

PERSONNEL COMMITTEE MEETING

Monday, October 1, 2012

Village Hall, Room 101, 5:00 P.M.



PLEASE TAKE NOTICE that a meeting of the Personnel Committee will be held at the Village Hall, 4800 West Green Brook Road, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Approval of Minutes: August 14, 2012 Meeting
- IV. Report of Staff/Committee Members
- V. New Business
- VI. Recess into Closed Session Pursuant to §19.85(1)(c) Wisconsin Statutes for the Following Reasons:
 - (c) To consider, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- VII. Reconvene into Open Session for Possible Action on Closed Session Deliberations
 - A) Village Manager Transitional Plan
 - B) Village Manager Separation Benefits
 - C) Schedule Next Meeting
- VIII. Adjournment

A handwritten signature in black ink that reads "Russell Van Gompel".

Russell Van Gompel, Village Manager
September 27, 2012

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER PERSONNEL COMMITTEE
AUGUST 14, 2012 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Baker at 5:00 P.M.

I. Roll Call

Present: Trustees: Baker, Springman; Don Druckrey
Also Present: Russell Van Gompel, Village Manager

II. Persons Desiring to be Heard

None.

III. Approval of Minutes: May 15, 2012 Meeting

It was moved by Trustee Springman and seconded by Don Druckrey to approve the minutes of the May 15, 2012 Personnel Committee meeting. The motion carried unanimously.

IV. Report of Staff/Committee Members

The Village Manager reported that the Village is recruiting for a new Administrative Assistant in the Community Services Department due to a resignation.

V. New Business

None.

VI. Recess into Closed Session Pursuant to §19.85 (1)(c) Wisconsin Statutes for the Following Reasons:

- (c) **To consider, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

It was moved by Don Druckrey and seconded by Trustee Springman to enter into closed session for the reason stated on the agenda at 5:20 p.m. The motion carried unanimously.

VII. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Trustee Springman and seconded by Don Druckrey to adjourn the closed session and re-enter into the regular order of business at 7:05 p.m. The motion carried unanimously.

A) Village Manager Recruitment Process

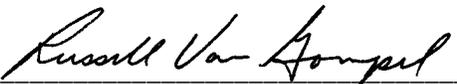
The Committee recommended that the Village Manager send out requests for proposals from three firms to assist with the recruitment process of the Village Manager. The responses will be due by August 27, 2012. The Committee will discuss their recommendations with the Village Board on August 20, 2012 to confirm the process.

B) Scheduling Next Meeting Date

The next Personnel Committee will be held in a joint session with the Village Board on September 6, 2012 at 6:00 p.m. to interview and select a consultant to assist with the recruitment of the Village Manager.

VIII. Adjournment

It was moved by Trustee Springman and seconded by Don Druckrey to adjourn the meeting at 7:08 p.m. The motion carried unanimously.


Russell Van Gompel, Village Manager