VILLAGE BOARD
BUDGET WORKSHOP
Wednesday, October 21, 2015
Earl McGovern Board Room, 6:00 P.M.

PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

I. Roll Call

II. Budget Workshop of 2016 Budget

A) Public Works
B) Recycling
C) Storm Water
D) Sanitary Sewer
E) Street Lighting
F) Water
G) Debt Service
H) Capital Improvement Plan (CIP)
I) Tax Increment Financing (TIF)

Jill Kenda-Lubetski, Village Clerk
October 8, 2015

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

VILLAGE OF BROWN DEER

2016

BUDGET WORKBOOK

Village of Brown Deer
2016
Annual Budget

For the Fiscal Year Beginning January 1, 2016

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OCTOBER 21st

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OCTOBER 13, 2015

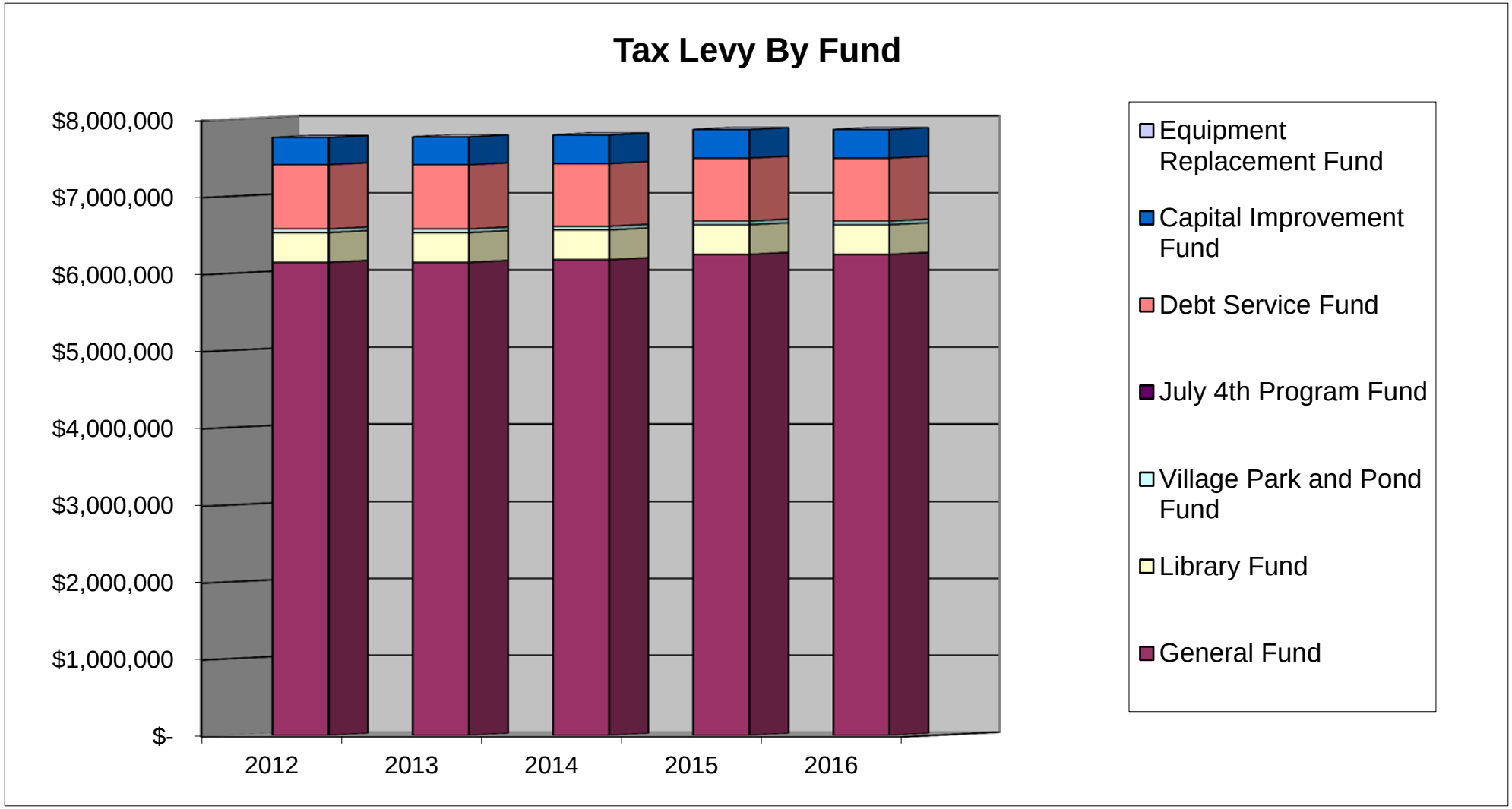
Village of Brown Deer
Tax Levy Statistics
2016 Manager's Budget

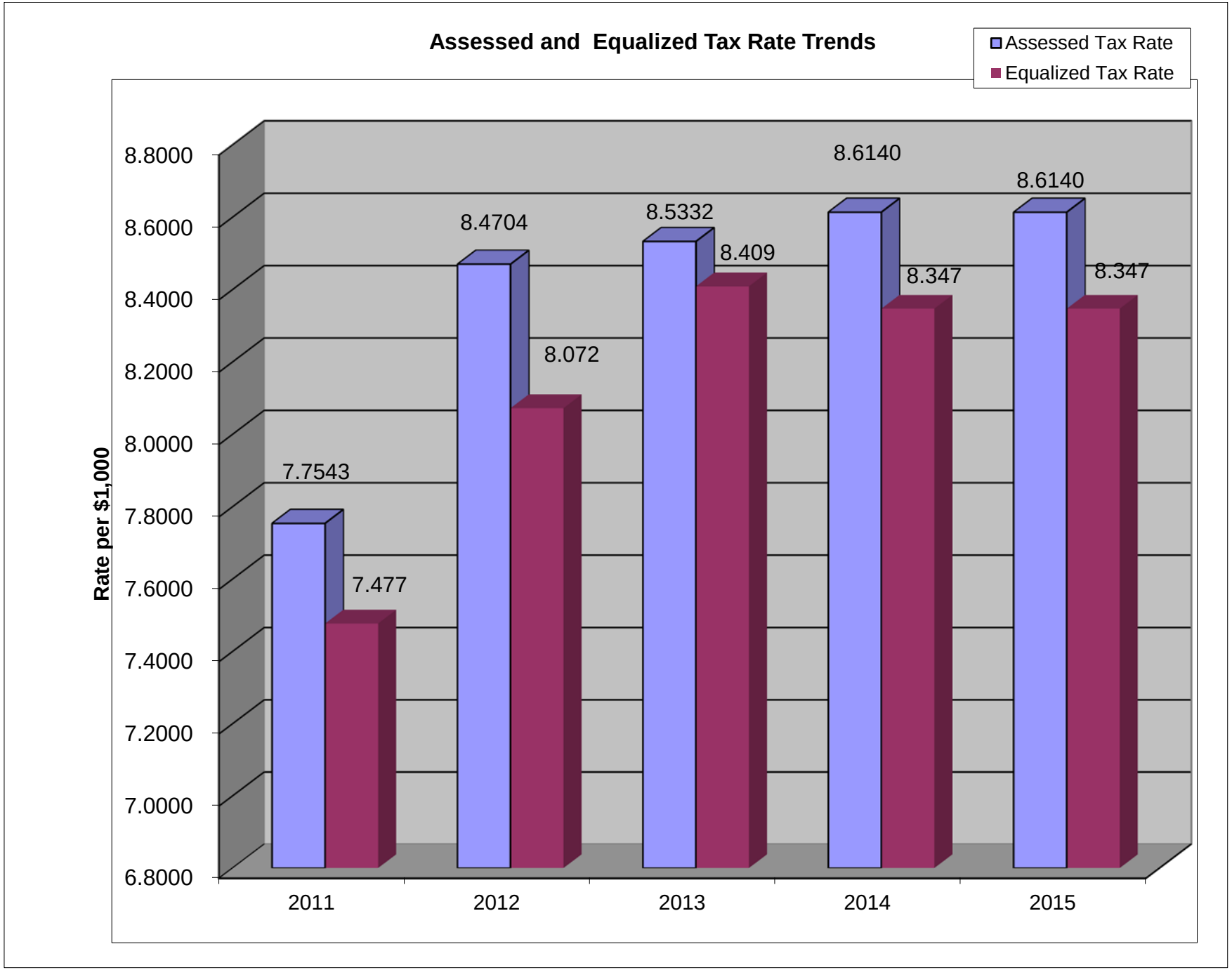
Taxing Fund	Actual 2012	Actual 2013	Actual 2014	Amended Budget 2015	Proposed Budget 2016	Change from 2015 Budget	Chg %
General Fund	$ 6,143,209	$ 6,142,800	$ 6,177,920	$ 6,246,057	$ 6,246,057	$ -	0.00%
Library Fund	385,346	385,346	385,346	385,346	385,346	-	0.00%
Village Park and Pond Fund	47,500	47,500	47,500	47,500	47,500	-	0.00%
July 4th Program Fund	-	-	-	-	-	-	0.00%
Debt Service Fund	835,004	834,181	813,655	815,842	815,842	-	0.00%
Capital Improvement Fund	351,561	362,108	372,000	372,000	372,000	-	0.00%
Equipment Replacement Fund	-	-	-	-	-	-	0.00%
Total Village Tax Levy	$ 7,762,620	$ 7,771,935	$ 7,796,421	$ 7,866,745	$ 7,866,745	$ -	0.00%
Change from previous year	-	9,315	24,486	70,324	-		
% Change from previous year	0.00%	0.12%	0.32%	0.90%	0.00%		

ESTIMATED TID OUT

Assessed Valuation	$ 1,001,071,900	$ 917,544,016	$ 913,660,900	$ 913,246,300	$ 913,246,300	$ -	0.00%
Assessed Tax Rate	7.7543	8.4704	8.5332	8.6140	8.6140	-	0.00%
Equalized	1,038,140,200	962,776,000	927,162,600	942,430,400	942,430,400	-	0.00%
Tax Rate	7.4774	8.0724	8.4089	8.3473	8.3473	-	0.00%
Fair Market Ratio	96.43%	95.30%	98.54%	96.90%	96.90%		

Lottery Credit	$ 111.14	$ 121.09	$ 133.02	$ 164.09	$ -	
Average Residence	152,488	152,511	139,868	132,654	132,654	
Average tax bill	**1,182.44**	**1,291.82**	**1,193.52**	**1,142.69**	**1,142.69**	
Change from previous year	(55.34)	109.39	(98.31)	(50.83)	-	


Tax Levy By Fund
$8,000,000
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$-
2012
2013
2014
2015
2016
Equipment Replacement Fund
Capital Improvement Fund
Debt Service Fund
July 4th Program Fund
Village Park and Pond Fund
Library Fund
General Fund


Assessed and Equalized Tax Rate Trends
Assessed Tax Rate
Equalized Tax Rate
Rate per $1,000
8.8000
8.6000
8.4000
8.2000
8.0000
7.8000
7.6000
7.4000
7.2000
7.0000
6.8000
7.7543
7.477
8.4704
8.072
8.5332
8.409
8.6140
8.347
8.6140
8.347
2011
2012
2013
2014
2015

Village of Brown Deer
Summary of Salary Expenditures
2016 Manager's Budget

Department	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Est. Actual	2016 Budget	Change	Chg %
General Fund								
General Government								
Village Board	$ 27,000	$ 27,000	$ 27,000	$ 27,000	$ 27,000	$ 27,000	$ -	0%
Municipal Court	50,762	56,335	81,560	67,600	67,600	68,730	1,130	2%
Village Manager	228,981	198,514	236,986	246,042	246,042	250,423	4,381	2%
Administrative Services	211,337	181,370	172,690	194,408	194,408	171,531	(22,877)	-12% *
Village Hall	13,670	14,573	15,246	14,266	14,433	47,840	33,574	235%
Total General Government	531,750	477,792	533,482	549,316	549,483	565,524	16,208	3%
Public Safety								
Police	2,275,256	2,346,305	2,444,197	2,484,754	2,484,754	2,424,298	(60,456)	-2%
Public Works								
Administration	144,802	134,087	158,320	134,942	131,995	144,064	9,122	7%
Street/Traffic Operations	59,985	55,536	45,919	43,731	32,096	46,687	2,956	7%
Sidewalk Maintenance	1,251	619	-	1,249	-	1,334	85	7%
Winter Operations	42,137	68,063	57,890	49,978	46,959	53,357	3,379	7%
Forestry Operations	62,344	69,598	42,938	49,978	71,795	53,357	3,379	7%
Municipal Complex	68,604	77,221	99,288	93,990	97,815	98,494	4,504	5%
Refuse	15,731	15,162	16,583	14,994	32,342	16,007	1,013	7%
Total Public Works	394,854	420,286	420,938	388,862	413,002	413,300	24,438	6%
Community Services	202,778	242,551	278,990	279,285	279,285	226,642	(52,643)	-19%
Park and Recreation	132,340	144,623	148,130	150,421	150,421	153,434	3,013	2%
Total General Fund	3,536,978	3,631,557	3,825,737	3,852,638	3,876,945	3,783,198	(69,440)	-2%
Other Funds								
Recycling Fund	9,874	19,556	21,324	45,306	22,125	48,623	3,317	7%
North Shore Health Department	362,000	358,891	363,944	346,367	346,367	345,026	(1,341)	0%
Library	312,262	290,668	291,541	300,789	300,789	313,035	12,246	4%
Village Park and Pond	42,056	35,745	34,946	38,740	33,579	39,000	260	1%
Park and Recreation Program Fund	54,990	63,420	59,592	84,845	68,181	77,497	(7,348)	-9%
July 4th Program Fund	316	-	-	923	-	923	-	0%
Community Center	-	-	-	-	1,622	1,725	1,725	#DIV/0!
Stormwater Utility	121,080	137,356	125,603	179,722	95,946	202,126	22,404	12%
Sanitary Sewer Utility	52,096	61,971	74,196	80,717	75,785	95,403	14,686	18%
Total Other Funds	954,674	967,607	971,146	1,077,409	944,394	1,123,358	45,949	4%
Total Village-Wide	$ 4,491,652	$ 4,599,164	$ 4,796,883	$ 4,930,047	$ 4,821,339	$ 4,906,556	(23,491)	0%

Village of Brown Deer
Summary of Benefit Expenditures
2016 Manager's Budget

Department	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Est. Actual	2016 Budget	Change	Chg %
General Fund								
General Government								
Village Board	$ 2,066	$ 2,066	$ 2,066	$ 2,066	$ 2,066	$ 2,066	-	0%
Municipal Court	14,414	25,283	26,343	26,813	26,813	31,037	4,224	16%
Village Manager	80,040	70,321	84,450	93,262	93,262	106,044	12,782	14%
Administrative Services	76,303	62,133	57,672	62,232	62,232	55,253	(6,979)	-11%
Other General Government	19,675	17,115	18,075	27,450	16,050	41,708	14,258	52%
Village Hall	1,046	1,115	1,166	1,091	1,104	26,279	25,188	2309%
Total General Government	193,544	178,033	189,772	212,914	201,527	262,387	49,473	23%
Public Safety								
Police	1,000,417	1,060,371	917,000	928,387	928,387	904,212	(24,175)	-3%
Public Works								
Administration	90,285	67,948	74,824	63,561	62,779	69,311	5,750	9%
Street/Traffic Operations	24,727	27,554	17,630	20,598	14,417	22,463	1,865	9%
Sidewalk Maintenance	547	282	-	589	-	642	53	9%
Winter Operations	19,612	31,247	28,135	23,540	21,366	25,671	2,131	9%
Forestry Operations	23,848	31,113	25,681	17,559	28,483	25,671	8,112	46%
Municipal Complex	28,550	34,911	39,827	45,713	41,075	48,469	2,756	6%
Refuse	6,307	7,079	6,387	7,063	14,066	7,702	639	9%
Total Public Works	193,876	200,134	192,484	178,623	182,186	199,929	21,306	12%
Community Services	75,110	97,356	103,733	105,480	105,480	79,346	(26,134)	-25%
Park and Recreation	45,891	53,208	53,422	55,447	55,447	56,545	1,098	2%
Total General Fund	1,508,838	1,589,102	1,456,411	1,480,851	1,473,027	1,502,419	21,568	1%
Other Funds								
Recycling Fund	3,186	6,055	5,727	13,831	4,587	16,438	2,607	19%
North Shore Health Department	115,988	115,987	146,277	137,489	128,116	98,325	(39,164)	-28%
Library	97,343	102,381	97,353	92,546	92,546	78,028	(14,518)	-16%
Village Park and Pond	3,322	2,734	2,674	2,964	2,569	2,984	20	1%
Park and Recreation Program Fund	4,231	4,860	4,530	6,217	5,217	5,652	(565)	-9%
July 4th Program Fund	24	-	-	77	-	77	-	0%
Community Center	-	-	-	-	124	132	132	#DIV/0!
Stormwater Utility	58,519	69,842	56,086	75,381	43,224	87,955	12,574	17%
Sanitary Sewer Utility	22,159	27,143	28,621	34,216	31,337	40,717	6,501	19%
Total Other Funds	304,772	329,002	341,268	362,721	307,720	330,308	(32,413)	-9%
Total Village-Wide	$ 1,813,610	$ 1,918,104	$ 1,797,679	$ 1,843,572	$ 1,780,747	$ 1,832,727	(10,845)	-1%

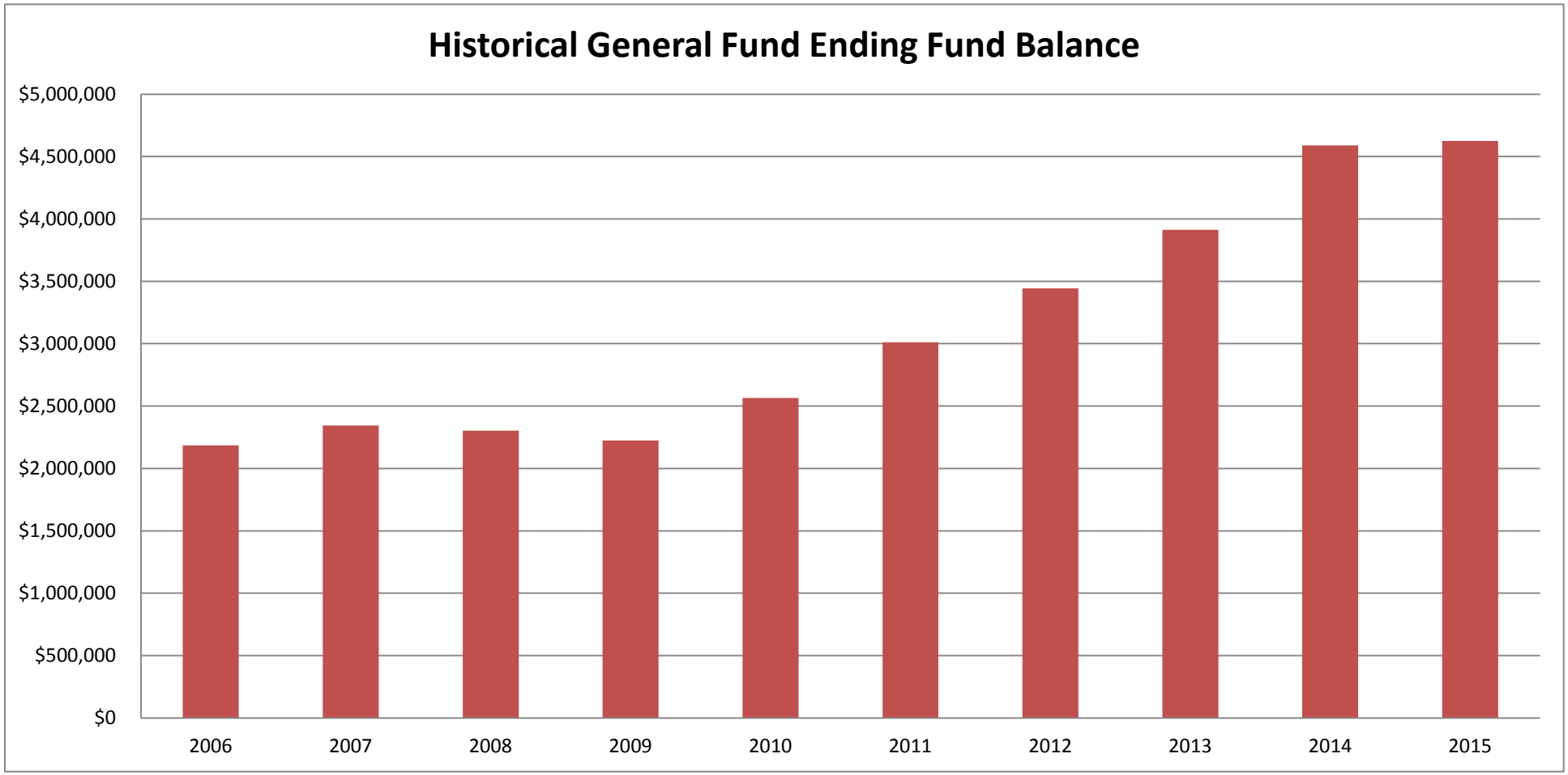
Village of Brown Deer
Summary of Full Time Equivalent Employees
2016 Manager's Budget

Department	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget
General Fund						
General Government						
Village Board **	7.00	7.00	7.00	7.00	7.00	7.00
Municipal Court	2.50	2.54	2.40	2.40	2.50	2.50
Village Manager	2.88	3.42	3.49	4.30	3.50	3.50
Administrative Services	3.86	3.96	3.88	3.38	3.53	3.00
Village Hall	0.47	0.47	0.40	0.40	0.40	1.00
Total General Government	16.71	17.39	17.17	17.48	16.93	17.00
Public Safety						
Police	37.00	35.00	34.00	35.00	35.00	35.00
Public Works	8.98	8.98	8.98	8.98	8.98	9.98
Community Services	4.72	4.22	4.30	4.75	4.60	3.60
Park and Recreation	3.26	3.26	3.00	3.00	3.00	3.00
Total General Fund	70.67	68.85	67.45	69.21	68.51	68.58
Other Funds						
Recycling Fund	0.89	0.89	0.89	0.89	0.89	0.89
North Shore Health Department	5.58	7.27	8.20	8.20	8.20	8.20
Library	9.85	9.85	9.79	9.22	8.67	8.89
Village Park and Pond	2.37	2.37	2.37	2.37	2.37	2.37
Park and Recreation Program Fund	-	-	-	-	-	-
July 4th Program Fund	-	-	-	-	-	-
Water Utility	4.30	4.30	3.30	3.30	2.30	2.30
Stormwater Utility	2.06	2.06	2.06	2.06	2.06	2.06
Sanitary Sewer Utility	1.00	1.00	1.00	1.00	1.00	1.00
Total Other Funds	26.05	27.74	27.61	27.04	25.49	25.71
Total Village-Wide	96.72	96.59	95.06	96.25	94.00	94.29

** Note that Village Board members are not full-time positions, but rather seven positions

Village of Brown Deer
Historical General Fund Ending Fund Balance
2016 Manager's Budget

2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
$1,546,457	$1,546,272	$2,184,627	$2,344,695	$2,302,847	$2,224,668	$2,563,901	$3,012,010	$3,444,323	$3,913,329	$4,589,294	$4,625,184



BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CJAMGE
Fund 010 - General Fund								
010-000-11-4-00-10	General Property Taxes	6,142,798	6,177,921	6,246,057	6,246,057	6,006,437	(239,620)	(3.84)
010-000-12-4-00-10	Hotel Room Taxes	580,404	589,710	500,000	500,000	540,015	40,015	8.00
010-000-13-4-00-10	Payments In Lieu of Taxes	298,532	290,660	290,000	312,000	322,000	32,000	11.03
010-000-34-4-00-10	Shared Revenue	188,896	188,765	188,348	188,649	188,261	(87)	(0.05)
010-000-34-4-00-20	Fire Dues	32,739	35,723	34,883	34,883	35,000	117	0.34
010-000-34-4-00-30	Computer Exemptions	547,708	619,332	442,928	442,928	600,000	157,072	35.46
010-000-34-4-00-40	Expenditure Restraint	237,094	240,586	248,650	248,650	235,698	(12,952)	(5.21)
010-000-35-4-20-00	Public Safety	8,800	4,960	4,000	43,200	4,000	0	0.00
010-000-35-4-30-10	Transportation Aids	399,661	404,436	422,758	422,758	423,000	242	0.06
010-000-41-4-10-10	Liquor & Malt Beverage	12,000	11,425	11,500	12,600	12,000	500	4.35
010-000-41-4-20-10	Bartender	5,105	5,440	5,000	4,000	5,000	0	0.00
010-000-41-4-20-15	Cigarette	450	450	450	400	400	(50)	(11.11)
010-000-41-4-20-20	Soda Water	1,455	1,365	1,500	1,320	1,300	(200)	(13.33)
010-000-41-4-20-30	Peddling & Other	5,015	6,220	6,500	5,000	5,000	(1,500)	(23.08)
010-000-41-4-20-40	Cable Franchise Fees	187,253	189,446	160,265	160,265	185,000	24,735	15.43
010-000-41-4-20-50	Electrical	(25)	0	0	0	0	0	0.00
010-000-42-4-00-10	Bicycle	424	15	20	28	0	(20)	(100.00)
010-000-42-4-00-20	Dog/Cat Licenses	6,350	6,377	6,000	4,000	6,000	0	0.00
010-000-43-4-00-10	Building	91,374	193,160	140,000	140,000	140,000	0	0.00
010-000-43-4-00-20	Electrical	24,952	33,140	25,000	25,000	25,000	0	0.00
010-000-43-4-00-30	Plumbing	11,948	8,376	11,000	11,000	11,000	0	0.00
010-000-43-4-00-40	Heating & A/C	19,245	51,782	23,000	23,000	23,000	0	0.00
010-000-44-4-00-10	Zoning Application Fees	5,900	2,950	4,500	2,500	4,500	0	0.00
010-000-44-4-00-20	Board of Appeals	350	350	250	700	300	50	20.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CJAMGE
010-000-44-4-00-30	Building Board Fee	1,800	1,200	1,000	500	1,000	0	0.00
010-000-49-4-20-10	Compliance Certificates	18,790	19,650	19,000	13,200	0	(19,000)	(100.00)
010-000-49-4-20-20	Miscellaneous Permits	27,488	840	2,000	600	1,000	(1,000)	(50.00)
010-000-49-4-30-10	Block Party Permits	0	50	50	0	0	(50)	(100.00)
010-000-49-4-30-20	R-O-W Permits	18,802	12,577	10,000	18,000	10,000	0	0.00
010-000-51-4-00-10	Court Fines & Penalties	175,702	250,500	200,000	200,000	200,000	0	0.00
010-000-51-4-00-11	Parking Fees	44,355	39,017	40,000	25,000	40,000	0	0.00
010-000-61-4-10-10	Photocopies	24	35	250	25	25	(225)	(90.00)
010-000-61-4-10-20	Property Information Certif	1,210	1,500	1,000	1,000	1,000	0	0.00
010-000-61-4-10-25	Prop Info Certificate-Reserved	590	720	500	500	500	0	0.00
010-000-61-4-10-30	Sale of Materials	40	20	0	0	0	0	0.00
010-000-62-4-10-10	Photocopies	1,980	1,418	2,000	12,000	2,000	0	0.00
010-000-62-4-10-15	Alarm fees	25,280	17,160	4,000	15,000	4,000	0	0.00
010-000-62-4-10-30	Fingerprints/Misc	8,303	3,500	3,000	42,000	3,000	0	0.00
010-000-63-4-00-10	Engineering Services	1,000	0	0	0	0	0	0.00
010-000-63-4-00-20	DPW Services	3,111	1,579	500	200	500	0	0.00
010-000-64-4-40-10	Weed Services	0	142	0	0	0	0	0.00
010-000-73-4-20-60	Municipal Range Usage Fees	0	2,000	2,000	2,000	2,000	0	0.00
010-000-73-4-20-70	Other Intergovt'l Revenue	1,521	0	0	0	0	0	0.00
010-000-73-4-50-50	Rent Income	39,021	39,021	39,021	39,021	46,072	7,051	18.07
010-000-74-4-10-10	TIF Administration	132,043	132,043	132,100	132,100	108,631	(23,469)	(17.77)
010-000-74-4-10-20	Engineering & Administration	99,386	99,386	99,400	99,400	101,875	2,475	2.49
010-000-74-4-10-30	Miscellaneous Charges	188,228	188,228	188,300	188,300	186,579	(1,721)	(0.91)
010-000-74-4-20-40	Street Lighting Admin	3,000	3,000	3,000	3,000	3,000	0	0.00
010-000-74-4-40-10	Admin, Labor & Benefits-SEWER	93,806	93,806	93,810	93,810	85,927	(7,883)	(8.40)
010-000-74-4-40-20	Equipment & Materials	1,081	3,689	5,000	5,000	5,000	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CJAMGE
010-000-74-4-41-10	Admin, Labor & Benefits-STORM	47,765	47,765	47,800	47,800	62,803	15,003	31.39
010-000-74-4-41-20	Equipment & Materials	57,959	63,058	7,300	7,300	60,000	52,700	721.92
010-000-74-4-42-10	Admin, Labor & Benefits-WATER	65,303	65,303	65,310	65,310	65,000	(310)	(0.47)
010-000-74-4-42-20	Equipment & Materials	287	599	350	350	0	(350)	(100.00)
010-000-74-4-43-10	Admin, Labor and Benefits	23,823	23,823	23,850	23,850	25,703	1,853	7.77
010-000-74-4-43-20	Equipment & Materials-RECYCLIN	8,892	5,974	8,500	8,500	5,000	(3,500)	(41.18)
010-000-81-4-00-10	Investment Interest	3,111	56,650	45,000	45,000	45,000	0	0.00
010-000-81-4-00-20	Interest-Delinquent Taxes	24,373	43,884	25,000	20,242	25,000	0	0.00
010-000-82-4-00-10	Rent Income	9,125	9,696	10,494	60,000	20,600	10,106	96.30
010-000-82-4-00-20	Insurance Dividends	30,540	32,344	30,000	30,000	30,000	0	0.00
010-000-82-4-00-50	Miscellaneous Revenue	10,836	6,295	3,000	25,000	3,000	0	0.00
010-000-83-4-00-10	Equipment Sales	44,999	79,999	0	28,786	0	0	0.00
010-000-83-4-00-20	Advertising Sales-BD Magazine	24,099	21,377	20,000	20,000	20,000	0	0.00
010-000-84-4-00-50	Damage to/Loss of Property	0	0	0	2,641	0	0	0.00
		10,046,101	10,430,437	9,905,144	10,104,373	9,937,126	31,982	0.32
NET OF REVENUES/APPROPRIATIONS - FUND 010		10,046,101	10,430,437	9,905,144	10,104,373	9,937,126	31,982	0.32
BEGINNING FUND BALANCE		3,482,332	3,896,120	4,571,347	4,571,347	14,677,294	10,105,947	221.07
FUND BALANCE ADJUSTMENTS		0	0	1,574	1,574	0	31,982	0.32
ENDING FUND BALANCE		13,528,433	14,326,557	14,478,065	14,677,294	24,614,420	10,136,355	70.01

