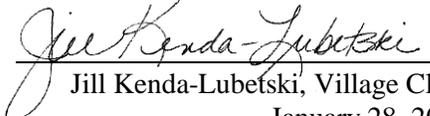


VILLAGE BOARD MEETING
Monday, February 1, 2016
Earl McGovern Board Room, 6:30 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Pledge of Allegiance
- III. Persons Desiring to be Heard
- IV. **Consent Agenda**
 - A) Consideration of Minutes: January 18, 2016 – Regular Meeting
 - B) Resolution No. 16-, “Resolution Declaring International Migratory Bird Day in the Village of Brown Deer”
- V. **New Business**
 - A) Presentation from DOT on the Intersection of Brown Deer Road and Green Bay Road
 - B) Presentation on 2016 Organizational Changes in the Police Department
- VI. Village President’s Report
- VII. Village Committee Chairperson Report
- VIII. Village Manager’s Report
- IX. Recess into Closed Session pursuant to §19.85(1) (e) Wisconsin Statutes for the following reasons:
 - (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a. Contract for Magazine Services
- X. Reconvene into Open Session and Adjournment



Jill Kenda-Lubetski, Village Clerk
January 28, 2016

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER VILLAGE BOARD
JANUARY 18, 2016 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Awe, Schilz, Springman, Boschert, Baker

Also Present: Michael Hall, Village Manager; John Fuchs, Village Attorney; Erin Hirn, Assistant Village Manager/Deputy Clerk; Michael Kass, Chief of Police; Nate Piotrowski, Director of Community Development; Matthew Maederer, Director of Department of Public Works; Susan Hudson, Treasurer/Comptroller; Jill Kenda-Lubetski, Village Clerk

Excused:

II. Pledge of Allegiance

III. Persons Desiring to be Heard

III. Consent Agenda – All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered at this point in the agenda.

A) Consideration of Minutes: December 18, 2015 Regular Meeting

B) November 2015 Financial Report

C) December 2015 Vouchers

It was moved by President Krueger and seconded by Trustee Baker to approve A, B, and C of the consent agenda. The motion carried unanimously.

IV. New Business

A) Liquor License (Beer and Wine Only) for Appethai, 3900 West Brown Deer Road, Suite 110

Mrs. Kenda-Lubetski acknowledged the application for a beer and wine only license with the possibility for in the future obtaining a full liquor license. Chief Kass commented that there were no issues from the police department regarding the issuance of the liquor license for Appethai.

It was moved by Trustee Springman and seconded by Trustee Baker to approve Liquor License (Beer and Wine Only) for Appethai, 3900 West Brown Deer Road, Suite 110. The motion carried unanimously.

B) Approve Contract with Hometown Express to Provide Printing, Distribution, and Design of “Our Brown Deer Magazine”

Mr. Hall discussed the cost analysis when looking at our current costs of \$42,000 with advertising revenue of \$18,000 - \$24,000 and a contribution from the school of \$6,000 per year. This has the village paying about \$17,000 - \$20,000 each year. Express News is a business within Brown Deer who would offer these same services to the village for a very low cost. It is the village intentions to change vendors in order to save money. There has been outside discussion with the school district regarding the change and

their participation in the magazine. President Krueger asked if the school district was part of the contract the village has with Barb Caprile. Mr. Hall verified that the school/school board was not involved in the contract between the village and the vendor. Further discussion ensued. Express News then gave a brief presentation. Trustee Schilz asked about quality of the magazine they will be produced. Mr. Hall verified that there will be no change in the quality of the magazine. Trustee Springman requested that a date should be set to when we will put this topic in the agenda. Trustee Baker expressed concern of a 5 year contract and that there should be a clause regarding the quality of the paper remain the same. Mr. Hall explained the reasoning for the 5 year contract clause was only to keep prices the same for that length of time and informed the board that we could include a quality clause within the contract. Mr. Hall verified that he and Attorney Fuchs would review and update the contract as well as meet with the School District. President Krueger determined that the issue would be put on the agenda for the next board meeting on February 1, 2016 for further discussion and then on the February 15, 2016 agenda for a final decision.

It was moved by President Krueger and seconded by Trustee Awe to defer approval of the Contract with Hometown Express to Provide Printing, Distribution, and Design of "Our Brown Deer Magazine" for 1 month with further discussion at the next board meeting. The motion carried unanimously.

C) Approve Contract with Inland Real Estate Partners (Colliers) for Business Market Analysis and Outreach Strategy services

Mr. Hall gave an introduction to Colliers regarding their intentions of business analytics and business outreach for the village. Colliers gave a brief presentation.

It was moved by Trustee Springman and seconded by Trustee Baker to approve the Contract with Inland Real Estate Partners (Colliers) for Business Market Analysis and Outreach Strategy services. The motion carried unanimously.

V. Village President's Report

- MMSD meeting
- Fire Department meeting where Lynn is retiring
- ICC meeting talking about the EMS agreement

VI. Village Committee Chairperson Report

- Trustee Oates gave an update on the Beatification Committee regarding their idea of creating a garden tour modeled after Wauwatosa's Garden Tour. This would be put on by the Junior Women's Club and they are looking for volunteers.

VII. Village Manager's Report

- Will be meeting with Marquette on the 25th giving a presentation to the marketing class.
- Update on Lighthouse planning on having tours in March and a ribbon cutting in May

VIII. Recessed into Closed Session pursuant to §19.85(1) (c) Wisconsin Statutes for the following reasons:

It was moved by Trustee Springman and seconded by Trustee Awe to recess into Closed Session at 7:44 p.m. The motion carried unanimously.

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

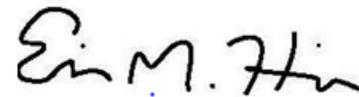
a. Village Manager Goals 2015/20016

IX. Reconvene into Open Session for Possible Action on Closed Session Deliberation

It was moved by Trustee Springman and seconded by Trustee Awe to reconvene into Open Session at 7:58 p.m. The motion carried unanimously.

X. Adjournment

It was moved by Trustee Springman and seconded by Trustee Schilz to adjourn at 7::59 p.m. The motion carried unanimously.



Erin M. Hirn, Assistant Manager/Deputy Clerk

**Resolution Declaring International Migratory
Bird Day in the Village of Brown Deer****Resolution 16-??**

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife in our communities; and,

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring; and,

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; and,

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and,

WHEREAS, public awareness and concern are crucial components of migratory bird conservation; and,

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations; and,

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S.; and,

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, and nature centers to learn about birds, take action to conserve them, and simply to have fun; and,

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and,

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action.

NOW THEREFORE BE IT RESOLVED, that the Village of Brown Deer does hereby proclaim the second Saturday in May as **International Migratory Bird Day** in the Village of Brown Deer, Milwaukee County, State of Wisconsin and urges all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this XXth day of month, 2016.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk