honor of her father. I plan on ordering picture books with the money in May, and will put a bookplate inside each book with a note that the books were donated in his honor.

Storytime:

April 1st – 20 attended

April 8th – 28 attended

Thursday Movie Night: "Rise of the Guardians"

April 11th – 39 attended

YA projects: I finished the summer reading brochure for teens, which includes all summer programs and information about the reading program. I photocopied and folded enough brochures to hand out in-house, as well as to drop off at the Brown Deer High School. I cataloged all of the YA books Hillary ordered before she left.

Adult Services

Programs: On 4/17, Mary Dunn conducted the Adult Book Club. They discussed "The Submission" by Amy Waldman, and 13 people attended.

Displays: Mary Dunn created a display of adult and juvenile poetry in honor of National Poetry Month: "April is Poetry Month". Kelley created a cd display for International Guitar Month

Meetings: Mary Dunn participated two Webinars this month: on 4/9, she watched a Webinar on Series Nonfiction hosted by Booklist, and on 4/16 she participated in a Webinar on "Weeding Basics, the Basics and Beyond" hosted by Booklist.

Additional projects: Mary Dunn worked on an incentive box for Adult gift card for National Library Week display, and continued to work on materials for Adult Summer Library Reading Program. She ran the Monthly Long Overdue list, the Monthly Cat Flag J List, and the Missing List. She did the Page Schedule for May, continued working on the 5 year no-circulation list for Adult Fiction, and ordered DVDs, Adult Fiction and Non-Fiction for the month.

Kelley worked an additional 9.25 hours on the reference desk to cover for vacation/sick time in the month of April. She sat in on 4 interviews for the Reference Intern position, and helped select a candidate. She ordered her adult CDs, fiction and nonfiction books for the month of April, and cataloged the adult CDs. She also weeded 15 items (info VHS tapes and travel books) from the collection.

MCFLS / Other

We received a check from MCFLS totaling \$1,128.24 for Ecommerce fine payments. These fines were paid online between January 1st, 2013 and March 31st, 2013.

Bond Proceeds Projects Update

<u>Project</u>	<u>Cost</u>	<u>Status</u>
HVAC tweaks	\$2,635	Completed
Replace back-up generator	\$18,700	Completed
Re-grade / repave front walkway & all sidewalks	\$25,000	Completed
Restroom / kitchen upgrades	\$18,581	Completed
Painting (exterior/interior) 2012 CIP item	\$12,610	Int. Underway
Replace Staff/Workroom PCs 2012 CIP item	\$7,000	Completed
Replace Circ Desk PCs 2012 CIP ite	\$7,000	Completed
Replace doors & hardware at rear Bldg. entrance	\$6,300	Completed
Upgrade Surveillance Camera system	\$4,000	TBD
Replace/upgrade Handicap access at Front Entry	\$1,986	Completed
New Street Sign (w/scroll)	\$39,500	Nate/Comm. Svcs
Replace / Upgrade security system	\$5,570	Completed
Replace Community Room chairs (100)	\$7,000	Completed
Replace lighting throughout building	\$6,745	Completed
Roofing repairs	\$3,950	Completed
Replace Fence in AC/Generator area	\$3,478	Completed
Additional CD shelving units	\$2,000	Completed
Replacement shelving for New Books Rm	\$4,000	Completed
Office chair replacement	\$3,600	Completed
Replace Board Room chairs (12)	\$3,000	Completed
Rugs for Storytime area and Children's area	\$1,200	Completed
Lobby display case (standing)	\$5,000	Completed
TOTAL:	\$193,855	

**Brown Deer Public Library
Director's Monthly Usage Report**

CIRCULATION

	2013			2012		
	ADULT	YOUTH	TOTAL	ADULT	YOUTH	TOTAL
JAN.	12,059	5,400	17,459	12,417	5,247	17,664
FEB.	9,530	4,610	14,140	11,575	5,534	17,109
MARCH	10,366	6,063	16,429	12,295	5,808	18,103
APRIL	11,906	5,563	17,469	12,161	6,961	19,122
MAY	0	0	0	12,537	6,165	18,702
JUNE	0	0	0	12,024	7,430	19,454
JULY	0	0	0	13,271	7,804	21,075
AUGUST	0	0	0	13,777	7,122	20,899
SEPT.	0	0	0	11,364	5,664	17,028
OCT.	0	0	0	12,340	6,344	18,684
NOV.	0	0	0	10,992	5,663	16,655
DEC.	0	0	0	9,960	4,525	14,485
TOTAL	43,861	21,636	65,497	144,713	74,267	218,980