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 010 - General Fund								
010-000-00-5-15-20	Group Insurance	(1,432)	(1,972)	0	0	0	0	0.00
010-110-11-5-10-10	Salaries/Wages	27,000	27,000	27,000	27,000	27,000	0	0.00
010-110-11-5-15-15	FICA	2,066	2,066	2,066	2,066	2,066	0	0.00
010-110-11-5-20-20	Professional Services	3,998	0	5,000	1,000	5,000	0	0.00
010-110-11-5-30-10	Office Supplies, Equip & Exp	26	63	300	150	300	0	0.00
010-110-11-5-45-10	Professional Memberships	3,336	350	3,405	3,598	3,800	395	11.60
010-110-11-5-45-30	Professional Training	20	782	1,000	500	1,000	0	0.00
010-120-12-5-10-10	Salaries/Wages	56,335	81,560	67,600	67,600	68,730	1,130	1.67
010-120-12-5-14-00	Overtime	2,503	1,460	1,500	2,000	1,500	0	0.00
010-120-12-5-15-10	WI Retirement	2,751	2,143	2,816	2,816	2,786	(30)	(1.07)
010-120-12-5-15-15	FICA	4,278	6,151	5,172	5,172	5,258	86	1.66
010-120-12-5-15-20	Group Insurance	18,254	18,049	18,825	18,825	22,993	4,168	22.14
010-120-12-5-20-20	Professional Services	161	0	100	0	0	(100)	(100.00)
010-120-12-5-26-25	Commitment Services	5,572	15,340	7,501	20,000	8,620	1,119	14.92
010-120-12-5-30-10	Office Supplies, Equip & Exp	1,829	1,889	1,000	0	500	(500)	(50.00)
010-120-12-5-30-30	Service Fees	0	4,574	4,969	4,969	5,000	31	0.62
010-120-12-5-39-15	Witness Fees	10	50	50	0	0	(50)	(100.00)
010-120-12-5-45-10	Professional Memberships	312	90	100	240	100	0	0.00
010-120-12-5-45-30	Professional Training	803	973	1,000	500	500	(500)	(50.00)
010-130-13-5-21-10	Village Attorney Services	116,012	115,058	118,683	118,683	92,000	(26,683)	(22.48)
010-130-13-5-21-15	Other Legal Services	18,567	18,566	5,000	1,000	0	(5,000)	(100.00)
010-130-13-5-21-20	Labor Legal Services	8,424	21,478	5,000	1,672	20,000	15,000	300.00
010-140-14-5-10-10	Salaries/Wages	198,514	236,986	246,042	246,042	250,423	4,381	1.78
010-140-14-5-11-10	Part-time/Temporary	2,876	0	0	0	0	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-140-14-5-15-10	WI Retirement	12,825	16,394	16,732	16,732	16,528	(204)	(1.22)
010-140-14-5-15-15	FICA	14,867	17,404	18,821	18,821	19,158	337	1.79
010-140-14-5-15-20	Group Insurance	42,621	50,636	57,709	57,709	70,358	12,649	21.92
010-140-14-5-20-20	Professional Services	44,380	0	0	0	0	0	0.00
010-140-14-5-30-10	Office Supplies, Equip & Exp	328	203	700	500	700	0	0.00
010-140-14-5-30-40	Public Notices/Advertising	6,677	4,312	1,500	3,500	1,500	0	0.00
010-140-14-5-45-10	Professional Memberships	1,313	1,441	2,200	2,152	2,200	0	0.00
010-140-14-5-45-20	Professional Publications	105	90	200	0	200	0	0.00
010-140-14-5-45-30	Professional Training	2,982	3,272	5,000	4,000	5,000	0	0.00
010-140-14-5-45-40	Mileage Reimbursement	3,839	4,494	5,000	4,500	4,500	(500)	(10.00)
010-141-14-5-20-25	Employment Services	35,537	33,049	7,000	7,000	7,000	0	0.00
010-141-14-5-30-40	Public Notices/Advertising	518	0	500	500	500	0	0.00
010-141-14-5-34-40	Employee Recognition	382	4,712	5,000	5,000	5,000	0	0.00
010-142-14-5-11-20	Election Workers	2,662	10,221	5,000	2,240	18,000	13,000	260.00
010-142-14-5-15-10	WI Retirement	3	7	0	0	0	0	0.00
010-142-14-5-15-15	FICA	4	8	0	0	0	0	0.00
010-142-14-5-15-20	Group Insurance	1	1	0	0	0	0	0.00
010-142-14-5-24-10	Equipment Maintenance Services	2,217	1,118	4,000	4,000	6,000	2,000	50.00
010-142-14-5-30-10	Office Supplies, Equip & Exp	3,661	7,978	3,500	3,500	6,500	3,000	85.71
010-150-15-5-10-10	Salaries/Wages	181,370	172,690	194,408	194,408	171,531	(22,877)	(11.77)
010-150-15-5-15-10	WI Retirement	11,500	11,995	13,220	13,220	11,321	(1,899)	(14.36)
010-150-15-5-15-15	FICA	12,512	11,975	14,872	14,872	13,122	(1,750)	(11.77)
010-150-15-5-15-20	Group Insurance	38,121	33,702	34,140	34,140	30,810	(3,330)	(9.75)
010-150-15-5-20-20	Professional Services	46,890	15,735	25,020	25,020	60,000	34,980	139.81
010-150-15-5-20-35	Technical Services	10,680	9,380	9,800	5,871	7,000	(2,800)	(28.57)
010-150-15-5-30-10	Office Supplies, Equip & Exp	0	205	0	43	0	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-150-15-5-30-30	Service Fees	15,905	13,890	17,000	15,000	18,000	1,000	5.88
010-150-15-5-45-10	Professional Memberships	553	1,010	1,000	600	700	(300)	(30.00)
010-150-15-5-45-20	Professional Publications	0	196	50	0	0	(50)	(100.00)
010-150-15-5-45-30	Professional Training	4,972	3,245	5,512	2,000	6,000	488	8.85
010-150-15-5-45-40	Mileage Reimbursement	12	0	0	0	0	0	0.00
010-151-15-5-20-20	Professional Services	31,856	28,791	25,000	148,900	26,000	1,000	4.00
010-151-15-5-30-30	Service Fees	120	0	0	0	0	0	0.00
010-191-14-5-20-40	Printing Services	1,018	3,262	11,000	1,505	5,000	(6,000)	(54.55)
010-191-14-5-20-41	BD magazine printing & postage	41,781	42,475	47,000	47,000	43,000	(4,000)	(8.51)
010-191-14-5-24-10	Equipment Maintenance Services	5,863	8,192	15,000	5,930	7,000	(8,000)	(53.33)
010-191-14-5-30-10	Office Supplies, Equip & Exp	18,384	15,869	15,000	15,000	15,000	0	0.00
010-191-14-5-30-15	Postage & Mailing	10,916	13,180	17,000	17,000	17,000	0	0.00
010-191-14-5-30-20	Communications	23,074	27,076	25,000	41,406	5,000	(20,000)	(80.00)
010-191-14-5-30-22	Communication-Wireless Service	(260)	0	0	0	21,700	21,700	0.00
010-191-14-5-30-25	Communication-Internet Service	5,643	5,134	5,300	5,243	5,000	(300)	(5.66)
010-191-14-5-30-30	Marketing Plan	2,342	1,000	2,480	2,656	1,000	(1,480)	(59.68)
010-192-14-5-20-35	Technical Services	9,533	7,305	12,480	514	34,000	21,520	172.44
010-192-14-5-30-10	Office Supplies, Equip & Exp	1,237	2,312	2,700	802	2,700	0	0.00
010-193-41-5-26-40	Milw Area Domestic Animal Ctrl	11,771	12,130	15,000	10,156	11,000	(4,000)	(26.67)
010-193-41-5-26-45	North Shore Health Dpt Contrib	125,932	125,932	125,932	125,932	128,470	2,538	2.02
010-194-51-5-22-10	Natural Gas/Electric Service	469	1,068	500	1,000	1,000	500	100.00
010-195-18-5-15-20	Group Insurance	16,891	18,075	27,450	16,050	41,708	14,258	51.94
010-195-18-5-39-20	Unemployment Compensation	2,228	16	2,000	1,654	2,000	0	0.00
010-195-28-5-15-15	FICA	59	0	0	157	92	92	0.00
010-195-28-5-15-20	Group Insurance	165	0	0	0	0	0	0.00
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	1,670	1,850	2,000	3,360	2,160	160	8.00

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010-199-15-5-55-10	Bad Debt - Personal Property	2,246	5,199	4,000	3,257	4,000	0	0.00
010-199-19-5-51-10	Property Insurance-Bldg/PPO	9,963	9,849	10,100	19,326	13,956	3,856	38.18
010-199-19-5-51-15	Contractor's Equipment	1,438	1,459	1,500	1,468	1,468	(32)	(2.13)
010-199-19-5-51-20	Monies & Securities	1,773	1,779	1,800	1,779	1,779	(21)	(1.17)
010-199-19-5-51-25	Auto Phyiscal Damage	8,680	9,308	9,500	11,643	13,448	3,948	41.56
010-199-19-5-51-30	Boiler & Machinery	482	472	500	472	522	22	4.40
010-199-19-5-51-40	Worker Compensation Ins	95,607	93,077	130,300	197,953	150,997	20,697	15.88
010-199-92-5-70-10	Transfer to Liability Ins Fund	91,000	90,000	90,000	90,000	90,000	0	0.00
010-210-21-5-10-10	Salaries/Wages	2,346,305	2,444,197	2,484,754	2,484,754	2,424,298	(60,456)	(2.43)
010-210-21-5-12-10	Add Pay-Holiday/Special	5,529	6,679	34,400	34,400	34,400	0	0.00
010-210-21-5-12-20	Uniform Allowance	14,703	15,814	16,675	16,675	16,675	0	0.00
010-210-21-5-14-00	Overtime	31,029	33,296	48,000	18,000	48,000	0	0.00
010-210-21-5-15-10	WI Retirement	369,620	246,012	242,934	242,934	231,039	(11,895)	(4.90)
010-210-21-5-15-15	FICA	172,313	179,456	196,381	196,381	192,161	(4,220)	(2.15)
010-210-21-5-15-20	Group Insurance	518,438	491,532	489,072	489,072	481,012	(8,060)	(1.65)
010-210-21-5-20-25	Employment Services	289	791	2,400	1,000	2,400	0	0.00
010-210-21-5-20-35	Technical Services	46,909	48,747	50,000	53,000	26,000	(24,000)	(48.00)
010-210-21-5-24-10	Equipment Maintenance Services	11,632	11,073	13,210	9,500	13,210	0	0.00
010-210-21-5-29-40	Towing Services	(75)	165	300	800	300	0	0.00
010-210-21-5-30-10	Office Supplies, Equip & Exp	8,739	10,537	11,750	11,750	11,750	0	0.00
010-210-21-5-30-30	Service Fees	4,816	5,300	6,000	6,000	6,000	0	0.00
010-210-21-5-30-45	Photographic Supplies	966	1,015	1,000	1,000	1,000	0	0.00
010-210-21-5-34-10	Fuel, Oil & Lubricants	51,146	48,276	54,000	38,000	49,000	(5,000)	(9.26)
010-210-21-5-34-20	Vehicle Supplies	2,251	1,466	1,775	2,500	1,775	0	0.00
010-210-21-5-34-35	Uniforms/Coveralls	6,527	13,717	6,000	6,000	6,000	0	0.00
010-210-21-5-34-40	Employee Recognition	218	628	200	200	200	0	0.00

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010-210-21-5-35-20	Vehicle Repair/Maint Supplies	13,076	15,857	13,750	13,750	16,250	2,500	18.18
010-210-21-5-35-30	Firing Range Repairs	165	1,347	0	0	0	0	0.00
010-210-21-5-39-25	Crime Prevention Supplies	1,802	1,745	2,000	1,800	2,000	0	0.00
010-210-21-5-39-30	Investigation Supplies	3,662	2,943	3,500	3,500	3,500	0	0.00
010-210-21-5-39-35	K-9 Program	965	903	800	800	800	0	0.00
010-210-21-5-39-40	Ammunition	6,556	7,179	13,905	13,900	7,905	(6,000)	(43.15)
010-210-21-5-39-50	Confinement Costs	11	3	500	100	500	0	0.00
010-210-21-5-45-10	Professional Memberships	1,215	1,510	1,500	1,500	1,500	0	0.00
010-210-21-5-45-20	Professional Publications	0	600	600	600	600	0	0.00
010-210-21-5-45-30	Professional Training	16,035	18,106	13,700	13,000	13,700	0	0.00
010-220-22-5-24-10	Equipment Maintenance Services	380	328	250	402	400	150	60.00
010-220-22-5-26-40	Fire Dues Distribution	32,739	35,723	34,883	33,275	36,000	1,117	3.20
010-220-22-5-26-55	North Shore Fire Dept Contrib	2,025,312	2,055,692	2,096,806	2,096,806	2,123,967	27,161	1.30
010-230-23-5-20-35	Technical Services	39,008	59,184	40,695	48,187	75,452	34,757	85.41
010-230-23-5-26-51	Consolidated Dispatch Services	344,306	357,997	358,986	358,986	368,398	9,412	2.62
010-310-31-5-10-10	Salaries/Wages	134,087	158,320	134,942	131,995	144,064	9,122	6.76
010-310-31-5-12-20	Uniform Allowance	1,901	2,056	1,400	1,054	2,250	850	60.71
010-310-31-5-14-00	Overtime	626	151	1,000	1,000	1,000	0	0.00
010-310-31-5-15-10	WI Retirement	8,676	11,195	9,176	9,260	9,509	333	3.63
010-310-31-5-15-15	FICA	10,110	11,873	10,323	9,973	11,197	874	8.47
010-310-31-5-15-20	Group Insurance	49,162	51,756	44,062	43,546	48,605	4,543	10.31
010-310-31-5-30-10	Office Supplies, Equip & Exp	3,027	751	1,000	1,000	1,000	0	0.00
010-310-31-5-30-20	Communications	2,272	3,443	3,500	3,500	3,500	0	0.00
010-310-31-5-45-10	Professional Memberships	160	414	500	500	1,500	1,000	200.00
010-310-31-5-45-20	Professional Publications	0	691	1,500	1,500	1,500	0	0.00
010-310-31-5-45-30	Professional Training	0	1,090	2,000	2,000	2,000	0	0.00

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010-311-33-5-10-10	Salaries/Wages	55,536	45,919	43,731	32,096	46,687	2,956	6.76
010-311-33-5-15-10	WI Retirement	3,693	3,211	2,974	2,181	3,082	108	3.63
010-311-33-5-15-15	FICA	4,043	3,350	3,345	2,343	3,629	284	8.49
010-311-33-5-15-20	Group Insurance	19,818	11,069	14,279	9,893	15,752	1,473	10.32
010-311-33-5-22-10	Street Lighting-Elec Service	13,980	4,101	36,000	36,000	36,000	0	0.00
010-311-33-5-22-15	Street Lighting Elec Chrgs-TID	11,800	8,281	15,000	15,000	15,000	0	0.00
010-311-33-5-23-20	Turf Maintenance	23,861	27,593	33,179	30,000	35,000	1,821	5.49
010-311-33-5-23-25	Pavement Marking Services	17,742	17,601	20,000	20,000	20,000	0	0.00
010-311-33-5-29-50	Equipment Rental	1,101	930	500	500	1,000	500	100.00
010-311-33-5-35-30	Tools & Supplies	241	789	500	500	500	0	0.00
010-311-33-5-37-10	Operations Material & Supplies	34,710	22,728	15,000	15,000	15,000	0	0.00
010-311-33-5-37-15	Street Signs & Supplies	13,457	11,471	5,000	10,000	5,000	0	0.00
010-312-34-5-10-10	Salaries/Wages	619	0	1,249	0	1,334	85	6.81
010-312-34-5-15-10	WI Retirement	41	0	85	0	88	3	3.53
010-312-34-5-15-15	FICA	45	0	96	0	104	8	8.33
010-312-34-5-15-20	Group Insurance	196	0	408	0	450	42	10.29
010-312-34-5-29-50	Equipment Rental	0	0	800	800	1,000	200	25.00
010-312-34-5-37-10	Operations Material & Supplies	0	1,696	1,000	1,000	1,000	0	0.00
010-313-33-5-10-10	Salaries/Wages	68,063	57,890	49,978	46,959	53,357	3,379	6.76
010-313-33-5-14-00	Overtime	6,840	9,121	10,000	10,000	10,000	0	0.00
010-313-33-5-15-10	WI Retirement	5,004	4,691	3,398	3,421	3,522	124	3.65
010-313-33-5-15-15	FICA	5,417	4,859	3,823	3,650	4,147	324	8.48
010-313-33-5-15-20	Group Insurance	20,826	18,585	16,319	14,295	18,002	1,683	10.31
010-313-33-5-35-20	Vehicle Repair/Maint Supplies	2,587	8,026	5,200	5,200	5,200	0	0.00
010-313-33-5-35-30	Tools & Supplies	0	382	0	500	1,000	1,000	0.00
010-313-33-5-37-10	Operations Material & Supplies	85,085	70,014	85,000	85,000	75,000	(10,000)	(11.76)

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010-317-61-5-10-10	Salaries/Wages	69,598	42,938	49,978	71,795	53,357	3,379	6.76
010-317-61-5-15-10	WI Retirement	4,628	3,005	3,398	4,783	3,522	124	3.65
010-317-61-5-15-15	FICA	5,028	3,097	3,823	5,233	4,147	324	8.48
010-317-61-5-15-20	Group Insurance	21,457	11,457	16,319	18,467	18,002	1,683	10.31
010-317-61-5-29-50	Equipment Rental	482	204	500	500	500	0	0.00
010-317-61-5-35-30	Tools & Supplies	1,905	1,333	1,500	1,500	1,500	0	0.00
010-317-61-5-37-10	Operations Material & Supplies	4,135	1,354	1,500	10,000	5,000	3,500	233.33
010-319-16-5-22-10	Natural Gas/Electric Service	15,781	19,772	20,000	20,000	20,000	0	0.00
010-319-16-5-22-20	Sewer/Water Services	1,914	1,934	2,200	2,200	2,200	0	0.00
010-319-16-5-23-10	Cleaning Services	1,959	1,335	2,280	2,280	2,280	0	0.00
010-319-16-5-35-10	Building Supplies	1,365	2,816	5,000	5,000	5,000	0	0.00
010-319-16-5-35-45	Bldg Maint/Repair Supplies	7,544	9,492	5,000	5,000	10,000	5,000	100.00
010-319-33-5-10-10	Salaries/Wages	77,221	99,288	93,990	97,815	98,494	4,504	4.79
010-319-33-5-15-10	WI Retirement	5,138	6,948	6,391	6,587	6,501	110	1.72
010-319-33-5-15-15	FICA	5,592	7,203	7,191	7,110	7,607	416	5.79
010-319-33-5-15-20	Group Insurance	24,181	25,676	32,131	27,378	34,361	2,230	6.94
010-319-33-5-34-10	Fuel, Oil & Lubricants	47,320	42,428	55,000	55,000	55,000	0	0.00
010-319-33-5-34-30	Safety Supplies	2,133	392	2,500	2,500	2,500	0	0.00
010-319-33-5-34-35	Uniforms/Coveralls	564	81	850	850	1,000	150	17.65
010-319-33-5-35-20	Vehicle Repair/Maint Supplies	20,846	20,551	23,000	23,000	25,000	2,000	8.70
010-319-33-5-35-30	Tools & Supplies	1,866	8,845	5,000	6,000	5,000	0	0.00
010-319-33-5-35-40	Equip Repair/Maint Supplies	12,040	9,280	14,000	14,000	15,000	1,000	7.14
010-320-36-5-10-10	Salaries/Wages	15,162	16,583	14,994	32,342	16,007	1,013	6.76
010-320-36-5-15-10	WI Retirement	1,008	1,156	1,020	2,100	1,057	37	3.63
010-320-36-5-15-15	FICA	1,096	1,199	1,147	2,356	1,244	97	8.46
010-320-36-5-15-20	Group Insurance	4,975	4,032	4,896	9,610	5,401	505	10.31

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-320-36-5-29-10	Refuse Collection	373,281	404,465	375,000	375,000	375,000	0	0.00
010-360-31-5-10-10	Salaries/Wages	242,551	278,990	279,285	279,285	226,642	(52,643)	(18.85)
010-360-31-5-11-15	Building Board	875	550	1,200	500	1,200	0	0.00
010-360-31-5-15-10	WI Retirement	15,452	19,620	18,991	18,991	14,957	(4,034)	(21.24)
010-360-31-5-15-15	FICA	18,008	20,799	21,364	21,364	17,338	(4,026)	(18.84)
010-360-31-5-15-20	Group Insurance	63,896	63,314	65,125	65,125	47,051	(18,074)	(27.75)
010-360-31-5-20-20	Professional Services	12,136	10,997	9,425	9,425	9,425	0	0.00
010-360-31-5-26-50	State Inspections	3,200	3,200	3,200	3,200	5,700	2,500	78.13
010-360-31-5-30-10	Office Supplies, Equip & Exp	2,285	2,507	2,300	2,150	2,150	(150)	(6.52)
010-360-31-5-35-20	Vehicle Repair/Maint Supplies	1,081	1,129	350	250	250	(100)	(28.57)
010-360-31-5-45-10	Professional Memberships	980	1,147	1,100	775	775	(325)	(29.55)
010-360-31-5-45-20	Professional Publications	68	0	500	400	400	(100)	(20.00)
010-360-31-5-45-30	Professional Training	2,029	680	3,160	3,200	3,200	40	1.27
010-360-31-5-45-40	Mileage Reimbursement	105	242	350	350	300	(50)	(14.29)
010-361-16-5-10-10	Salaries/Wages	14,573	15,246	14,266	14,433	47,840	33,574	235.34
010-361-16-5-15-10	WI Retirement	0	0	0	0	3,157	3,157	0.00
010-361-16-5-15-15	FICA	1,115	1,166	1,091	1,104	3,660	2,569	235.47
010-361-16-5-15-20	Group Insurance	0	0	0	0	19,462	19,462	0.00
010-361-16-5-22-10	Electric/Natural Gas	92,550	117,488	70,000	70,683	70,000	0	0.00
010-361-16-5-22-20	Water and Sewer	2,581	2,745	2,575	1,074	1,500	(1,075)	(41.75)
010-361-16-5-23-10	Cleaning Services	27,206	30,616	31,000	31,431	0	(31,000)	(100.00)
010-361-16-5-23-15	Building Maint/Repairs	16,654	14,129	11,750	26,011	17,000	5,250	44.68
010-361-16-5-35-10	Building Supplies	7,967	7,146	9,903	3,866	7,900	(2,003)	(20.23)
010-361-16-5-80-10	New/Replace Equipment	2,278	10,521	9,900	272	8,900	(1,000)	(10.10)
010-530-53-5-10-10	Salaries/Wages	144,623	148,130	150,421	150,421	153,434	3,013	2.00
010-530-53-5-15-10	WI Retirement	7,330	7,889	7,738	7,738	7,659	(79)	(1.02)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-530-53-5-15-15	FICA	10,758	10,984	11,507	11,507	11,738	231	2.01
010-530-53-5-15-20	Group Insurance	35,120	34,549	36,202	36,202	37,148	946	2.61
010-530-53-5-20-40	Printing Services	328	342	950	600	450	(500)	(52.63)
010-530-53-5-30-10	Office Supplies, Equip & Exp	1,004	345	950	925	950	0	0.00
010-530-53-5-34-10	Fuel, Oil & Lubricants	788	857	500	500	500	0	0.00
010-530-53-5-35-20	Vehicle Repair/Maint Supplies	0	524	200	200	200	0	0.00
010-530-53-5-45-10	Professional Memberships	380	385	385	360	385	0	0.00
010-530-53-5-45-30	Professional Training	1,400	1,452	1,800	1,800	1,800	0	0.00
010-530-53-5-45-40	Mileage Reimbursement	1,927	1,966	1,500	2,000	2,000	500	33.33
		9,632,313	9,755,213	9,905,144	10,052,110	9,937,126	31,982	0.32
NET OF REVENUES/APPROPRIATIONS - FUND 010		(9,632,313)	(9,755,213)	(9,905,144)	(10,052,110)	(9,937,126)	31,982	0.32
BEGINNING FUND BALANCE		3,482,332	3,896,120	4,571,347	4,571,347	(5,479,189)	(10,050,536)	(219.86)
FUND BALANCE ADJUSTMENTS		0	0	1,574	1,574	0	31,982	0.32
ENDING FUND BALANCE		(6,149,981)	(5,859,093)	(5,332,223)	(5,479,189)	(15,416,315)	(10,084,092)	189.12

Fire and Emergency Government

PROGRAM MANAGER: North Shore Fire Department

PROGRAM DESCRIPTION:

The Village contracts with the North Shore Fire Department (NSFD) for fire and emergency services other than police. The NSFD was formed on January 1, 1995 through a cooperative agreement between seven North Shore communities, Brown Deer, Bayside, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay.

The North Shore Fire Services Agreement serves as the legal basis for the Department.

The Fire Department is governed by a Board of Directors which has one representative from each member community. The Village President currently represents the Village of Brown Deer on the Board of Directors. The role of the Board of Directors is to set policy, approve the budget, assist in long range planning and negotiate labor and management contracts. The Board is required to meet at least once per quarter, but regularly meets monthly.

The Fire Commission consists of one member representing each member community that is appointed by the Village President. The Fire Commission is responsible for hiring, promotion, discipline and termination of sworn members of the Department in accordance with State Statute. The Fire Commission appoints the Fire Chief.

SERVICES PROVIDED:

The Department provides fire suppression, emergency medical services, and specialized rescue and fire/life safety education and prevention services in order to meet its Mission Statement:

"To provide a range of programs designed to educate and protect the lives and property of all North Shore residents from adverse effects of fires, sudden medical emergencies, or exposure to dangerous conditions created by either man or nature."

One of the five fire stations operated by the Department is located in the Village at 4401 W. River Lane. The station is staffed by between five and seven firefighters twenty-four hours per day, seven days per week. The station is also the Administrative Headquarters of the Department.

All Department resources are available to every member community. Daily, resources stationed in other communities cross community borders to provide service. The Department is able to operate more economically by sharing staff, equipment and resources than each community would be able to achieve individually.

As North Shore Fire/Rescue celebrated twenty years of service in 2015 (1995-2015) to the seven communities that make up Milwaukee County's North Shore, it has never been more evident that the organization has been a great success both from a fiscal and service standpoint. A twenty year analysis for the successes of the consolidation was presented by Public Policy Forum at the 20 year Anniversary celebration.

Fire and Emergency Government

Other significant factors for the 2016 Budget include:

- The 2016 Budget was approved by the Board of Directors at its August 11, 2015 Board Meeting. The Budget shows a 0.5% increase in the Village's share of the fire department budget. Significantly, the CPI calculations yielded a 0.00% rate for the first time in over ten years; with the addition of 0.50% (per the Fire Services Agreement) the net increase or lift is 0.5% over the 2015 allocation.

- The municipal formula used for the budget allocation is new for 2016, and is based on Amendment No. 8 of the Fire Services Agreement which calculates the municipal allocations for the 2016-2020 budget years; the 2016 budget is the first year for the revised Formula Allocation changes per the amendment. The revision primarily removes the previous weights for the equalized value types, and changes the weight for usage from 33.33% to 40.0%.

- For 2016, there is a major decrease in the WRS contribution rate for NSFD for the duty-disability portion of the employer rates. The duty disability portion of the 2015 NSFD employer contribution was 6.48%; for 2016 this rate decreased to 2.31% Per ETF (note: Wisconsin Employee Trust Funds is the fiscal administrator for the duty disability program for state and local employers), the decrease relates to strides made by ETF towards fully funding the duty disability program. As a result of their latest actuarial study, the reduction in rates shows the positive effect of having a fully funded program.

- The current labor contract with the Firefighter's Association is a four year agreement which runs from January 1, 2013 to December 31, 2016. A 2.5% wage increase for represented employees is part of the final year for the Labor Agreement with the North Shore Professional Firefighters Association.

The 2016 Budget also:

- Provide an additional Community Relations Officer that can assist the Fire Marshal in provision of timely occupancy and code enforcement inspections. The Fire Marshal's workload has increased based on additional construction projects creating challenges in scheduling of timely occupancy and code enforcement inspections. This position will also
    - Continue to prepare for changes in how emergency medical services will be delivered and reimbursed as part of the Affordable Healthcare Act.
    - Provide programs that reduce the resident's reliance on fire and EMS services for non-emergent needs, allowing our limited resources to remain available for emergent responses in the communities.
    - Expand the successful home safety survey program. Results from the first six months of a limited offering of the program in 2015 have clearly

Fire and Emergency Government

demonstrated the need for this program. Nearly 95% of the homes surveyed were not equipped with proper smoke detectors and every home reviewed did not have proper carbon monoxide detection equipment.

- Reduce the reliance for delivery of public education programs on the Operations Division (Line) Staff. With the reduction in staff over the past several years, the interruption and forced cancellations of public education programs by Operations Division (Line) Staff due to call volume has become a challenge for the public and our staff. Adding a single position that is scheduled to work when the demand for these programs and our highest demand for emergency call volume exist is the most efficient method to address this challenge.

- The 2016 Budget includes funding for a minimum of twenty-four to twenty-five firefighters to be on duty per shift (three shifts exist). Based on sick and injury leave throughout the budget year it is possible that staffing will need to be reduced to twenty-four firefighter per day in order to work within the budget. Minimum staffing levels in 2015 were also at twenty-four firefighters per day.

- At the recommendation of the Board of Director's Services Committee, the Fire Department will have completion of the Center for Public Safety Excellence's Fire Service Accreditation Program during 2014. This program provides a peer evaluation of the organization against nearly 300 industry best practices and implements a continuous improvement model towards meeting those best practices if not already met. The accreditation program also utilizes data driven decision making models to gauge levels of service currently provided, survey tools to determine the level of service desired by the community and elected officials and then assists with combining the data and survey tools to development deployment and business plans.

- Funds $597,000 annually to a Stabilization fund for future post-employment health insurance costs.

DEPARTMENT STAFFING:

Position (FTE)	2009	2010	2011	2012	2013	2014	2015
Administration Positions	13	13	13	11	13	13	13
Supression/Line Positions	104	104	102	99	96	94	94
Retirees/Annuitants With Health Ins.	22	22	23	23	24	24	22
Disabilities with Health Ins.	10	11	11	11	12	12	12
Daily Minimum Staffing - Operations	29	27	27	26	24-25	24	24

Fire and Emergency Government

DEPARTMENT ACTIVITY MEASURES:

Activity	2009	2010	2011	2012	2013	2014	2015*
NSFD Total Calls For Service	5934	6170	6117	6202	6523	6475	5787
Brown Deer Total Calls For Service	1258	1326	1352	1499	1640	1633	1365
Brown Deer % Total Calls For Service	21%	21%	22%	24%	25%	25%	24%
NSFD Total EMS	4149	4593	4650	4698	4565	4953	4304
Brown Deer EMS	828	1000	1352	1134	1264	1257	1125
Brown Deer % EMS	20%	23%	29%	24%	28%	25%	26%
NSFD Total Fire/Service	1785	1577	1467	1504	1958	1522	1483
Brown Deer Fire/Service	430	619	346	365	376	376	240
Brown Deer % Fire/Service	24%	34%	24%	24%	19%	25%	16%
NSFD Average Response Time	5:27	5:18	5:01	4:55	4:56	4:49	5:39
Brown Deer Average Response Time	5:21	5:18	5:09	4:50	5:05	4:39	5:43
NSFD EMS Average Response Time	5:09	5:00	4:45	4:51	4:54	4:37	5:31
Brown Deer EMS Average Response Time	5:14	5:08	4:55	4:47	5:03	4:37	5:42
NSFD Fire Average Response Time	5:44	5:59	5:10	5:32	5:17	5:23	6:11
Brown Deer Fire Average Response Time	5:56	5:32	5:36	5:18	5:22	4:43	5:46

* YTD includes January 1 thru September 30, 2015
**Response times are calculated from the time the call is received at the North Shore Dispatch Center.

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2010	2011	2012	2013	2014
Efficient Municipal Gov't	Cost per BD Call for Service	$ 1,617.49	$ 1,552.41	$ 1,581.28	$ 1,518.64	$ 1,518.64
Cost per capita	Operating costs	$ 173.62	$ 176.09	$ 177.91	$ 170.86	$ 170.86

Fire and Emergency Government

OBJECTIVES TO BE ACCOMPLISHED IN 2015:

- Complete the Center for Public Safety Excellence Accreditation process as a means to determine community risks, safety needs, and to conduct a comprehensive assessment
- Research Mobile Integrated HealthCare Models
- Chief Officers complete the Blue Card ICS Training.
- Station 81 and/or Station 84 remodeling.
- Transition the Fire Prevention Bureau to the Community Risk Reduction Bureau and complete an analysis of the six steps of a Community Risk Reduction approach as identified by the Vision 20/20 Fire Prevention Advocacy Group.
- Engage the community in a strategic planning process.
- Apply for the Government Finance Officers Association Budget Presentation Award.

OBJECTIVES FOR ACCOMPLISHMENT IN 2016:

- Incorporate the Center for Public Safety Excellence Accreditation processes into all organizational decisions. Review and adjust, if necessary, emergent/non-emergent response protocols to ensure the organization is following industry standards and meeting Standards of Cover
- Review and update EMS quality assurance program.
- Seek cooperative partnerships with the North Shore Health Department and seven member communities to improve and standardize emergency plans for all member communities.
- Expand the home safety survey program as a means to improve life safety in homes
- Analysis and development of improved EMS supply ordering, inventory and distribution while limiting the fiscal impact of additional training opportunities.
- Improve communication with first-line supervisors in an effort to reinforce department mission, goals, values and vision by conducting bi-annual company officer meetings.
- Negotiate a successor labor agreement with North Shore Professional Firefighters Local 1440.

BUDGET SUMMARY

- Proposed budget incorporates an increase in community contributions of 0.5% in 2016.
- Budget includes addition of one FTE position for Community Risk Reduction programs.
- Wisconsin Retirement System contributions have decreased for protective service personnel from 26.38% in 2015 to 22.10% in 2016. General and protective staff will contribute 6.6% for the employee portion of the contributions.
- Minimum daily staffing for the Operations Division will be twenty-four personnel per shift, which is unchanged from the previous year. This level staffs five stations, and deploys four ambulances, three engine companies, two quints/ladder trucks and a battalion chief/ shift commander.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 220-22-FIRE DEPARTMENT - EG								
010-220-22-5-24-10	Equipment Maintenance Services	380	328	250	402	400	150	60.00
010-220-22-5-26-40	Fire Dues Distribution	32,739	35,723	34,883	33,275	36,000	1,117	3.20
010-220-22-5-26-55	North Shore Fire Dept Contrib	2,025,312	2,055,692	2,096,806	2,096,806	2,123,967	27,161	1.30
		2,058,431	2,091,743	2,131,939	2,130,483	2,160,367	28,428	1.33
Totals for dept 220-22-FIRE DEPARTMENT - EG		2,058,431	2,091,743	2,131,939	2,130,483	2,160,367	28,428	1.33

Consolidated Dispatch

PROGRAM MANAGER: Village Manager

PROGRAM DESCRIPTION:

Effective January 1, 2012, the Village of Brown Deer entered into a 10 year agreement with the Village of Bayside for a unified public safety answering point (PSAP) and communication operation known as the Bayside Communication Center (BACC).

SERVICES PROVIDED:

Bayside shall provide dispatch service to Brown Deer, including all police and fire emergency calls, transfer calls, calls for medical emergencies, emergency rescue calls, and calls for dispatch services, including E911 calls.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 230-23-DISPATCH SERVICES								
010-230-23-5-20-35	Technical Services	39,008	59,184	40,695	48,187	75,452	34,757	85.41
010-230-23-5-26-51	Consolidated Dispatch Services	344,306	357,997	358,986	358,986	368,398	9,412	2.62
		383,314	417,181	399,681	407,173	443,850	44,169	11.05
Totals for dept 230-23-DISPATCH SERVICES		383,314	417,181	399,681	407,173	443,850	44,169	11.05

Police Department

PROGRAM MANAGER: Chief of Police

PROGRAM DESCRIPTION:

The Brown Deer Police Department's primary Mission is to Protect Life & Property by applying effective community policing and other strategies that are consistent with the community's values, goals and culture.

In order to accomplish our mission, the police department seeks to obtain and develop an effective number of employees to perform the duties and programs of the department. Progressive recruitment and hiring practices are used to find the best candidates. Once hired, employees are developed through experience, formal and informal training and supervision.

The police department is continually increasing its capabilities through the use of available equipment and technologies while still maintaining a focus on fiscal responsibility.

Planning and addressing community concerns and open, effective communication are other components of our community policing programs. We have put policies in place to achieve the department's goals and the community's interests in executing these programs.

SERVICES PROVIDED:

- 24/7/365 Police Patrol and administrative services.
- School Liaison and student related developmental programs, such as DARE, crisis intervention and investigations specifically related to the schools.
- Advanced Criminal Investigations.
- Work closely with community members and representative boards to address community concerns related to public safety and reducing crime.
- Crime Prevention programs and education.
- Administrative duties relative to the maintenance of police department standards, meeting statutory requirements, creating and maintaining records and the proper disposition of police cases.
- Purchase, develop and maintain department supplies, equipment, computer systems and software and other technology and physical resources.
- Liaison with the Bayside Communications Center to facilitate efficient and effective response and communications between the center, our citizens and our officers.

