

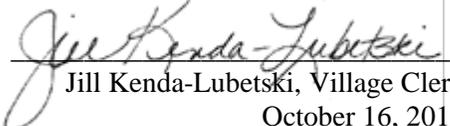
VILLAGE BOARD MEETING
Monday, October 20, 2014
Earl McGovern Board Room, 6:30 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Pledge of Allegiance
- III. Public Hearing
 - A) Consideration of an Amendment to TID #2 Redevelopment Plan Project Boundaries
- IV. Persons Desiring to be Heard
- V. Consideration of Minutes: October 6, 2014 – Regular Meeting
- VI. New Business
 - A) Resolution No. 14-, “In the Matter of Amending the Comprehensive Plan of Redevelopment and Project Area Boundaries for TID #2”
 - B) Discussion on possible action to rescind or modify the existing offer to purchase for American TV, 6700 West Brown Deer Road
 - C) Establish Stormwater Utility Rate for 2015(Rate/ERU)
 - D) Establish Sanitary Sewer Rate for 2015
 - E) Establish Recycling and Yard Waste Charge for 2015
 - F) August 2014 Financial Reports
 - G) Consideration of September 2014 Vouchers
- VII. Committee Reports

This is an opportunity for Board Members to Report on Respective Committees, Commissions, and Boards of which they serve as a member. Matters that require no action or approval.
- VIII. Village President’s Report
- IX. Village Manager’s Report
- X. Recess into Closed Session pursuant to §19.85(1) (c) Wisconsin Statutes for the following reasons:
 - (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 1. Employee Evaluation
- XI. Adjournment


Jill Kenda-Lubetski, Village Clerk
October 16, 2014

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER VILLAGE BOARD
OCTOBER 6, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:31 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Awe, Baker, Boschert, Oates, Schilz, Springman

Also Present: Michael Hall, Village Manager; Matthew Janecke, Assistant Village Manager; John Fuchs, Village Attorney; Mike Kass, Chief of Police; Susan Hudson, Treasurer/Comptroller;

II. Pledge of Allegiance

III. Persons Desiring to be Heard

IV. Consideration of Minutes: September 15, 2014 – Regular Meeting

It was moved by Trustee Boschert and seconded by Trustee Oates to approve the minutes from the April September 15, 2014 - Regular Meeting. The motion carried unanimously.

V. New Business

A) Resolution No. 14-, “Resolution Awarding the Sale of \$4,400,000 General Obligations Corporate Purpose Bonds

Mr. Hall introduced Brad Viegut from R.W. Baird to present on the market for the General Obligations Bonds and announced the Village received an interest rate of 2.28% with six bidders in total. He continued to announce the Village received the third highest credit rating.

President Krueger discussed the down grading of the credit rating for MMSD due to the declining property values of the county.

It was moved by Trustee Boschert and seconded by Trustee Oates to adopt Resolution No. 14-, “Resolution Awarding the Sale of \$4,400,000 General Obligation Corporate Purpose Bonds”. The motion carried 6-0 with Trustee Awe abstaining.

B) Ken Herdeman, Ehler’s Investments Representative, Report on the Village’s Investment Portfolio

Mr. Herdeman made a presentation on the Village’s investment portfolio for the year ending August 31st highlighting the Village earned a net return of 85,000 on the investments Ehler’s managed. Had the Village invested in the Local Government Investment Pool the earnings would have only been \$8,000 because of the requirement to liquefy funds. He continued to report on the cash flow throughout the year for the Village.

President Krueger inquired into the length of time for investments. Mr. Herdeman responded the longest maturity can only be three years, any longer would have to be in United States securities, but is not recommended.

Trustee Oates inquired into repurchase agreements. Mr. Herdeman responded the Village does not have any repurchase agreements.

No action was needed for this item.

C) Resolution No. 14-, “Resolution Releasing Developer Obligations at 8899 North 60th Street”

Mr. Hall reported the resolution addresses old developer obligations for the Beaver Creek property that need to be passed in order to clear up title. Attorney Fuchs gave details for the clearing of the title.

It was moved by Trustee Oates and seconded by Trustee Springman to adopt Resolution No. 14-, “Resolution Releasing Developer Obligations at 8899 North 60th Street”. The motion carried unanimously.

D) Resolution No. 14-, “Resolution Abandoning Landscape Reservation at 8899 North 60th Street”

Mr. Hall reported this resolution is similar to the previous resolution but relates to landscaping obligation by the developer stemming from 2007.

It was moved by President Krueger and seconded by Trustee Schilz to adopt Resolution No. 14-, “Resolution Abandoning Landscape Reservation at 8899 North 60th Street”. The motion carried unanimously.