RESERVES/HOLDS

	2013	2012	Paging	Paging
			Slips '13	Slips '12
Jan.	615	621	1,705	1,705
Feb.	631	636	1,420	1,651
Mar.	615	634	1,634	1,690
April	452	758	1,792	1,684
May	0	514	0	1,617
June	0	546	0	1,558
July	0	485	0	1,795
Aug.	0	667	0	1,698
Sept.	0	758	0	1,504
Oct.	0	628	0	1,738
Nov.	0	385	0	1,470
Dec.	0	332	0	1,136
Total:	2,313	6,964	6,551	19,246

**INTERNET USAGE
(user sessions)**

	2013	2012
JAN.	2,582	2,814
FEB.	2,484	3,045
MARCH	2,698	3,348
APRIL	2,532	3,462
MAY	0	3,705
JUNE	0	2,944
JULY	0	3,125
AUGUST	0	3,227
SEPT.	0	2,818
OCT.	0	3,528
NOV.	0	2,577
DEC.	0	2,090
TOTAL	10,296	36,683

PROGRAMS

Juv/YA Prog	2013 Att.	Adult Prog	2013 Att.	2013 Total	2012 Total
	5	0	0	114	118
	3	1	11	95	263
	6	1	13	162	270
	3	1	13	100	141
	0	0	0	0	35
	0	0	0	0	454
	0	0	0	0	496
	0	0	0	0	301
	0	0	0	0	163
	0	0	0	0	203
	0	0	0	0	170
	0	0	0	0	181
	17	3	37	471	2,795

BUILDING USAGE

2013	2012
9,107	9,987
7,344	9,776
8,116	10,687
8,054	11,010
0	10,201
0	10,997
0	11,986
0	11,642
0	10,901
0	11,499
0	10,453
0	8,101
32,621	127,240

LIBRARY VOUCHERS - MARCH - APRIL 2013

151-511-51-5-38-15	BOOKS	\$	3,723.63	Baker & Taylor Inc.	Books - 267 Adult
		\$	844.54	Baker & Taylor Inc.	Books - 106 Juvenile
		\$	270.57	Baker & Taylor Inc.	Books - 29 YA
		\$	103.82	INGRAM	Books -19 Adult
		\$	24.74	Center Point Large Print	Books - 1 Adult
	TOTAL	\$	4,967.30		
151-511-51-5-38-20	AUDIO-VISUAL	\$	290.90	Baker & Taylor Inc.	Adult Audiobooks - 14
		\$	206.37	Visa	Adult DVD's - 10
		\$	80.28	Visa	Adult Non-Fiction DVD's - 5
		\$	378.56	Visa	Juvenile DVD's - 25
		\$	203.67	Alliance Entertainment	18 Adult CD's
	TOTAL	\$	1,159.78		
151-512-51-5-23-10	CLEANING SERVICE	\$	1,150.00	Reliable Cleaning Serv.	Cleaning Service
151-512-51-5-22-10	FUEL	\$	437.85	Wis. Gas	Fuel
	ELECTRIC	\$	1,347.06	Wisc.Electric	Electric
151-510-51-5-20-40	PRINTING SERVICES	\$	284.28	Xerox Corporation	Base Charge for March & Meter usage from 3/4/13 - 4/4/13
151-512-51-5-23-15	BUILDING MAINT/REPAIR SERVICES	\$	156.20	ITU, Inc.	Mat Service for February & March
		\$	906.00	SimplexGrinnell	Annual Fire Alarm & Extinguisher Inspection
	TOTAL	\$	1,062.20		
151-510-51-5-24-10	EQUIPMENT MAINTENANCE SERVICES	\$	145.00	Closed Circuit Innovations	Monthly Maintenance Fee for Cameras
151-512 51-5-35-10	BUILDING SUPPLIES	\$	27.50	NASSCO, Inc.	Paper Towels
151-511-51-5-38-40	LIBRARY PROGRAMMING	\$	125.00	Kathi Miller, Clutter Coach	Adult Library Program
		\$	21.06	Mary Dunn	Adult Book Club Snack Items & Adult Summer Program Supplies
	TOTAL	\$	146.06		
180-000-51-5-39-11	SUMMER READING PROGRAM FUND	\$	280.37	Visa	Adult Summer Reading Program Supplies
GRAND TOTAL		\$	11,007.40		