Village of Brown Deer
2016
Annual Budget

For the Fiscal Year Beginning January 1, 2016

Police Department

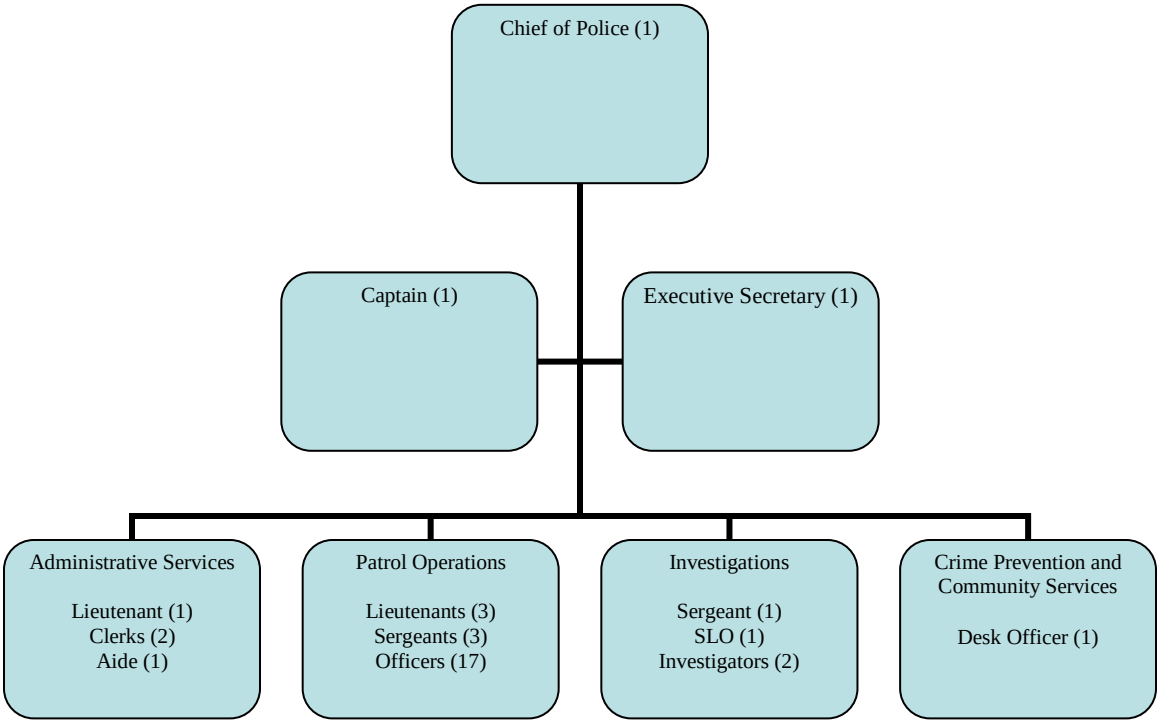
STAFFING:

Position (FTE)	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget
Chief of Police	1.00	1.00	1.00	1.00	1.00
Captains	2.00	2.00	2.00	2.00	1.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	4.00	4.00	4.00	4.00	4.00
Investigator	1.00	1.00	1.00	1.00	2.00
Patrol Officer	14.00	15.00	15.00	16.00	17.00
Desk Officer	3.00	3.00	3.00	1.00	1.00
School Liaison Officer	1.00	1.00	1.00	1.00	1.00
Juvenile Officer	1.00	1.00	1.00	1.00	-
Desk Clerk	-	2.00	2.00	2.00	2.00
Dispatcher	5.00	-	-	-	-
Police Aide				1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00	1.00
Total	**37.00**	**35.00**	**35.00**	**35.00**	**35.00**

Police Department

DEPARTMENT ORGANIZATION:

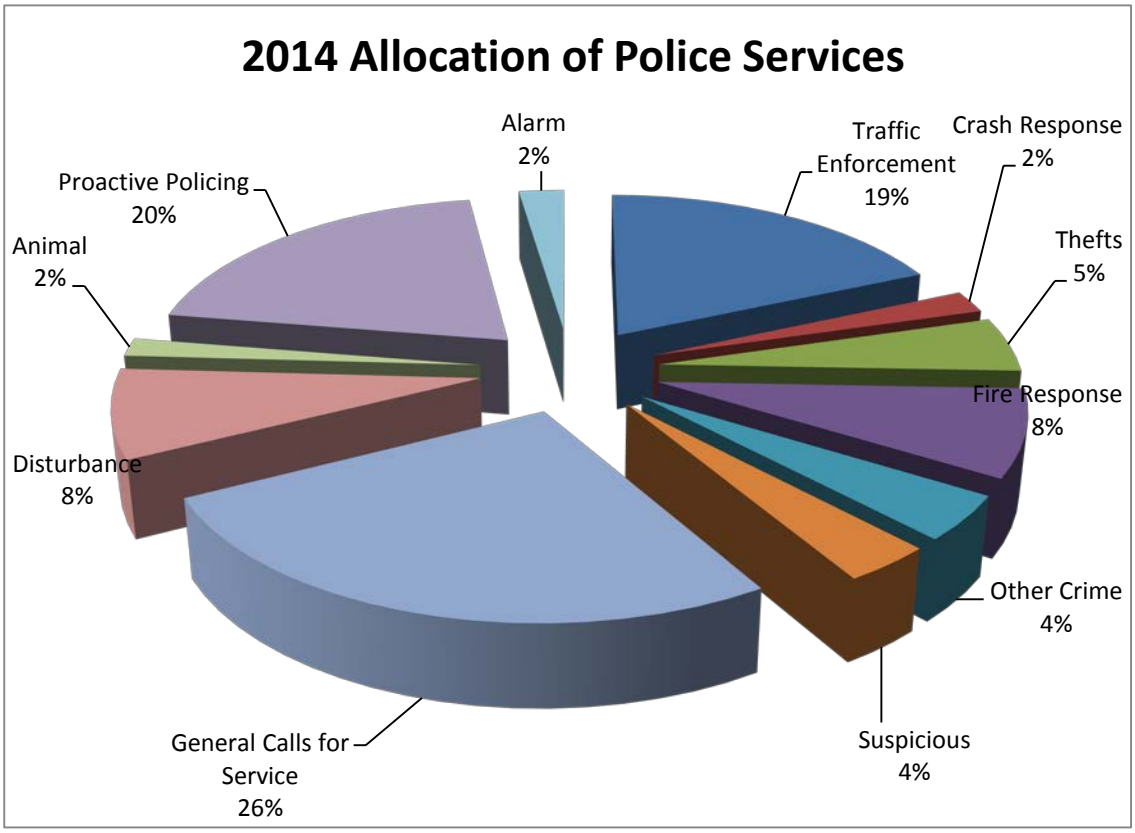
The Brown Deer Police Department is organized to provide effective, professional services to the community. The organization of the department is broken down into Police Administration, Operations and Administrative Support.



GOALS FOR 2016:

- Reduce injury traffic crashes to 2014 levels (44 PI crashes).
- Continue increasing community outreach and information sharing via our Social Media presence by achieving a Klout score of at least 60 (national average is 40).
- Implement, integrate and develop the new drug investigator position and increase drug related crime investigations in our community by 25 percent (23).

Police Department



5 Year Trends

	2011	2012	2013	2014	2015 (projected)
Calls for Service	**14,297**	**14,362**	**15,294**	**13,085**	**14,232**
Incident Reports	**2106**	**1830**	**1681**	**1752**	**1747**
Enforcement Actions	**4703**	**5215**	**5803**	**5540**	**7273**

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 210-21-POLICE DEPARTMENT								
010-210-21-5-10-10	Salaries/Wages	2,346,305	2,444,197	2,484,754	2,484,754	2,424,298	(60,456)	(2.43)
010-210-21-5-12-10	Add Pay-Holiday/Special	5,529	6,679	34,400	34,400	34,400	0	0.00
010-210-21-5-12-20	Uniform Allowance	14,703	15,814	16,675	16,675	16,675	0	0.00
010-210-21-5-14-00	Overtime	31,029	33,296	48,000	18,000	48,000	0	0.00
010-210-21-5-15-10	WI Retirement	369,620	246,012	242,934	242,934	231,039	(11,895)	(4.90)
010-210-21-5-15-15	FICA	172,313	179,456	196,381	196,381	192,161	(4,220)	(2.15)
010-210-21-5-15-20	Group Insurance	518,438	491,532	489,072	489,072	481,012	(8,060)	(1.65)
010-210-21-5-20-25	Employment Services	289	791	2,400	1,000	2,400	0	0.00
010-210-21-5-20-35	Technical Services	46,909	48,747	50,000	53,000	26,000	(24,000)	(48.00)
010-210-21-5-24-10	Equipment Maintenance Services	11,632	11,073	13,210	9,500	13,210	0	0.00
010-210-21-5-29-40	Towing Services	(75)	165	300	800	300	0	0.00
010-210-21-5-30-10	Office Supplies, Equip & Exp	8,739	10,537	11,750	11,750	11,750	0	0.00
010-210-21-5-30-30	Service Fees	4,816	5,300	6,000	6,000	6,000	0	0.00
010-210-21-5-30-45	Photographic Supplies	966	1,015	1,000	1,000	1,000	0	0.00
010-210-21-5-34-10	Fuel, Oil & Lubricants	51,146	48,276	54,000	38,000	49,000	(5,000)	(9.26)
010-210-21-5-34-20	Vehicle Supplies	2,251	1,466	1,775	2,500	1,775	0	0.00
010-210-21-5-34-35	Uniforms/Coveralls	6,527	13,717	6,000	6,000	6,000	0	0.00
010-210-21-5-34-40	Employee Recognition	218	628	200	200	200	0	0.00
010-210-21-5-35-20	Vehicle Repair/Maint Supplies	13,076	15,857	13,750	13,750	16,250	2,500	18.18
010-210-21-5-35-30	Firing Range Repairs	165	1,347	0	0	0	0	0.00
010-210-21-5-39-25	Crime Prevention Supplies	1,802	1,745	2,000	1,800	2,000	0	0.00
010-210-21-5-39-30	Investigation Supplies	3,662	2,943	3,500	3,500	3,500	0	0.00
010-210-21-5-39-35	K-9 Program	965	903	800	800	800	0	0.00
010-210-21-5-39-40	Ammunition	6,556	7,179	13,905	13,900	7,905	(6,000)	(43.15)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-210-21-5-39-50	Confinement Costs	11	3	500	100	500	0	0.00
010-210-21-5-45-10	Professional Memberships	1,215	1,510	1,500	1,500	1,500	0	0.00
010-210-21-5-45-20	Professional Publications	0	600	600	600	600	0	0.00
010-210-21-5-45-30	Professional Training	16,035	18,106	13,700	13,000	13,700	0	0.00
		3,634,842	3,608,894	3,709,106	3,660,916	3,591,975	(117,131)	(3.16)
Totals for dept 210-21-POLICE DEPARTMENT		3,634,842	3,608,894	3,709,106	3,660,916	3,591,975	(117,131)	(3.16)

North Shore Health Department

PROGRAM MANAGER: Health Officer

PROGRAM DESCRIPTION:

The North Shore Health Department (NSHD) provides public health services for the seven North Shore communities of Brown Deer, Bayside, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay, with a total population of over 65,000. The purpose of the health department is to assure, promote, and protect the health and safety of the people in the North Shore. The health department has four goals including:

1) To prevent and control disease by monitoring, screening, and investigating diseases and by promoting healthy lifestyles;
2) To protect health by inspecting, testing, and screening for environmental and public health hazards;
3) To prepare for public health emergencies; and
4) To strategically plan for the future of the North Shore Health Department.

The NSHD has two offices, in Brown Deer and Shorewood, and North Shore residents can utilize services at either location. The health department also has routine blood pressure and immunization clinics at locations around the North Shore. The Village of Brown Deer serves the fiscal and administrative agent for the NSHD. The NDHS is advised by a Board of Health with representatives from each of the seven communities in the North Shore. The department also has a medical advisor on staff.

SERVICES PROVIDED:
The health department provides a variety of state mandated, grant supported, and fee supported public health services. The following are the major program areas for the department.

<u>Communicable Disease Prevention and Control</u>
-Immunizations
-Disease investigations
-Outbreak communications

<u>Chronic Disease Prevention and Control</u>
-Blood pressure checks
-Cholesterol/Adult health screens
-Wellness checks and referrals for older adults
-Support tobacco control policies

<u>Environmental Health</u>
-Licensing and Inspection for restaurants, pools, and hotels (Brown Deer, Bayside, Fox Point, River Hills, Shorewood, and Whitefish Bay)
-Radon outreach and testing supplies
-Lead hazard control
-Animal bite control
-Beach testing

<u>Public health Emergency Preparedness</u>

North Shore Health Department

-Mass clinic and Medical Counter Measures
-Mass fatality planning
-Planning for shelters and evacuation
-Functional assessment for shelter residents

Injury Prevention
-Child passenger safety
-Older adult fall prevention
-Home visits for newborns

Community Health Improvement
-Community Health Needs Assessment
-Community Health Improvement Planning

STAFFING:

Position (FTE)	2013 Actual	2014 Actual	2015 Est. Actual	2016 Budget
Health Director/Officer	1.0	1.0	1.0	1.0
Nursing Supervisor			1.0	1.0
Public Health Nurses	4.2	4.2	3.2	2.2
Public Health Manager				1.0
Registered Sanitarian	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Medical Advisor	.01	.01	.01	.01
Total	7.21	7.21	7.21	7.21

North Shore Health Department

DEPARTMENT ACTIVITY MEASURES:

Performance Measures	2014 Actual	2015 Est.	2016 Est.
Communicable Disease Prevention and control			
Immunizations administered	680	600	600
TB Skin tests	116	120	120
Disease investigations	259	270	270
Chronic Disease Prevention and control			
Blood pressure checks	336	300	290
Cholesterol/adult health screens	60	50	40
Environmental Health			
Food licensed issued	186	183	180
Elevated lead inquiries (Screening ≥5.0 mcg/dL)	17	15	10
Animal bite control	35	30	25
Injury prevention			
Car seat inspections	66	80	80
Fall prevention (Remembering When)	4 (training in June 2014)	9	10
Welcome newborn baby notices	547	550	560

North Shore Health Department

OBJECTIVES ACCOMPLISHED IN 2015:

- Managed transitions in health department leadership and staffing changes
- Updated policies and procedures using quality assurance measures to ensure consistency, efficiency, accountability, and transparency.
- Completed initial part of department's strategic plan to set forth the department's vision, mission, guiding principles and values, priorities, and measurable and time-framed goals and objectives.
- Advanced preparation work to assess readiness for national accreditation, including development of a department strategic plan.
- Awarded four competitive grants in the areas of mass care, dementia, lead prevention and control, and radon prevention and control.
- Built new partnerships with Medical College of Wisconsin, Columbia St. Mary's, and local community groups to extend our community outreach, support new initiatives, promote health, and prevent disease and injury.
- Completed the consolidation of immunization records for the two offices.
- Completed State of Wisconsin Department of Health Services and Department of Agriculture, Trade, and Consumer Protection audit, evaluation, and standardization exercises.
- Awarded a contract with the State of Wisconsin to be a tuberculosis (TB) dispensary site to get reimbursement for time spent doing case management and direct observed therapy for TB patients, and to ensure TB patients have access to healthcare.
- Awarded a contract with the Wisconsin Department of Natural Resources to test and monitor the beaches at Doctors', Klode, and Atwater Parks.

North Shore Health Department

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Establish and implement health department strategic plan focusing on the department's vision, mission, guiding principles and values, priorities, and measurable and time-framed goals and objectives
- Develop plan to consolidate two health department offices into one office environment while preserving connections with each community site through clinics, coalitions, and outreach events.
- Complete timeline and readiness assessment to apply for national accreditation.
- Submit applications for at least two competitive grants with our Level III health department status.
- Create North Shore public health emergency preparedness plan that integrates the health department's plan into local Emergency Operating Procedures.

BUDGET SUMMARY:

140 Budget Summary (Tax levy, license permits, clinic fees)

Revenues

- Community contributions will increase by 2% in 2016 to account for increases in staff salaries and fringe benefits.
- Revenue from North Shore Environmental Health Consortium fees is expected to decrease in 2016 based on the number of restaurant, hotels, and pools in the North Shore. The 2015-2017 State Budget froze all restaurant inspection and licensing fees at current levels until 2017.
- Estimated revenue from clinic fees was reduced in 2016 based on projected number of residents who access health department for clinical services such as immunizations, TB skin tests, and cholesterol checks.
- Revenue from Interdepartmental Grant Fund is expected to be slightly higher in 2016 based on increase in the amount of grant funds anticipated by the health department.

Expenses

- Staff wages and benefit amounts for vacant position are estimates, since it is unknown what starting salaries will be.
- Created a Public Health Manager position with the vacant 1.0 FTE Public Health Nurse position. Manager position could still be filled by a nurse, but their work would focus on emergency preparedness and community health improvement.

North Shore Health Department

- Funds for Workers Compensation were included in the 2016 budget.
- Funding in the budget was increased for TB Contracted Health Services based on the increased number of Active and Latent Cases the health department is following. Some of these expenses are reimbursed by the TB Dispensary and some by TB Medicaid.
- Funding for clinical supplies was increased slightly to account for increased prices for vaccines and related supplies.
- Funding was increased for mileage expenses to account for increased travel to community clinics and outreach events in the North Shore by staff.
- Administrative charges were increased in the budget based on projected expenses for Brown Deer Village staff.
- Beach water funds were removed from the budget because the health department anticipates receiving a grant in 2016 from the Department of Natural Resources to cover these expenses.
- Expenses for new and replacement equipment were included in the budget in anticipation of the health department consolidating to one office. These expenses will cover the cost of additional office furniture (desks, conference table, chairs, bookcases, file cabinets, etc.)

141 Budget Summary (Grants to North Shore Health Department)

Revenues

- In 2015, the health department received a supplemental grant from the Wisconsin Department of Health Services for our Ebola Viral Disease preparedness activities. Nine months of funding were budgeted for in 2016 (January – September).
- The health department will not receive another Radon Prevention Grant ($3,500) in 2016; therefore we did not include these funds in the budget.
- The health department does anticipate receiving a $4,000 grant from the Department of Natural Resources to cover expenses for our beach monitoring program.
- Funds for the Cities Readiness Initiative grant were decreased in 2016.

Expenses

- Supply expenses for the Public Health Preparedness grant were reduced in 2016 and more funds allocated to health department staff salaries and benefits.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 140 - North Shore Heatlh Dept								
140-000-49-4-20-30	Permits	112,722	110,552	104,974	104,974	98,000	(6,974)	(6.64)
140-000-65-4-10-13	Clinic Fees	28,607	30,868	19,255	15,000	15,000	(4,255)	(22.10)
140-000-73-4-50-10	Bayside Contribution	26,243	26,243	26,243	26,243	26,753	510	1.94
140-000-73-4-50-20	Brown Deer Contribution	125,932	125,932	125,932	125,932	128,470	2,538	2.02
140-000-73-4-50-30	Fox Point Contribution	27,200	27,200	27,200	27,200	27,757	557	2.05
140-000-73-4-50-40	Glendale Contribution	64,528	64,528	64,528	64,528	65,833	1,305	2.02
140-000-73-4-50-50	River Hills Contribution	9,238	9,238	9,238	9,238	9,405	167	1.81
140-000-73-4-50-70	Shorewood contribution	128,405	128,405	128,405	128,405	130,981	2,576	2.01
140-000-73-4-50-80	Whitefish Bay contribution	66,040	66,040	66,040	66,040	67,339	1,299	1.97
140-000-73-4-50-85	TB Dispensary	0	346	350	1,698	350	0	0.00
140-000-73-4-50-90	TB Dispensary Medicaid	2,122	0	0	1,132	0	0	0.00
140-000-74-4-10-10	Interdepartmental Grant Fund	13,033	12,847	13,640	13,640	14,578	938	6.88
140-000-81-4-00-10	Investment Interest	481	621	0	67	0	0	0.00
140-000-85-4-40-10	Donations - NSHD	260	590	0	554	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		604,811	603,410	585,805	584,651	584,466	(1,339)	(0.23)
140-410-41-5-10-10	Salaries/Wages	291,595	291,476	274,605	274,605	275,935	1,330	0.48
140-410-41-5-15-10	WI Retirement	19,069	19,560	18,673	9,300	17,961	(712)	(3.81)
140-410-41-5-15-15	FICA	21,771	20,765	21,007	21,007	21,109	102	0.49
140-410-41-5-15-20	Group Insurance	57,622	87,383	79,482	79,482	43,698	(35,784)	(45.02)
140-410-41-5-15-25	Worker Compensation Ins	18,940	21,412	0	20,000	20,000	20,000	0.00
140-410-41-5-20-40	Printing Services	510	447	780	780	780	0	0.00
140-410-41-5-20-50	Medical Disposal Services	585	317	430	430	430	0	0.00
140-410-41-5-20-60	TB Contracted Health Expenses	51	0	0	1,000	1,000	1,000	0.00
140-410-41-5-30-10	Office Supplies, Equip & Exp	1,693	1,338	1,950	1,500	1,950	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
140-410-41-5-34-50	Medical Supplies	61	3,146	0	0	0	0	0.00
140-410-41-5-34-55	Clinical Supplies	14,492	9,321	14,189	10,000	15,000	811	5.72
140-410-41-5-35-40	Equip Repair/Maint Supplies	2,622	2,948	2,600	1,500	2,600	0	0.00
140-410-41-5-45-10	Professional Memberships	704	1,205	704	704	704	0	0.00
140-410-41-5-45-20	Professional Publications	31	354	390	390	390	0	0.00
140-410-41-5-45-30	Professional Training	3,496	1,345	3,800	2,000	3,800	0	0.00
140-410-41-5-45-40	Mileage Reimbursement	2,742	4,074	4,625	4,625	5,000	375	8.11
140-410-41-5-53-20	Rent Expense	14,320	14,417	14,500	14,500	14,500	0	0.00
140-410-41-5-53-30	Administrative Charges	39,021	39,021	39,811	45,557	44,811	5,000	12.56
140-410-41-5-53-40	Beach Water Testing	1,612	2,178	5,300	4,000	0	(5,300)	(100.00)
140-410-41-5-80-10	New/Replace Equipment	0	0	0	0	16,798	16,798	0.00
140-410-41-5-90-20	Grant Reallocations	1,862	0	0	0	0	0	0.00
140-411-41-5-10-10	Salaries/Wages	67,296	72,468	71,762	71,762	69,091	(2,671)	(3.72)
140-411-41-5-15-10	WI Retirement	4,617	5,102	4,880	4,880	4,560	(320)	(6.56)
140-411-41-5-15-15	FICA	5,081	5,444	5,490	5,490	5,286	(204)	(3.72)
140-411-41-5-15-20	Group Insurance	7,827	8,023	7,957	7,957	5,711	(2,246)	(28.23)
140-411-41-5-30-10	Environmental Health Supplies	3,236	3,480	4,750	3,000	4,750	0	0.00
140-411-41-5-39-25	License fee to State	6,022	7,250	7,350	7,350	7,833	483	6.57
140-411-41-5-45-10	Professional Memberships	107	40	60	60	60	0	0.00
140-411-41-5-45-30	Professional Training	426	312	710	710	710	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(587,411)	(622,826)	(585,805)	(592,589)	(584,467)	(1,338)	(0.23)
NET OF REVENUES/APPROPRIATIONS - FUND 140		17,400	(19,416)	0	(7,938)	(1)	1	0.00
BEGINNING FUND BALANCE		35,715	53,114	33,699	33,699	25,761	(7,938)	(23.56)
ENDING FUND BALANCE		53,115	33,698	33,699	25,761	25,760	(7,939)	(23.56)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 141 - NSHD Grant Fund								
141-000-35-4-50-10	MCH-Maternal/Child Health	14,538	15,849	16,678	16,838	15,677	(1,001)	(6.00)
141-000-35-4-50-15	Immunization Grant	14,565	13,253	15,884	14,135	14,135	(1,749)	(11.01)
141-000-35-4-50-20	Prevention Grant	4,889	3,092	4,005	7,348	7,000	2,995	74.78
141-000-35-4-50-45	Public Health Preparedness	77,636	80,046	77,131	79,713	77,045	(86)	(0.11)
141-000-35-4-50-47	CRI NSHD	15,632	18,370	16,650	16,650	13,928	(2,722)	(16.35)
141-000-35-4-50-49	Lead	2,532	2,532	2,552	2,532	2,532	(20)	(0.78)
141-000-35-4-50-50	Environmental Consortia-Radon	0	0	3,500	3,500	0	(3,500)	(100.00)
141-000-35-4-50-66	HCR Infrastructure Grant	5,000	0	0	0	0	0	0.00
141-000-35-4-50-70	Beach Water Grant	2,450	2,450	0	4,000	4,000	4,000	0.00
141-000-35-4-50-72	CHIP (Comm Health Improv Plan) Grant	3,875	0	0	0	0	0	0.00
141-000-35-4-50-74	Ebola Grant	0	0	0	10,314	15,462	15,462	0.00
141-457-41-4-50-76	HBI Grant	0	0	0	1,699	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		141,117	135,592	136,400	156,729	149,779	13,379	9.81
141-421-41-5-10-10	Salaries/Wages	9,667	10,765	9,076	9,076	10,245	1,169	12.88
141-421-41-5-15-10	WI Retirement	654	756	617	617	676	59	9.56
141-421-41-5-15-15	FICA	735	806	694	694	784	90	12.97
141-421-41-5-15-20	Group Insurance	696	1,362	1,800	1,800	888	(912)	(50.67)
141-421-41-5-39-70	Program Supplies & Expenses	1,332	706	2,823	2,983	1,516	(1,307)	(46.30)
141-421-41-5-53-30	Administrative Charges	1,454	1,454	1,668	1,668	1,568	(100)	(6.00)
141-422-41-5-10-10	Salaries/Wages	10,167	9,545	9,987	9,000	9,218	(769)	(7.70)
141-422-41-5-15-10	WI Retirement	684	671	679	679	608	(71)	(10.46)
141-422-41-5-15-15	FICA	755	721	764	764	705	(59)	(7.72)
141-422-41-5-15-20	Group Insurance	1,306	348	1,800	1,800	1,247	(553)	(30.72)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
141-422-41-5-39-70	Program Supplies & Expenses	196	510	1,066	304	943	(123)	(11.54)
141-422-41-5-53-30	ADMINISTRATIVE CHARGES	1,457	1,457	1,588	1,588	1,414	(174)	(10.96)
141-423-41-5-10-10	Salaries/Wages	1,554	697	1,465	5,500	4,256	2,791	190.51
141-423-41-5-15-10	WI Retirement	103	49	100	396	281	181	181.00
141-423-41-5-15-15	FICA	116	53	112	459	326	214	191.07
141-423-41-5-15-20	Group Insurance	210	54	400	555	289	(111)	(27.75)
141-423-41-5-39-70	Program Supplies & Expenses	2,417	1,935	1,527	37	1,149	(378)	(24.75)
141-423-41-5-53-30	Administrative Charges	489	303	401	401	700	299	74.56
141-442-41-5-10-10	Salaries/Wages	24,341	23,451	30,654	45,000	38,517	7,863	25.65
141-442-41-5-15-10	WI Retirement	2,847	2,922	2,064	4,000	2,542	478	23.16
141-442-41-5-15-15	FICA	3,218	3,118	2,322	4,000	2,947	625	26.92
141-442-41-5-15-20	Group Insurance	3,294	4,196	4,578	4,000	9,453	4,875	106.49
141-442-41-5-39-70	Program Supplies & Expenses	36,224	36,980	29,800	15,000	15,881	(13,919)	(46.71)
141-442-41-5-53-30	Administrative Charges	7,713	9,378	7,713	7,713	7,705	(8)	(0.10)
141-445-41-5-10-10	Salaries/Wages	0	0	0	763	0	0	0.00
141-445-41-5-15-10	WI Retirement	0	0	0	52	0	0	0.00
141-445-41-5-15-15	FICA	0	0	0	57	0	0	0.00
141-445-41-5-15-20	Group Insurance	0	0	0	104	0	0	0.00
141-445-41-5-39-70	Program Supplies & Expenses	0	0	0	2,524	0	0	0.00
141-448-41-5-10-10	Salaries/Wages	13	0	0	392	0	0	0.00
141-448-41-5-15-10	WI Retirement	1	0	0	27	0	0	0.00
141-448-41-5-15-15	FICA	1	0	0	29	0	0	0.00
141-448-41-5-15-20	Group Insurance	0	0	0	57	0	0	0.00
141-448-41-5-39-70	Program Supplies & Expenses	2,436	2,450	0	3,495	4,000	4,000	0.00
141-450-41-5-10-10	Salaries & Wages	9,746	15,690	12,121	12,121	8,326	(3,795)	(31.31)
141-450-41-5-15-10	WRS	648	1,109	877	877	550	(327)	(37.29)
141-450-41-5-15-15	FICA	729	1,204	987	987	637	(350)	(35.46)
141-450-41-5-15-20	Group Insurance	1,009	80	1,000	1,000	1,396	396	39.60

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
141-450-41-5-39-70	Program Supplies & Expenses	1,835	288	0	0	1,627	1,627	0.00
141-450-41-5-53-30	Administrative Charges	1,665	0	1,665	1,665	1,393	(272)	(16.34)
141-452-41-5-10-10	Salaries & Wages	1,936	909	1,350	1,350	1,274	(76)	(5.63)
141-452-41-5-15-10	WRS	133	62	95	95	84	(11)	(11.58)
141-452-41-5-15-15	FICA	146	59	103	103	97	(6)	(5.83)
141-452-41-5-15-20	Group Insurance	62	1,096	629	629	93	(536)	(85.21)
141-452-41-5-39-70	Program Supplies & Expenses	0	152	120	100	730	610	508.33
141-452-41-5-53-30	Administrative Charges	255	255	255	255	253	(2)	(0.78)
141-453-41-5-10-10	Salaries/Wages	2,811	0	0	0	0	0	0.00
141-453-41-5-15-10	WI Retirement	187	0	0	0	0	0	0.00
141-453-41-5-15-15	FICA	211	0	0	0	0	0	0.00
141-453-41-5-15-20	Group Insurance	361	0	0	0	0	0	0.00
141-453-41-5-39-70	Program Supplies & Expenses	305	0	0	0	0	0	0.00
141-454-41-5-10-10	Salaries/Wages	4,364	0	0	0	0	0	0.00
141-454-41-5-15-10	WI Retirement	297	0	0	0	0	0	0.00
141-454-41-5-15-15	FICA	339	0	0	0	0	0	0.00
141-456-41-5-10-10	Salaries/Wages	0	0	0	8,656	7,656	7,656	0.00
141-456-41-5-15-10	WI Retirement	0	0	0	400	505	505	0.00
141-456-41-5-15-15	FICA	0	0	0	400	586	586	0.00
141-456-41-5-15-20	Group Insurance	0	0	0	732	666	666	0.00
141-456-41-5-39-70	Program Supplies & Expenses	0	0	0	126	6,049	6,049	0.00
141-457-41-5-10-10	Salaries/Wages	0	0	0	858	0	0	0.00
141-457-41-5-15-10	WI Retirement	0	0	0	58	0	0	0.00
141-457-41-5-15-15	FICA	0	0	0	64	0	0	0.00
141-457-41-5-15-20	Group Insurance	0	0	0	89	0	0	0.00
141-457-41-5-39-70	Program Supplies & Expenses	0	0	0	629	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(141,119)	(135,591)	(132,900)	(156,728)	(149,780)	16,880	12.70

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
NET OF REVENUES/APPROPRIATIONS - FUND 141		(2)	1	3,500	1	(1)	3,501	(100.03)
BEGINNING FUND BALANCE		0	0	(1)	(1)	0	1	(100.00)
ENDING FUND BALANCE		(2)	1	3,499	0	(1)	(3,500)	(100.03)

Library Fund

PROGRAM MANAGER: Library Director

PROGRAM DESCRIPTION:

The Brown Deer Public Library provides educational, informational, recreational, and cultural materials and services to those who live or work in Brown Deer as well as other Milwaukee County Federated Library System patrons. To this end the Library assembles, preserves and makes available print and electronic materials for the use of the community. The Library serves the community as a center of reliable information by providing opportunity and encouragement for all citizens interested in personal growth, self-enrichment, and the pursuit of life-long learning. The Library seeks to identify and meet community needs by using professional standards to select the best materials available reflecting a broad range of interests and educational levels. In addition to providing a collection of books, periodicals, music, movies and computers, the Library also strives to present programming that educates, entertains, and enlightens library patrons of all ages. The Library is open to the public an average of 48 hours per week.

SERVICES PROVIDED:

- **Books, AV items, E-books, Databases**
  - 68,000 Books (including Large-Print titles, children's books, fiction, non-fiction, mysteries, etc.)
  - 14,000 audio-visual items (including Music CDs, Audiobooks on CD & Cassette, educational and entertainment films on DVD and videocassette)
  - Support access to 74,000 e-books, e-magazines and downloadable materials
  - Support access to 65 informational and research databases

- **Current Newspapers & Periodicals (Magazines**)
  - 7 local and national general interest and business newspapers
  - 70 general interest magazine subscriptions
  - 5 professional journal subscriptions (review & selection sources)

- **Children's services**
  - Year-round pre-school story hours 2 times per week
  - Year-round Family Movie night programs
  - Children’s Summer Reading Program
  - Young Adult/Teen Summer Reading Program
  - Outreach to Brown Deer schools and community events

- **Information Technology Services**
  - Provide free wired and wireless high speed internet access and office productivity software at 14 public access computers
  - Provide access to basic office equipment including photocopier, scanner, fax and computer printer
  - Employ knowledgeable staff to assist with a wide variety of common office equipment and software questions, and maintain such equipment
  - Maintain and update the Library's portion of the Village Website

- **Adult Services**

Library Fund

- All information questions answered by knowledgeable Librarians over the phone, in-person and via e-mail
- Adult and Young Adult Book clubs throughout the year
- Community-interest programs and author visits throughout the year
- Adult Summer Reading Program

Technical Services

- Acquiring and cataloging new materials; labeling and preparing items for loan; repair and mending of damaged items; withdrawing items from the collection

Community Room

- Meeting room available for public, personal and business use

Customer Service

- Friendly, knowledgeable assistance from a cheerful, hard-working, dedicated staff

STAFFING:

Position (FTE)	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Library Director	1.00	1.00	1.00	1.00
Adult Services Librarian	1.00	1.00	1.00	1.00
Youth Services Librarian	1.00	1.00	1.00	1.00
Reference Librarians	3.00	0.80	0.80	0.90
Library Technical Assistant	1.00	1.00	1.00	1.00
Library Assistants	5.00	3.40	2.70	2.80
Student pages (temporary)	5.00	1.00	1.30	1.30
Total	17.00	9.20	8.80	9.00

DEPARTMENT ACTIVITY MEASURES:

Activity	2012 Actual	2013 Actual	2014 Actual	2015 Est Actual	2016 Budget
Circulation	221,587	198,645	207,000	200,000	196,000
Summer reading program participants	800	645	611	620	750
Book collection size	79,137	74,000	68,800	68,800	68,000
AV collection size (DVDs, CDs, .etc)	9,573	8,000	11,000	11,000	14,000
Magazine subscriptions	82	82	81	81	81
Library sponsored-programs	110	90	100	100	110
Building usage	127,240	98,000	120,000	120,000	122,000

Library Fund

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2011	2012	2013	2014	2015	2016
Efficient Municipal Gov't	Cost per Circulation	$ 2.48	$ 2.46	$ 2.40	$ 2.55	$ 2.58	
Efficient Municipal Gov't	Cost per Material Collection	$ 7.00	$ 6.95	$ 6.95	$ 5.54	$ 2.81	
Cost per capita	Operating costs	$ 32.10	$ 32.10	$ 32.10	$ 32.10	$ 32.10	
Expenditures per capita	Operating costs	$ 46.81	$ 46.18	$ 44.82	$ 45.12	$ 44.58	

OBJECTIVES ACCOMPLISHED FROM 2015:

- Develop 5-Year Strategic Plan for Brown Deer Library with input from staff, community stakeholders and Village Administration-by September *(in progress, report to community in November)*
- Identify two potential community partners for innovation in Brown Deer Library operations leading to reduction in future service costs, with report to Village Administration-by September *(not yet completed)*
- Install 14 new public internet computers without disruption to public service, using laptops to increase capacity-by June *(completed July)*

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Demonstrate continued alignment with the goals forwarded by the VoBD Comprehensive Plan Vision Statement by ensuring that:
  - Over 75% of surveyed patrons* will report that access to the library's recreational and educational resources has helped to improve their quality of life
  - More than 50% of computer users** will report increased confidence after working on a resume or applying for a job at the library
  - Over 95% of surveyed patrons* will report feeling favorably about the library's customer service
  - Collaborations are maintained between the Library, Schools and Education Foundation that result in increased awareness of literacy skills as a key predictor of future educational success

*Based on the Brown Deer Library bi-annual All-Patron Survey
**Based on the Brown Deer Library annual Impact Survey

Library Fund

BUDGET SUMMARY:

Approximately $4000 of revenue was gained in 2015 after the creation of a Rental DVD collection and implementation of a Community Room use fee for selected categories of users. Additionally, $33,000 of annual revenue is now included due to land lease revenue for the cell phone tower on library property. Fundraising efforts by Friends of the Brown Deer Library and anonymous donors has been consistently strong. These revenue sources appear to be stable over the near term.