VI. Trustee Assignments/Committee Appointments

It was moved by President Krueger and seconded by Trustee Oates to approve the list of citizen appointments to Village Committees, Commissions and Boards subject to the final decision for the Building Board Committee Composition. The motion carried unanimously.

VII. Village President’s Report

Village President Krueger reported on the following:
County Radio System for Emergency Services

VIII. Village Manager’s Report

Village Manager reported on the following:
New Website Released
Budget Work Shops
Resignation of Jamie Kinzel
Report of activities from Chief Kass

IX. Recess into Closed Session pursuant to §19.85(1) (e) Wisconsin Statutes for the following reasons:

- (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

1. Investment of Public Funds TIF #3

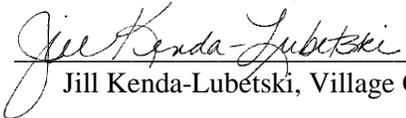
It was moved by Trustee Springman and seconded by Trustee Awe to recess into Closed Session at 7:33 p.m. The motion carried unanimously.

It was moved by President Krueger and seconded by Trustee Springman to reconvene into Open Session at 8:08p.m. The motion carried unanimously.

X. Reconvene into Open Session for Possible Action on Closed Session Deliberations

XI. Adjournment

It was moved by Trustee Springman and seconded by Trustee Schilz to adjourn at 8:09 p.m. The motion carried unanimously.



Jill Kenda-Lubetski, Village Clerk

In the Matter of Amending the
Comprehensive Plan of Redevelopment
and Project Area Boundaries for
TID #2

RESOLUTION 14-

WHEREAS, CDA and Village Board of the Village of Brown Deer (“Village Board”) have acted pursuant to sec. 66.1333(6), Stats., and adopted a comprehensive plan of redevelopment and project area boundaries for a portion of the Village of Brown Deer located along West Bradley Road between North 51st Street and North Teutonia Avenue; and located within Tax Incremental Financing District #2; and

WHEREAS, on October 7th, 2014 the CDA, pursuant to a property owner request, has voted to delete said property from the comprehensive plan of redevelopment and project area boundaries.

NOW, THEREFORE, be it resolved by the Village Board, pursuant to Section 66.1331 (10) of the Wisconsin Statutes as follows:

The comprehensive plan of redevelopment and project area boundaries are hereby amended to delete the property described on the attached Exhibit A, which shall no longer be part of the project plan, nor part of the project area;

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer, this ____ day of _____, 2014.

Carl Krueger, President

Jill Kenda-Lubetski, Village Clerk



REQUEST FOR CONSIDERATION

COMMITTEE: Finance & Public Works												
ITEM DESCRIPTION: Establishing Stormwater Utility Rate Increase (Rate/ERU) for 2015												
PREPARED BY: Matthew Maederer, P.E., Director of Public Works/Village Engineer												
REPORT DATE: October 16, 2014												
MANAGER'S REVIEW/COMMENTS: <input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.												
RECOMMENDATION: Approval for Stormwater Utility Rate Increase for 2015												
<p>EXPLANATION: The Dept. of Public Works (DPW) is requesting a stormwater utility rate increase. This year (2014) the sanitary sewer volumetric charge & connection charge were both increased. Per policy, the stormwater utility rate would be increased every other year opposite the sanitary sewer volumetric/connection charge.</p> <p>The stormwater utility accounts for the costs associated with the Village's Stormwater Management Plan (SWMP) and associated capital/annual costs of maintaining an appropriate storm sewer water conveyance system. The Village holds a permit with the WDNR (NR 216 permit) and is obligated to meet the requirements of the permit.</p> <p>Revenue is generated through fees based on the impervious area of each property otherwise known as an <i>equivalent runoff unit</i> (ERU). An ERU is the estimated average impervious area of a single-family property within the Village. Impervious area includes, but is not limited to, all areas covered by structures, roof extensions, patios, porches, driveways, and sidewalks. 1-ERU is equal to 3,257 SF of impervious area.</p> <p>The stormwater utility fund is comprised of the daily operations budget along with the Capital Improvement Plan budget (see Finance & Public Works Committee packet for information).</p> <p>Here is a summary of ERUs:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="padding: 5px;">Customer Class</th> <th style="padding: 5px;">Allocated ERU</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Single-Family</td> <td style="padding: 5px;">1 ERU</td> </tr> <tr> <td style="padding: 5px;">Multi-Family</td> <td style="padding: 5px;">0.4 ERU/dwelling unit</td> </tr> <tr> <td style="padding: 5px;">Nonresidential</td> <td style="padding: 5px;">See Subsection (c) of Ordinance</td> </tr> <tr> <td style="padding: 5px;">Undeveloped Lands</td> <td style="padding: 5px;">No Charge</td> </tr> <tr> <td style="padding: 5px;">Taxing Jurisdictions</td> <td style="padding: 5px;">No Charge</td> </tr> </tbody> </table> <p style="margin-top: 10px;">The total number of Village ERUs = 8,145</p>	Customer Class	Allocated ERU	Single-Family	1 ERU	Multi-Family	0.4 ERU/dwelling unit	Nonresidential	See Subsection (c) of Ordinance	Undeveloped Lands	No Charge	Taxing Jurisdictions	No Charge
Customer Class	Allocated ERU											
Single-Family	1 ERU											
Multi-Family	0.4 ERU/dwelling unit											
Nonresidential	See Subsection (c) of Ordinance											
Undeveloped Lands	No Charge											
Taxing Jurisdictions	No Charge											