Brown Deer Library 2012 Materials Budget

	MD FIC	MD NF	KH FIC	KH NF	Child.	YA	PB	Ref.	WPLC	AUT Yrs	TOTALS
Jan.	2316.73	711.85	983.78	901.93	1048.72	424.57	100.73	14.49	0	160.81	6663.61
Feb.	580.94	704.24	196.43	771.49	71.89	412.4	138.84	0	1802	299.25	4977.48
March	193.92	66.56	825.01	538.62	349.95	252.44	167			96.54	2490.04
April	719.94	709.72	822.16	899.89	844.54	270.57	103.82	21.75		574.91	4967.3
May	0	0	0	0	0	0	0	0			0
June	0	0	0	0	0	0	\$0.00	0			0
July	0	0	0	0	0	0	0	0			0
Aug.	0	0	0	0	0	0	0	0			0
Sept.	0	0	0	0	0	0	0	0			0
Oct.	0	0	0	0	0	0	0	0			0
Nov.	0	0	0	0	0	0	0	0			0
Dec.	0	0	0	0	0	0	0	0	0	0	0
Spent:	3811.53	2192.37	2827.38	3111.93	2315.1	1359.98	510.39	36.24	1802	1131.51	19098.43

Total Budget Amount (Books)

\$48,574

	DVD Ent.	DVD NF	CD Music	Audio Bks	J/YA DVD	J CD/BOT	YA CD/BOT	TOTALS
Jan.	14.96	0	223.31	108.73	172.86	86.17	92.64	698.67
Feb.	363.83	336.4	231.98	229.66	79.17	0	25.57	1266.61
March	408.11	0	414.93	167.48	0			990.52
April	206.37	80.28	203.67	290.9	378.56	0		1159.78
May	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0
Aug.	0	0	0	0	0	0	0	0
Sept.	0	0	0	0	0	0	0	0
Oct.	0	0	0	0	0	0	0	0
Nov.	0	0	0	0	0	0	0	0
Dec.	0	0	0	0	0	0	0	0
Spent:	993.27	416.68	1073.89	796.77	630.59	86.17	118.21	4115.58

Total Budget Amount (AV)