Tax Levy funding for library services has been flat since 2008. State Aid revenue from Reciprocal Borrowing is in the 11th consecutive year of reduction, down an average of 4.6% each year due to State Aid reductions, declines in circulation of materials, and MCFLS Member Agreement Reciprocal Borrowing allocation percentage reductions.

Costs have been trimmed by reducing staffing levels and print materials expenditures in favor of maintaining public service hours increases started in 2014. Increased hours were hoped to increase circulation to help reverse or slow the Reciprocal Borrowing revenue loss. However circulation continues to be more highly effected by nationwide trends away from library materials use than it is affected by increased access to library materials due to increased hours.

Despite some revenue gains and cost trimming, operational costs continue to rise. Service demands remain steady as the library returns to patron counts similar to pre-2013 hours-cut levels, maintains an intrepid youth programming schedule, and sees computer use and meeting room use increases. These increases are being managed by a standard staffing level in its leanest configuration in 20 years.

Increases are being requested to cover prematurely-reduced expenditure projections in the areas of building maintenance and cleaning, and to boost DVD purchases that have cost offsets from Rental revenue. Increases in staff FTE and compensation are also being sought to reduce the potential for negative service impacts due to too-lean public service scheduling, and begin long-overdue compensation increases to reach regionally competitive pay rates for all staff.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 151 - Library Fund								
151-000-11-4-00-10	General Property Taxes	385,346	385,346	385,346	385,346	385,346	0	0.00
151-000-67-4-10-10	Photocopies	6,251	7,118	5,500	6,500	6,500	1,000	18.18
151-000-67-4-10-20	Library-Fines	19,214	20,393	15,000	16,000	16,000	1,000	6.67
151-000-67-4-10-30	Sale of Materials	1,089	719	900	900	900	0	0.00
151-000-67-4-10-40	Lost Material Charges	1,641	1,736	1,500	1,500	1,500	0	0.00
151-000-67-4-10-90	Miscellaneous Charges	500	3,436	2,000	4,000	4,000	2,000	100.00
151-000-73-4-60-10	MCFLS-Reciprocal Borrowing	113,693	108,511	96,852	97,010	86,734	(10,118)	(10.45)
151-000-81-4-00-10	Investment Interest	80	1,596	2,500	2,500	0	(2,500)	(100.00)
151-000-82-4-00-10	Rent Income	0	6,550	33,000	33,000	33,000	0	0.00
151-000-85-4-50-10	Donations - Library	10,190	7,802	8,000	8,000	8,000	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		538,004	543,207	550,598	554,756	541,980	(8,618)	(1.57)
151-510-51-5-10-10	Salaries/Wages	290,668	291,541	300,789	300,789	313,035	12,246	4.07
151-510-51-5-15-10	WI Retirement	17,992	18,274	18,008	18,008	18,072	64	0.36
151-510-51-5-15-15	FICA	21,206	21,193	23,011	23,011	23,947	936	4.07
151-510-51-5-15-20	Group Insurance	63,183	57,886	51,527	51,527	36,009	(15,518)	(30.12)
151-510-51-5-15-25	Workers Comp Insurance	784	788	0	0	0	0	0.00
151-510-51-5-20-35	Technical Services	5,757	2,605	3,500	3,500	3,500	0	0.00
151-510-51-5-20-40	Printing Services	5,404	5,829	3,500	4,500	4,500	1,000	28.57
151-510-51-5-24-10	Equipment Maintenance Services	22,403	17,842	20,000	20,000	20,400	400	2.00
151-510-51-5-30-10	Office Supplies, Equip & Exp	8,878	4,098	4,500	4,500	4,400	(100)	(2.22)
151-510-51-5-30-15	Postage & Mailing	398	535	380	300	380	0	0.00
151-510-51-5-30-20	Communications	543	635	300	430	700	400	133.33
151-510-51-5-45-10	Professional Memberships	173	398	500	500	500	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
151-510-51-5-45-30	Professional Training	495	723	730	700	700	(30)	(4.11)
151-510-51-5-45-40	Mileage Reimbursement	224	578	200	400	400	200	100.00
151-511-51-5-35-40	Collect Repair/Maint/Suppl	2,903	5,276	4,100	3,500	4,100	0	0.00
151-511-51-5-38-10	Periodicals	5,054	8,180	5,500	7,000	8,000	2,500	45.45
151-511-51-5-38-15	Books	49,756	38,194	42,000	42,000	42,000	0	0.00
151-511-51-5-38-20	Audio/Visual	11,407	15,364	11,000	12,500	14,300	3,300	30.00
151-511-51-5-38-30	Donation Expenditures	3,931	6,326	8,000	8,000	8,000	0	0.00
151-511-51-5-38-40	Library Programming	1,855	708	750	1,000	1,000	250	33.33
151-512-51-5-22-10	Natural Gas/Electric Service	19,527	20,575	17,000	17,000	17,000	0	0.00
151-512-51-5-22-20	Sewer/Water Services	690	729	600	600	600	0	0.00
151-512-51-5-23-10	Cleaning Services	13,800	16,056	11,500	14,400	14,800	3,300	28.70
151-512-51-5-23-15	Building Maint/Repair Services	4,261	9,226	6,500	10,000	4,437	(2,063)	(31.74)
151-512-51-5-35-10	Building Supplies	1,318	1,482	1,200	1,200	1,200	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(552,610)	(545,041)	(535,095)	(545,365)	(541,980)	6,885	1.29
NET OF REVENUES/APPROPRIATIONS - FUND 151		(14,606)	(1,834)	15,503	9,391	0	15,503	(100.00)
BEGINNING FUND BALANCE		81,126	66,521	64,688	64,688	74,079	9,391	14.52
ENDING FUND BALANCE		66,520	64,687	80,191	74,079	74,079	(6,112)	(7.62)

Strehlow Donation Fund

PROGRAM MANAGER: Treasurer/Comptroller

PROGRAM DESCRIPTION:

In July of 2012, the Village of Brown Deer received a donation check for $66,000 from the Naomi Strehlow Administrative Trust. Half of the money ($33,000) was designated for the Park and Recreation Department for summer youth programs and the other half ($33,000) was designated for the Village Library's summer reading program.

In April of 2013, the Village of Brown Deer received a final donation check from the Naomi Strehlow Administrative Trust in the amount of $40,828. Again half of the money ($20,414) was designated for the Park and Recreation Department for summer youth programs and the other half ($20,414) was designated for the Village Library's summer reading program.

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BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 180 - Strehlow Donation Fund								
180-000-85-4-10-10	Donation Revenue Park & Rec	20,414	0	0	0	0	0	0.00
180-000-85-4-20-10	Donation Revenue Library	20,414	0	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		40,828	0	0	0	0	0	0.00
180-000-51-5-39-11	Donation Expense Library	2,669	3,267	0	3,000	3,000	3,000	0.00
180-000-52-5-39-10	Donation Expense Park & Rec	3,533	1,090	0	3,000	3,000	3,000	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(6,202)	(4,357)	0	(6,000)	(6,000)	6,000	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 180		34,626	(4,357)	0	(6,000)	(6,000)	6,000	0.00
BEGINNING FUND BALANCE		65,110	99,735	95,378	95,378	89,378	(6,000)	(6.29)
ENDING FUND BALANCE		99,736	95,378	95,378	89,378	83,378	(12,000)	(12.58)

OCTOBER 15, 2015

Community Development

PROGRAM MANAGER: Community Development Director

PROGRAM DESCRIPTION:

The mission of the Community Services Department is to develop, promote and enhance residential and business property as well as public property and infrastructure to ensure that all buildings and infrastructure are constructed and maintained in a safe and attractive manner through the use of comprehensive land use planning, economic development strategies, program implementation, and Building/Zoning Code compliance.

SERVICES PROVIDED:

GIS

- Assist with oversight of contracted GIS developer (Ruekert Mielke)

Planning/Zoning

- Review of development proposals for appropriate land use standards
- Processing/Review of various land use permit applications (CUP's, Rezoning, CSM's)
- Review of sign permit applications
- Provide zoning district and permit information to developers, realtors, and citizens
- Investigation of zoning violations
- Economic development activities
- Promote and enforce the Village's comprehensive plan

Building Inspection

- Review building permit applications and conduct building code inspections
- Provide information regarding building codes and construction standards
- Investigate violation complaints
- Certificate of Occupancy inspections
- Certificate of Compliance inspections for home sales

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Village of Brown Deer
2016
Annual Budget

For the Fiscal Year Beginning January 1, 2016

Community Development

STAFFING:

Position (FTE)	2012 Actual	2013 Actual	2014 Actual	2015 Est Actual	2016 Budget
Community Services Director	1.00	1.00	1.00	1.00	1.00
Planning/Zoning Specialist	-	-	1.00	1.00	1.00
Engineering/GIS Manager	1.00	1.00	1.00	1.00	*
Building Inspector	1.00	1.00	1.00	1.00	1.00
Electrical Inspector	0.22	0.22	0.10	0.10	0.10
Administrative Intern	-	0.33	-		
Administrative Assistant	1.00	0.75	0.75	0.50	0.50
Total	4.22	4.30	4.85	4.60	3.60

***Engineering personnel now falls under Department of Public Works.**

DEPARTMENT ACTIVITY MEASURES:

Activity	2012 Actual	2013 Actual	2014 Actual	2015 Est Actual	2016 Budget
Permits issued	675	850	1004	868	910
Certificates of Compliance issued	120	150	148	90	0
Conditional Use Permits issued	5	6	2	3	3
Development agreements	3	5	5	4	4
Zoning violations investigated	45	52	297	390	375

OBJECTIVES ACCOMPLISHED IN 2015:

- Developed a project plan and coordinated the review of an expansion to Tax Incremental Financing District #2. Created a partnership with the School District and owner of the Bradley West Shopping Center to jointly list/market properties for sale.
- Planned and programmed the Community Vibes concert series in conjunction with the Park and Recreation Department. Assisted with the coordination of a second block party (Eat and Greet) celebrating the Original Village
- Continued to manage grant programs for roadway reconstruction on N. 60th Street from W. Fairy Chasm to W. County Line and W. Bradley Road from N. Sherman Blvd. to N. 51st Street
- Coordinated plan design review for projects: Pak Technologies, Aldi and Goodwill
- Continued proactive zoning code enforcement that resulted in a 25% increase in distinct investigations and property clean up efforts.
- Completed the Village's Park and Open Space Plan

Community Development

- Processed building permits with projected permit fee revenue of $220,315 and a year-end estimated value of construction at $29,328,645
- Completed Review of Village's Comprehensive Plan and found that more that 60% of the plan's goals are completed or in progress

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Continue to convert Village's GIS system to new platform allowing for mobile access and improved land owner information updates. Add all utilities to the system.
- Investigate new tools/initiatives for Village wide economic development promotion
- Pursue redevelopment opportunities at Bradley West/Algonquin School and in the Original Village
- Ensure that the Village's Vacant Property Registration Ordinance is maintained and up-to-date
- Seek out new grant opportunities for stormwater management and transportation enhancements

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 360-31-COMMUNITY DEVELOPMENT								
010-360-31-5-10-10	Salaries/Wages	242,551	278,990	279,285	279,285	223,705	(55,580)	(19.90)
010-360-31-5-11-15	Building Board	875	550	1,200	500	1,200	0	0.00
010-360-31-5-15-10	WI Retirement	15,452	19,620	18,991	18,991	14,763	(4,228)	(22.26)
010-360-31-5-15-15	FICA	18,008	20,799	21,364	21,364	17,113	(4,251)	(19.90)
010-360-31-5-15-20	Group Insurance	63,896	63,314	65,125	65,125	46,892	(18,233)	(28.00)
010-360-31-5-20-20	Professional Services	12,136	10,997	9,425	9,425	9,425	0	0.00
010-360-31-5-26-50	State Inspections	3,200	3,200	3,200	3,200	5,700	2,500	78.13
010-360-31-5-30-10	Office Supplies, Equip & Exp	2,285	2,507	2,300	2,150	2,150	(150)	(6.52)
010-360-31-5-35-20	Vehicle Repair/Maint Supplies	1,081	1,129	350	250	250	(100)	(28.57)
010-360-31-5-45-10	Professional Memberships	980	1,147	1,100	775	775	(325)	(29.55)
010-360-31-5-45-20	Professional Publications	68	0	500	400	400	(100)	(20.00)
010-360-31-5-45-30	Professional Training	2,029	680	3,160	3,200	3,200	40	1.27
010-360-31-5-45-40	Mileage Reimbursement	105	242	350	350	300	(50)	(14.29)
		362,666	403,175	406,350	405,015	325,873	(80,477)	(19.80)
Totals for dept 360-31-COMMUNITY DEVELOPMENT		362,666	403,175	406,350	405,015	325,873	(80,477)	(19.80)

Special Events

PROGRAM MANAGER: Various / Assistant Village Manager

PROGRAM DESCRIPTION:

Special events include both the annual Eat & Greet and the Vibes Concerts.

The Eat & Greet started in 2014 with the ribbon cutting of the newly landscaped Original Village and has been a continuous success within the community. This event provides live entertainment, local food & artisans, and community partners to gather and celebrate the uniqueness of the village.

Five times a year during the summer on Wednesday evenings, the community gets together in Village Park to listen to a variety of live music in an event called the Community Vibes Concert Series. This is a free event and provides beverages and food stands from local vendors. All of these events are supported by local businesses and foundations. They also include the support of multiple departments to provide top services and enjoyment for our residents.

OBJECTIVES ACCOMPLISHED IN 2015:

- Increased advertising to heighten community knowledge of events
- Included new entertainment and artisans to each event.
- Maintained smooth transitions between set-up, entertainment, and take-down.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Maintain community awareness of community events.
- Provide creativity and new ideas to make each event a unique experience.

BUDGET SUMMARY:

- Costs were covered by donations with a roll over total a little over $1,000 to use next year.
- Band costs were increased from last year to increase the variety & quality of entertainment.
- Advertising cost were relatively low compared to last year.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 186 - SPECIAL EVENT FUND								
UNCLASSIFIED								
186-000-65-4-20-50	Stall Rental Fee	0	0	0	495	700	700	0.00
186-000-85-4-10-10	Donations - Vibes	0	4,804	0	5,625	5,625	5,625	0.00
186-000-85-4-20-10	Donations - Eat & Greet	0	0	0	3,675	3,675	3,675	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	4,804	0	9,795	10,000	10,000	0.00
186-000-53-5-20-40	Printing Services - Vibes	0	148	0	0	650	650	0.00
186-000-53-5-30-40	Advertising - Vibes	0	102	0	110	300	300	0.00
186-000-53-5-39-70	Program Supplies & Expenses - Vibes	0	470	0	500	500	500	0.00
186-000-53-5-40-20	Entertainment - Vibes	0	1,600	0	5,821	5,900	5,900	0.00
186-000-54-5-30-40	Advertising - Eat & Greet	0	0	0	165	300	300	0.00
186-000-54-5-39-70	Program Supplies & Expenses - Eat & Gree	0	0	0	1,786	1,500	1,500	0.00
186-000-54-5-40-20	Entertainment - Eat & Greet	0	0	0	550	2,000	2,000	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	(2,320)	0	(8,932)	(11,150)	11,150	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 186		0	2,484	0	863	(1,150)	1,150	0.00
BEGINNING FUND BALANCE		0	0	2,485	2,485	3,348	863	34.73
ENDING FUND BALANCE		0	2,484	2,485	3,348	2,198	(287)	(11.55)

Other General Government

PROGRAM MANAGER: Various / Assistant Village Manager

PROGRAM DESCRIPTION:

The Other General Government department includes many Village-wide expenditure categories. The first being, shared printing, copier maintenance office supplies, postage, phone and internet services. This department also houses the Village external contract expenditures for information technology, animal control, health contribution, post-employment benefits and insurance costs. These expenditures are considered Village-wide and are monitored by the administration of the Village. Other General Government includes the Village's payment to the Internal Service Fund for general liability insurance coverage. As this expenditure is a payment to an Internal Service Fund, accounting regulations require it be shown as expenditure rather than as an Other Financing Use. Transfers to all other funds are reported as Other Financing Uses.

The Village Hall Department includes the costs of operation and maintenance of the Village Hall Building. Expenditures include the salary of a part-time indispensable maintenance employee as well as the electricity, cleaning and repair costs for building maintenance.

STAFFING:

Position (FTE)	2012 Actual	2013 Actual	2014 Budget	2015 Budget	2015 Budget
Maintenance worker	0.47	0.47	0.47	0.47	1.00

*******Staffing levels to increase.

OBJECTIVES ACCOMPLISHED IN 2015:

- To maintain and update the facility in a safe and attractive manner in order to best provide for the operation of the Village Hall and Police Department for both the employees and citizens of Brown Deer.
- Conduct a feasibility study for a new municipal complex.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- To maintain and update the facility in a safe and attractive manner in order to best provide for the operation of the Village Hall and Police Department for both the employees and citizens of Brown Deer.
- Research and implement ways to reduce the building's energy bill.

BUDGET SUMMARY:

- The projected budget includes hiring a fulltime maintenance work and eliminating the cleaning services provide by Pro 1.
- Moving the Police Department Information Technology (IT) budget item to the Village IT budget.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 191-14-OTHER GENERAL GOVERNMENT								
010-191-14-5-20-40	Printing Services	1,018	3,262	11,000	1,505	5,000	(6,000)	(54.55)
010-191-14-5-20-41	BD magazine printing & postage	41,781	42,475	47,000	47,000	47,000	0	0.00
010-191-14-5-24-10	Equipment Maintenance Services	5,863	8,192	15,000	5,930	7,000	(8,000)	(53.33)
010-191-14-5-30-10	Office Supplies, Equip & Exp	18,384	15,869	15,000	15,000	15,000	0	0.00
010-191-14-5-30-15	Postage & Mailing	10,916	13,180	17,000	17,000	17,000	0	0.00
010-191-14-5-30-20	Communications	23,074	27,076	25,000	41,406	5,000	(20,000)	(80.00)
010-191-14-5-30-22	Communication-Wireless Service	(260)	0	0	0	21,700	21,700	0.00
010-191-14-5-30-25	Communication-Internet Service	5,643	5,134	5,300	5,243	5,000	(300)	(5.66)
010-191-14-5-30-30	Marketing Plan	2,342	1,000	2,480	2,656	1,000	(1,480)	(59.68)
		108,761	116,188	137,780	135,740	123,700	(14,080)	(10.22)
Totals for dept 191-14-OTHER GENERAL GOVERNMENT		108,761	116,188	137,780	135,740	123,700	(14,080)	(10.22)
Dept 192-14-INFORMATION TECHNOLOGY								
010-192-14-5-20-35	Technical Services	9,533	7,305	12,480	514	34,000	21,520	172.44
010-192-14-5-30-10	Office Supplies, Equip & Exp	1,237	2,312	2,700	802	2,700	0	0.00
		10,770	9,617	15,180	1,316	36,700	21,520	141.77
Totals for dept 192-14-INFORMATION TECHNOLOGY		10,770	9,617	15,180	1,316	36,700	21,520	141.77
Dept 193-41-INTERGOVERNMENTAL EXP.								
010-193-41-5-26-40	Milw Area Domestic Animal Ctrl	11,771	12,130	15,000	10,156	11,000	(4,000)	(26.67)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-193-41-5-26-45	North Shore Health Dpt Contrib	125,932	125,932	125,932	125,932	128,470	2,538	2.02
		137,703	138,062	140,932	136,088	139,470	(1,462)	(1.04)
Totals for dept 193-41-INTERGOVERNMENTAL EXP.		137,703	138,062	140,932	136,088	139,470	(1,462)	(1.04)
Dept 194-51-HISTORICAL SOCIETY								
010-194-51-5-22-10	Natural Gas/Electric Service	469	1,068	500	1,000	1,000	500	100.00
		469	1,068	500	1,000	1,000	500	100.00
Totals for dept 194-51-HISTORICAL SOCIETY		469	1,068	500	1,000	1,000	500	100.00
Dept 195-18-PERSONNEL POST-EMPLOYMENT								
010-195-18-5-15-20	Group Insurance	16,891	18,075	27,450	16,050	41,708	14,258	51.94
010-195-18-5-39-20	Unemployment Compensation	2,228	16	2,000	1,654	2,000	0	0.00
		19,119	18,091	29,450	17,704	43,708	14,258	48.41
Totals for dept 195-18-PERSONNEL POST-EMPLOYMENT		19,119	18,091	29,450	17,704	43,708	14,258	48.41
Dept 195-28-Other General Government								
010-195-28-5-15-15	FICA	59	0	0	157	92	92	0.00
010-195-28-5-15-20	Group Insurance	165	0	0	0	0	0	0.00
010-195-28-5-39-21	EMPLOYEE WELLNESS BENEFIT	1,670	1,850	2,000	3,360	2,160	160	8.00
		1,894	1,850	2,000	3,517	2,252	252	12.60

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Totals for dept 195-28-Other General Government		1,894	1,850	2,000	3,517	2,252	252	12.60
Dept 199-15-UNCLASSIFIED GEN GOV								
010-199-15-5-55-10	Bad Debt - Personal Property	2,246	5,199	4,000	3,257	4,000	0	0.00
		2,246	5,199	4,000	3,257	4,000	0	0.00
Totals for dept 199-15-UNCLASSIFIED GEN GOV		2,246	5,199	4,000	3,257	4,000	0	0.00
Dept 199-19-PROPERTY INSURANCE								
010-199-19-5-51-10	Property Insurance-Bldg/PPO	9,963	9,849	10,100	19,326	13,956	3,856	38.18
010-199-19-5-51-15	Contractor's Equipment	1,438	1,459	1,500	1,468	1,468	(32)	(2.13)
010-199-19-5-51-20	Monies & Securities	1,773	1,779	1,800	1,779	1,779	(21)	(1.17)
010-199-19-5-51-25	Auto Phyiscal Damage	8,680	9,308	9,500	11,643	13,448	3,948	41.56
010-199-19-5-51-30	Boiler & Machinery	482	472	500	472	522	22	4.40
010-199-19-5-51-40	Worker Compensation Ins	95,607	93,077	130,300	197,953	150,997	20,697	15.88
		117,943	115,944	153,700	232,641	182,170	28,470	18.52
Totals for dept 199-19-PROPERTY INSURANCE		117,943	115,944	153,700	232,641	182,170	28,470	18.52

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 361-16-VILLAGE HALL								
010-361-16-5-10-10	Salaries/Wages	14,573	15,246	14,266	14,433	47,840	33,574	235.34
010-361-16-5-15-10	WI Retirement	0	0	0	0	3,157	3,157	0.00
010-361-16-5-15-15	FICA	1,115	1,166	1,091	1,104	3,660	2,569	235.47
010-361-16-5-15-20	Group Insurance	0	0	0	0	19,462	19,462	0.00
010-361-16-5-22-10	Electric/Natural Gas	92,550	117,488	70,000	70,683	70,000	0	0.00
010-361-16-5-22-20	Water and Sewer	2,581	2,745	2,575	1,074	1,500	(1,075)	(41.75)
010-361-16-5-23-10	Cleaning Services	27,206	30,616	31,000	31,431	0	(31,000)	(100.00)
010-361-16-5-23-15	Building Maint/Repairs	16,654	14,129	11,750	26,011	17,000	5,250	44.68
010-361-16-5-35-10	Building Supplies	7,967	7,146	9,903	3,866	7,900	(2,003)	(20.23)
010-361-16-5-80-10	New/Replace Equipment	2,278	10,521	9,900	272	8,900	(1,000)	(10.10)
		164,924	199,057	150,485	148,874	179,419	28,934	19.23
Totals for dept 361-16-VILLAGE HALL		164,924	199,057	150,485	148,874	179,419	28,934	19.23

Farmer's Market

PROGRAM MANAGER: Assistant Village Manager

PROGRAM DESCRIPTION:

The Brown Deer Farmer's Market was given to the Village of Brown Deer in 2014 by Lois Dolan's family with a donation of $13,272. Lois Dolan had been organizing the farmer's market since the late 90's and after her passing; the Dolan family requested the village continue the Farmer's Market to provide healthy food to the residents of Brown Deer. The market is to provide an outlet for local farmers, farm products, and other consciously, locally-created foods. Through the market our community can learn about seasonality and sustainable farming practices by getting to know the people who grow their food. The Market aims to empower the consumer through education and awareness, helping the community make active decisions towards the betterment of their personal health, that of their families, and the planet as a whole.

OBJECTIVES ACCOMPLISHED IN 2015:

- To connect local farmers with consumers
- To educate and bring awareness to residents
- To foster community nutritional development
- Serve as a small business incubator for local farms, artisans & food producers

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- To connect local farmers with consumers
- To foster community nutritional development
- To determine a permanent site for the Brown Deer Farmer's Market
- Increase volunteerism throughout the farmers market activities
- Further educate children within the village on nutrition and safe eating habits

BUDGET SUMMARY:

- The revenue is about even with last year with opening up the option to weekly vendors since there was a decrease in vendor activity.
- The Office Expenses increase due to obtaining special event insurance.
- The Program Expenses decreased this year due to a change and reallocation of special event activities.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 185 - BROWN DEER FARMERS MARKET								
185-000-65-4-20-50	Stall Rental Fee	0	5,685	0	5,205	5,000	5,000	0.00
185-000-85-4-10-10	Donation Revenue	0	13,273	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	18,958	0	5,205	5,000	5,000	0.00
185-000-41-5-30-10	Office Supplies, Equip & Exp	0	495	0	941	1,000	1,000	0.00
185-000-41-5-30-40	Advertising	0	2,528	0	2,211	2,500	2,500	0.00
185-000-41-5-39-70	Program Supplies & Expenses	0	1,099	0	1,061	500	500	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	(4,122)	0	(4,213)	(4,000)	4,000	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 185		0	14,836	0	992	1,000	(1,000)	0.00
BEGINNING FUND BALANCE		0	0	14,835	14,835	15,827	992	6.69
ENDING FUND BALANCE		0	14,836	14,835	15,827	16,827	1,992	13.43

Park & Recreation Department

PROGRAM DESCRIPTION:

The Village of Brown Deer provides a comprehensive community-wide parks and recreation services through Park and Recreation Department. Policies and budget development are determined by Village Board of Trustees with input and recommendations from the Village Manager and Park and Recreation Committee. The department is committed to the effective and responsible management of parks, facilities and resources to satisfy the recreation needs of the community; and to deliver quality, benefit-based leisure services and programs that meet the varied needs and interests of the community in a cooperative, innovative, and responsive manner.

The department is responsible for providing year round park and recreational activities for all age groups. These include adult sports leagues, adult instruction, youth instruction, community programs, aquatics program, senior citizen programs, and the annual 4th of July celebration. In addition, the Park and Recreation Department collaborates with Brown Deer School District, Brown Deer organizations, and clubs to provide recreation services throughout the community.

The costs incurred for the administration of the Park and Recreation Department is shown within the General Fund. The Village segregates the costs for various Park and Recreational activities within three Special Revenue Funds called the Park and Pond Fund, Park and Recreation Program Fund and the 4th of July Program Fund. Descriptions of the activities related to these funds are shown within that section of the budget document.

SERVICES PROVIDED:

- Administration of the Village's Parks and Pond Operations
- Coordination and administration of Park and Recreation Program Fund Activities
- 4th of July Celebration
- Senior Citizens Program
  - Oversee Senior Citizens Club
  - Oversee Senior Meal Program Sponsored by Milwaukee County

STAFFING:

Position (FTE)	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget
Park and Recreation Director	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Part-time Clerk	0.26	-	-	-	-
Total	3.26	3.00	3.00	3.00	3.00

Part-time Clerk wages were moved to the Recreation Program Fund in 2010
Department will leave the Part-time Clerk position open in 2016

DEPARTMENT ACTIVITY MEASURES:

- Department Activity Measures are defined in Park and Pond Fund, Park and Recreation Program Fund and the 4th of July Program Fund.

OBJECTIVES ACCOMPLISHED IN 2015:

- Work with the School District in the development of the Falcon 21 Community Learning Center. Department supplied staff for the active recreation components of the Learning Center.
- Installation of new play structure at Fairy Chasm Park
- Research new programs that will fit the recreational and educational needs of the Village
- Marketing the rental opportunities Lois and Tom Dolan Community Center.
- Roof replacement on the restroom/storage facility at Fairy Chasm Park
- Turf improvement project at the Pond
- Increase programming opportunities at the Lois and Tom Dolan Community Center
- Research additional program offerings during pond hours within the facility.
- Support the quality of life in Brown Deer by providing quality, affordable programs for youth, adults and seniors.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Continue working with School District on the development Falcon 21 Community Learning Center for grade K5-6th grade.
- Continue to market the rental opportunities at the Lois and Tom Dolan Community Center
- Support the quality of life in Brown Deer by providing quality, affordable programs for youth, adults and seniors
- Research new programs that will fit the recreational and educational needs of the Village
- Programming and facility schedule planning for the new Community Center.
- Purchas new maintenance vehicle to be used at Fairy Chasm Park and the Pond.
- Roof replacement projects in Village Park.

BUDGET SUMMARY:

- The 2016 General Fund Budget was carefully looked at we were able to not increase our expenditures, excluding the wages and benefits accounts.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 530-53-PARK & RECREATION								
010-530-53-5-10-10	Salaries/Wages	144,623	148,130	150,421	150,421	153,434	3,013	2.00
010-530-53-5-15-10	WI Retirement	7,330	7,889	7,738	7,738	7,659	(79)	(1.02)
010-530-53-5-15-15	FICA	10,758	10,984	11,507	11,507	11,738	231	2.01
010-530-53-5-15-20	Group Insurance	35,120	34,549	36,202	36,202	37,148	946	2.61
010-530-53-5-20-40	Printing Services	328	342	950	600	450	(500)	(52.63)
010-530-53-5-30-10	Office Supplies, Equip & Exp	1,004	345	950	925	950	0	0.00
010-530-53-5-34-10	Fuel, Oil & Lubricants	788	857	500	500	500	0	0.00
010-530-53-5-35-20	Vehicle Repair/Maint Supplies	0	524	200	200	200	0	0.00
010-530-53-5-45-10	Professional Memberships	380	385	385	360	385	0	0.00
010-530-53-5-45-30	Professional Training	1,400	1,452	1,800	1,800	1,800	0	0.00
010-530-53-5-45-40	Mileage Reimbursement	1,927	1,966	1,500	2,000	2,000	500	33.33
		203,658	207,423	212,153	212,253	216,264	4,111	1.94
Totals for dept 530-53-PARK & RECREATION		203,658	207,423	212,153	212,253	216,264	4,111	1.94

Village Park and Pond Fund

PROGRAM MANAGER: Park and Recreation Director

PROGRAM DESCRIPTION:

The Village of Brown Deer's Park and Pond Fund provides for maintenance and operation of the Village's park and pond facilities. The Village operates 2 park facilities, Fairy Chasm Park and the Village Park and Pond. The cost for maintaining equipment, restrooms and athletic fields at those locations are included within this Fund. The Village offers citizen's the opportunity to rent park space and pavilions for outdoor events.

Additionally the Village operates a man-made chlorinated pond and beach facility for resident and non-resident summer recreation. The Pond is available for swimming, diving and sunning from approximately mid-June to mid-August and has lifeguards on duty at all open times. The Pond also offers concession stand food and beverages and a newly remodeled bathhouse and changing facilities.

SERVICES PROVIDED:

Park operations:

- 17 acres of parkland
- Maintenance of three soccer and two baseball fields, one basketball court and two children's play structures.
- Rental of 2 park pavilions
- Fairy Chasm Park provides facilities for local groups such as Brown Deer Junior Baseball and Brown Deer Soccer club organizations.

Pond operations:

- Lifeguard duty for all hours of open operation
- Food and beverage concessions at Pond facility
- Maintenance of Pond Bathhouse

STAFFING:

Position (FTE)	2012 Actual	2013 Actual	2014 Actual	2015 Est Actual	2016 Budget
Park and Pond Manager	0.22	0.22	0.22	0.22	0.22
Park maintenance	0.23	0.23	0.23	0.23	0.23
Lifeguards	1.25	1.25	1.25	1.25	1.25
Attendents	0.67	0.67	0.67	0.67	0.67
Total	2.37	2.37	2.37	2.37	2.37

******* Staffing levels remain the same from 2015 to 2016.

Village Park and Pond Fund

DEPARTMENT ACTIVITY MEASURES:

Activity	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Open pond days	67	68	60	72	72
Pavilion rental permits	55	51	55	59	50
Soccer field rentals	16 wks	16 wks	16 wks	16 wks	16 wks
Baseball field rentals	14-16 wks	14-16 wks	14 wks	14-16 wks	14-16 wks

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2012	2013	2014	2015	2016
Efficient Municipal Gov't	Cost per day open	$ 1,205.98	$ 1,284.61	$ 1,311.82	$ 1,041.90	$ 1,176.09
Cost per capita	Operating costs	$ 7.66	$ 7.21	$ 6.50	$ 6.19	$ 6.99

OBJECTIVES ACCOMPLISHED IN 2015:

- Maintain 2 ball diamonds, 3 soccer fields, basketball court, 2 play structures, 2 pavilions and restroom facilities
- Turf management
- Installation of new play structure at Fairy Chasm Park
- Replaced roof on Fairy Chasm Restroom/Storage Facility
- Completed with the Community Services Department the Village's Park and Open Space Plan.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Maintain 2 ball diamonds, 3 soccer fields, basketball court, 2 play structures, 2 pavilions and restroom facilities
- Replace Fairy Chasm Tractor with a ball diamond finishing tractor that will also be able to rake the beach at the Pond on a regular basis.
- Research additional program offerings during pond hours within the facility.