The current annual ERU rate is \$106.08/ERU. The ERU rate has not changed since the year 2011.

(The portion of the memo below has been revised as per direction from the Finance & Public Works Committee).

Since the stormwater utility is scheduled for a rate increase in 2015 I am proposing a rate increase to cover the operations & capital costs with leaving a reserve fund of not less than 3-months (to cover emergency situations such as flood events) of the next year's budget along with covering the subsequent year's debt service payments. The rate increase is part of a long range plan so that the fund can pay past debt and move into a position of funding future projects solely through user fees rather than debt. Additionally, the annual re-ditching project will be continued throughout streets within the annual re-paving program.

The major 2015 capital project is the Bradley Road Reconstruction Project. A description of all CIP projects can be found within the Finance & Public Works Committee packet.

The proposed 2015 rate increase summary/comparison is as follows:

Description	2015 Annual Rate	2015 Quarterly Rate	2014 Annual Rate	2014 Quarterly Rate	Increase Annually	Increase Quarterly
ERU (Equivalent Residential Unit)	\$119.08	\$29.77	\$106.08	\$26.52	\$13.00	\$3.25

The next scheduled rate increase will be 2017.

Attached is the following:

1. Stormwater Utility Long Range Plan
 - a. Scenario 1 (staff recommendation)
 - b. Scenario 2
 - c. Scenario 3
2. Resolution Establishing Stormwater Rates for 2015

A Resolution Establishing
Storm Water Rates for 2015

Resolution No. 14-

WHEREAS, in the preparation and finalization of the 2015 Village budget, the Village Board has determined that the rate for the Storm Water Utility Equivalent Runoff Unit (ERU) will increase to \$9.92 per ERU, \$29.77 per quarter; and,

WHEREAS, under Article 6, Section 109 - 158 of the Brown Deer Village Code, the Village is authorized to establish a rate for the Storm Water Utility; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BROWN DEER VILLAGE BOARD OF TRUSTEES, that the rate of \$9.92 per ERU and \$29.77 per quarter be applied.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 20th day of October, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

A Resolution Establishing
Storm Water Rates for 2015

Resolution No. 14-

WHEREAS, in the preparation and finalization of the 2015 Village budget, the Village Board has determined that the rate for the Storm Water Utility Equivalent Runoff Unit (ERU) will increase to \$9.92 per ERU, \$29.77 per quarter; and,

WHEREAS, under Article 6, Section 109 - 158 of the Brown Deer Village Code, the Village is authorized to establish a rate for the Storm Water Utility; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BROWN DEER VILLAGE BOARD OF TRUSTEES, that the rate of \$9.92 per ERU and \$29.77 per quarter be applied.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 20th day of October, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk



REQUEST FOR CONSIDERATION

COMMITTEE:	Finance & Public Works
ITEM DESCRIPTION:	Establishing Sanitary Sewer Rates for 2015 (same as 2014)
PREPARED BY:	Matthew Maederer, P.E., Director of Public Works/Village Engineer
REPORT DATE:	October 16, 2014
MANAGER'S REVIEW/COMMENTS:	<input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
RECOMMENDATION:	Approval for Sanitary Sewer Rates (same as 2014)
EXPLANATION:	<p>As per budget policy DPW is requesting the sanitary sewer rates for both the volumetric charge and connection charge remain the same as the 2014 rates. The volumetric charge and connection charge increases every other year opposite the stormwater utility rate increases.</p> <p>Below is a brief summary of the sanitary sewer utility fund:</p> <ul style="list-style-type: none">• The sanitary sewer department is funded through revenue gained from the volumetric and connection charges which are a part of the water bill (billed quarterly to residents).• The volumetric charge is meant to cover the cost of the sewer department operations.• The connection charge is meant to fund capital projects.• Both the operations and capital projects include mandated (MMSD & WDNR) activities (i.e. cleaning & televising of sewer mains, and capital projects to eliminate I/I). The capital projects to eliminate I/I in the past are CIPP lining projects along with lateral relay projects. Typically the capital projects have been costing \$195,000 - \$200,000 annually. Additional capital projects include equipment purchases and coordinated projects with the water department and street re-paving program. <p>The current volumetric charge is \$1.60/1000-gallons of water used. In 2011 the volumetric charge was \$1.23/100-gallons. The current connection charge is a flat rate of \$14.85/connection.</p> <p>Total number of connections = 3696 connections. Total estimated water usage = 226 gallons/connection/day</p>

There are 3696 connections in the Village and the average quarterly water usage is 76,224,000 gallons/quarter.

