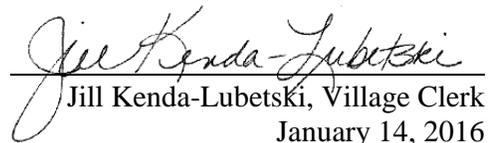


PERSONNEL COMMITTEE MEETING
Monday, January 18, 2016
Village Hall, Room 101, 5:30 P.M.



PLEASE TAKE NOTICE that a meeting of the Personnel Committee will be held at the Village Hall, 4800 West Green Brook Road, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Persons Desiring to be Heard
- III. Approval of Minutes: October 19, 2015 – Regular Meeting
- IV. Report of Staff/Committee Members
- V. Unfinished Business
- VI. New Business
- VII. Recess into Closed Session Pursuant to §19.85(1)(c) Wisconsin Statutes for the Following Reasons:
 - c) To consider, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - 2015/2016 Village Manager Goals
- VIII. Reconvene into Open Session for Possible Action on Closed Session Deliberations
- IX. Scheduling Next Meeting Date
- X. Adjournment


Jill Kenda-Lubetski, Village Clerk
January 14, 2016

**PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING
SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE
MEETING.**

BROWN DEER PERSONNEL COMMITTEE
October 19, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE

The meeting was called to order by Chairperson Baker at 5:30 P.M.

I. Roll Call

Present: Trustees: Baker, Springman; Don Druckrey

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager

II. Persons Desiring to be Heard

None.

III. Approval of Minutes: February 16, 2014 - Regular Meeting

It was moved by Trustee Springman and seconded by Trustee Mr. Druckrey to approve the minutes of the February 16, 2014 Personnel Committee meeting. The motion carried unanimously.

IV. Report of Staff/Committee Members

V. New Business

None.

VI. Sick Leave Sharing Policy

Mr. Hall explained the policy and its conception. It was viewed as a positive caring aspect of the municipality.

It was moved by Mr. Druckrey and seconded by Trustee Springman to approve the Sick Leave Sharing Policy session. The motion carried unanimously.

VII. FSLA/FMLA Laws

Mr. Hall updated the Committee on salary levels needing to change because of changing in the laws at of 2016 and no insurance on FSLA and FMLA lawsuits. The dollar amount will be increased and will affect multiple employees. This will mean that we need to change Seargents to non-exempt allowing overtime. Discussion ensued over new FSLA laws.

VIII. Village Manager's Goals for 2015

Mr. Hall discussed his goals and which ones have been met and areas that he thinks needs revisiting. Trustee Baker requested that Mr. Hall continue to do quarterly report of all activities he has attended. The board would like Mr. Hall to become a certified manager through ICMA which will be in 2017. Mr. Hall reported on the department head presentations which show that they are hitting their goals and addresses their performance measures. Mr. Hall then reviewed the most recent Bradley West information. He then continued explaining the restructuring of the police department and the status of the event coordinator position. Mr. Hall also spoke regarding the new tax rate. Discussion ensued on public perceptions of Brown Deer.

IX. Recess into Closed Session Pursuant to §19.85(1)(c) Wisconsin Statutes for the Following Reasons:

(c) To consider, employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

i. Department Head Evaluations

It was moved by Trustee Springman and seconded by Mr. Druckery to recess into closed session. The motion carried unanimously.

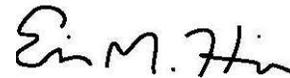
X. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Mr. Druckery and seconded by Trustee Springman to recommend moving into open session. The motion carried unanimously.

Next meeting will most likely be in January depending on board decision when they will meet next.

XI. Adjournment

It was moved by Trustee Springman and seconded by Mr. Druckery to adjourn the meeting at 6:27 p.m. The motion carried unanimously.



Erin Hirn; Assistant Village Manager