BUDGET SUMMARY:

- Staff will monitor expenditures through 2016 to reduce or eliminate the deficit if possible.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 152 - Village Park & Pond Fund								
152-000-11-4-00-10	General Property Taxes	47,500	47,500	47,500	47,500	47,500	0	0.00
152-000-67-4-20-10	Fairy Chasm Park Permits	1,520	1,380	1,500	1,300	1,500	0	0.00
152-000-67-4-20-20	Village Park Permits	4,301	4,808	4,785	5,000	5,000	215	4.49
152-000-67-4-20-50	Other Charges	1,045	465	500	165	500	0	0.00
152-000-67-4-34-10	Pond Admissions	14,460	10,970	15,700	15,347	15,700	0	0.00
152-000-67-4-34-20	Pond Memberships	3,109	3,044	5,200	1,918	2,000	(3,200)	(61.54)
152-000-67-4-34-30	Concession Sales	5,627	3,942	7,500	4,940	6,000	(1,500)	(20.00)
152-000-81-4-00-10	Investment Interest	(14)	387	300	45	300	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		77,548	72,496	82,985	76,215	78,500	(4,485)	(5.40)
152-520-52-5-11-25	Program Salaries-Park & Pond	30,854	29,812	34,000	28,366	34,000	0	0.00
152-520-52-5-15-15	FICA	2,360	2,281	2,601	2,170	2,601	0	0.00
152-520-52-5-22-10	Natural Gas/Electric Service	3,921	3,766	3,800	3,051	3,800	0	0.00
152-520-52-5-22-20	Sewer/Water Services	3,695	3,483	3,500	3,500	3,500	0	0.00
152-520-52-5-35-10	Building Supplies	435	359	600	1,602	600	0	0.00
152-520-52-5-35-40	Equip Repair/Maint Supplies	2,348	330	1,000	750	1,000	0	0.00
152-520-52-5-37-10	Operation Materials	18,570	21,656	20,000	21,000	21,000	1,000	5.00
152-520-52-5-39-70	Program Supplies & Expenses	3,126	3,179	3,500	2,971	3,000	(500)	(14.29)
152-520-52-5-80-10	New/Replace Equipment	7,522	2,658	1,500	769	1,500	0	0.00
152-521-52-5-11-25	Program Salaries-Fairy Chasm	4,891	5,134	4,740	5,213	5,000	260	5.49
152-521-52-5-15-15	FICA	374	393	363	399	383	20	5.51
152-521-52-5-22-10	Natural Gas/Electric Service	560	547	400	459	450	50	12.50
152-521-52-5-22-20	Sewer/Water Services	761	832	700	700	700	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
152-521-52-5-23-20	Turf Maintenance	2,967	1,630	3,145	3,067	3,145	0	0.00
152-521-52-5-35-40	Equip Repair/Maint Supplies	3,153	2,650	4,700	1,000	4,000	(700)	(14.89)
152-521-52-5-80-10	New/Replace Equipment	1,814	0	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(87,351)	(78,710)	(84,549)	(75,017)	(84,679)	130	0.15
NET OF REVENUES/APPROPRIATIONS - FUND 152		(9,803)	(6,214)	(1,564)	1,198	(6,179)	4,615	295.08
BEGINNING FUND BALANCE		48,619	38,813	32,600	32,600	33,798	1,198	3.67
ENDING FUND BALANCE		38,816	32,599	31,036	33,798	27,619	(3,417)	(11.01)

Park and Recreation Program Fund

PROGRAM MANAGER: Park and Recreation Director

PROGRAM DESCRIPTION:

The Village of Brown Deer Recreation Department provides a youth and adult instruction and athletic programming services for both residents and non-residents. These include adult sports leagues, adult instruction, youth instruction, community programs and aquatics program. In addition, the Park and Recreation Department collaborates with Brown Deer School District, Brown Deer organizations, and clubs to provide recreation services throughout the community.

The Park and Recreation Program Fund is a self-supporting fund accounting for the operation of park and recreation programs. Funds are segregated in this special fund to account for the revenues and expenditures in the following accounts Building Supervision, Advertising, Fundraising, Miscellaneous Expenses, Adult Sport Leagues, Adult Instruction, Youth Instruction, Community Programs, Aquatic Programs, and Senior Programs.

SERVICES PROVIDED:

All services are provided in the form of athletic and recreational programming. Each program is detailed within the activity measures section below.

STAFFING:

The Park and Program Fund activities are coordinated by the Park and Recreation permanent staff. These administration activities are recorded in the Village's General Fund. Other salaries within the Park and Program Fund represent part-time instructors, sports referees and umpires. There are no permanent employees related to this fund, but rather the Village contracts with individuals on an as-needed basis for specific program offerings. Some individual charges per hour, others per game or per participant, therefore no FTE information is available for this Fund.

ACTIVITY MEASURES:

The Park and Recreation Program Fund administer the following programs:

Activity	2012 Participants	2013 Participants	2014 Participants	2015 Participants	2016 Participants
Adult Sports Leagues:					
Men's Softball Leagu	8 Teams	5 Teams	3 Teams	3 Teams	8 Teams
Women's Softball Le	5 Teams	4 Teams	4 Teams	0 Teams	8 Teams
Volleyball Leagues	6 Teams	6 Teams	6 Teams	6 Teams	6 Teams

Park and Recreation Program Fund

Activity	2012 Participants	2013 Participants	2014 Participants	2015 Participants	2015 Est. Participants
Adult Instruction Programs:					
Cardio Toning				103	100-125
Fitness Dance	122	98	111	108	100-150
Golf Lessons	9	8	8	12	10-25
Sheepshead Tourna	22	20	30	25	40
Strong & Fit	63	50	108	135	100-150
Yoga	169	156	164	155	125-200
Zumba	337	221	213	114	100-200
Youth Instruction Programs					
Academy of Dance	23	17	13	12	20-35
Arts and Crafts	low enrollment	29	11	6	20-30
Babysitter Training	10	7	8	12	10-20
Drama	14	7	low enrollment	no longer offered	15-25
Falcon 21 CLC	203	80	160	164	50-100
Kids Ltd.	136	150	95	92	75-100
Mikrosoccer	57	49	50	53	20-40
Summer Playground	77	66	79	75-100117	75-100
T-Ball Instrution	25	27	20	24	15-30
Track and Field	low enrollment	16	low enrollment	no longer offered	0
Volleyball Skills / Tea	low enrollment	low enrollment	not offered	no longer offered	0
Youth Soccer Clinic	24	29	28	63	30-40
Youth Sports Club	15	17	12	no longer offered	20-30
Youth Tennis Lessor	40	32	27	37	35-55
Aquatics Programs					
Open Swim	83	91	83	34	75-125
Swim Lessons	448	418	268	305	375-475
Lifeguard Training	4	3	4	0	12
Adult/Youth Programs					
Digital Camera	9	16	9	6	15-30
Senior Programs					
Senior Exercise	148	140	154	152	80-125

Park and Recreation Program Fund

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2010	2011	2012	2013	2014	2015
Efficient Municipal Gov't	Cost per adult participant	$ 124.95	$ 119.23	$ 124.34	$ 126.31	$ 103.17	$ 116.73
Efficient Municipal Gov't	Cost per youth participant	$ 133.68	$ 128.74	$ 161.84	$ 86.28	$ 95.83	$ 102.56
Cost per capita	Operating costs	$ 7.70	$ 7.40	$ 8.50	$ 7.40	$ 6.79	$ 7.81

OBJECTIVES ACCOMPLISHED IN 2015:

- Continue to work with School District to offer program that fits the needs of the students and the adult residents of the Village
- Support the quality of life in Brown Deer by continuing to provide quality affordable program for youth, adults and senior
- Research new programs that will fit recreational and educational needs of the Village
- Work toward increased enrollments in all recreation programs

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Continue to work with School District to offer programs that fits the needs of the students and the adult residents of the Village
- Support the quality of life in Brown Deer by continuing to provide quality affordable program for youth, adults and senior
- Research new programs that will fit recreational and educational needs of the Village
- Work toward increased enrollments in all recreation programs

BUDGET SUMMARY:

- The 2015 budget is on pace to operate with a surplus $5388.23.
- The 2016 budget shows the fund operating with a surplus of $722.00
- The 2015 returning staff will receive $0.25 on their anniversary date.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 153 - Recreation Program Fund								
153-000-67-4-30-20	Adult Sport Leagues	4,473	4,018	4,000	3,750	3,750	(250)	(6.25)
153-000-67-4-30-25	Adult Instruction	19,305	23,422	24,641	21,758	24,641	0	0.00
153-000-67-4-30-30	Youth Instruction	21,212	25,542	27,828	37,000	37,000	9,172	32.96
153-000-67-4-30-35	Community Programs	4,188	1,164	2,350	0	2,350	0	0.00
153-000-67-4-30-40	Aquatic Program	17,350	12,749	22,185	17,250	17,500	(4,685)	(21.12)
153-000-67-4-30-45	Senior Programs	982	1,884	3,500	2,950	3,500	0	0.00
153-000-67-4-30-50	Other Program Charges	137	15	150	10	150	0	0.00
153-000-67-4-30-60	Community Center - Miscellaneous Revenue	0	0	1,000	14,500	0	(1,000)	(100.00)
153-000-73-4-20-70	Other Intergovt'l Revenue	15,291	14,444	16,000	100	10,000	(6,000)	(37.50)
153-000-81-4-00-10	Investment Interest	37	406	300	2,626	300	0	0.00
153-000-82-4-00-30	Fund Raising Programs	6,649	5,225	8,150	0	5,800	(2,350)	(28.83)
153-000-85-4-53-10	Donations - Rec Programs	250	0	250	0	250	0	0.00
153-000-85-4-53-20	Donations - Community Center	27,067	7,511	6,000	0	0	(6,000)	(100.00)
NET OF REVENUES/APPROPRIATIONS - Unclassified		116,941	96,380	116,354	99,944	105,241	(11,113)	(9.55)
153-000-35-5-30-30	Service Fees	412	1,845	2,000	2,150	2,000	0	0.00
153-000-53-5-11-10	Part-time/Temporary	(1,508)	0	0	0	0	0	0.00
153-000-53-5-11-25	Program Salaries-Reg/Bldg Sup	3,638	2,946	7,008	2,000	3,500	(3,508)	(50.06)
153-000-53-5-15-15	FICA	278	225	536	153	268	(268)	(50.00)
153-000-53-5-30-40	Public Notices/Advertising	96	10	1,000	650	1,000	0	0.00
153-000-53-5-39-70	Fund Raising Supplies & Exp	7,874	5,096	7,740	5,660	5,660	(2,080)	(26.87)
153-000-53-5-39-75	Miscellaneous Supplies & Expen	1,025	154	0	500	500	500	0.00
153-541-53-5-11-25	Program Salaries-Adult Sport	2,467	2,576	3,412	1,978	2,500	(912)	(26.73)
153-541-53-5-15-15	FICA	189	197	261	152	191	(70)	(26.82)
153-541-53-5-39-70	Program Supplies & Expenses	989	880	1,725	125	750	(975)	(56.52)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
153-542-53-5-11-25	Program Salaries-Adult Inst	12,573	13,952	16,792	14,808	16,792	0	0.00
153-542-53-5-15-15	FICA	960	1,063	1,252	1,133	1,252	0	0.00
153-542-53-5-39-70	Program Supplies & Expenses	1,674	880	285	285	285	0	0.00
153-543-53-5-11-25	Program Salaries-Youth Inst	32,239	27,528	34,702	33,790	34,702	0	0.00
153-543-53-5-15-15	FICA	2,476	2,081	2,415	2,585	2,415	0	0.00
153-543-53-5-38-30	Donation Expenditures	277	0	0	0	0	0	0.00
153-543-53-5-39-70	Program Supplies & Expenses	7,075	8,416	5,624	7,650	7,725	2,101	37.36
153-544-53-5-11-25	Program Salaries-Comm Prog	1,280	1,277	1,728	0	0	(1,728)	(100.00)
153-544-53-5-15-15	FICA	98	98	132	0	0	(132)	(100.00)
153-544-53-5-39-70	Program Supplies & Expenses	1,467	95	300	0	0	(300)	(100.00)
153-545-53-5-11-25	Program Salaries-Aquatic	11,223	9,645	16,395	13,031	16,395	0	0.00
153-545-53-5-15-15	FICA	859	738	1,251	997	1,251	0	0.00
153-545-53-5-39-70	Program Supplies & Expenses	1,822	363	1,080	1,350	1,350	270	25.00
153-546-53-5-11-25	Program Salaries-Senior	0	0	3,608	2,574	3,608	0	0.00
153-546-53-5-15-15	FICA	0	0	278	197	275	(3)	(1.08)
153-546-53-5-39-70	Program Supplies & Expenses	78	2,163	2,100	2,789	2,100	0	0.00
153-547-53-5-11-25	Program Salaries - Comm Ctr	0	1,668	1,200	0	0	(1,200)	(100.00)
153-547-53-5-15-15	FICA	0	128	92	0	0	(92)	(100.00)
153-547-53-5-39-70	Program Supplies & Expenses	5,542	5,513	1,000	0	0	(1,000)	(100.00)
153-547-53-5-39-75	Miscellaneous Supplies & Expen	3,594	0	0	0	0	0	0.00
153-547-53-5-80-10	New/Replace Equipment	17,325	106	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(116,022)	(89,643)	(113,916)	(94,557)	(104,519)	(9,397)	(8.25)
NET OF REVENUES/APPROPRIATIONS - FUND 153		919	6,737	2,438	5,387	722	1,716	(70.39)
BEGINNING FUND BALANCE		45,062	45,982	52,717	52,717	58,104	5,387	10.22
ENDING FUND BALANCE		45,981	52,719	55,155	58,104	58,826	3,671	6.66

July 4th Program Fund

PROGRAM MANAGER: Park and Recreation Director

PROGRAM DESCRIPTION:

July 4th Program Fund contains accounts for the operation of the 4th of July Celebration. The Village annually celebrates Independence Day with a parade and fireworks display. The parade has approximately 70 different units of participation including local businesses, community organizations, state and local officials as well as musical performers. After the parade, residents and non-residents alike are invited to Village Park for children's games, bingo, live music and food and beverages.

SERVICES PROVIDED:

- Parade event for local businesses and organizations
- Fireworks display
- Bingo tent
- Children's games
- Tour of Historical School House
- Live music
- Corn Roast, Ice cream party
- Food and Beer tents

STAFFING:

The majority of the work for this event is handled by volunteers who manage the food and beverage tents as well as raffle ticket sales. The general administration of the event is handled by the Park and Recreation Department. These costs are included in the Village's General Fund. The expenditures included for salaries within this fund are primarily for maintenance, clean up and program staff time the day of the event.

DEPARTMENT ACTIVITY MEASURES:

Activity	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget
Raffle tickets sold	2334	1707	2170	2225	2700
Fireworks duration	30 Min	30 Min	29 Min	28 Min	30 Min
Parade units	59	57	47	48	55
Volunteers participating	75	68	80	58	65

July 4th Program Fund

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2011	2012	2013	2014	2015
Cost per capita	Operating costs	$ 3.03	$ 3.16	$ 2.92	$ 2.79	2.53

OBJECTIVES ACCOMPLISHED IN 2015:

- Continue to increase business and residents donations.
- Enhance fireworks show, parade and entertainment if funding permits

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Continue to operate the event with a positive balance.
- Continue to increase business and residents donations.
- Enhance fireworks show and entertainment if funding permits

BUDGET SUMMARY:

- The 2016 show a $1,000 increase to the fireworks show. Budget also shows a negative balance in the net revenues for the event. The Park and Recreation Department will work with the 4th of July Committee and other Village Staff to close the gap in the negative balance of the Celebration. Committee ultimate goal is to operate the event on an annual basis with a zero or positive balance at the end of the Celebration.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 154 - 4th of July Fund								
154-000-67-4-41-10	4th of July Sales	7,372	7,398	8,000	7,365	8,000	0	0.00
154-000-67-4-41-20	Raffle Ticket Sales	1,707	2,170	2,500	2,225	2,250	(250)	(10.00)
154-000-67-4-41-30	Bingo Card Sales	0	1,273	1,300	1,375	1,400	100	7.69
154-000-81-4-00-10	Investment Interest	12	190	0	67	200	200	0.00
154-000-82-4-00-50	Miscellaneous Revenue	0	0	450	0	550	100	22.22
154-000-85-4-54-10	Donations - 4th of July	29,429	28,150	29,000	21,144	20,500	(8,500)	(29.31)
NET OF REVENUES/APPROPRIATIONS - Unclassified		38,520	39,181	41,250	32,176	32,900	(8,350)	(20.24)
154-000-53-5-11-25	Program Salaries-4th of July	0	0	923	0	923	0	0.00
154-000-53-5-15-15	FICA	0	0	77	0	77	0	0.00
154-000-53-5-20-40	Printing Services	2,734	2,347	2,500	2,824	2,500	0	0.00
154-000-53-5-39-70	Program Supplies & Expenses	7,889	7,218	9,000	7,578	8,250	(750)	(8.33)
154-000-53-5-40-10	Fireworks	16,000	16,000	16,000	12,500	13,500	(2,500)	(15.63)
154-000-53-5-40-15	Parade & Awards	5,208	5,023	6,200	4,080	6,200	0	0.00
154-000-53-5-40-20	Entertainment	1,485	1,193	1,700	1,730	1,750	50	2.94
154-000-53-5-40-25	Raffle Supplies & Expenses	625	625	640	615	625	(15)	(2.34)
154-000-53-5-40-30	Bingo Supplies & Expenses	0	461	0	563	575	575	0.00
154-000-53-5-40-50	Misc/Transfer to Reserves	0	0	0	0	800	800	0.00
154-000-53-5-51-50	Insurance Expense	1,479	944	1,500	777	0	(1,500)	(100.00)
NET OF REVENUES/APPROPRIATIONS - Unclassified		(35,420)	(33,811)	(38,540)	(30,667)	(35,200)	(3,340)	(8.67)
NET OF REVENUES/APPROPRIATIONS - FUND 154		3,100	5,370	2,710	1,509	(2,300)	5,010	(184.87)
BEGINNING FUND BALANCE		23,615	26,715	32,086	32,086	33,595	1,509	4.70
ENDING FUND BALANCE		26,715	32,085	34,796	33,595	31,295	(3,501)	(10.06)

Village Community Center Fund

PROGRAM MANAGER: Park and Recreation Director

PROGRAM DESCRIPTION:

The Village of Brown Deer's Community Center Fund provides for maintenance and operation of the Lois and Tom Dolan Community Center. The cost for cleaning, maintaining facility and equipment are included within this Fund. The Village offers citizen's the opportunity to rent space for special events in the Gathering Hall portion of the facility.

SERVICES PROVIDED:

- Brown Deer Senior Citizens Club
- Milwaukee County Senior Meal Program
- Election Polling Site
- Youth and Adult Recreation Programs
- Community and Civic Meetings
- Rental Space for Community Members

DEPARTMENT ACTIVITY MEASURES:

Activity	2014 Actual	2015 Est. Actual	2016 Budget
Open Days	297	332	330
Rentals	92	113	110

PERFORMANCE MEASURES:

Efficiency Measure	2015 Est.	2016 Budget
Cost per day open	$ 54.62	$ 62.29
Operating costs	$ 1.50	$ 1.70

OBJECTIVES ACCOMPLISHED IN 2015:

- Continue to work with Milwaukee County and Goodwill Industries providing the meal program that operates Monday – Friday

- Continued Support and oversite of the Brown Deer Senior Citizens Club and Activities held in the Center

- Support the quality of life for Brown Deer residents by providing an affordable space from them to rent.

Village Community Center Fund

- Support the quality of life for Brown Deer residents by providing quality affordable programs for youth and adults.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Continue to work with Milwaukee County and Goodwill Industries providing the meal program that operates Monday – Friday
- Continued Support and oversite of the Brown Deer Senior Citizens Club and Activities held in the Center
- Support the quality of life for Brown Deer residents by providing an affordable space from them to rent.
- Support the quality of life for Brown Deer residents by providing quality affordable programs for youth and adults.

BUDGET SUMMARY:

- Currently revenue for the facility is generated by Community Development Block Grant Fund and Gathering Hall rentals. In 2015 we are estimating a short fall of $2,939.74 and we are projecting a shortfall of $5,186.00 in 2016.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 155 - Community Center Fund								
155-000-35-4-70-20	CDBG-Senior Center	0	0	0	4,371	4,371	4,371	0.00
155-000-67-4-20-40	Facility Rental Fees	0	0	0	10,826	11,000	11,000	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	0	0	15,197	15,371	15,371	0.00
155-546-53-5-39-70	Program Supplies & Expenses	0	0	0	10,222	11,500	11,500	0.00
155-547-53-5-11-25	Salaries & Wages	0	0	0	1,622	1,725	1,725	0.00
155-547-53-5-15-15	FICA	0	0	0	124	132	132	0.00
155-547-53-5-39-70	Program Supplies & Expenses	0	0	0	3,964	5,000	5,000	0.00
155-547-53-5-39-75	Miscellaneous Supplies & Expen	0	0	0	2,204	2,200	2,200	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	0	0	(18,136)	(20,557)	20,557	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 155		0	0	0	(2,939)	(5,186)	5,186	0.00
BEGINNING FUND BALANCE		0	0	0	0	(2,939)	(2,939)	0.00
ENDING FUND BALANCE		0	0	0	(2,939)	(8,125)	(8,125)	0.00

Municipal Court

PROGRAM MANAGER: Municipal Judge

PROGRAM DESCRIPTION:

The Municipal Judge is elected at large for a three year term. The Judge renders decisions on *the violations of the Village code as well as traffic infractions as defined by the Wisconsin State* Statutes. Municipal Court sessions are held at least twice a month and special sessions are scheduled as needed.

The Municipal Court department follows up on violations after issuance by the police department, including collection of cash receipts, distribution of notices for collection and final disposition of all violations.

SERVICES PROVIDED:

Tracking and management of entire citation process after issuance by the police department including:

- Scheduling of all cases with Village Attorney and Court
- Research and preparation of background information needed for hearing and trials
- Scheduling and preparation of reports needed for all return dates
- Collection of all fines paid for citations, including use of the State of Wisconsin Revenue Tax Intercept Program.
- Calculation and distribution of fines collected to other governmental units
- Follow up collection efforts including default judgment letters, driver license suspensions, warrants, and commitments
- Complete registration information for programs such as MATC-Youth AODA Group Dynamics, and MATC-Defensive Driving, Brown Deer Police Department-Second Chance Program.
- Prepare supporting documentation and fees for transfer cases judicial recusal, jury demands, and appeals.
- Answer questions from public, defendants, and attorneys on monies due and general court procedures.

Village of Brown Deer
2015
Annual Budget

For the Fiscal Year Beginning January 1, 2015

Municipal Court

STAFFING:

Position (FTE)	2012 Actual	2013 Actual	2014 Actual	2015 Est Actual	2016 Budget
Judge	1.00	1.00	1.00	1.00	1.00
Court Clerk	1.00	1.00	1.00	1.00	1.00
Assistant Court Clerk	0.50	0.40	0.40	0.50	0.50
Total	2.50	2.40	2.40	2.50	2.50

DEPARTMENT ACTIVITY MEASURES:

Activity	2012 Actual	2013 Actual	2014 Actual	2015 Est. Actual	2016 Budget
New Cases	4,200	3,669	3,119	4000	4000
Dispositions Entered	3,700	3,663	3,171	3500	3500
Warrants	1,400	25	36	100	100
Commitments	350	173	2,239	500	500
Driver's License Suspensions	520	750	3,059	1000	1000

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2010	2011	2012	2013	2014**
Efficient Municipal Gov't	Cost per Case	N/A	25.35	20.99	25.30	40.41
Cost per capita	Operating costs	8.91	8.87	7.35	7.73	10.50

****** Increase in 2014 due to two full time court clerks working on back log cases.

OBJECTIVES ACCOMPLISHED IN 2015:

- Continued to review daily procedures to increase the efficiency of the court.
- Good progress on processing back log of unprocessed cases.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Continue to review daily procedures to increase the efficiency of the court.
- Continue progress on processing back log of unprocessed cases.

BUDGET SUMMARY:

- Increased the Assistant Court Clerk hours due to case load.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 120-12-MUNICIPAL COURT								
010-120-12-5-10-10	Salaries/Wages	56,335	81,560	67,600	67,600	68,730	1,130	1.67
010-120-12-5-14-00	Overtime	2,503	1,460	1,500	2,000	1,500	0	0.00
010-120-12-5-15-10	WI Retirement	2,751	2,143	2,816	2,816	2,786	(30)	(1.07)
010-120-12-5-15-15	FICA	4,278	6,151	5,172	5,172	5,258	86	1.66
010-120-12-5-15-20	Group Insurance	18,254	18,049	18,825	18,825	22,993	4,168	22.14
010-120-12-5-20-20	Professional Services	161	0	100	0	0	(100)	(100.00)
010-120-12-5-26-25	Commitment Services	5,572	15,340	7,501	20,000	8,620	1,119	14.92
010-120-12-5-30-10	Office Supplies, Equip & Exp	1,829	1,889	1,000	0	500	(500)	(50.00)
010-120-12-5-30-30	Service Fees	0	4,574	4,969	4,969	5,000	31	0.62
010-120-12-5-39-15	Witness Fees	10	50	50	0	0	(50)	(100.00)
010-120-12-5-45-10	Professional Memberships	312	90	100	240	100	0	0.00
010-120-12-5-45-30	Professional Training	803	973	1,000	500	500	(500)	(50.00)
		92,808	132,279	110,633	122,122	115,987	5,354	4.84
Totals for dept 120-12-MUNICIPAL COURT		92,808	132,279	110,633	122,122	115,987	5,354	4.84

Village Attorney

PROGRAM MANAGER: Village Manager

PROGRAM DESCRIPTION:

The Village Attorney provides legal opinions, drafts ordinances, reviews bankruptcy filings and other various legal services. The Village Attorney attends each Board meeting and provides legal guidance as needed through the meeting and periodically on an as needed basis. The Village contracts out for these services. The contract is reviewed on a periodic basis. The Village also contracts out for labor attorney services for assistance during union negotiations. All expenditures for these services are reported within the Village Attorney Department.

SERVICES PROVIDED:

- Attendance at all Village Board, Plan Commission, Board of Review and Board of Appeals meetings and other commission or committee meetings as requested.
- Review and drafting of Village ordinances and resolutions.
- Serves as general counsel to all Village department heads on legal or procedural questions.
- Present lawsuits to enforce Village rights such as nuisance actions as to properties, outstanding accounts to which the Village is entitled payment, filing of claims and review of claims.
- Attendance and advising of the municipal court including drafting complaints for matters not issued by way of uniform citation, conducting pre-trials and status conferences.
- Other counsel and activities as requested by Village Board or staff.

DEPARTMENT ACTIVITY MEASURES:

Activity	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Est Actual	2016 Budget
Public meeting attended	38	45	40	40	40	40
Ordinances reviewed & approved	8	15	15	15	15	15
Contracts reviewed	35%	20%	20%	20%	20%	20%
Files in progress	49	61	50	50	50	50
Union contracts settled	1	0	0	1	0	0

Village Attorney

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2009	2010	2011	2012	2013	2014
Efficient Municipal Gov't	Cost per Contract Settled	$ 37,798	$ 11,129	$ 21,371	$ 5,000	$ -	$ 20,000
Efficient Municipal Gov't	Cost per Public Meeting	$ 3,584.43	$ 3,680.88	$ 3,061.50	$ 2,585.44	$ 2,908.63	$ 3,000.00
Cost per capita	Operating costs	$ 13.93	$ 11.98	$ 11.48	$ 10.11	$ 10.11	$ 11.00

BUDGET SUMMARY:

- The 2016 budget shows a total saving of $16,683 due to the fact that the Village Attorney will also work as the CDA Attorney.
- The Village will begin union negotiations in 2016 for the WPPA contract which expires December 31, 2016.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 130-13-LEGAL SERVICES								
010-130-13-5-21-10	Village Attorney Services	116,012	115,058	118,683	118,683	92,000	(26,683)	(22.48)
010-130-13-5-21-15	Other Legal Services	18,567	18,566	5,000	1,000	0	(5,000)	(100.00)
010-130-13-5-21-20	Labor Legal Services	8,424	21,478	5,000	1,672	20,000	15,000	300.00
		143,003	155,102	128,683	121,355	112,000	(16,683)	(12.96)
Totals for dept 130-13-LEGAL SERVICES		143,003	155,102	128,683	121,355	112,000	(16,683)	(12.96)

Administrative Services

PROGRAM MANAGER: Treasurer / Comptroller

PROGRAM DESCRIPTION:

The Administrative Services Department is responsible for the accounting and financial reporting of all Village operations and is entrusted with collecting, depositing, and investing all Village funds. This area includes: maintaining all financial records for the Village; accounts payable; investment and cash management; coordinating the annual operating and capital budget process for all Village operations; and the administration of the Village's payroll processes.

The Village is audited annually by an external independent accounting firm. The auditors check the Village's compliance with accounting standards and reporting along with local, state and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Administrative Services Department works throughout the year to make certain the Village is in compliance with financial and reporting regulations and ensuring internal controls are maintained.

The Administrative Services Department also oversees the entire property tax process, beginning with the administration of the Village's external assessor, then moving to mailing of all tax bills, collection of all tax receipts and ending with the six tax settlements with the County and other taxing units.

The other primary function of the Administrative Services Department is to function as the first face and voice of the Village. When customers visit or call the Village hall they are first greeted by our department. Requests for assistance from other departments are then routed to the appropriate place by Administrative Services staff.

SERVICES PROVIDED:

- Central cash collection and bank deposit point for the Village. Approximately 22,000 receipts are processed for the tax levy, water payments and other Village fees annually.
- The Administrative Services department is responsible for generating tax bills for the annual levy. This process includes calculation of individual bills, mailing of delinquent notices, and six settlements with the overlapping taxing units.
- Cash management and investment of Village funds ensuring adequate cash is available for daily operations and safe guarding of Village investments.
- Responsible for processing of all vendor payments. Approximately 2,900 payments are handled and paid on an annual basis.
- Processing of bi-weekly payroll for over 80 full-time equivalent positions. This includes benefit administration and verification of employee pay in accordance with applicable contract or employee handbook regulations.

Administrative Services

- The Administrative Services department serves as the first point of contact for residents visiting or calling Village Hall. Our department distributes all incoming mail and phone calls to the various departments.
- Coordination of the Village's annual budget process and continued monitoring of budget to actual results including analysis of significant variances.
- Responsible for ensuring all Village accounting records are prepared in accordance with generally accepted accounting principles as applicable to governments and preparation of the Village's Comprehensive Annual Financial Report (CAFR).
- Preparation of all financial reports and analysis for other departments, the Village Manager, elected officials, the State of Wisconsin and various other agencies.

STAFFING:

Position (FTE)	2012 Actual	2013 Actual	2014 Actual	2015 Est Actual	2016 Budget
Treasurer / Comptroller	1.00	1.00	1.00	1.00	1.00
Deputy Treasuer	1.00	1.00	0.50	0.50	0.50
Accountant	0.53	0.53	0.53	-	-
Accounting Assistants	1.35	1.35	1.35	1.50	1.50
Total	3.88	3.88	3.38	3.00	3.00

DEPARTMENT ACTIVITY MEASURES:

Activity	2012 Actual	2013 Actual	2014 Actual	2015 Est Actual	2016 Budget
Receipts processed	15,636	15,061	15,306	16,000	16,000
Tax receipts processed	6,819	6,944	7,277	7,000	7,000
Accounts payable checks issued	3,281	2,545	2,574	3,000	3,000
Payroll checks	600	403	21	5	5
Payroll direct deposits issued	2,795	2,867	3,391	3,500	3,500
Debt issuances	2	0	2	0	1
Bond Rating	Aa2	Aa2	Aa2	Aa2	Aa2
Total number of journal entries	563	568	583	600	600
Village Rate of Return	1.14%	0.01%	1.10%	1.00%	1.00%
LGIP's Rate of Return	0.16%	0.10%	0.09%	0.08%	0.08%

Administrative Services

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2012	2013	2014	2015	2016
Village Rate of Return over LGIP benchmark	Effective Investing	0.98%	-0.09%	1.06%	0.92%	0.92%
Efficient Municipal Gov't	Cost of assessor per parcel	$ 7.25	$ 7.19	$ 6.15	$ 6.15	$ 6.15
Efficient Municipal Gov't	Equalized value per capita	$ 86,519	$ 80,238	$ 77,270	$ 78,542	$ 78,542
Cost per capita	Operating costs	$ 29.29	$ 26.88	$ 25.68	$ 26.25	$ 26.25

OBJECTIVES ACCOMPLISHED IN 2015:

- Received the GFOA distinguished budget award for the 2015 budget year (4th year).
- Received the CAFR award for the 2014 fiscal year (15th year).
- Made direct deposit mandatory for all employees. Paperless - all employees receive their direct deposit stubs by email.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Receive GFOA distinguished budget award for the 2016 budget year (5th year).
- Receive the CAFR award for the 2015 fiscal year (16th year).
- Cross training of staff.
- Advance training on BS&A software.