\$11,000

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 04/30/2013

GL NUMBER	DESCRIPTION	2013 AMENDED BUDGET	END BALANCE 04/30/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 151 - Library Fund						
Revenues						
Dept 000-11-TAXES						
151-000-11-4-00-10	General Property Taxes	385,346.00	323,823.75	41,517.25	61,522.25	84.03
Total Dept 000-11-TAXES		385,346.00	323,823.75	41,517.25	61,522.25	84.03
Dept 000-35-STATE GRANTS						
151-000-35-4-70-10	Grants-Library	0.00	0.00	0.00	0.00	0.00
Total Dept 000-35-STATE GRANTS		0.00	0.00	0.00	0.00	0.00
Dept 000-67-PARKS & CULTURE/RECREATION						
151-000-67-4-10-10	Photocopies	5,000.00	2,014.01	769.10	2,985.99	40.28
151-000-67-4-10-20	Library-Fines	22,000.00	7,801.45	2,833.93	14,198.55	35.46
151-000-67-4-10-30	Sale of Materials	2,000.00	371.00	110.70	1,629.00	18.55
151-000-67-4-10-40	Lost Material Charges	10,000.00	587.96	186.96	9,412.04	5.88
151-000-67-4-10-90	Miscellaneous Charges	0.00	0.00	0.00	0.00	0.00
Total Dept 000-67-PARKS & CULTURE/RECREATION		39,000.00	10,774.42	3,900.69	28,225.58	27.63
Dept 000-73-INTERGOVERNMENTAL CHARGES						
151-000-73-4-60-10	MCFLS-Reciprocal Borrowing	113,386.00	113,693.00	0.00	(307.00)	100.27
Total Dept 000-73-INTERGOVERNMENTAL CHARGES		113,386.00	113,693.00	0.00	(307.00)	100.27
Dept 000-81-INTEREST INCOME						
151-000-81-4-00-10	Investment Interest	5,000.00	(36.00)	0.00	5,036.00	(0.72)
Total Dept 000-81-INTEREST INCOME		5,000.00	(36.00)	0.00	5,036.00	(0.72)
Dept 000-84-INSURANCE RECOVERIES						
151-000-84-4-00-50	Insurance Recovery-Prop Damage	0.00	0.00	0.00	0.00	0.00
Total Dept 000-84-INSURANCE RECOVERIES		0.00	0.00	0.00	0.00	0.00
Dept 000-85-DONATIONS						
151-000-85-4-50-10	Donations - Library	12,000.00	2,700.00	90.00	9,300.00	22.50
Total Dept 000-85-DONATIONS		12,000.00	2,700.00	90.00	9,300.00	22.50
Dept 000-93-TRANSFER FROM RESERVES						
151-000-93-4-00-10	Transfer from Reserves	0.00	0.00	0.00	0.00	0.00
Total Dept 000-93-TRANSFER FROM RESERVES		0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		554,732.00	450,955.17	45,507.94	103,776.83	81.29

Expenditures

User: theysni
DB: BROWN DEER

PERIOD ENDING 04/30/2013

GL NUMBER	DESCRIPTION	2013	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	04/30/2013 (NORMAL (ABNORMAL))	MONTH 04/30/2013 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 151 - Library Fund						
Expenditures						
Dept 510-51-92400						
151-510-51-5-10-10	Salaries/Wages	325,062.00	80,787.37	21,115.64	244,274.63	24.85
151-510-51-5-11-10	Part-time/Temporary	0.00	0.00	0.00	0.00	0.00
151-510-51-5-15-10	WI Retirement	20,452.00	4,967.96	1,289.04	15,484.04	24.29
151-510-51-5-15-15	FICA	24,867.00	5,900.76	1,542.40	18,966.24	23.73
151-510-51-5-15-20	Group Insurance	61,918.00	17,096.52	3,885.45	44,821.48	27.61
151-510-51-5-15-25	Workers Comp Insurance	0.00	0.00	0.00	0.00	0.00
151-510-51-5-20-35	Technical Services	4,000.00	5,226.29	2,052.00	(1,226.29)	130.66
151-510-51-5-20-40	Printing Services	3,000.00	1,134.55	570.60	1,865.45	37.82
151-510-51-5-24-10	Equipment Maintenance Services	16,534.00	20,800.53	710.98	(4,266.53)	125.80
151-510-51-5-30-10	Office Supplies, Equip & Exp	5,500.00	2,365.71	1,717.10	3,134.29	43.01
151-510-51-5-30-15	Postage & Mailing	800.00	124.73	58.58	675.27	15.59
151-510-51-5-30-20	Communications	3,000.00	64.96	19.66	2,935.04	2.17
151-510-51-5-45-10	Professional Memberships	500.00	0.00	0.00	500.00	0.00
151-510-51-5-45-20	Professional Publications	0.00	0.00	0.00	0.00	0.00
151-510-51-5-45-30	Professional Training	730.00	0.00	0.00	730.00	0.00
151-510-51-5-45-40	Mileage Reimbursement	700.00	0.00	0.00	700.00	0.00
151-510-51-5-80-10	New/Replace Equipment	0.00	0.00	0.00	0.00	0.00
151-510-51-5-90-10	Contingency	0.00	0.00	0.00	0.00	0.00
Total Dept 510-51-92400		467,063.00	138,469.38	32,961.45	328,593.62	29.65
Dept 511-51						
151-511-51-5-35-40	Equip Repair/Maint Supplies	2,500.00	0.00	0.00	2,500.00	0.00
151-511-51-5-38-10	Periodicals	3,400.00	517.17	0.00	2,882.83	15.21
151-511-51-5-38-15	Books	48,574.00	17,372.82	4,484.54	31,201.18	35.77
151-511-51-5-38-20	Audio/Visual	11,000.00	3,745.19	1,828.75	7,254.81	34.05
151-511-51-5-38-25	Library Grant Materials	0.00	0.00	0.00	0.00	0.00
151-511-51-5-38-30	Donation Expenditures	0.00	0.00	0.00	0.00	0.00
151-511-51-5-38-40	Library Programming	2,000.00	612.76	225.00	1,387.24	30.64
Total Dept 511-51		67,474.00	22,247.94	6,538.29	45,226.06	32.97
Dept 512-51						
151-512-51-5-22-10	Natural Gas/Electric Service	17,000.00	6,137.60	1,924.70	10,862.40	36.10
151-512-51-5-22-20	Sewer/Water Services	775.00	161.23	0.00	613.77	20.80
151-512-51-5-23-10	Cleaning Services	13,800.00	4,600.00	1,150.00	9,200.00	33.33
151-512-51-5-23-15	Building Maint/Repair Services	6,000.00	1,142.37	984.10	4,857.63	19.04
151-512-51-5-35-10	Building Supplies	2,500.00	234.40	59.17	2,265.60	9.38
151-512-51-5-80-10	New/Replace Equipment	0.00	0.00	0.00	0.00	0.00
Total Dept 512-51		40,075.00	12,275.60	4,117.97	27,799.40	30.63
Dept 512-92						
151-512-92-5-40-10	Transfer to Capital Imprvmt	0.00	0.00	0.00	0.00	0.00
Total Dept 512-92		0.00	0.00	0.00	0.00	0.00
Dept 999-01-PAYROLL CLEARING						
151-999-01-5-15-10	WRS General NonUnion Clearing	0.00	0.00	0.00	0.00	0.00