Also, we calculate a seasonal adjustment for the sewer during the summer and fall quarters – just for the residential customers. An average of the winter and spring quarters is used (the exception being that the resident used less water than that average – then they are billed for the lesser amount). The volumetric sewer charges for Public, Industrial and Commercial customers are not adjusted for seasonal usage. In order to avoid the extra sewer charges several commercial customers use turf meters for landscaping purposes during the summer.

This year (2014) the sanitary sewer fund was budgeted to end “positive” but due to some emergency sewer repairs (i.e. lateral collapse, N. 51st Street sag, and Bradley Village sag) the operations budget may end negative which will require a transfer from the sewer fund balance to make up the difference.

The 2015 capital projects include sanitary lateral relays on N. 60th Street as part of the coordinated N. 60th Street reconstruction project and also another round of CIPP lining (mains and laterals) in Basin 5 & 6 (south half of the Village). The pipe lining and lateral relay projects are important to maintain because they prevent sewer back-ups and repairs leaky pipes. Additionally, the Village is mandated to work and prevent I/I into the sewer system through the CMOM program. Pipe lining is a mechanism to prevent I/I.

The proposed 2015 sewer rate (same as 2014) is as follows:

	2015 Rate	2014 Rate	Increase per Quarter	Increase per Year
Volumetric Charge (per 1000-gallons)	\$1.60	\$1.60	\$0.00	\$0.00
Connection Charge (per connection)	\$14.35	\$14.35	\$0.00	\$0.00

The next scheduled rate increase(s) will be 2016.

Attached is the following:

1. 2014 Sanitary Sewer Long Range Plan
2. Resolution Establishing Sanitary Sewer Rates for 2015

**Village of Brown Deer
Sewer Long Range Plan
Rate analysis - Increase in years opposite from Stormwater**

	Actual 2012	Actual 2013	Est. Actual 2014	Est. 2015	Est. 2016	Est. 2017	Est. 2018	Est. 2019	Est. 2020	Est. 2021	Est. 2022	Est. 2023	Est. 2024	Est. 2025
Projected Reserves	\$ 973,635	\$ 1,032,847	\$ 715,643	\$ 989,773	\$ 570,113	\$ 861,413	\$ 537,335	\$ 909,127	\$ 669,139	\$ 534,810	\$ 387,039	\$ 334,907	\$ 324,331	\$ 329,839
Connection Fees	184,800	184,800	212,150	212,150	236,544	236,544	266,112	266,112	295,680	295,680	310,464	310,464	310,464	310,464
Village User fees	423,805	423,805	487,834	487,834	579,302	579,302	670,771	670,771	762,240	762,240	853,709	853,709	853,709	853,709
Other Revenues (excludes MMSD charges)	29,124	29,076	22,000	22,000	22,220	22,442	22,667	22,893	23,122	23,353	23,587	23,823	24,061	24,302
Debt Proceeds	295,000	-	840,000	-	580,000	-	590,000	-	-	-	-	-	-	-
Expenses (excluding depreciation & MMSD)	(433,344)	(442,011)	(629,824)	(642,420)	(655,269)	(668,374)	(681,742)	(695,377)	(709,284)	(723,470)	(737,939)	(752,698)	(767,752)	(783,107)
Capital purchases, net of grants	(315,000)	(370,000)	(525,000)	(315,000)	(290,000)	(290,000)	(290,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
Debt Service Payments	(125,174)	(142,874)	(133,030)	(184,223)	(181,498)	(203,992)	(206,016)	(204,388)	(206,087)	(205,575)	(201,952)	(145,874)	(114,974)	(114,662)
Net change in "cash"	59,211	(317,204)	274,130	(419,659)	291,300	(324,078)	371,792	(239,988)	(134,329)	(147,771)	(52,131)	(10,576)	5,508	(9,295)
Ending reserve position	\$ 1,032,847	\$ 715,643	\$ 989,773	\$ 570,113	\$ 861,413	\$ 537,335	\$ 909,127	\$ 669,139	\$ 534,810	\$ 387,039	\$ 334,907	\$ 324,331	\$ 329,839	\$ 320,544
Recommended reserves:														
Operations	\$ 110,503	\$ 157,456	\$ 160,605	\$ 163,817	\$ 167,094	\$ 170,435	\$ 173,844	\$ 177,321	\$ 180,867	\$ 184,485	\$ 188,174	\$ 191,938	\$ 195,777	\$ 199,692
Debt Service	142,874	133,030	184,223	181,498	203,992	206,016	204,388	206,087	205,575	201,952	145,874	114,974	114,662	114,337
Total recommended reserves	253,377	290,486	344,828	345,315	371,086	376,451	378,232	383,408	386,442	386,437	334,049	306,912	310,439	314,029
Shortage from recommended reserves	\$ 779,470	\$ 425,157	\$ 644,945	\$ 224,798	\$ 490,327	\$ 160,884	\$ 530,895	\$ 285,731	\$ 148,368	\$ 602	\$ 859	\$ 17,419	\$ 19,400	\$ 6,515
Current Average Residential Annual Bill	\$165	\$165	\$189	\$189	\$221	\$221	\$253	\$253	\$286	\$286	\$315	\$315	\$315	\$315
Recommended Rate Increase - on an Annual Basis	-	-	24.72	-	31.35	-	32.75	-	32.75	-	28.75	-	-	-
Percentage Rate increase	0.00%	0.00%	15.01%	0.00%	16.55%	0.00%	14.84%	0.00%	12.92%	0.00%	10.04%	0.00%	0.00%	0.00%
Includes all Inflow and Infiltration work as funded with operating rates rather than debt														
Volumetric rates on 76,224,000 gallons	423,805	423,805	487,834	487,834	579,302	579,302	670,771	670,771	762,240	762,240	853,709	853,709	853,709	853,709
Connection fee on 3,696 connections	184,800	184,800	212,150	212,150	236,544	236,544	266,112	266,112	295,680	295,680	310,464	310,464	310,464	310,464
	608,605	608,605	699,984	699,984	815,846	815,846	936,883	936,883	1,057,920	1,057,920	1,164,173	1,164,173	1,164,173	1,164,173
	164.665974	164.665974	189.3896104	189.3896104	220.7376623	220.7376623	253.4857143	253.4857143	286.2337662	286.2337662	314.9818182	314.9818182	314.9818182	314.9818182
User Fee (Rate/1000 gallons)	1.39	1.39	1.6	1.6	1.9	1.9	2.2	2.2	2.5	2.5	2.8	2.8	2.8	2.8
Connection Fee (per 3,696 connections)	12.5	12.5	14.35	14.35	16	16	18	18	20	20	21	21	21	21