BUDGET SUMMARY:

- Administrative Service will not be filing the part time accountant position but will instead us a consulting firm with a cost saving around $11,000.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 150-15-ADMINISTRATIVE SERVICES								
010-150-15-5-10-10	Salaries/Wages	181,370	172,690	194,408	194,408	171,531	(22,877)	(11.77)
010-150-15-5-15-10	WI Retirement	11,500	11,995	13,220	13,220	11,321	(1,899)	(14.36)
010-150-15-5-15-15	FICA	12,512	11,975	14,872	14,872	13,122	(1,750)	(11.77)
010-150-15-5-15-20	Group Insurance	38,121	33,702	34,140	34,140	30,810	(3,330)	(9.75)
010-150-15-5-20-20	Professional Services	46,890	15,735	25,020	25,020	60,000	34,980	139.81
010-150-15-5-20-35	Technical Services	10,680	9,380	9,800	5,871	7,000	(2,800)	(28.57)
010-150-15-5-30-10	Office Supplies, Equip & Exp	0	205	0	43	0	0	0.00
010-150-15-5-30-30	Service Fees	15,905	13,890	17,000	15,000	18,000	1,000	5.88
010-150-15-5-45-10	Professional Memberships	553	1,010	1,000	600	700	(300)	(30.00)
010-150-15-5-45-20	Professional Publications	0	196	50	0	0	(50)	(100.00)
010-150-15-5-45-30	Professional Training	4,972	3,245	5,512	2,000	6,000	488	8.85
010-150-15-5-45-40	Mileage Reimbursement	12	0	0	0	0	0	0.00
		322,515	274,023	315,022	305,174	318,484	3,462	1.10
Totals for dept 150-15-ADMINISTRATIVE SERVICES		322,515	274,023	315,022	305,174	318,484	3,462	1.10
Dept 151-15-ASSESSOR								
010-151-15-5-20-20	Professional Services	31,856	28,791	25,000	148,900	26,000	1,000	4.00
010-151-15-5-30-30	Service Fees	120	0	0	0	0	0	0.00
		31,976	28,791	25,000	148,900	26,000	1,000	4.00
Totals for dept 151-15-ASSESSOR		31,976	28,791	25,000	148,900	26,000	1,000	4.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 187 - PUBLIC SAFETY								
Dept 210-21-POLICE DEPARTMENT								
187-210-21-4-62-10	PUBLIC SAFETY	0	0	0	73,333	110,000	110,000	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	0	0	73,333	110,000	110,000	0.00
187-210-21-5-10-10	Salaries/Wages	0	0	0	48,131	73,460	73,460	0.00
187-210-21-5-15-10	WI Retirement	0	0	0	4,524	6,905	6,905	0.00
187-210-21-5-15-15	FICA	0	0	0	3,682	5,620	5,620	0.00
187-210-21-5-15-20	Group Insurance	0	0	0	12,545	18,821	18,821	0.00
187-210-21-5-26-75	Administration Services	0	0	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	0	0	(68,882)	(104,806)	104,806	0.00
NET OF REVENUES/APPROPRIATIONS - 210-21-POLICE DEPA		0	0	0	4,451	5,194	(5,194)	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 187 - PUBLIC SAFETY								
Dept 210-21-POLICE DEPARTMENT								
187-210-21-4-62-10	PUBLIC SAFETY	0	0	0	73,333	110,000	110,000	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	0	0	73,333	110,000	110,000	0.00
187-210-21-5-10-10	Salaries/Wages	0	0	0	48,131	73,460	73,460	0.00
187-210-21-5-15-10	WI Retirement	0	0	0	4,524	6,905	6,905	0.00
187-210-21-5-15-15	FICA	0	0	0	3,682	5,620	5,620	0.00
187-210-21-5-15-20	Group Insurance	0	0	0	12,545	18,821	18,821	0.00
187-210-21-5-26-75	Administration Services	0	0	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		0	0	0	(68,882)	(104,806)	104,806	0.00
NET OF REVENUES/APPROPRIATIONS - 210-21-POLICE DEPA		0	0	0	4,451	5,194	(5,194)	0.00

Village Board

PROGRAM MANAGER: Village President

PROGRAM DESCRIPTION:

The Village Board of Trustees is an elected governmental body, made up of one elected Village President and six elected Village Trustees. Each member of the Board is elected to serve a three-year term. Every year, two Trustee seats are up for re-election. Every three years the Village President seat is up for re-election. The Board is responsible for appointing the Village Manager, who serves as the chief administrative officer in the Village and oversees the day-to-day operations.

The Village Board is responsible to the residents of the Village of Brown Deer for the provision of municipal services. To assist and provide recommendations to the Board, citizens are appointed to serve on various standing committees of the Board.

SERVICES PROVIDED:

- General oversight of all Village operations
- Provides global direction for Village initiatives
- Establishment of Village long-term vision and comprehensive plan
- Serves as the citizen's voice in the direction of local government
- Review and approval of annual budget, fiscal policies and tax levy
- Review and approval of economic development plans

DEPARTMENT ACTIVITY MEASURES:

Activity	2011 Actual	2012 Actual	2013 Actual	2014 EST. Actual	2015 Budget
Resolutions passed	46	30	30	36	30
Ordinances passed	8	15	15	15	15
Public hearings	15	15	15	15	15

Village Board

PERFORMANCE MEASURES:

Efficiency Measure	2011	2012	2013	2014	2015
Cost per Resolution Passed	$ 1,129.47	$ 1,126.90	$ 1,126.90	$ 1,126.90	$ 1,126.90
Operating costs	$ 2.82	$ 2.82	$ 2.82	$ 2.82	$ 2.82

OBJECTIVES ACCOMPLISHED IN 2015:

- Meet twice a month and at special meetings to discuss and deliberate ordinance changes, resolutions and other board actions
- Continue to fund operational and capital needs of the community and review policy amendments.
- Maintain positive relationships with department heads, staff members and other taxing jurisdictions in order to promote the best interests of the community.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Meet twice a month and at special meetings to discuss and deliberate ordinance changes, resolutions and other board actions
- Continue to fund operational and capital needs of the community and review policy amendments.
- Maintain positive relationships with department heads, staff members and other taxing jurisdictions in order to promote the best interests of the community.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 110-11-VILLAGE BOARD								
010-110-11-5-10-10	Salaries/Wages	27,000	27,000	27,000	27,000	27,000	0	0.00
010-110-11-5-15-15	FICA	2,066	2,066	2,066	2,066	2,066	0	0.00
010-110-11-5-20-20	Professional Services	3,998	0	5,000	1,000	5,000	0	0.00
010-110-11-5-30-10	Office Supplies, Equip & Exp	26	63	300	150	300	0	0.00
010-110-11-5-45-10	Professional Memberships	3,336	350	3,405	3,598	3,800	395	11.60
010-110-11-5-45-30	Professional Training	20	782	1,000	500	1,000	0	0.00
		36,446	30,261	38,771	34,314	39,166	395	1.02
Totals for dept 110-11-VILLAGE BOARD		36,446	30,261	38,771	34,314	39,166	395	1.02

Village Manager

PROGRAM MANAGER: Village Manager

PROGRAM DESCRIPTION:

The Village Manager serves as the chief administrative officer of the Village responsible for the proper administration of the business and affairs of the Village. The Manager assists the Village Board by facilitating the establishment of policies and goals along with proposing alternative strategies to accomplish them. The Village Manager directs the use of human and fiscal resources toward accomplishment of goals and apprises the Village Board regarding the results.

SERVICES PROVIDED:

- Prepare Agendas and Committee Packets
- Oversees Village operations including the supervision of department heads
- Serve as Human Resource Director
- Serve as Risk Manager
- Prepare and Submit Annual Budget
- Ultimately responsible for all purchases
- Enforcement of Village Ordinances
- Administer Elections and maintain voter registration records
- Maintain records including minutes, resolutions, ordinances, project files
- Issue and maintain licenses and permits
- Respond to Citizen Inquiries
- Post and publish notices including ordinance and legal advertisements

STAFFING:

Position (FTE)	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Budget
Village Manager	1.00	1.00	1.00	1.00	1.00
Assistant Village Manager	1.00	1.00	1.00	1.00	1.00
Clerk / Executive Secretary	-	-	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	0.50	-	0.50
Election Specialist	-	-	-	0.50	
Intern	0.29	0.29	-	-	-
Clerical	0.13	0.13	-	-	-
Total	3.42	3.42	3.50	3.50	3.50

Village Manager

DEPARTMENT ACTIVITY MEASURES:

Activity	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget
Elections occurring	6	2	4	1	4
Votes cast	22,000	3,246	10,708	1,837	20,000
Voter turnout	68%	38%	60%	23%	70%
Packets prepared	165	165	165	165	165
Liquor license	19	19	20	20	20
Soda license	90	90	90	90	90
Operators permits	80	80	90	90	90

OBJECTIVES ACCOMPLISHED IN 2015:

- Kept General Fund expenditure increases below 1%. The actual increase was 0.94%
- Moved forward with the Beaver Creek Development
- Sold the municipal land and started development for the “American TV” site
- Continue intergovernmental cooperation with other neighboring communities.
- Participated in a Citizen’s Academy session explaining Village operations.
- Looking for ways to be more efficient and effective in providing services.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Keep General Fund expenditure increases below 1%. Estimated to be 0.33% increase
- Continue to pursue development opportunities in the Tax Increment Districts and to maximize property values in the remaining areas of the Village.
- Continue to advance 2016 capital projects and continue to review and present a five year capital improvement plan and operating budgets.
- Continue to work with the Brown Deer School District and other governmental agencies to explore alternatives for the effective and efficient ways to deliver municipal services.
- Continue to monitor the condition of the Village Hall facility and make recommendations for capital maintenance items and to begin explore options for future needs.
- Evaluate the needs for technical support for Village operations.
- Find ways to be more transparent, effective, and creative.
- Identify ways to be become more efficient in the services we provide.

BUDGET SUMMARY:

- No significant changes to the Manager’s budget this year

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 140-14-VILLAGE MANAGER								
010-140-14-5-10-10	Salaries/Wages	198,514	236,986	246,042	246,042	250,423	4,381	1.78
010-140-14-5-11-10	Part-time/Temporary	2,876	0	0	0	0	0	0.00
010-140-14-5-15-10	WI Retirement	12,825	16,394	16,732	16,732	16,528	(204)	(1.22)
010-140-14-5-15-15	FICA	14,867	17,404	18,821	18,821	19,158	337	1.79
010-140-14-5-15-20	Group Insurance	42,621	50,636	57,709	57,709	70,358	12,649	21.92
010-140-14-5-20-20	Professional Services	44,380	0	0	0	0	0	0.00
010-140-14-5-30-10	Office Supplies, Equip & Exp	328	203	700	500	700	0	0.00
010-140-14-5-30-40	Public Notices/Advertising	6,677	4,312	1,500	3,500	1,500	0	0.00
010-140-14-5-45-10	Professional Memberships	1,313	1,441	2,200	2,152	2,200	0	0.00
010-140-14-5-45-20	Professional Publications	105	90	200	0	200	0	0.00
010-140-14-5-45-30	Professional Training	2,982	3,272	5,000	4,000	5,000	0	0.00
010-140-14-5-45-40	Mileage Reimbursement	3,839	4,494	5,000	4,500	4,500	(500)	(10.00)
		331,327	335,232	353,904	353,956	370,567	16,663	4.71
Totals for dept 140-14-VILLAGE MANAGER		331,327	335,232	353,904	353,956	370,567	16,663	4.71
Dept 141-14-VILLAGE MNGER - PERSONNEL ADMINISTRATION								
010-141-14-5-20-25	Employment Services	35,537	33,049	7,000	7,000	7,000	0	0.00
010-141-14-5-30-40	Public Notices/Advertising	518	0	500	500	500	0	0.00
010-141-14-5-34-40	Employee Recognition	382	4,712	5,000	5,000	5,000	0	0.00
		36,437	37,761	12,500	12,500	12,500	0	0.00
Totals for dept 141-14-VILLAGE MNGER - PERSONNEL ADMINISTRATIO		36,437	37,761	12,500	12,500	12,500	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 142-14-ELECTIONS								
010-142-14-5-11-20	Election Workers	2,662	10,221	5,000	2,240	18,000	13,000	260.00
010-142-14-5-15-10	WI Retirement	3	7	0	0	0	0	0.00
010-142-14-5-15-15	FICA	4	8	0	0	0	0	0.00
010-142-14-5-15-20	Group Insurance	1	1	0	0	0	0	0.00
010-142-14-5-24-10	Equipment Maintenance Services	2,217	1,118	4,000	4,000	6,000	2,000	50.00
010-142-14-5-30-10	Office Supplies, Equip & Exp	3,661	7,978	3,500	3,500	6,500	3,000	85.71
		8,548	19,333	12,500	9,740	30,500	18,000	144.00
Totals for dept 142-14-ELECTIONS		8,548	19,333	12,500	9,740	30,500	18,000	144.00

OCTOBER 21, 2015

Department of Public Works

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

The mission of the Department of Public Works is to comply with and implement the polices established by the Village Board to provide for the health, safety and welfare of the Village residents by providing a clean environment with proper public improvements in a just, equitable and cost effective manner.

The Department shall continue to investigate and research methods, markets and technology to report and recommend improvements to policies and operations to the Village Board.

SERVICES PROVIDED:

- **Administration of Public Works, Refuse/Recycling, Sanitary, Stormwater (26.96%)**
  - Management of 11 FT, 2 PT, and 2-seasonal workers.
  - Management of yearly budgets for all services
  - Coordination of service requests and repairs
  - Coordination of contracts and inspection of projects
  - Supervision of daily operations of all services
  - Management of resident requests for work, information, complaints
  - Reports, requests and support of Finance/Public Works Committee
  - Management of records and files of Public Works activities and studies
  - Coordinate volunteer opportunities
  - Development and management of grants for services

- **Highways – Streets and Traffic Control Operations (10.04%)**
  - Street and parkway repairs and maintenance
  - Street rehabilitation projects
  - Manage Turf Maintenance Contract
  - Pavement Markings Contract
  - Traffic signage inventory and maintenance in accordance with MUTCD
  - Pickup and disposal of debris in rights-of-way
  - Review and technical support for Traffic and Public Safety Committee

- **Sidewalks and Pathways (0.26%)**
  - Manage inspection and repairs to sidewalks and pathways, including bicycle paths
  - Review and inspect for ADA compliance of walks and HC ramps

- **Winter Operations (7.60%)**
  - Review/revise Winter Operations SOP Manual
  - Manage deicing and plowing operations for streets, parking lots and sidewalks
  - Manage order, delivery, storage of materials/chemicals

Department of Public Works

- **Forestry and Parks (10.46%)**
  - Review/revise Urban Forestry Management Plan
  - Manage trimming, removal and planting of trees, shrubs and planting beds
  - Management of special projects – Gypsy Moth, Emerald Ash Borer, etc.
  - Manage emergency services and post storm cleanup
  - Technical and management support to Beautification Committee and their projects – Adopt-a-flowerbed, Arbor Day, cleanups
  - Maintenance of property complaints
  - Information and Education Program – Gypsy Moth, EAB, etc.

- **Buildings and Grounds (11.23% - includes Fleet Maintenance below)**
  - Municipal Complex building and grounds maintenance
  - Maintenance requests for Village Hall, Library, Police Department
  - Seasonal work Pond and Park buildings and facilities

- **Refuse and Recycling (2.60% Refuse only, Recycling shown under its Fund)**
  - Manage Refuse and Recycling Contract
  - Manage Recycling Center and attendants
  - Management of resident requests for work, information, complaints
  - Information and Education Program

- **Fleet Maintenance (11.23% - includes Buildings and Grounds above)**
  - Maintenance and repair of highway, storm water, sanitary vehicles/equipment, as well as other General Fund Departments

- **Assist: Recreation Dept., Water Utility, Community Services, Police & Fire, Elections, School District (26.96% included under Administration above)**
  - Gymnastics equipment moves, 4th of July, Deer Run
  - Water main breaks, valve repairs
  - Hotline mark-outs, inspections, surveying, plan review, technical support, street rehab program
  - PD/FD equipment, crash debris, special projects
  - Elections equipment, setup/takedown/storage, monitoring
  - School District – road salt, mulch, disposal, special projects as requested
  - Block Parties and Special Events

Department of Public Works

STAFFING:

The Public Works department staff salaries are split between the General Fund Public Works divisions, the Recycling Fund, and the Storm Water and Sanitary Sewer Utilities and Water Utility. All employee staffing data is shown below.

Position (FTE)	2013 Actual	2014 Actual	2015 Est. Actual	2016 Budget
Director/Village Engineer	0.50	1.00	1.00	1.00
Superintendent	0.50	-	-	-
Engineering Technician	-	-	-	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Operations Supervisor	0.50	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00
Laborer/Driver	7.00	7.00	6.00	6.00
Stormwater Technician	0.50	-	0.50	1.00
Sanitary Technician	1.00	1.00	1.00	1.00
Recycling Center Attendant (2)	0.44	0.44	0.44	0.44
Seasonal Hire (2)	-	-	0.50	0.50
Total (FTE)	12.44	12.44	12.44	13.94

***Staffing levels increase by 1 FTE in 2016 with the addition of the Engineering Technician position which was previously housed in the Community Services department.

DEPARTMENT ACTIVITY MEASURES:

Activity	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Est. Actual	2016 Budget
Street miles maintained	54.67	54.67	54.67	54.67	54.67	54.67
Sidewalk miles maintained	11.58	12.50	13.00	14.50	15.50	16.00
Snowfall salting/plowing events	32	30	30	35	19	30
Trees trimmed	130	130	130	168	100	100
Tons of Refuse Collected	2480	2545	2855	2615	2675	2700
Refuse carts replaced	550	550	550	422	396	400

Note: Sidewalk added in 2013, 2014, & 2015. 2013 sidewalk added in the Original Village, 2014 sidewalk added on W. County Line Road & W. Dean Road as part of the Safe Routes to School project, 2015 sidewalk added on N. 60th Street. Additional sidewalk will be added in 2016 on W. Fairy Chasm Road. Winter operations also will increase with the addition of sidewalk.

Department of Public Works

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2011	2012	2013	2014	2015	2016
Efficient Municipal Gov't	Cost per street mile	$3,432.91	$2,969.49	$2,969.49	$2,969.49	$3,154.78	$3,571.18
Efficient Municipal Gov't	Cost per sidewalk mile	$578.24	$255.84	$255.84	$281.42	$309.56	$319.54
Efficient Municipal Gov't	Cost per ton of Refuse	$185.37	$185.37	$192.74	$192.74	$192.74	$192.74
Cost per Capita	Operating costs	$119.88	$117.94	$111.09	$110.08	$113.18	$114.31

OBJECTIVES ACCOMPLISHED IN 2015:

- Monitor road salt use and snow operations
- W. Bradley Road & N. 60th Street reconstruction completed
- Continued the Private Property I/I Program (investigation now complete)
- Expand "Greening Brown Deer Day" w/ Beautification Committee (Rain Barrel Art Display)
- Replacement equipment purchases
- DPW facility feasibility study completed

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Continue to monitor road salt use and snow operations
- W. Bradley Road Reconstruction
- N. 60th Street Reconstruction
- Continue Private Property I/I program
- In-House Engineering & Design
  - A focus on LEAN in DPW is a goal and by performing more engineering and design in-house there will be less of a need to seek outside consulting services.
- Ditch Rehabilitation Program Continuation
- CIPP sewer lining
- Replacement Equipment purchases

BUDGET SUMMARY:

- Staff levels increase by 1 FTE (Engineering Technician). This is department reorganization by moving the engineering technician position from Community Services to Public Works.
- Salaries are increasing due to the projected 2% COLA
- Increases in salary are being sought for two (2) laborer/drivers to the equal wage rate as the other laborer/drivers.
- Increase in salary for the two (2) recycling attendants is being proposed ($0.25 increase) to bring the salaries in-line with seasonal workers.

Department of Public Works

- Two (2) summer helpers will be hired to maintain landscaping (i.e. weeding, mulching, and trash/litter pick-up).

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Dept 310-31-PUBLIC WORKS ADMINISTRATION								
010-310-31-5-10-10	Salaries/Wages	134,087	158,320	134,942	131,995	144,064	9,122	6.76
010-310-31-5-12-20	Uniform Allowance	1,901	2,056	1,400	1,054	2,250	850	60.71
010-310-31-5-14-00	Overtime	626	151	1,000	1,000	1,000	0	0.00
010-310-31-5-15-10	WI Retirement	8,676	11,195	9,176	9,260	9,509	333	3.63
010-310-31-5-15-15	FICA	10,110	11,873	10,323	9,973	11,197	874	8.47
010-310-31-5-15-20	Group Insurance	49,162	51,756	44,062	43,546	48,605	4,543	10.31
010-310-31-5-30-10	Office Supplies, Equip & Exp	3,027	751	1,000	1,000	1,000	0	0.00
010-310-31-5-30-20	Communications	2,272	3,443	3,500	3,500	3,500	0	0.00
010-310-31-5-45-10	Professional Memberships	160	414	500	500	1,500	1,000	200.00
010-310-31-5-45-20	Professional Publications	0	691	1,500	1,500	1,500	0	0.00
010-310-31-5-45-30	Professional Training	0	1,090	2,000	2,000	2,000	0	0.00
		210,021	241,740	209,403	205,328	226,125	16,722	7.99
Totals for dept 310-31-PUBLIC WORKS ADMINISTRATION		210,021	241,740	209,403	205,328	226,125	16,722	7.99
Dept 311-33-DPW STREETS/TRAFFIC OPERATIONS								
010-311-33-5-10-10	Salaries/Wages	55,536	45,919	43,731	32,096	46,687	2,956	6.76
010-311-33-5-15-10	WI Retirement	3,693	3,211	2,974	2,181	3,082	108	3.63
010-311-33-5-15-15	FICA	4,043	3,350	3,345	2,343	3,629	284	8.49
010-311-33-5-15-20	Group Insurance	19,818	11,069	14,279	9,893	15,752	1,473	10.32
010-311-33-5-22-10	Street Lighting-Elec Service	13,980	4,101	36,000	36,000	36,000	0	0.00
010-311-33-5-22-15	Street Lighting Elec Chrgs-TID	11,800	8,281	15,000	15,000	15,000	0	0.00
010-311-33-5-23-20	Turf Maintenance	23,861	27,593	33,179	30,000	35,000	1,821	5.49

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-311-33-5-23-25	Pavement Marking Services	17,742	17,601	20,000	20,000	20,000	0	0.00
010-311-33-5-29-50	Equipment Rental	1,101	930	500	500	1,000	500	100.00
010-311-33-5-35-30	Tools & Supplies	241	789	500	500	500	0	0.00
010-311-33-5-37-10	Operations Material & Supplies	34,710	22,728	15,000	15,000	15,000	0	0.00
010-311-33-5-37-15	Street Signs & Supplies	13,457	11,471	5,000	10,000	5,000	0	0.00
		199,982	157,043	189,508	173,513	196,650	7,142	3.77
Totals for dept 311-33-DPW STREETS/TRAFFIC OPERATIONS		199,982	157,043	189,508	173,513	196,650	7,142	3.77
Dept 312-34-DPW SIDEWALK MAINTENANCE								
010-312-34-5-10-10	Salaries/Wages	619	0	1,249	0	1,334	85	6.81
010-312-34-5-15-10	WI Retirement	41	0	85	0	88	3	3.53
010-312-34-5-15-15	FICA	45	0	96	0	104	8	8.33
010-312-34-5-15-20	Group Insurance	196	0	408	0	450	42	10.29
010-312-34-5-29-50	Equipment Rental	0	0	800	800	1,000	200	25.00
010-312-34-5-37-10	Operations Material & Supplies	0	1,696	1,000	1,000	1,000	0	0.00
		901	1,696	3,638	1,800	3,976	338	9.29
Totals for dept 312-34-DPW SIDEWALK MAINTENANCE		901	1,696	3,638	1,800	3,976	338	9.29
Dept 313-33-DPW WINTER OPERATIONS								
010-313-33-5-10-10	Salaries/Wages	68,063	57,890	49,978	46,959	53,357	3,379	6.76
010-313-33-5-14-00	Overtime	6,840	9,121	10,000	10,000	10,000	0	0.00
010-313-33-5-15-10	WI Retirement	5,004	4,691	3,398	3,421	3,522	124	3.65

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-313-33-5-15-15	FICA	5,417	4,859	3,823	3,650	4,147	324	8.48
010-313-33-5-15-20	Group Insurance	20,826	18,585	16,319	14,295	18,002	1,683	10.31
010-313-33-5-35-20	Vehicle Repair/Maint Supplies	2,587	8,026	5,200	5,200	5,200	0	0.00
010-313-33-5-35-30	Tools & Supplies	0	382	0	500	1,000	1,000	0.00
010-313-33-5-37-10	Operations Material & Supplies	85,085	70,014	85,000	85,000	75,000	(10,000)	(11.76)
		193,822	173,568	173,718	169,025	170,228	(3,490)	(2.01)
Totals for dept 313-33-DPW WINTER OPERATIONS		193,822	173,568	173,718	169,025	170,228	(3,490)	(2.01)
Dept 317-61-DPW FORESTRY OPERATIONS								
010-317-61-5-10-10	Salaries/Wages	69,598	42,938	49,978	71,795	53,357	3,379	6.76
010-317-61-5-15-10	WI Retirement	4,628	3,005	3,398	4,783	3,522	124	3.65
010-317-61-5-15-15	FICA	5,028	3,097	3,823	5,233	4,147	324	8.48
010-317-61-5-15-20	Group Insurance	21,457	11,457	16,319	18,467	18,002	1,683	10.31
010-317-61-5-29-50	Equipment Rental	482	204	500	500	500	0	0.00
010-317-61-5-35-30	Tools & Supplies	1,905	1,333	1,500	1,500	1,500	0	0.00
010-317-61-5-37-10	Operations Material & Supplies	4,135	1,354	1,500	10,000	5,000	3,500	233.33
		107,233	63,388	77,018	112,278	86,028	9,010	11.70
Totals for dept 317-61-DPW FORESTRY OPERATIONS		107,233	63,388	77,018	112,278	86,028	9,010	11.70
Dept 319-16-DPW MUNICIPAL COMPLEX								
010-319-16-5-22-10	Natural Gas/Electric Service	15,781	19,772	20,000	20,000	20,000	0	0.00
010-319-16-5-22-20	Sewer/Water Services	1,914	1,934	2,200	2,200	2,200	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-319-16-5-23-10	Cleaning Services	1,959	1,335	2,280	2,280	2,280	0	0.00
010-319-16-5-35-10	Building Supplies	1,365	2,816	5,000	5,000	5,000	0	0.00
010-319-16-5-35-45	Bldg Maint/Repair Supplies	7,544	9,492	5,000	5,000	10,000	5,000	100.00
		28,563	35,349	34,480	34,480	39,480	5,000	14.50
Totals for dept 319-16-DPW MUNICIPAL COMPLEX		28,563	35,349	34,480	34,480	39,480	5,000	14.50
Dept 319-33-DPW MUNICIPAL COMPLEX								
010-319-33-5-10-10	Salaries/Wages	77,221	99,288	93,990	97,815	98,494	4,504	4.79
010-319-33-5-15-10	WI Retirement	5,138	6,948	6,391	6,587	6,501	110	1.72
010-319-33-5-15-15	FICA	5,592	7,203	7,191	7,110	7,607	416	5.79
010-319-33-5-15-20	Group Insurance	24,181	25,676	32,131	27,378	34,361	2,230	6.94
010-319-33-5-34-10	Fuel, Oil & Lubricants	47,320	42,428	55,000	55,000	55,000	0	0.00
010-319-33-5-34-30	Safety Supplies	2,133	392	2,500	2,500	2,500	0	0.00
010-319-33-5-34-35	Uniforms/Coveralls	564	81	850	850	1,000	150	17.65
010-319-33-5-35-20	Vehicle Repair/Maint Supplies	20,846	20,551	23,000	23,000	25,000	2,000	8.70
010-319-33-5-35-30	Tools & Supplies	1,866	8,845	5,000	6,000	5,000	0	0.00
010-319-33-5-35-40	Equip Repair/Maint Supplies	12,040	9,280	14,000	14,000	15,000	1,000	7.14
		196,901	220,692	240,053	240,240	250,463	10,410	4.34
Totals for dept 319-33-DPW MUNICIPAL COMPLEX		196,901	220,692	240,053	240,240	250,463	10,410	4.34
Dept 320-36-DPW REFUSE								
010-320-36-5-10-10	Salaries/Wages	15,162	16,583	14,994	32,342	16,007	1,013	6.76

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
010-320-36-5-15-10	WI Retirement	1,008	1,156	1,020	2,100	1,057	37	3.63
010-320-36-5-15-15	FICA	1,096	1,199	1,147	2,356	1,244	97	8.46
010-320-36-5-15-20	Group Insurance	4,975	4,032	4,896	9,610	5,401	505	10.31
010-320-36-5-29-10	Refuse Collection	373,281	404,465	375,000	375,000	375,000	0	0.00
		395,522	427,435	397,057	421,408	398,709	1,652	0.42
Totals for dept 320-36-DPW REFUSE		395,522	427,435	397,057	421,408	398,709	1,652	0.42

Recycling Fund

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

Per State law, the Village provides recycling services to its residents. This allows the residents to recycle without needing to purchase recycling services individually, thereby providing cost savings through the use of economies of scale. The Village contracts with external service providers who pick up recyclable materials at resident's homes and the Village's Recycling Center and transport the materials to their plants for processing and reuse.

SERVICES PROVIDED:

- Pick up of recycling and yard waste materials
- Manage Recycling Center and attendants
- Respond to resident's questions on the recycling process. Provide direction and feedback to the Village's outside contractors

STAFFING:

The Public Works Department staff salaries are split between the General Fund Public Works divisions, the Recycling Fund, the Storm Water and Sanitary Sewer Utilities and Water Utility. All employee staffing data is shown within the General Fund Public Works department. Based on past years' data the 2016 Recycling Fund budget includes 5.41% of the salaries and benefits for all public works employees.

DEPARTMENT ACTIVITY MEASURES:

Activity	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Est. Actual	2016 Budget
Homes served	3424	3432	3435	3435	3435	3435
Tons Recyclables Collected	970	997	971	960	1000	1000
Tons Yard Waste processed	810	800	770	757	1,000	1,000
Tons Electronics Collected	0	0	0	0	0	0
Containers replaced	30	30	30	45	50	50

Recycling Fund

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2011	2012	2013	2014	2015	2016
Efficient Municipal Gov't	Cost per ton of Recyclables	$ 399.31	$ 399.31	$ 283.21	$ 296.67	$ 347.94	$ 350.00
Efficient Municipal Gov't	Cost per ton of Yard Waste	$ 326.10	$ 326.10	$ 357.14	$ 376.22	$ 347.94	$ 350.00
Efficient Municipal Gov't	Cost per Home Served	$ 114.29	$ 114.29	$ 80.06	$ 82.91	$ 101.29	$ 102.72
Cost per capita	Operating costs	$ 32.61	$ 32.61	$ 22.92	$ 23.74	$ 29.00	$ 29.41

OBJECTIVES ACCOMPLISHED IN 2015:

- Continue contract administration with Advanced Disposal (formerly Veolia).
- Contract is good through 2018.
- Added recycling containers at Village events (i.e. Vibes, Eat & Greet).
- Completed the WDNR audit of the recycling program.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Review Recycling Center Operations
- Possible Recycling Center Changes:
  - Automated gates and cameras which would not require the use of an attendant thus saving salary.
  - Hour changes (reduced to one day per week and Saturday).

BUDGET SUMMARY:

- The 2016 budget shows a 7% increase in Recycling Collection/Disposal as compared to 2015 budget due to contracted service increases.

- The 2016 budget includes a no-change dollar amount in the recycling grant revenue.

- In 2016 the recycling charge will remain the same as the 2015 charge at $80.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 135 - Recycling Fund								
135-000-35-4-40-10	Recycling Grant	43,826	43,777	40,000	43,769	30,000	(10,000)	(25.00)
135-000-64-4-20-10	Recycling Charges	353,533	353,365	332,560	332,560	332,560	0	0.00
135-000-64-4-20-15	Recycling Cart Purchases	1,738	173	200	200	200	0	0.00
135-000-64-4-20-20	Sale of Materials	15,611	15,679	15,000	15,000	15,000	0	0.00
135-000-81-4-00-10	Investment Interest	278	4,316	0	0	0	0	0.00
135-000-82-4-00-50	Miscellaneous Revenue	2,170	2,385	2,500	2,500	2,500	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		417,156	419,695	390,260	394,029	380,260	(10,000)	(2.56)
135-320-36-5-10-10	Salaries/Wages	19,556	21,324	45,306	22,125	48,623	3,317	7.32
135-320-36-5-14-00	Overtime	0	528	1,000	0	0	(1,000)	(100.00)
135-320-36-5-15-10	WI Retirement	888	1,040	2,564	838	2,586	22	0.86
135-320-36-5-15-15	FICA	1,454	1,627	3,466	1,665	3,733	267	7.70
135-320-36-5-15-20	Group Insurance	3,713	3,060	7,801	2,084	10,119	2,318	29.71
135-320-36-5-20-40	Public Notices/Advertising	18	0	500	500	500	0	0.00
135-320-36-5-22-10	Utilities	90	90	100	100	100	0	0.00
135-320-36-5-26-75	Admin Charges	23,823	23,983	25,000	25,000	25,000	0	0.00
135-320-36-5-29-15	Yard Waste Collection	78,526	73,071	105,000	105,000	105,000	0	0.00
135-320-36-5-29-20	Recycling Services	133,907	142,415	135,000	135,000	135,000	0	0.00
135-320-36-5-29-30	Landfill Fees	172	0	500	500	500	0	0.00
135-320-36-5-29-50	Equipment Rental	8,892	5,974	10,000	10,000	10,000	0	0.00
135-320-36-5-30-10	Office Supplies	0	92	200	200	200	0	0.00
135-320-36-5-35-45	Repair & Maintenance Supplies	0	5,747	500	500	500	0	0.00
135-320-36-5-37-10	Operating Supplies	0	275	500	500	500	0	0.00
135-320-36-5-45-10	Subscriptions & Dues	0	0	1,000	1,000	1,000	0	0.00
135-320-36-5-45-20	Publications/Education	0	0	3,000	3,000	3,000	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
135-320-36-5-45-30	Professional Training	0	0	500	500	500	0	0.00
135-320-36-5-50-90	Container Replacement	3,961	5,575	6,000	6,000	6,000	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(275,000)	(284,801)	(347,937)	(314,512)	(352,861)	4,924	1.42
NET OF REVENUES/APPROPRIATIONS - FUND 135		142,156	134,894	42,323	79,517	27,399	14,924	(35.26)
BEGINNING FUND BALANCE		236,062	378,218	513,112	513,112	592,629	79,517	15.50
ENDING FUND BALANCE		378,218	513,112	555,435	592,629	620,028	64,593	11.63

Village of Brown Deer
2016
Annual Budget

For the Fiscal Year Beginning January 1, 2016

Storm Water Utility

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

The Storm Water Utility accounts for the costs associated with the Village's Storm Water Management Plan and associated capital and annual costs of maintaining an appropriate storm water conveyance system. The Village discharges to the Milwaukee River and needs to collect, convey, store and discharge rainfall runoff to maintain or reduce effects on the River floodplain. In an effort to reduce flooding within the Village and impact on the sanitary sewer system, the Village provides safe places for rainwater to collect.

SERVICES PROVIDED:

- Manage Stormwater Management Plan
- Street Sweeping Operations
- Catch Basin cleaning/repairs
- Stormwater basin inspections/maintenance
- Information and Education Program
- Rehabilitation of roadside ditches and other drainage ways

STAFFING:

The Public Works Department staff salaries are split between the General Fund Public Works departments, the Recycling Fund, the Storm Water and Sanitary Sewer Utilities and Water Utility. All employee staffing data is shown within the General Fund Public Works department. Based on past years' data the 2014 Storm Water Utility includes 17.03% of the salaries and benefits for all public works employees.