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DB: BROWN DEER

PERIOD ENDING 04/30/2013

GL NUMBER	DESCRIPTION	2013 AMENDED BUDGET	END BALANCE 04/30/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 151 - Library Fund						
Expenditures						
Total Dept 999-01-PAYROLL CLEARING		0.00	0.00	0.00	0.00	0.00
Dept 999-02						
151-999-02-5-15-10 WRS General Union Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-02		0.00	0.00	0.00	0.00	0.00
Dept 999-03						
151-999-03-5-15-10 Protective w/SS Union Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-03		0.00	0.00	0.00	0.00	0.00
Dept 999-04						
151-999-04-5-15-10 Protective w/SS NonUnion Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-04		0.00	0.00	0.00	0.00	0.00
Dept 999-05						
151-999-05-5-15-20 HRA Employer Contribution Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-05		0.00	0.00	0.00	0.00	0.00
Dept 999-06						
151-999-06-5-15-20 Health Insurance Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-06		0.00	0.00	0.00	0.00	0.00
Dept 999-07						
151-999-07-5-15-20 Dental Insurance Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-07		0.00	0.00	0.00	0.00	0.00
Dept 999-08						
151-999-08-5-15-20 Life Insurance 125 Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-08		0.00	0.00	0.00	0.00	0.00
Dept 999-09						
151-999-09-5-15-20 Life Insurance Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-09		0.00	0.00	0.00	0.00	0.00
Dept 999-10						
151-999-10-5-15-15 FICA Clearing		0.00	0.00	0.00	0.00	0.00
Total Dept 999-10		0.00	0.00	0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF BROWN DEER

PERIOD ENDING 04/30/2013

GL NUMBER	DESCRIPTION	2013 AMENDED BUDGET	END BALANCE 04/30/2013 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2013 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 151 - Library Fund Expenditures						
TOTAL Expenditures		574,612.00	172,992.92	43,617.71	401,619.08	30.11
Fund 151:						
TOTAL REVENUES		554,732.00	450,955.17	45,507.94	103,776.83	81.29
TOTAL EXPENDITURES		574,612.00	172,992.92	43,617.71	401,619.08	30.11
NET OF REVENUES & EXPENDITURES		(19,880.00)	277,962.25	1,890.23	(297,842.25)	(1,398.2)