A Resolution Establishing Sanitary
Sewer Rates for 2015

Resolution No. 14-

WHEREAS, in the preparation and finalization of the 2015 Village budget, the Village Board has determined that the rate for Sanitary Sewer volumetric charge per 1,000 gallons of water used and the rate per connection remain the same as 2014; and,

WHEREAS, under Article 19, Chapter 6, Volume 1 of the Brown Deer Village Code, the Village is authorized to establish rates for the Sanitary Sewer Utility; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BROWN DEER VILLAGE BOARD OF TRUSTEES, that the sanitary sewer connection rate of \$14.35 per quarter for each sewer connection and the rate of \$1.60 per one thousand gallons of water used be applied.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 20th day of October, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

A Resolution Establishing Sanitary
Sewer Rates for 2015

Resolution No. 14-

WHEREAS, in the preparation and finalization of the 2015 Village budget, the Village Board has determined that the rate for Sanitary Sewer volumetric charge per 1,000 gallons of water used and the rate per connection remain the same as 2014; and,

WHEREAS, under Article 19, Chapter 6, Volume 1 of the Brown Deer Village Code, the Village is authorized to establish rates for the Sanitary Sewer Utility; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BROWN DEER VILLAGE BOARD OF TRUSTEES, that the sanitary sewer connection rate of \$14.35 per quarter for each sewer connection and the rate of \$1.60 per one thousand gallons of water used be applied.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 20th day of October, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk



REQUEST FOR CONSIDERATION

COMMITTEE: Finance & Public Works												
ITEM DESCRIPTION: Establishing Recycling & Yard Waste Charge for 2015 (same as 2014)												
PREPARED BY: Matthew Maederer, P.E., Director of Public Works/Village Engineer												
REPORT DATE: October 16, 2014												
MANAGER'S REVIEW/COMMENTS: <input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.												
RECOMMENDATION: Approval for Recycling & Yard Waste Charge for 2015 (same as 2014)												
EXPLANATION: The Dept. of Public Works (DPW) is requesting that the recycling & yard waste charge remain the same as 2014 which is \$80.00 annually. The charge is levied and assessed upon each residential unit including single-family, duplex, three-family and condominium residential dwellings. <p>The fund provides for the receipt & disbursement of funds generated by user charges for the operation of the Village recycling center and contracted services for recycling.</p> <p>Per State law, the Village provides recycling services to its residents. This allows the residents to recycle without needing to purchase recycling services individually, thereby providing the cost savings through the use of economies of scale. The Village contracts with external service providers who pick-up the recyclable materials at resident's homes and the Village's recycling center and transport the materials to their plants for processing and reuse. The Village's current contract is with Advanced Disposal and runs through 2018.</p> <p>The following services are provided:</p> <ul style="list-style-type: none"> • Pick-up of recycling & yard waste materials • Manage recycling center w/ attendants • Respond to resident questions regarding the recycling process and provide direction/feedback to the Village's outside contractors <p>Activity Measures:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Activity</th> <th style="text-align: left;">Budget</th> </tr> </thead> <tbody> <tr> <td>Homes Served (EA)</td> <td>3,435</td> </tr> <tr> <td>Recyclables Collected (Tons)</td> <td>1,000</td> </tr> <tr> <td>Yard Waste Collected (Tons)</td> <td>1,000</td> </tr> <tr> <td>Electronics Collected (Tons)*</td> <td>0*</td> </tr> <tr> <td>Containers Replaced (EA)</td> <td>50</td> </tr> </tbody> </table>	Activity	Budget	Homes Served (EA)	3,435	Recyclables Collected (Tons)	1,000	Yard Waste Collected (Tons)	1,000	Electronics Collected (Tons)*	0*	Containers Replaced (EA)	50
Activity	Budget											
Homes Served (EA)	3,435											
Recyclables Collected (Tons)	1,000											
Yard Waste Collected (Tons)	1,000											
Electronics Collected (Tons)*	0*											
Containers Replaced (EA)	50											

*Electronics recycling is provided through an “E-Cycle & Appliance Drive” twice annually at DPW. The last drive was held on Saturday, September 20th and was a huge success. A total of 134-cars passed through and 61-appliances were dropped off.

The proposed 2015 rate summary & comparison is as follows:

Description	2015 Annual Rate	2014 Annual Charge	2013 Annual Charge	2012 Annual Charge	2011 Annual Charge	2010 Annual Charge
Annual Charge	\$80.00	\$80.00	\$80.00	\$80.00	\$68.00	\$68.00

Attached is the following:

1. Recycling Budget for 2015
2. Resolution Establishing Recycling & Yard Waste Charge for 2015

GL Number	Description	2012 Activity	2013 Activity	2014 Amended Budget	YTD As Of 07/31/2014	2014 Projected	2015 Scenario 1
--- Estimated Revenue ---							
135-000-35-4-40-10	Recycling Grant	43,767.45	43,825.97	40,000.00	43,776.99	43,776.99	40,000.00
135-000-35-4-40-15	REI Grant	0.00	0.00	0.00	0.00	0.00	0.00
135-000-64-4-20-10	Recycling Charges	352,661.31	353,532.91	332,560.00	339,195.00	339,195.00	332,560.00
135-000-64-4-20-15	Recycling Cart Purchases	430.00	1,738.20	200.00	0.00	0.00	200.00
135-000-64-4-20-20	Sale of Materials	18,933.18	15,611.15	15,000.00	7,009.26	15,000.00	15,000.00
135-000-81-4-00-10	Investment Interest	3,127.00	278.00	0.00	2,816.00	2,816.00	0.00
135-000-82-4-00-50	Miscellaneous Revenue	2,515.00	2,170.00	2,500.00	1,810.00	2,500.00	2,500.00
135-000-92-4-00-10	Transfers From Reserves	0.00	0.00	0.00	0.00	0.00	0.00
Total Estimated Revenue:		421,433.94	417,156.23	390,260.00	394,607.25	403,287.99	390,260.00
--- Appropriations ---							
135-320-36-5-10-10	Salaries/Wages	9,874.43	19,556.24	42,966.68	10,752.94	21,505.88	45,306.06
135-320-36-5-11-10	Part-time/Temporary	7,689.00	0.00	7,796.66	0.00	0.00	0.00
135-320-36-5-14-00	Overtime	0.00	0.00	0.00	264.08	528.16	1,000.00
135-320-36-5-15-10	WI Retirement	583.96	887.79	3,007.60	511.33	1,022.66	2,563.67
135-320-36-5-15-15	FICA	1,330.10	1,454.12	3,882.85	819.87	1,639.74	3,466.08
135-320-36-5-15-20	Group Insurance	1,272.40	3,713.35	11,693.12	1,545.65	3,091.30	7,801.47
135-320-36-5-20-40	Public Notices/Advertising	0.00	17.60	500.00	0.00	500.00	500.00
135-320-36-5-22-10	Utilities	0.00	90.00	90.00	0.00	90.00	100.00
135-320-36-5-26-75	Admin Charges	22,739.00	23,823.00	24,000.00	23,823.00	24,000.00	25,000.00
135-320-36-5-29-15	Yard Waste Collection	117,016.05	78,525.75	105,000.00	23,280.63	75,000.00	105,000.00
135-320-36-5-29-20	Recycling Services	167,332.09	133,907.19	121,000.00	70,128.46	135,000.00	135,000.00
135-320-36-5-29-30	Landfill Fees	0.00	172.29	500.00	0.00	500.00	500.00
135-320-36-5-29-50	Equipment Rental	8,096.50	8,891.50	8,500.00	0.00	8,500.00	10,000.00
135-320-36-5-30-10	Office Supplies	0.00	0.00	200.00	0.00	200.00	200.00
135-320-36-5-35-45	Repair & Maintenance Supplies	0.00	0.00	500.00	0.00	500.00	500.00
135-320-36-5-37-10	Operating Supplies	0.00	0.00	0.00	106.87	200.00	500.00
135-320-36-5-45-10	Subscriptions & Dues	165.00	0.00	1,000.00	0.00	1,000.00	1,000.00
135-320-36-5-45-20	Publications/Education	0.00	0.00	3,000.00	0.00	3,000.00	3,000.00
135-320-36-5-45-30	Professional Training	0.00	0.00	200.00	0.00	200.00	500.00
135-320-36-5-50-90	Container Replacement	0.00	3,960.90	4,000.00	0.00	4,000.00	6,000.00
135-320-36-5-51-10	Insurance	0.00	0.00	0.00	0.00	0.00	0.00
135-320-36-5-54-10	Depreciation	0.00	0.00	50.00	0.00	0.00	0.00
135-320-36-5-90-10	DPW Operations Allocation	0.00	0.00	0.00	0.00	0.00	0.00
Total Appropriations:		336,098.53	274,999.73	337,886.91	131,232.83	280,477.74	347,937.29
Net of Revenues & Appropriations: Net of Revenues & Appropriations:		85,335.41	142,156.50	52,373.09	263,374.42	122,810.25	42,322.71