DEPARTMENT ACTIVITY MEASURES:

Activity	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Est. Actual	2016 Budget
Ditches Rehabed (L. Ft.)	6,800	5,000	5,000	9,000	7,000	7,000
Catch Basins Cleaned	120	120	120	120	120	120
Street Sweeping (tons)	70	70	70	100	100	100
Wet/Dry Basins inspected	26	26	26	28	30	30
Outfalls inspected	62	62	62	62	62	62
Storm Water Education Event	1	1	1	1	1	1
Storm Water Brochures	3,500	3,500	3,500	3,500	3,500	3,500

ADDITIONAL INFORMATION IN THE ANNUAL NR216 REPORT TO WDNR

Village of Brown Deer
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Storm Water Utility

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2011	2012	2013	2014	2015	2016
Efficient Municipal Gov't	Cost per Foot of Ditch Replaced	$ 92.28	$ 88.76	$ 88.76	$ 87.19	$ 125.00	$ 125.00
Cost per capita	Operating costs	$ 52.30	$ 53.26	$ 48.82	$ 49.13	$ 71.96	$ 74.88

OBJECTIVES ACCOMPLISHED IN 2015:

- 2015 Ditching Projects:
  - N. 58th Street from W. Donna Drive to W. Range Avenue
  - N. 57th Street from W. Dean Road to W. Range Avenue
  - W. Ester Place from N. 57th Street to N. 59th Street
  - W. Range Avenue from N. 57th Street to N. 58th Street
  - W. Carolann Drive from N. 67th Street to N. Bethanne Drive
  - W. Glenbrook Road from N. 67th Street to N. 68th Street

- W. Bradley Road reconstruction bio-median stormwater project from N. 51st Street to N. Sherman Blvd./CTH G.

- N. 50th Street drainage-way reconstruction & naturalization stormwater project.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- 2016 Ditching Projects:
  - N. 56th Street from W. Donna Drive to W. Betty Lane
  - N. 52nd Street from W. Churchill Lane to W. Dean Road

BUDGET SUMMARY:

- The 2016 budget includes no increase in the stormwater utility rate. The rate will remain $119.08/ERU. The stormwater utility budget maintains the same staffing levels as 2015.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 610 - Storm Water								
610-000-35-4-30-30	State & Federal Grants	88,945	0	0	0	0	0	0.00
610-000-49-4-30-10	Fees & Permits	760	1,835	1,540	2,500	1,540	0	0.00
610-000-64-4-10-10	Storm Water Charges	868,102	869,099	980,088	980,088	980,088	0	0.00
610-000-64-4-10-20	Culvert/Driveway Replacements	31,816	30,953	1,000	1,000	1,000	0	0.00
610-000-81-4-00-10	Interest Income	1,840	5,659	6,500	6,500	6,500	0	0.00
610-000-81-4-00-40	Late Penalties	11,219	11,958	5,000	5,000	5,000	0	0.00
610-000-82-4-00-50	Miscellaneous Revenue	1,246	1,000	0	0	0	0	0.00
610-000-82-4-00-60	Gain/Loss on Disposal of Assets	0	2,750	0	17,552	0	0	0.00
610-000-83-4-00-10	Amortization of Debt Premium	5,737	4,155	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		1,009,665	927,409	994,128	1,012,640	994,128	0	0.00
610-000-36-5-10-10	Salaries/Wages	137,356	125,603	179,722	95,946	202,126	22,404	12.47
610-000-36-5-11-10	Seasonal Hire	0	0	10,000	0	10,000	0	0.00
610-000-36-5-12-20	Uniform Allowance	148	0	175	175	175	0	0.00
610-000-36-5-14-00	Overtime	522	57	1,000	1,000	1,000	0	0.00
610-000-36-5-15-10	WI Retirement	9,173	8,768	11,655	6,550	12,778	1,123	9.64
610-000-36-5-15-15	FICA	10,028	9,073	13,749	6,994	14,980	1,231	8.95
610-000-36-5-15-20	Group Insurance	50,641	38,245	49,977	29,680	60,197	10,220	20.45
610-000-36-5-15-25	Worker Comp Insurance	7,557	6,550	4,500	4,500	4,500	0	0.00
610-000-36-5-20-20	Professional Services	7,745	1,400	10,000	10,000	10,000	0	0.00
610-000-36-5-20-45	NR216 Contract	12,640	9,350	20,000	20,000	20,000	0	0.00
610-000-36-5-22-10	Natural Gas/Electric Service	259	561	500	500	500	0	0.00
610-000-36-5-22-20	Water/Sewer-Mun Complex	0	0	200	200	200	0	0.00
610-000-36-5-23-20	Turf Maintenance	8,907	19,236	30,000	30,000	30,000	0	0.00
610-000-36-5-23-25	CCTV/Cleaning Services	0	0	2,000	2,000	2,000	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
610-000-36-5-26-10	Cleaning Service	160	520	360	360	360	0	0.00
610-000-36-5-26-75	Administration Services	47,765	47,765	47,765	47,765	47,765	0	0.00
610-000-36-5-29-30	Landfill fees	2,280	6,054	5,000	5,000	5,000	0	0.00
610-000-36-5-29-50	Equipment Rental	7,924	7,392	7,280	7,280	7,280	0	0.00
610-000-36-5-30-10	Office Supplies	2,857	220	250	250	250	0	0.00
610-000-36-5-33-10	Tools & Supplies	1,073	1,470	2,000	2,000	2,000	0	0.00
610-000-36-5-34-10	Fuel, Oil & Lubricants	4,155	4,314	3,600	3,600	3,600	0	0.00
610-000-36-5-34-30	Safety Supplies	0	0	500	500	500	0	0.00
610-000-36-5-34-35	Coveral Services	157	202	150	150	150	0	0.00
610-000-36-5-35-20	Vehicle Repair/Maint Supplies	1,431	234	2,400	2,400	2,400	0	0.00
610-000-36-5-35-40	Equipment Repair/Maint Supplie	3,334	1,430	2,400	2,400	2,400	0	0.00
610-000-36-5-36-30	Billing Services	24,352	28,418	26,000	26,000	26,000	0	0.00
610-000-36-5-37-10	Operations Material	9,164	0	12,000	12,000	12,000	0	0.00
610-000-36-5-37-20	System Maintenance	0	0	5,000	5,000	5,000	0	0.00
610-000-36-5-45-10	Memberships	34	0	100	100	100	0	0.00
610-000-36-5-45-20	Periodicals	500	0	500	500	500	0	0.00
610-000-36-5-45-30	Professional Training	80	0	1,000	1,000	1,000	0	0.00
610-000-36-5-54-10	System Depreciation	175,349	187,416	160,000	160,000	160,000	0	0.00
610-000-36-5-54-15	Equipment Depreciation	11,786	19,819	12,000	12,000	12,000	0	0.00
610-000-36-5-60-20	Debt Service-Interest Expense	47,521	45,770	40,500	40,500	40,500	0	0.00
610-000-36-5-60-30	Amortization of debt issue cos	964	19,655	1,200	1,200	1,200	0	0.00
610-000-36-5-82-45	Capital Outlay-Imp Ditch/Strm	0	0	200,000	200,000	200,000	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(585,862)	(589,522)	(863,483)	(737,550)	(898,461)	34,978	4.05
NET OF REVENUES/APPROPRIATIONS - FUND 610		423,803	337,887	130,645	275,090	95,667	34,978	(26.77)
BEGINNING FUND BALANCE		3,042,516	3,444,610	3,782,497	3,782,497	4,057,587	275,090	7.27
FUND BALANCE ADJUSTMENTS		(21,712)	0	0	0	0	34,978	(26.77)
ENDING FUND BALANCE		3,444,607	3,782,497	3,913,142	4,057,587	4,153,254	240,112	6.14

Village of Brown Deer
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Sanitary Sewer Utility

PROGRAM MANAGER: Director of Public Works

PROGRAM DESCRIPTION:

The Sewer Utility accounts for the costs associated with the Village's collection and conveyance of liquid waste from businesses and homes. This waste is transported via a series of underground laterals and mains maintained by the Village. The Village's system discharges to the interceptor system and processed by waste water treatment plants maintained and operated by Milwaukee Metropolitan Sewerage District (MMSD). The Sewer Utility is used to maintain the Village's sewer infrastructure system as well as the treatment costs paid to MMSD and Household Hazardous Waste Collection costs.

SERVICES PROVIDED:

- Maintenance and flow monitoring of sewer infrastructure
- Review/revise Capacity, Management, Operations, Maintenance Plan (CMOM)
- Sewer cleaning, CCTV inspection, repairs
- Manhole inspection/repairs
- Information and Education Program

STAFFING:

The Public Works department staff salaries are split between the General Fund Public Works departments, the Recycling Fund, the Storm Water and Sanitary Sewer Utilities and Water Utility. All employee staffing data is shown within the General Fund Public Works department. Based on past years' data the 2014 Sewer Utility includes 8.41% of the salaries and benefits for all public works employees.

DEPARTMENT ACTIVITY MEASURES:

Activity	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Est. Actual	2016 Budget
Gallons transported						
Transport capacity						
Manholes repaired						
Sewer lateral feet inspected						

In MMSD Annual Report and CMAR

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2011	2012	2013	2014	2015	2016
Cost per capita	Operating costs	$ 126.54	$ 114.34	$ 137.73	$ 118.49	$ 117.88	$ 119.71

OBJECTIVES ACCOMPLISHED IN 2015:

- 2015 Testing and Sealing Program (Visu-Sewer)
- Private Property Infiltration and Inflow Program (75% MMSD funded)
- CIPP sewer lining.

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- 2016 Continuing Testing and Sealing Program (Visu-Sewer)
- Private Property I/I Project (75% MMSD funded)
- CIPP Lining Project
- Sewer Lateral Relay Project (Coordinated with Water Utility Project)

BUDGET SUMMARY:

- The 2016 budget includes sanitary sewer volumetric rates increasing to $1.70 per 1,000 gallons used (approx. 6.25% increase). Currently (2015), the volumetric rate is $1.60 per 1,000 gallons used. The connection fee remains $14.35 per quarter.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 630 - Sewer								
630-000-64-4-10-10	Volumetric Charges	466,244	543,543	486,528	486,528	518,323	31,795	6.54
630-000-64-4-10-15	Connection Charges	184,936	212,367	212,520	212,520	212,520	0	0.00
630-000-64-4-10-25	MMSD Charges	699,261	720,480	696,736	696,736	696,736	0	0.00
630-000-81-4-00-10	Investment Interest	1,344	5,598	7,000	7,000	7,000	0	0.00
630-000-81-4-00-40	Interest-Delinquent Accounts	22,693	24,271	15,000	15,000	15,000	0	0.00
630-000-82-4-00-50	Miscellaneous	1,020	89,800	0	0	0	0	0.00
630-000-82-4-00-60	Gain/Loss on Disposal of Asset	3,502	0	0	0	0	0	0.00
630-000-83-4-00-10	Amortization of Debt Premium	517	314	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		1,379,517	1,596,373	1,417,784	1,417,784	1,449,579	31,795	2.24
630-000-36-5-10-10	Salaries/Wages	61,971	74,196	80,717	75,785	95,403	14,686	18.19
630-000-36-5-12-20	Uniform Allowance	0	0	175	175	175	0	0.00
630-000-36-5-14-00	Overtime	0	24	500	500	500	0	0.00
630-000-36-5-15-10	WI Retirement	4,112	5,159	5,347	5,154	6,156	809	15.13
630-000-36-5-15-15	FICA	4,473	5,423	6,175	5,577	7,312	1,137	18.41
630-000-36-5-15-20	Group Insurance	18,558	18,039	22,694	20,606	27,249	4,555	20.07
630-000-36-5-15-25	Worker Compensation Ins	6,329	6,364	5,600	5,600	5,600	0	0.00
630-000-36-5-20-20	Professional Services	7,965	10,152	10,000	20,000	10,000	0	0.00
630-000-36-5-20-45	Engineering Services	2,235	4,200	5,000	5,000	5,000	0	0.00
630-000-36-5-22-10	Natural Gas/Electric Service	2,150	2,542	4,600	4,600	4,600	0	0.00
630-000-36-5-22-20	Sewer/Water Services	1,213	1,206	1,200	1,200	1,200	0	0.00
630-000-36-5-23-10	Cleaning Services	0	644	500	500	500	0	0.00
630-000-36-5-26-10	MMSD Service Charges	699,640	714,909	697,000	697,000	697,000	0	0.00
630-000-36-5-26-15	MMSD Hazardous Waste Service	13,797	14,030	15,000	16,000	15,000	0	0.00
630-000-36-5-26-75	Administration Services	93,806	93,806	93,806	93,806	93,806	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
630-000-36-5-29-30	Landfill Fees	0	0	400	400	400	0	0.00
630-000-36-5-29-50	Equipment Rental	1,081	3,689	5,000	5,000	5,000	0	0.00
630-000-36-5-30-10	Office Supplies, Equip & Exp	2,615	689	300	300	300	0	0.00
630-000-36-5-33-10	Tools & Supplies	456	2,059	700	2,000	1,000	300	42.86
630-000-36-5-34-10	Fuel, Oil & Lubricants	2,978	2,549	3,600	3,600	3,600	0	0.00
630-000-36-5-34-30	Safety Equipment	0	21	800	800	800	0	0.00
630-000-36-5-34-35	Uniforms/Coveralls	177	202	300	300	300	0	0.00
630-000-36-5-35-20	Vehicle Repair/Maint Supplies	77	426	800	800	800	0	0.00
630-000-36-5-35-40	Equip Repair/Maint Supplies	2,854	869	5,000	5,000	5,000	0	0.00
630-000-36-5-35-60	Maintenance-System	3,705	2,516	5,000	5,000	5,000	0	0.00
630-000-36-5-36-30	Meter Expenditures-Water	100,591	100,812	105,000	105,000	105,000	0	0.00
630-000-36-5-37-10	Operations Material	19,806	10,291	25,000	25,000	25,000	0	0.00
630-000-36-5-37-20	MONITORING	1,555	1,439	1,000	1,000	1,000	0	0.00
630-000-36-5-45-10	Professional Memberships	50	1,040	1,050	1,050	1,050	0	0.00
630-000-36-5-45-20	Professional Publications	0	481	150	150	150	0	0.00
630-000-36-5-45-30	Professional Training	0	0	1,000	1,500	1,500	500	50.00
630-000-36-5-54-10	Depreciation Expense-System	94,567	95,335	94,000	94,000	94,000	0	0.00
630-000-36-5-54-15	Depreciation Expense-Equip	29,689	36,322	20,000	20,000	20,000	0	0.00
630-000-36-5-60-20	Interest Expense	41,055	37,109	37,000	37,000	37,000	0	0.00
630-000-36-5-60-30	Amortization of Debt Issue Cos	797	1,260	0	0	0	0	0.00
630-000-36-5-81-35	Capital Equipment-Sewer	0	0	10,000	10,000	10,000	0	0.00
630-000-36-5-82-45	Inflow/Infiltration Control	434,373	173,931	150,000	150,000	150,000	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(1,652,675)	(1,421,734)	(1,414,414)	(1,419,403)	(1,436,401)	21,987	1.55
NET OF REVENUES/APPROPRIATIONS - FUND 630		(273,158)	174,639	3,370	(1,619)	13,178	(9,808)	291.04
BEGINNING FUND BALANCE		4,338,904	4,050,705	4,225,348	4,225,348	4,223,729	(1,619)	(0.04)
FUND BALANCE ADJUSTMENTS		(15,043)	0	0	0	0	(9,808)	291.04
ENDING FUND BALANCE		4,050,703	4,225,344	4,228,718	4,223,729	4,236,907	8,189	0.19

Street Lighting – Special Assessment Funds

PROGRAM MANAGER: Village Engineer

PROGRAM DESCRIPTION:

The Village's Street Lighting – Special Assessment Funds report expenditures for the operation and maintenance of various street lighting systems located in different areas of the Village. In the past, the Village has approved development agreements which assess the annual costs against the adjacent benefiting parcels. These assessments are placed on the benefiting owner's yearly property tax bills based on the actual costs of operation and maintenance for that year. The Village is responsible to pay for the cost of electricity and also contracts for maintenance. For financial statement and budgetary purposes all the special assessments for these various street lighting systems are combined into a single Special Assessment Fund.

All Special Assessment Funds have developed fund balance reserves. These reserve funds are intended to be utilized when street light poles need to be replaced or substantial upgrades to equipment need to be made. The Village's Fund Balance Policy states that the fund balance should be equal to the current replacement cost of the street lighting systems. Given that directive, the 2015 special assessment charges for each street lighting system were determined as follows:

- The N. Kildeer Ct. – W. Brown Deer Rd. Street Lighting System Special Assessment Fund has accumulated enough reserves to cover the full replacement cost of that street light system.

- Four out of the remaining five street light systems have fund balances less than the full replacement cost. Since assessments and fund reserves fluctuate from year to year, the decisions on how much to place into fund reserves are reviewed annually.

- The Park Plaza Subdivision Street Lighting System, which is the Village's largest system, has the largest replacement cost and the smallest fund reserve. Therefore, a minimum amount ($2,000) will be set aside annually in the Park Plaza annual assessment in an attempt to build up the fund reserve.

The first page summarizes the totals for all of the Special Assessment Funds. Individual Special Assessment Fund history and 2016 budget amounts are shown following the consolidated page. The bottom of each page also shows the estimated replacement cost for that lighting system and the difference between the current fund balance reserves and the estimated system value.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 170 - BD Business Park Street Light Fund								
170-000-24-4-00-10	Street Lighting	4,755	6,722	5,376	5,376	7,000	1,624	30.21
170-000-81-4-00-10	Investment Interest	40	290	100	100	100	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		4,795	7,012	5,476	5,476	7,100	1,624	29.66
170-000-34-5-22-10	Natural Gas/Electric Service	2,950	3,155	3,148	3,148	3,150	2	0.06
170-000-34-5-23-30	Street Lighting Maint Services	2,083	0	1,728	3,000	3,000	1,272	73.61
170-000-34-5-26-75	Administration Services	500	500	500	500	500	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(5,533)	(3,655)	(5,376)	(6,648)	(6,650)	1,274	23.70
NET OF REVENUES/APPROPRIATIONS - FUND 170		(738)	3,357	100	(1,172)	450	(350)	350.00
BEGINNING FUND BALANCE		37,867	37,129	40,485	40,485	39,313	(1,172)	(2.89)
ENDING FUND BALANCE		37,129	40,486	40,585	39,313	39,763	(822)	(2.03)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 171 - Kildeer Court Street Lighting Fund								
171-000-24-4-00-10	Street Lighting	3,528	3,710	3,057	3,057	4,000	943	30.85
171-000-81-4-00-10	Investment Interest	63	429	150	150	150	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		3,591	4,139	3,207	3,207	4,150	943	29.40
171-000-34-5-22-10	Natural Gas/Electric Service	823	791	1,728	1,728	1,750	22	1.27
171-000-34-5-23-30	Street Lighting Maint Services	609	0	829	529	1,000	171	20.63
171-000-34-5-26-75	Administration Services	500	500	500	500	500	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(1,932)	(1,291)	(3,057)	(2,757)	(3,250)	193	6.31
NET OF REVENUES/APPROPRIATIONS - FUND 171		1,659	2,848	150	450	900	(750)	500.00
BEGINNING FUND BALANCE		57,461	59,119	61,968	61,968	62,418	450	0.73
ENDING FUND BALANCE		59,120	61,967	62,118	62,418	63,318	1,200	1.93

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 172 - Opus North Street Lighting Fund								
172-000-24-4-00-10	Street Lighting	3,374	3,178	3,209	4,213	4,000	791	24.65
172-000-81-4-00-10	Investment Interest	29	201	100	100	100	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		3,403	3,379	3,309	4,313	4,100	791	23.90
172-000-34-5-22-10	Natural Gas/Electric Service	2,543	1,485	1,481	1,481	1,500	19	1.28
172-000-34-5-23-30	Street Lighting Maint Services	448	0	1,228	1,228	1,300	72	5.86
172-000-34-5-26-75	Administration Services	500	500	500	500	500	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(3,491)	(1,985)	(3,209)	(3,209)	(3,300)	91	2.84
NET OF REVENUES/APPROPRIATIONS - FUND 172		(88)	1,394	100	1,104	800	(700)	700.00
BEGINNING FUND BALANCE		27,705	27,616	29,010	29,010	30,114	1,104	3.81
ENDING FUND BALANCE		27,617	29,010	29,110	30,114	30,914	1,804	6.20

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 173 - Park Plaza Street Lighting Fund								
173-000-24-4-00-10	Street Lighting	20,764	16,157	16,827	16,827	20,000	3,173	18.86
173-000-81-4-00-10	Investment Interest	12	178	100	100	100	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		20,776	16,335	16,927	16,927	20,100	3,173	18.75
173-000-34-5-22-10	Natural Gas/Electric Service	11,654	12,738	12,588	12,588	12,600	12	0.10
173-000-34-5-23-30	Street Lighting Maint Services	3,036	(188)	3,737	3,737	4,000	263	7.04
173-000-34-5-26-75	Administration Services	500	500	500	500	500	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(15,190)	(13,050)	(16,825)	(16,825)	(17,100)	275	1.63
NET OF REVENUES/APPROPRIATIONS - FUND 173		5,586	3,285	102	102	3,000	(2,898)	2,841.18
BEGINNING FUND BALANCE		10,454	16,040	19,325	19,325	19,427	102	0.53
ENDING FUND BALANCE		16,040	19,325	19,427	19,427	22,427	3,000	15.44

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 174 - North Arbon Drive Street Lighting Fund								
174-000-24-4-00-10	Street Lighting	3,678	4,033	3,994	3,994	4,200	206	5.16
174-000-81-4-00-10	Investment Interest	34	237	100	100	100	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		3,712	4,270	4,094	4,094	4,300	206	5.03
174-000-34-5-22-10	Natural Gas/Electric Service	2,190	2,286	2,266	2,266	2,300	34	1.50
174-000-34-5-23-30	Street Lighting Maint Services	448	0	1,228	1,228	1,300	72	5.86
174-000-34-5-26-75	Administration Services	500	500	500	500	500	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(3,138)	(2,786)	(3,994)	(3,994)	(4,100)	106	2.65
NET OF REVENUES/APPROPRIATIONS - FUND 174		574	1,484	100	100	200	(100)	100.00
BEGINNING FUND BALANCE		31,220	31,795	33,279	33,279	33,379	100	0.30
ENDING FUND BALANCE		31,794	33,279	33,379	33,379	33,579	200	0.60

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 175 - BD Corporate Park Street Lighting Fund								
175-000-24-4-00-10	Street Lighting	2,454	2,844	2,526	2,526	3,000	474	18.76
175-000-81-4-00-10	Investment Interest	12	94	100	100	100	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		2,466	2,938	2,626	2,626	3,100	474	18.05
175-000-34-5-22-10	Natural Gas/Electric Service	905	920	912	912	1,000	88	9.65
175-000-34-5-23-30	Street Lighting Maint Services	692	0	1,114	1,114	1,200	86	7.72
175-000-34-5-26-75	Administration Services	500	500	500	500	500	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(2,097)	(1,420)	(2,526)	(2,526)	(2,700)	174	6.89
NET OF REVENUES/APPROPRIATIONS - FUND 175		369	1,518	100	100	400	(300)	300.00
BEGINNING FUND BALANCE		11,275	11,645	13,163	13,163	13,263	100	0.76
ENDING FUND BALANCE		11,644	13,163	13,263	13,263	13,663	400	3.02

Water Utility Funds

PROGRAM MANAGER: Water Superintendent

PROGRAM DESCRIPTION:

The Brown Deer Water Utility provides clean water to businesses and homes within the Village of Brown Deer. While the Utility is regulated by the Wisconsin Public Service Commission, it must also adhere to regulations established by the State of Wisconsin Department of Natural Resources and Department of Commerce, and the federal Environmental Protection Agency.

SERVICES PROVIDED:

- Provide quality water to 3700 customers primarily in the Village of Brown Deer but also small numbers in River Hills, Milwaukee, and Mequon.
- Maintain the Water Utility infrastructure including 68 miles of water main, 3709 service laterals, 671 fire hydrants, 898 main valves, a 2 MG standpipe, 3721 water meters, 2 pumping stations, a booster disinfection station, and 2 wholesale water purchase points for efficient and responsible distribution of water to customers and the community.
- Provide responsive and efficient service to customers, community officials, North Shore Fire Department, potential customers, regulators, and suppliers. This includes the administration of bills for the Storm Water Utility and Sanitary Sewer Utility.

STAFFING:

Position (FTE)	2013 Actual	2014 Actual	2015 Actual	2016 Budget
Water Utility Worker	1.00	1.00	1.00	1.00
Water Utility Clerk	0.80	0.80	0.80	0.80
Summer help	0.50	0.50	0.50	0.50
Utility Accountant	0.50	0.50	0.50	0.50
Contract Superintendent	0.50	0.50	0.50	0.50
Total	3.30	3.30	3.30	3.30

*** In 2012, the Village contracted with City Water, LLC to provide one contracted water utility worker while maintaining one water utility worker on the Village staff.

Village of Brown Deer
2016
Annual Budget

For the Fiscal Year Beginning January 1, 2016

Water Utility Funds

DEPARTMENT ACTIVITY MEASURES:

Activity	2012 Actual	2013 Actual	2014 Actual	2015 Est.	2016 Est. Budget
Million Gallons sold	391	441	435	408	430
Million Gallons purchased	489	500	475	450	465
Customers billed	3,685	3,690	3,695	3,709	3,715
Main replaced (ft)	3,000	2,400	2,400	2,600	3,500
Meters replaced	300	350	350	100	200
Valves operated	300	500	251	500	450
Hydrants operated	450	500	275	670	370

PERFORMANCE MEASURES:

Objective	Efficiency Measure	2012	2013	2014	2015 Est	2016 Est
Efficient Municipal Gov't	Cost per Customer Billed	$ 427.71	$ 412.38	$ 420.08	$ 417.92	$ 425.36
Efficient Municipal Gov't	Cost per Foot of Main Replaced	$ 71.19	$ 88.74	$ 81.04	$ 155.30	$ 107.00
Cost per capita	Operating costs	$ 131.35	$ 126.82	$ 128.28	$ 128.11	$ 130.52

OBJECTIVES ACCOMPLISHED IN 2015:

- Filed for PSC rate increase to incorporate Milwaukee rate increase and keep utility moving forward on water main replacement program
- Replaced 2,600 feet of deteriorating cast iron water main with PVC pipe on 60th Street between Fairy Chasm and County Line Road
- Worked with Village DPW in successful reconstruction of Bradley Rd. One of our main transmission mains is in Bradley Rd.
- Installed 50 new cellular ORION meter reading endpoints as a pilot program with Badger meter
- Replaced over 100 meters that had reached their 20-year lifecycle.
- Operated main line valves with valve turning machine
- Exercised every hydrant this summer and added key information into GIS system improving the Utility's asset management
- Updated GIS mapping and records
- Successfully located water facilities for over 1500 Diggers Hotline requests
- Replaced 3 hydrants and rebuilt 1 main line valve

Water Utility Funds

OBJECTIVES TO BE ACCOMPLISHED IN 2016:

- Continue with coordinated water main relay program with Village DPW. Relay water main N. 52nd St., N. 54th St. and on Goodrich Ave. The three project will replace approximately 3,500 feet of deteriorating cast iron water main.
- Work with Village DPW to incorporating the EJCDC (Engineer's Joint Contract Documents Committee) bidding documents into all future construction projects
- Replace 3 fire hydrants and 5 main line valves
- Continue replacing approximately 200 water meters that will reach 20-year replacement
- Incorporate GIS mapping of Utility facilities into Village's on-line GIS system
- Update the water system hydraulic computer model
- Perform the Big Flush throughout the Village
- Continue to reduce un-accounted for water
- Continue to focus on improving customer service and delivering high quality water

BUDGET SUMMARY:

- Increased the amount of water main replacement to approximately 1.0% of the distribution system per year as recommended by PSC.

- Overall, the water budget is very similar to the previous few years. A simplified rate increase procedure is anticipated in the 2nd quarter of 2016. A Milwaukee rate increase in not anticipated at this time for 2016.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 600 - Water								
600-000-64-4-50-10	Metered Sales-Residential	686,238	639,813	644,200	644,200	650,000	5,800	0.90
600-000-64-4-50-11	Metered Sales-Commercial	156,917	206,866	201,240	201,240	205,000	3,760	1.87
600-000-64-4-50-12	Metered Sales-Bulk	4,466	8,174	4,600	4,600	4,500	(100)	(2.17)
600-000-64-4-50-13	Metered Sales-Industrial	71,742	99,627	92,700	92,700	90,000	(2,700)	(2.91)
600-000-64-4-50-14	Multi-Family Residential Customers	210,962	226,365	217,300	217,300	228,000	10,700	4.92
600-000-64-4-50-20	Private Fire Protection	49,015	49,327	51,500	51,500	49,000	(2,500)	(4.85)
600-000-64-4-50-30	Public Fire Protection	283,665	267,554	295,100	295,100	290,000	(5,100)	(1.73)
600-000-64-4-50-40	Sales to Public Authorities	19,449	23,209	24,400	24,400	23,000	(1,400)	(5.74)
600-000-81-4-00-10	Interest & Dividend Income	3,122	12,490	4,000	4,000	0	(4,000)	(100.00)
600-000-81-4-00-30	Forfeited Discounts/Penalties	21,591	22,347	20,000	20,000	16,000	(4,000)	(20.00)
600-000-82-4-00-10	Rent Income	117,872	125,162	126,000	126,000	126,000	0	0.00
600-000-82-4-00-50	Miscellaneous Service Revenue	6,451	4,504	5,000	5,000	6,500	1,500	30.00
600-000-83-4-00-10	Amortization of Debt Premium	1,019	660	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		1,632,509	1,686,098	1,686,040	1,686,040	1,688,000	1,960	0.12
600-000-37-5-12-20	Uniform Allowance	169	225	0	0	0	0	0.00
600-000-37-5-15-10	WI Retirement	887	1,018	0	0	0	0	0.00
600-000-37-5-15-15	FICA	975	1,039	0	0	0	0	0.00
600-000-37-5-15-20	Group Insurance	1,981	2,308	0	0	0	0	0.00
600-000-37-5-54-15	Amortization-Bond Discount	876	3,024	0	0	0	0	0.00
600-000-37-5-60-20	Interest-Debt to Village	49,944	47,528	43,900	43,900	0	(43,900)	(100.00)
600-000-37-5-90-30	Other Income Deductions-CIAC	101,127	100,708	0	0	0	0	0.00
600-000-87-5-15-10	WI Retirement	513	731	0	0	0	0	0.00
600-000-87-5-15-15	FICA	575	803	0	0	0	0	0.00
600-000-87-5-15-20	Group Insurance	1,678	1,968	0	0	0	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
600-611-37-5-15-10	WI Retirement	178	179	0	0	0	0	0.00
600-611-37-5-15-15	FICA	201	201	0	0	0	0	0.00
600-611-37-5-15-20	Group Insurance	613	544	0	0	0	0	0.00
600-611-37-5-22-50	Purchases of Water	631,477	663,836	676,000	676,000	670,000	(6,000)	(0.89)
600-611-37-5-35-60	Maint-Structures & Improvement	0	0	1,000	1,000	1,000	0	0.00
600-611-37-5-35-70	Maintenance-Supply Main	9,711	14,822	11,000	11,000	11,000	0	0.00
600-612-37-5-15-10	WI Retirement	12	14	0	0	0	0	0.00
600-612-37-5-15-15	FICA	23	24	0	0	0	0	0.00
600-612-37-5-15-20	Group Insurance	40	48	0	0	0	0	0.00
600-612-37-5-22-10	Power Purchased for Pumping	6,045	6,512	7,000	7,000	6,500	(500)	(7.14)
600-612-37-5-30-90	Miscellaneous Expense	0	0	1,000	1,000	200	(800)	(80.00)
600-612-37-5-35-60	Maint-Structures & Improvement	1,594	1,528	2,000	2,000	2,000	0	0.00
600-612-37-5-35-65	Maint-Pumping Equipment	602	395	2,000	2,000	2,000	0	0.00
600-613-37-5-15-10	WI Retirement	23	4	0	0	0	0	0.00
600-613-37-5-15-15	FICA	26	4	0	0	0	0	0.00
600-613-37-5-15-20	Group Insurance	84	12	0	0	0	0	0.00
600-613-37-5-36-11	Operation Supervision	1,014	1,505	4,000	4,000	2,000	(2,000)	(50.00)
600-613-37-5-36-15	Operations Labor	3,305	695	5,000	5,000	4,000	(1,000)	(20.00)
600-613-37-5-36-40	Chemicals	4,438	2,347	4,500	4,500	4,000	(500)	(11.11)
600-613-37-5-36-90	Miscellaneous Expense	60	359	1,000	1,000	1,000	0	0.00
600-614-37-5-15-10	WI Retirement	3,400	3,775	0	0	0	0	0.00
600-614-37-5-15-15	FICA	4,125	4,335	0	0	0	0	0.00
600-614-37-5-15-20	Group Insurance	11,274	11,202	0	0	0	0	0.00
600-614-37-5-30-90	Miscellaneous Expense	3,189	3,996	5,000	5,000	4,000	(1,000)	(20.00)
600-614-37-5-35-60	Maintenance-Structures & Imp	0	0	1,000	1,000	1,000	0	0.00
600-614-37-5-35-61	Maintenance-Reserv/Standpipe	640	670	1,000	1,000	1,000	0	0.00
600-614-37-5-35-62	Maintenance-Main	56,395	128,784	80,000	80,000	95,000	15,000	18.75
600-614-37-5-35-63	Maintenance-Services	16,131	11,990	15,000	15,000	15,000	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
600-614-37-5-35-64	Maintenance-Meters	783	1,902	2,300	2,300	2,000	(300)	(13.04)
600-614-37-5-35-66	Maintenance-Hydrants	12,379	7,170	14,000	14,000	12,000	(2,000)	(14.29)
600-614-37-5-35-67	Maintenance-Misc Plant	19,019	24,606	18,000	18,000	18,000	0	0.00
600-614-37-5-36-10	Operations Supervision	13,750	17,978	14,000	14,000	20,000	6,000	42.86
600-614-37-5-36-11	Maintenance Supervision	9,710	14,397	11,000	11,000	12,000	1,000	9.09
600-614-37-5-36-20	Meter Expense	8,238	5,285	10,500	10,500	7,000	(3,500)	(33.33)
600-614-37-5-36-25	Digger's Hotline Expense	12,254	11,421	15,000	15,000	14,000	(1,000)	(6.67)
600-614-37-5-36-61	Storage Facilities Expense	0	0	2,000	2,000	1,000	(1,000)	(50.00)
600-614-37-5-36-62	Trans & Dist Line Expense	46,432	47,903	40,000	40,000	46,000	6,000	15.00
600-614-84-5-15-10	WI Retirement	252	219	0	0	0	0	0.00
600-614-84-5-15-15	FICA	281	235	0	0	0	0	0.00
600-614-84-5-15-20	Group Insurance	845	709	0	0	0	0	0.00
600-616-37-5-15-10	WI Retirement	1,554	1,633	0	0	0	0	0.00
600-616-37-5-15-15	FICA	1,775	1,769	0	0	0	0	0.00
600-616-37-5-15-20	Group Insurance	1,495	1,130	0	0	0	0	0.00
600-616-37-5-36-10	Supervision-Customer Accounts	4,856	3,771	5,000	5,000	4,000	(1,000)	(20.00)
600-616-37-5-36-20	Meter Reading Expense	10,006	7,105	10,000	10,000	6,000	(4,000)	(40.00)
600-616-37-5-36-30	Customer Records/Collect Exp	12,719	6,468	12,500	12,500	14,000	1,500	12.00
600-616-37-5-36-40	Uncollectible Accounts	1,838	10,387	5,000	5,000	4,000	(1,000)	(20.00)
600-616-37-5-36-50	Misc Customer Account Expense	2,662	1,076	4,000	4,000	4,000	0	0.00
600-620-37-5-10-10	Salaries/Wages	23,811	17,615	27,000	27,000	0	(27,000)	(100.00)
600-620-37-5-15-10	WI Retirement	(787)	(1,383)	0	0	0	0	0.00
600-620-37-5-15-15	FICA	633	594	0	0	0	0	0.00
600-620-37-5-15-20	Group Insurance	1,760	1,050	0	0	0	0	0.00
600-620-37-5-20-20	Professional Services	22,890	22,890	27,000	27,000	25,000	(2,000)	(7.41)
600-620-37-5-30-10	Office Supplies, Equip & Exp	8,886	10,008	12,000	12,000	11,000	(1,000)	(8.33)
600-620-37-5-30-90	Miscellaneous Expense	4,648	4,889	5,000	5,000	5,000	0	0.00
600-620-37-5-35-55	Maintenance-General Plant	289	250	1,000	1,000	1,000	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
600-620-37-5-36-75	Transportation Expense	6,852	9,680	11,000	11,000	10,000	(1,000)	(9.09)
600-620-37-5-39-60	Regulatory Commission Expense	0	18,798	6,000	6,000	6,000	0	0.00
600-620-37-5-51-10	Property Insurance	11,056	11,056	12,500	12,500	12,000	(500)	(4.00)
600-620-37-5-51-45	Injuries & Damages	10,003	10,147	11,000	11,000	10,000	(1,000)	(9.09)
600-620-37-5-53-20	Rent Expense	12,192	12,192	13,000	13,000	13,000	0	0.00
600-621-37-5-54-10	Depreciation Expense	142,149	128,886	145,000	145,000	135,000	(10,000)	(6.90)
600-623-37-5-36-80	Taxes	285,582	276,426	312,000	312,000	322,000	10,000	3.21
600-625-37-5-54-10	Misc Amortization-CIAC	(53,713)	(83,909)	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(1,550,424)	(1,621,486)	(1,606,200)	(1,606,200)	(1,533,700)	(72,500)	(4.51)
NET OF REVENUES/APPROPRIATIONS - FUND 600		82,085	64,612	79,840	79,840	154,300	(74,460)	93.26
BEGINNING FUND BALANCE		7,639,532	7,694,331	7,758,945	7,758,945	7,838,785	79,840	1.03
FUND BALANCE ADJUSTMENTS		(27,289)	0	0	0	0	(74,460)	93.26
ENDING FUND BALANCE		7,694,328	7,758,943	7,838,785	7,838,785	7,993,085	154,300	1.97

Village of Brown Deer
2016
Annual Budget

For the Fiscal Year Beginning January 1, 2016

Debt Service Fund

PROGRAM MANAGER: Village Manager

PROGRAM DESCRIPTION:

The Debt Service Fund is used to account for all principal and interest payments on debt taken out for general capital purposes. Payments for principal and interest are funded through the annual tax levy. Debt used for Tax Incremental Financing District projects or Utility projects are reported within the applicable fund. This section includes the following schedules:

- Overall Debt Service Fund Budget 2016
- List of Outstanding Debt: shows all long-term bonds, notes and loans of the Village. This schedule also shows the 2015 and 2016 payments and ending balances by funding source (tax levy, Water, Sanitary Sewer, Storm Water or Tax Incremental Financing District).
- Debt Repayment Schedules – By Debt Issue: this schedule shows the repayment plan for each outstanding obligation, including the funding source, financed by the Debt Service Fund, or Utilities.
- Debt Repayment Schedules – By Debt Issue – TIF Debt Issues: shows the repayment schedule for each TIF related borrowing.

The purpose for each obligation is summarized below, the funding sources, original amount and amounts outstanding are presented on the List of Outstanding Debt:

General Obligation Promissory Notes – 2006
Notes were issued to finance Village Hall HVAC system upgrades, computer and workstation upgrades within the Administrative Services Department, a backhoe and excavator for the Public Works Departments and for improvements and improvements to the Village Hall parking lot.

General Obligation Capital Improvement Bonds – 2006
These bonds were issued to finance 60th Street reconstruction, Beaver Creek storm water bank restoration at Brown Deer Road and 60th Street, storm water parking lot improvements, and annual sanitary sewer and water main relay projects.

Taxable General Obligation Community Development Bonds – 2006
$1,775,000 for TIF District #2 purchase of the Kohl's property by the CDA and to provide development funds for General Capital Bradley LLC to redevelop west side of North Sherman Blvd. $3,805,000 for TIF District #3 to provide development funds for General Capital Brown Deer, LLC to redevelop northwest corner of North 60th Street and Brown Deer Road and Lowe's to redevelop area of 6300 block of West Brown Deer Road.

Taxable General Obligation Community Development Bonds – 2007
These bonds were issued for TIF District #2 for relocation and developer infrastructure costs for both sides of North Sherman Blvd at West Bradley Road by General Capital Bradley, LLC.

Debt Service Fund

General Obligation Corporate Purpose Bonds – 2008
These bonds were issued to finance sub-surface best management practices and ditch naturalization at 51st St within the storm water utility, and annual water and sanitary sewer relay projects.

General Obligation Corporate Purpose Bonds – 2010
These bonds were issued to finance the railroad crossing and bike trail, street rehabilitation on Dean Road and County Line Road, the Original Village streetscape in TIF District # 4, HVAC upgrade at the Library, and roof repairs at the Municipal Complex.

Taxable General Obligation Refunding Bonds – 2011
These bonds refunded the 2003 State Trust Fund Loan that was borrowed to pay off the Village's Wisconsin Retirement System unfunded pension liability.

State Trust Fund Loan – 2011
This loan was used to fund two salt trucks for the Department of Public Works.

General Obligation Promissory Notes – 2011
These notes were used to fund street improvements, water improvements, sanitary sewer improvements, park equipment, and capital improvements relating to dispatch consolidation.

General Obligation Refunding Bonds – 2012
These bonds refunded the capital improvement projects for 2002-2004. These projects included street rehabilitation, parking lot, parks, and storm water improvement projects, as well as improvements to the public works garage.

General Obligation Promissory Notes – 2012
These notes were used for street improvements, water system and sanitary sewer improvements, and capital equipment.

State Trust Fund Loan – 2012
This loan was used to purchase new accounting software, an end loader for DPW, and a new phone system in November of 2012.

Taxable General Obligation Refunding Bonds – 2012
These will refund the $5.580m of Taxable GO Bonds from 2006 and the $1.1m in State Trust Fund Loan from 2001.

General Obligation Corporate Purpose Bonds – 2014
These bonds were issued to finance the street improvement projects, parks and public grounds projects, water system projects, storm water and sanitary sewer projects.

General Obligation Promissory Notes – 2015
These notes were used for public purposes, including financing land assembly and real estate acquisition in the Village's Tax Incremental District #2.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 210 - Debt Service Fund								
210-000-11-4-00-10	General Property Taxes	834,181	813,655	815,842	815,842	868,347	52,505	6.44
210-000-81-4-00-10	Investment Interest	577	717	500	500	500	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		834,758	814,372	816,342	816,342	868,847	52,505	6.43
210-000-81-5-06-20	Principal - 2006 GO Bonds	25,000	30,000	30,000	30,000	30,000	0	0.00
210-000-81-5-06-30	Principal - 2006 GO Prom Notes	165,000	170,000	180,000	180,000	185,000	5,000	2.78
210-000-81-5-08-10	Principal - 2008 Taxable Refun	155,000	0	0	0	0	0	0.00
210-000-81-5-09-10	PRINCIPAL - 2009 GO Ref Bonds	75,620	84,157	0	0	0	0	0.00
210-000-81-5-10-10	Principal - 2010 GO Bonds	44,370	71,261	73,950	73,950	75,294	1,344	1.82
210-000-81-5-10-11	Principal - 2011 Taxable Refun	50,000	50,000	55,000	55,000	55,000	0	0.00
210-000-81-5-10-12	Principal - 2011 GO Corp Purp	0	50,000	80,000	80,000	80,000	0	0.00
210-000-81-5-10-13	Principal-2011 State Trust Fund Loan	64,764	68,497	70,723	70,723	73,015	2,292	3.24
210-000-81-5-10-14	Principal-2012 GO Refunding Bonds	97,237	99,448	99,448	99,448	103,868	4,420	4.44
210-000-81-5-10-15	Principal - 2012 State Trust Fund Loan	35,600	36,412	91,634	91,634	92,822	1,188	1.30
210-000-82-5-06-20	Interest - 2006 GO Bonds	12,170	11,069	9,870	9,870	8,670	(1,200)	(12.16)
210-000-82-5-06-30	Interest - 2006 GO Prom Notes	23,465	17,100	10,450	10,450	10,450	0	0.00
210-000-82-5-08-10	Interest - 2008 Taxable Refund	3,410	0	0	0	0	0	0.00
210-000-82-5-09-10	INTEREST - 2009 GO Ref Bonds	3,049	1,052	0	0	0	0	0.00
210-000-82-5-10-10	Interest - 2010 GO Bonds	63,065	61,623	59,532	59,532	57,068	(2,464)	(4.14)
210-000-82-5-10-11	Interest - 2011 Taxable Refund	19,560	18,660	17,385	17,385	15,735	(1,650)	(9.49)
210-000-82-5-10-12	Interest - 2011 GO Corp Purpos	15,279	14,779	13,378	13,378	11,622	(1,756)	(13.13)
210-000-82-5-10-13	Interest-2011 State Trust Fund Loan	10,630	6,898	4,672	4,672	2,380	(2,292)	(49.06)
210-000-82-5-10-14	Interest-2012 GO Refunding Bonds	7,028	5,061	3,072	3,072	1,039	(2,033)	(66.18)
210-000-82-5-10-15	Interest - 2012 State Trust Fund Loan	1,217	6,638	5,728	5,728	3,446	(2,282)	(39.84)
210-000-82-5-10-16	Interest - 2012 GO Corp Bonds	9,319	11,000	11,000	11,000	11,000	0	0.00

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
210-000-82-5-10-17	Interest - 2014 GO Bonds	0	0	0	48,186	51,938	51,938	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(880,783)	(813,655)	(815,842)	(864,028)	(868,347)	52,505	6.44
NET OF REVENUES/APPROPRIATIONS - FUND 210		(46,025)	717	500	(47,686)	500	0	0.00
BEGINNING FUND BALANCE		104,491	58,465	59,182	59,182	11,496	(47,686)	(80.58)
ENDING FUND BALANCE		58,466	59,182	59,682	11,496	11,996	(47,686)	(79.90)

Capital Project Fund

PROGRAM MANAGER: Various

PROGRAM DESCRIPTION:

The Capital Project Fund accounts for capital expenditures of the Village, which are financed through the tax levy, grants, special assessments or the issuance of debt. The 2016 Budget document includes the following:

- Capital Improvement Project Fund 2016 Budget
- 2015 and 2016 Budget Project Detail: lists each project budgeted for in 2015 and 2016 along with funding

Capital expenditures are defined as costs associated with one of the following:

- Purchases of tangible items such as equipment, furniture or vehicles
- Payment for building improvements such as roof replacements and telephone systems
- Payments for infrastructure, construction, or replacements such as road rehabilitation
- Purchases of intangible items such as software or the Village's share of capital assets for the jointly operated North Shore Fire Department

In order to identify the projects to be budgeted in 2016, the Village undertook a five year capital plan. The goal of the five year plan was to determine the Village's long term capital needs and a funding plan to accommodate those needs. The plan recognizes that the Village's annual need for capital expenditures exceeds the current annual funding streams and outlines a ten year plan to meet these needs. The plan called for a 3% increase to the Village's capital tax levy every year. Starting in 2014 and going forward the tax levy will remain the same unless there is a change at the State level and property tax limits are changed.

Capital Planning Process

The Village began the capital planning process by summarizing all existing capital assets including equipment, buildings, and infrastructure assets purchased with an individual value more than $5,000. Department heads then completed a capital needs assessment. One part of that assessment was to review their existing asset inventory and ensure that assets needing replacement during the next five years were requested.

Once all capital purchase requests were received, they were split into five groups.

- Non-Debt Financed Purchase Requests
- Debt Financed Purchase Requests
- Storm Water Utility Purchase Requests
- Sanitary Sewer Utility Purchase Requests
- Water Utility Purchase Requests

Non-Debt Financed Purchase Requests

Non-debt financed purchase requests can be thought of as falling into one of three categories annually recurring, smaller dollar purchases or shorter lived assets. The Village desires to finance those purchases, which recur annually through annual revenues rather than

Capital Project Fund

borrowed funds. This method allows for tax rate stabilization and lower debt service payments due to fewer borrowings. The Village also desires not to borrow for lower cost assets as the cost of financing can become too high in comparison to the asset's overall value. In some cases, it is the combination of dollar amount and asset life that result in the asset being shown within this category.

Debt Financed Purchase Requests

Debt financed purchase requests are higher cost, more infrequent purchase requests. Due to the infrequency of purchase, paying for these assets with annual operating funds would lead to a tax rate which fluctuated significantly from one year to the next. In order to maintain tax levy stability, the Village plans to finance these purchases with long term debt. The full listing of purchase requests falling into this category.

Storm Water, Sanitary Sewer and Water Utility Purchase Requests

These requests are primarily for infrastructure improvement that relate to one of the Village's utilities. The costs of these assets may be financed through user fees and funds on hand or the issuance of long-term debt. If debt financing is used the debt will be repaid through user fees of that utility, rather than through the general tax levy.

Once a comprehensive listing of capital assets was accumulated, the Village began the process of determining how to pay for these purchases. The Village desired to be able to purchase non-debt purchase requests through annual operating revenues such as tax levy and interest income; however, the current level of operating revenues is not sufficient to meet these needs. Village staff reviewed the project requests to verify that they were in line with the Village's overall goals.

Village staff and board members recognize that delaying capital maintenance and replacement of equipment result in higher future costs and decreased resident service and quality of life. The Village also recognizes that large increases to property taxes are not desirable. In order to meet all of these objectives, the Village designed a ten-year funding plan.

This plan uses a combination of reserves on hand and debt service tax levy that will become available in future years to fund annually recurring purchase requests. Reserves on hand were derived from the North Shore Fire Department Asset Sale Fund, the Capital Improvement Fund, and the Equipment Replacement Fund, which have now been combined into the Capital Improvement Fund. Reserve funds are projected to be $648,476 at the end of 2015. The ten-year plan calls for these funds to be relied on over the next several years, then builds the reserve balance back up slightly. This plan also minimizes the need to borrow for annual or small dollar purchases resulting in lower overall costs.

In order to complete the ten-year plan the Village determined the long term borrowing needs for debt financed projects. The Village would plan to borrow bi-annually to fund the projects shown on page 4 through year 2020. The plan then assumes that debt financed projects would average approximately $1,000,000 per year and continue with a bi-annual debt issue until the fund is self-sustaining. Sample debt repayment schedules were developed and allow the Village to decrease the tax levy needed for principal and interest payments over time. This levy savings is then used to pay for annual capital purchases. The ten-year plan further assumes a 1% increase in the debt service fund levy.

Capital Project Fund

Because the funding for capital purchases comes from current capital tax levy, future debt service available levy, reserves on hand and future borrowings, it is desirable to see how all of these parts come together with all of the projected asset purchases.

Long-term funding plans for utility asset purchases and utility rate analysis are reported within the 2016 operating budget for each utility.

Policy Management

The Village's general obligation debt, under State of Wisconsin statutes, is capped at 5% of the Village's equalized value; as of January 1, 2016, the Village's total general obligation debt was at $23,597,849. The Village's internal debt management policy restricts total outstanding general obligation debt to less than 40% of the debt limit. The Village's debt policy also restricts the debt service levy to less than 20% of the total tax levy. Based on the proposed borrowings and repayment schedules the Village will be in compliance with both of these policies.

We would encourage you to review the full five year capital plan for more information on the long term vision for the Village. The 2016 budget by necessity focuses on capital expenditures planned for 2016. Unless otherwise noted in the descriptions below, none of these expenditures are expected to produce significant changes in operating costs either in the form of savings or additional expenditures beyond current levels.

SIGNIFICANT 2016 PROJECTS:

- Village Hall – Building Improvement – Roof replacement on police department side.
- Village Hall Computer Equipment – Information Technology Upgrades.
- Police Department Equipment – Vehicles: The project consists of purchasing of marked and unmarked squad cars (vehicles that meet police vehicle specifications). Replace older marked and unmarked police vehicles in order to maintain serviceability, reasonable maintenance expenses and reliability. Based upon past experience with vehicles used by the police department, squad car dependability significantly diminishes after 3 years for marked squad cars and 4 years for unmarked squad cars. The 2016 budget amount includes replacement of two marked squad cars.
- Fire Department – NSFD Capital Contribution: The Village participates in a joint program for fire service with six other communities called the North Shore Fire Department. The Department was formed on January 1, 1995 by a cooperative agreement with the Villages of Bayside, Fox Point, River Hills, Shorewood, and White Fish Bay and the City of Glendale. The Department was formed in order to operate more economically by sharing staff, equipment, and resources than each individual department could. As a part of this agreement, the Village is responsible for making payments for debt service and capital purchases.
- Department of Public Works – Patrol Truck 1-ton (5yd), Radios (new digital for county), 72-in Zero Turn Mower, Toolcat and Skidsteer.
- Street Rehabilitation Project: This is an annual, on-going project that the Village undertakes to maintain all Village streets in a usable condition. The Village plans to

Capital Project Fund

coordinate road maintenance efforts with those of the Water, Storm water and Sanitary Sewer Utilities.

- Street Rehabilitation – W Fairy Chasm Road (51st St – 60th St), This proposal calls for the removal and replacement of failed asphalt, the reduction of pavement width, the installation of storm sewers and enclosing existing roadside drainage ditches as well as adding sidewalks.

BUDGET SUMMARY:

- The 2016 tax levy for capital project will remain the same as in 2015.

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 320 - Capital Improvement Project Fund								
320-000-11-4-00-10	General Property Taxes	362,108	372,000	372,000	372,000	372,000	0	0.00
320-000-31-4-00-10	Federal Grant Revenue	1,281	0	0	0	0	0	0.00
320-000-35-4-00-10	State Grant Revenue	72,237	37,136	599,382	599,382	0	(599,382)	(100.00)
320-000-35-4-30-30	Other Aids	9,155	0	0	0	0	0	0.00
320-000-73-4-20-40	Other Municipalities	34,350	0	12,000	0	0	(12,000)	(100.00)
320-000-81-4-00-10	Investment Interest	(2,571)	7,826	5,000	1,200	0	(5,000)	(100.00)
320-000-82-4-00-50	Miscellaneous Revenue	832	0	0	0	0	0	0.00
320-000-85-4-60-10	Donations - Beautification	400	400	400	600	0	(400)	(100.00)
320-000-85-4-60-20	Donations-Other	0	40,000	0	0	0	0	0.00
320-000-85-4-60-25	Donation - Public Safety	0	29,874	0	0	0	0	0.00
320-000-91-4-00-10	Proceeds Long-Term Debt	0	2,025,000	998,675	0	2,125,000	1,126,325	112.78
320-000-91-4-00-30	Debt Funding Credit	21,121	20,015	0	0	0	0	0.00
320-000-91-4-00-60	Premium on debt issuance	0	39,117	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		498,913	2,571,368	1,987,457	973,182	2,497,000	509,543	25.64
320-000-71-5-81-10	General Gov't Equipment	16,557	40,339	17,750	0	0	(17,750)	(100.00)
320-000-71-5-82-20	Building Imprvmts-Village Hall	24,439	9,410	0	79,016	90,000	90,000	0.00
320-000-71-5-82-50	Village Hall - Computer Equip	10,444	67,084	54,000	30,000	53,560	(440)	(0.81)
320-000-71-5-82-60	Admin Services/Mgr Equip	0	0	0	0	10,785	10,785	0.00
320-000-72-5-81-20	Police Dept. Equipment	150,637	253,071	159,988	159,988	167,000	7,012	4.38
320-000-72-5-81-25	Fire Dept. Capital	191,660	194,030	194,519	194,519	200,018	5,499	2.83
320-000-72-5-82-20	Building Improvmts-Pub Safety	(620)	0	0	0	0	0	0.00
320-000-72-5-82-25	Consolidated Dispatch	4,524	0	16,160	16,160	18,762	2,602	16.10
320-000-73-5-81-30	Public Works Equipment	95,843	171,411	157,000	98,361	380,000	223,000	142.04
320-000-73-5-82-30	Street Rehabilitation	364,839	1,834,055	1,500,848	1,500,848	760,000	(740,848)	(49.36)

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
320-000-73-5-82-31	Grant Funded Street/Sidewalk Projects	0	413	0	0	0	0	0.00
320-000-73-5-82-40	Sidewalk Projects	425	0	0	0	0	0	0.00
320-000-73-5-82-45	Street/Traffic Lighting	3,732	0	0	0	0	0	0.00
320-000-76-5-81-10	Library Equipment	4,516	40,370	15,000	15,409	0	(15,000)	(100.00)
320-000-76-5-82-10	Building Improvements-Library	1,290	0	5,000	2,500	0	(5,000)	(100.00)
320-000-76-5-82-25	Park & Recreation Equip	12,368	63,744	10,000	3,912	10,000	0	0.00
320-000-76-5-82-55	Park Improvements	0	0	319,209	43,681	9,000	(310,209)	(97.18)
320-000-77-5-82-60	Beautification Projects	16,845	48,003	56,500	9,272	0	(56,500)	(100.00)
320-000-82-5-00-10	Issuance Costs	0	20,411	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(897,499)	(2,742,341)	(2,505,974)	(2,153,666)	(1,699,125)	(806,849)	(32.20)
NET OF REVENUES/APPROPRIATIONS - FUND 320		(398,586)	(170,973)	(518,517)	(1,180,484)	797,875	(1,316,392)	(253.88)
BEGINNING FUND BALANCE		1,736,550	1,337,964	1,166,993	1,166,993	(13,491)	(1,180,484)	(101.16)
ENDING FUND BALANCE		1,337,964	1,166,991	648,476	(13,491)	784,384	135,908	20.96

TIF District #2

PROGRAM MANAGER: Various

PROGRAM DESCRIPTION:

Tax Incremental Financing District (TID) #2 includes lands primarily located within the Village of Brown Deer along the West Bradley Road and North Teutonia Avenue corridors. The district is bounded by North 55th Street to the west and West Calumet Road on its southern most point.

TID #2 initially came online in 1995. Since that time several TID related projects have taken place including; installation of decorative street lighting, purchasing of various blighted properties for future redevelopment and the environmental remediation of a former restaurant/gas station site.

During 2008, TID #2 experienced continued economic growth. The equalized tax base grew from $19,004,600 as of Jan 1, 2008 to $21,745,500 in 2009. This was due in part to a new Tri City Bank building, a new dental office building, two new neighborhood appropriate commercial strip centers, and the demolition of two outdated and primarily vacant commercial buildings.

During 2010, Jewish Family Services (JFS) constructed a 66 unit residential care apartment complex (RCAC) with associated underground parking. The RCAC is comprised of a mix of affordable and market rate units (using WHEDA tax credits) that range from studio to two bedrooms. The building features kitchen and dining facilities as well as other services such as physical therapy, a beauty salon, and a small cafe. The apartment building houses residents 60 years of age and older. The Village has entered into a development agreement with JFS, which called for the Village to reimburse JFS $525,000 for project costs incurred for this development. Upon project completion, this reimbursement was made.

There were no significant projects completed in 2011. However, in 2012, construction began on Bradley Crossing, a 60 unit apartment complex and mixed use facility. The building features offices for Jewish Family Services and a 6,000 square foot space leased to the Village for use as a Community Center. The building contains rental units for the general public as well as supportive units for persons with disabilities. The project opened in November of 2012.

In 2013, proposed 30 unit expansion on the east side of Deerwood Crossing was begun. The land sold to the developer in 2011 and completed in the spring of 2014. The two phases of Deerwood Crossing now comprise all of the remaining land of the former Kohl's grocery store.

In 2014, the second and final Phase of Bradley Crossing was begun. The project will include 4 residential buildings, a private community recreation space and a new public road and infrastructure. The project will feature 54 new units in total that will serve the general public as well as supportive unit for person with disabilities. The project is slated for opening summer of 2015.

In early 2015 TID #2 boundaries were expanded to include three parcels of land along 47th Street south of Bradley Road including the former Algonquin School property. The parcels are suitable for mixed use development and are now being actively marketed for redevelopment.

TIF District #3

PROGRAM MANAGER: Various

PROGRAM DESCRIPTION:

Tax Incremental Financing District (TID) #3 includes lands located within the Village of Brown Deer along the West Brown Deer Road corridor, bounded by 55th Street to the east, Brown Deer Road to the south, properties abutting West Brown Deer Road to the north, and the Village's municipal boundaries to the west.

In 2006, $2.4 million tax incremental financing package helped bring a 169,000 square foot Lowe's home improvement store to 6300 West Brown Deer Road. The new store replaced a vacant grocery store building and a primarily vacant strip shopping center. Additionally the Lowe's project carried a guaranteed property value of $15,262,000. In 2011, the Village received notice that Lowe's was closing its location in Brown Deer. Lowe's has since repaid the Village for all of its TID borrowing costs and the guaranteed value remained in effect.

In 2008, a Walgreens pharmacy store was constructed and opened at 6020 W. Brown Deer Road. To coincide with the Walgreens project, TID funds were utilized to bury the overhead utility lines to better enhance the area both aesthetically and functionally. Also in 2008 the Beaver Creek Condominium project was begun.

The condominium development was to encompass 4.7 acres of land. Ten residential condominium units have been completed to date, with no further construction in 2010, 2011, 2012, 2013 or 2014 due to weak housing market conditions.

In 2012, a 13,500 square foot office building anchored by Concentra HealthCare broke ground. This project did not receive TIF assistance and was completed in November 2012.

In 2013 Walmart purchased the vacant former Lowe's Home Improvement store and gained approvals for a new retail store. The store was begun in late 2013 and opened in August of 2014.

Additionally in 2014 the Beaver Creek Condo project was sold to New Perspectives Senior Living who received approval to build a 133 bed senior living and memory care apartment facility on the remaining undeveloped land of the halted condominium development. The plan includes utilizing the 10 existing townhome condos as part of the senior development. The project is scheduled to break ground in late 2014 with completion by early 2016.

The Village also purchased the former American TV property in March of 2015 for 2.6 million. Sale agreements with two entities (PAK Technologies and ALDI) totaling 2.65 million have been approved as of July 2015. Occupancy for PAK is scheduled for fall 2015 and ALDI in summer 2016.

TIF District #4

PROGRAM MANAGER: Various

PROGRAM DESCRIPTION:

Tax Incremental Financing District (TID) #4 includes lands located within the "Original Village" area as well as the North Teutonia Avenue corridor, bounded by the Village limits, Green Bay Road and American Transmission Company's Power Lines to the east, West Bradley Road to the south, West Brown Deer Road to the north, and North Teutonia Avenue and American Transmission Company's Power Lines to the west.

In 2008 the Deerwood office building project and the new home for an architectural and an interior design firm obtained final occupancy. Located on a previously vacant parcel at 8655 North Deerwood Drive, the 18,344 square foot building will carry a new property value of $3,800,000. A $760,000 tax incremental financing package helped make this project a reality.

In 2012, the Village completed the engineering for the Original Village Streetscape improvement project; however construction was delayed due to resident opposition and right of way challenges. Ultimately in 2013 the project to reconstruct North Deerwood Drive, River Lane, Ruth Place and North 43rd Street was begun and finished. The reconstruction included renovation to pavement, redesign of parking areas, pedestrian access improvements and storm water management. New landscape, lighting and signage were all added to the project area and all property acquisitions were completed. In addition the Village acquired the former auto repair garage at 8749 N. Deerwood Drive and sold the property to Modus Design who renovated the space for the headquarters of their marketing and design firm.

Future projects within TID #4 may include commercial redevelopment along the Teutonia Avenue corridor and the former Bella Landscape property at 8655 N. 43rd Street which is currently being foreclosed on by Milwaukee County.

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 350 - TIF #2								
350-000-11-4-00-10	General Property Taxes	688,657	835,984	884,264	867,452	884,264	0	0.00
350-000-34-4-00-30	Computer Exemptions	1,841	1,671	483	1,860	1,860	1,377	285.09
350-000-81-4-00-10	Investment Interest	320	3,031	5,000	1,000	1,000	(4,000)	(80.00)
350-000-91-4-00-00	Proceeds from Long-Term Debt	0	0	0	1,410,000	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		690,818	840,686	889,747	2,280,312	887,124	(2,623)	(0.29)
350-000-67-5-20-20	Professional Services	2,906	11,826	5,000	15,688	16,000	11,000	220.00
350-000-67-5-26-75	Administrative Expenses	132,193	132,193	132,193	109,352	108,631	(23,562)	(17.82)
350-000-67-5-82-50	TIF District Projects	29,509	4,646	5,000	1,410,000	5,000	0	0.00
350-000-80-5-00-00	(Gain) / Loss on land sale	(99,500)	0	0	0	0	0	0.00
350-000-81-5-00-10	Principal - 2000 Taxable Notes	385,000	385,000	400,000	400,000	600,000	200,000	50.00
350-000-82-5-00-10	Interest - 2000 Taxable Notes	189,903	174,557	154,430	154,430	167,400	12,970	8.40
350-000-83-5-00-10	Issuance Costs	0	0	0	45,710	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		(640,011)	(708,222)	(696,623)	(2,135,180)	(897,031)	200,408	28.77
NET OF REVENUES/APPROPRIATIONS - FUND 350		50,807	132,464	193,124	145,132	(9,907)	203,031	(105.13)
BEGINNING FUND BALANCE		147,060	197,866	330,330	330,330	475,462	145,132	43.94
ENDING FUND BALANCE		197,867	330,330	523,454	475,462	465,555	(57,899)	(11.06)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 353 - TIF #3								
353-000-11-4-00-10	General Property Taxes	578,250	481,850	429,976	429,976	429,976	0	0.00
353-000-34-4-00-30	Computer Exemptions	2,320	1,674	700	2,696	2,696	1,996	285.14
353-000-81-4-00-10	Investment Interest	376	11,130	5,000	1,000	1,000	(4,000)	(80.00)
353-000-82-4-00-50	Miscellaneous Income	1,250,000	0	0	2,500,000	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		1,830,946	494,654	435,676	2,933,672	433,672	(2,004)	(0.46)
353-000-67-5-20-20	Professional Services	72,221	63,068	10,000	13,000	16,000	6,000	60.00
353-000-67-5-26-75	Administrative Expenses	99,536	104,036	98,392	98,392	101,875	3,483	3.54
353-000-67-5-82-50	TIF District Projects	0	0	0	2,987,039	0	0	0.00
353-000-81-5-00-10	Principal on Long Term Debt	240,000	220,000	230,000	230,000	240,000	10,000	4.35
353-000-82-5-00-20	INTEREST ON LONG TERM DEBT	93,430	93,921	83,298	83,298	72,123	(11,175)	(13.42)
NET OF REVENUES/APPROPRIATIONS - Unclassified		(505,187)	(481,025)	(421,690)	(3,411,729)	(429,998)	8,308	1.97
NET OF REVENUES/APPROPRIATIONS - FUND 353		1,325,759	13,629	13,986	(478,057)	3,674	10,312	(73.73)
BEGINNING FUND BALANCE		25,695	1,351,455	1,365,084	1,365,084	887,027	(478,057)	(35.02)
ENDING FUND BALANCE		1,351,454	1,365,084	1,379,070	887,027	890,701	(488,369)	(35.41)

BUDGET REPORT FOR VILLAGE OF BROWN DEER

VILLAGE OF BROWN DEER

GL NUMBER	DESCRIPTION	2013 ACTIVITY	2014 ACTIVITY	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 MANGER'S BUDGET	2016 $ CHANGE	2016 % CHANGE
Fund 354 - TIF #4								
354-000-11-4-00-10	General Property Taxes	87,644	87,282	72,367	72,367	72,367	0	0.00
354-000-34-4-00-30	Computer Exemptions	1,502	2,725	761	2,929	2,929	2,168	284.89
354-000-35-4-00-10	State Grants	0	122,837	0	478,484	0	0	0.00
354-000-81-4-00-10	Investment Interest	467	(488)	2,000	1,000	1,000	(1,000)	(50.00)
354-000-82-4-00-50	Miscellaneous Income	0	1,295	0	0	0	0	0.00
354-000-85-4-10-10	Donations	0	3,750	0	0	0	0	0.00
354-000-91-4-00-20	Debt Funding Credit	57,422	54,417	0	0	0	0	0.00
NET OF REVENUES/APPROPRIATIONS - Unclassified		147,035	271,818	75,128	554,780	76,296	1,168	1.55
354-000-67-5-20-20	Professional Services	17,994	2,653	1,000	2,000	16,000	15,000	1,500.00
354-000-67-5-26-75	Administrative Expenses	190,500	188,378	188,378	188,378	186,579	(1,799)	(0.95)
354-000-67-5-39-10	Donation Expenses	0	4,683	0	0	0	0	0.00
354-000-67-5-82-50	TIF District Projects	300,000	0	0	0	0	0	0.00
354-000-67-5-82-51	Original Village Project	2,535,905	338,421	0	0	0	0	0.00
354-000-81-5-00-10	Principal on Long Term Debt	1,238,466	248,739	256,050	256,050	264,706	8,656	3.38
354-000-82-5-00-10	Interest on Long Term Debt	191,870	190,461	183,678	183,678	175,829	(7,849)	(4.27)
NET OF REVENUES/APPROPRIATIONS - Unclassified		(4,474,735)	(973,335)	(629,106)	(630,106)	(643,114)	14,008	2.23
NET OF REVENUES/APPROPRIATIONS - FUND 354		(4,327,700)	(701,517)	(553,978)	(75,326)	(566,818)	12,840	2.32
BEGINNING FUND BALANCE		3,561,839	(765,861)	(1,467,378)	(1,467,378)	(1,542,704)	(75,326)	5.13
ENDING FUND BALANCE		(765,861)	(1,467,378)	(2,021,356)	(1,542,704)	(2,109,522)	(88,166)	4.36