

PERSONNEL COMMITTEE MEETING

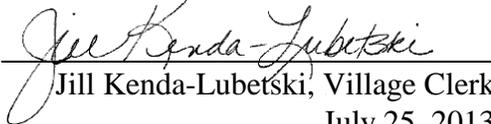
Tuesday, July 30, 2013

Village Hall, Room 101, 5:00 P.M.



PLEASE TAKE NOTICE that a meeting of the Personnel Committee will be held at the Village Hall, 4800 West Green Brook Road, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Approval of Minutes: March 18, 2013 - Regular Meeting
- IV. Report of Staff/Committee Members
- V. Recess into Closed Session Pursuant to §19.85(1) (c) Wisconsin Statutes for the Following Reasons:
 - (c) To consider, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- VI. Reconvene into Open Session for Possible Action on Closed Session Deliberations
- VII. New Business
 - A) Compensation for Non-Represented Employees
 - B) Creation/Promotion of New Position
 - C) Employee Evaluations
 - D) Personnel Manual - Changes
 - E) Schedule Next Meeting Date
- VIII. Adjournment


Jill Kenda-Lubetski, Village Clerk
July 25, 2013

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER PERSONNEL COMMITTEE
MARCH 18, 2013 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Baker at 5:01 P.M.

I. Roll Call

Present: Trustees: Baker, Springman; Don Druckrey

Also Present: Michael Hall, Village Manager; Matt Janecke, Assistant Village Manager

II. Persons Desiring to be Heard

None.

III. Approval of Minutes: January 31, 2013 - Regular Meeting

It was moved by Don Druckrey and seconded by Trustee Springman to approve the minutes of the January 31, 2013 Personnel Committee meeting. The motion carried unanimously.

IV. Report of Staff/Committee Members

No report.

V. New Business

None.

VI. Recess into Closed Session Pursuant to §19.85(1) (c)(e) Wisconsin Statutes for the Following Reasons:

- (c) **To consider, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**
- (e) **Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive bargaining reasons require a closed session.**

It was moved by Don Druckrey and seconded by Trustee Springman to enter into closed session for the reason stated on the agenda at 5:05 p.m. The motion carried unanimously.

It was moved by Trustee Springman and seconded by Trustee Baker to adjourn the closed session and re-enter into the regular order of business at 6:02 p.m. The motion carried unanimously.

VII. Reconvene into Open Session for Possible Action on Closed Session Deliberations

A) Possible Recommendation for Collective Bargaining Agreement with AFSCME

It was moved by Don Druckrey and seconded by Trustee Baker to recommend that the Village Board approve a cost of living increase of 2.5% for all non-represented employees retroactive from January 1, 2013. The motion carried unanimously.

B) Public Works Superintendent/Village Engineer Position Description

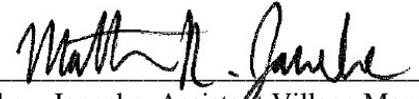
It was moved by Trustee Baker and seconded by Don Druckrey to recommend that the Village Board approve the position description for Public Works Superintendent/Village Engineer. The motion carried unanimously.

C) Schedule Next Meeting Date

No meeting was scheduled.

VIII. Adjournment

It was moved by Trustee Baker and seconded by Trustee Springman to adjourn the meeting at 6:05 p.m. The motion carried unanimously.



Matthew Janecke, Assistant Village Manager