A Resolution Assessing Service Charges for Recycling
and Yard Waste Collection on Residential Units

Resolution No. 14-

WHEREAS, in the preparation and finalization of the 2015 Village budget, the Village Board has determined that it is necessary to levy and assess a special charge for recycling and yard waste collection services against all residential units including single-family, duplex, three-family and condominium dwellings; and,

WHEREAS, under Sec. 66.0627, Wisconsin Statutes, the Village is authorized to charge a special charge for recycling and yard waste collection; and,

WHEREAS, the State of Wisconsin has banned recycling and yard waste materials from landfills within the state, and has mandated that effective methods be implemented by local governments to coordinate the collection and removal of recyclable materials from the refuse stream.

NOW, THEREFORE, BE IT RESOLVED BY THE BROWN DEER VILLAGE BOARD OF TRUSTEES, that the sum of \$80.00 be levied and assessed upon each residential unit including single-family, duplex, three-family and condominium residential dwellings, a local, annual and special charge for current services of recycling and yard waste collection as part of the 2014 tax roll.

BE IT FURTHER RESOLVED, that all qualifying residential units which are exempt on the tax roll shall be subject to such special charge for recycling and yard waste collection.

BE IT FURTHER RESOLVED, that said special charges shall be paid in full on or before January 31, 2015. If not paid, such delinquent special charge shall become a lien as provided in Section 66.0627 (4), Wisconsin Statutes.

BE IT FURTHER RESOLVED, that the present practice of requiring all non-residential facilities and properties and multi-family rental dwellings exceeding three units to furnish their own recycling and yard waste collection shall remain in effect.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 20th day of October, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

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and Yard Waste Collection on Residential Units

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PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 20th day of October, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

**COMMUNITY DEVELOPMENT AUTHORITY
OCTOBER 7, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 5:30 P.M.

I. Roll Call

Present: Village President Krueger; Trustee Tim Schilz, Scott Fleming, Ted Wagner, John Coons

Excused: Claude Williams Jr. and Ron Kunding

Also Present: Michael Hall, Village Manager; Nate Piotrowski, Community Development Director; John Fuchs, Village Attorney

II. Persons Desiring to be Heard

None

III. Consideration of Minutes: September 8, 2014 – Meeting

It was moved by President Krueger and seconded by Mr. Fleming to approve the minutes from the September 8, 2014 meeting. The motion carried unanimously.

IV. Report of Staff

Mr. Piotrowski provided an update on various construction projects within Tax Incremental Financing (TIF) districts including the Metro Storage development and Phase 2 of Bradley Crossing. Mr. Hall added that Staff was beginning to work on the creation of new TIF District further west along Bradley Road. Mr. Fleming asked for an update on the vacant property at 8655 N. 43rd Street. Attorney Fuchs stated that Milwaukee County was proceeding with a foreclosure process and noted that Staff has been contacted by a group interested in acquiring it and undertaking redevelopment along with remediation of potential environmental contamination.

V. New Business

- A) Consideration of a possible amendment to the TID #2 redevelopment plan project boundaries

Mr. Piotrowski reviewed the proposal and introduced Francis Patrick, 7926 N. Sherman Boulevard who petitioned the Village to remove his property from the TID project plan boundaries. Mr. and Mrs. Patrick explained the challenge that the redevelopment plan has created for trying to sell their single family home.

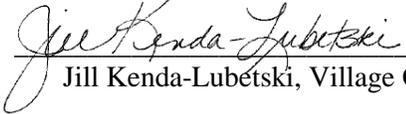
Ms. Pamela Rogacki, spoke in support of removing the Patrick's property from the redevelopment plan because she stated it unfairly stigmatized the property.

President Krueger asked which other residential property nearby had previously been removed. Mr. Piotrowski indicated that all other single family residential lots along Woodale Avenue between 47th Street and Teutonia Avenue had been removed except for the Patrick's property.

It was moved by President Krueger and seconded by Mr. Fleming to approve the amendment removing 7926 N. Sherman Blvd. from the TID #2 redevelopment plan project boundaries. The motion carried unanimously.

VI. Adjournment

It was moved by Trustee Schilz and seconded by Mr. Fleming to adjourn at 5:58 p.m. The motion carried unanimously.



Jill Kenda-Lubetski, Village Clerk

BROWN DEER LIBRARY BOARD
October 7 2014 MEETING MINUTES
HELD AT THE BROWN DEER PUBLIC LIBRARY
5600 WEST BRADLEY ROAD
(Unapproved)

The meeting was called to order by Board President Lutz at 5:05PM.

I. Roll Call

Present: Board President Lutz and Board members: J. Baker, W. Jabas, S. Snyder (arrived 5:10PM)
Also Present: Brian Williams-Van Klooster, Library Director
Not Present: E. Bennett

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes:

- a. September 9 2014 – Regular Meeting

It was moved by W. Jabas and seconded by J. Baker to approve the minutes of the September 9, 2014 regular meeting. The motion carried unanimously.

IV. Unfinished Business

- a. In response to President Lutz' inquiry, the Library Director confirmed that the Revenue/Expense Report's 'Net of Revenues and Expenditures' in the '% of Budget Used' column is indeed the dollar equivalent of the difference in percentage between Total Revenues and Total Expenditures. The dollar amount is usually a 6-digit number, but the report format for output makes the column too narrow to display all the digits. The format would be difficult to change. W. Jabas asked that the Director keep tabs this number when formatted for on-screen display, where it is formatted correctly before being output for print.

V. Report of Library Director

- a. Director's Report

The Library Director noted that all use measures are up, which is encouraging. He informed the Board that the Village Manager has asked departments to focus on the Scenario 1 budget which does not require us to cut an additional 2% from operations. President Lutz inquired with J. Baker about possible causes for the Village Manager's decision, wondering if it was related to property valuation. J. Baker noted that the Village bond rating is good, which may or may not be related to the Manager's decision. President Lutz inquired about the Director's note that 3 entryway pole lights do not have power. The Director asked Lemberg to investigate this as part of their sign work, when the lack of power was found. Lemberg will be asked to diagnose the problem and provide a repair quote. The lack of lighting is not currently a safety hazard, but also does not communicate a positive image.

- b. Usage Report

There were no verbal highlights or discussion of the report.

- c. Revenue/Expense Report

There were no verbal highlights or discussion of the report.

VI. Report of Friends of the Library

W. Jabas announced that the Friends agreed to donate \$1500 for purchase of materials to help supplement losses to this area in the 2015 Budget. She said the donation will be connected with a Patron Challenge to start after the Auction.

Next Friends of the Library meeting is scheduled for November 13 at 6:30PM at the Brown Deer Library Community Room.

VII. New Business

- a. The Library Director shared his interest in the sale of USB flash drives and bud-style headphones at the front desk. He said that the accounting and tax implications of this were shared with and approved by the Village Treasurer. J. Baker inquired about how defective flash drives would be handled. The Director said the drives would be checked by staff before sale, or replaced when found defective by the customer. Pricing was discussed casually with no final decisions made. The Director said he would like the library to have a logo to brand the drives, but that he has yet to follow up with two community graphic designers on this topic. J. Baker suggested Eggers Imprints as a potential vendor for the drives. The Board agreed that action on this topic was not necessary and said this is a good idea.

VIII. Adjournment

Next meeting: Tuesday November 11, 2014. *It was moved by W. Jabas and seconded by J. Baker to adjourn at 5:42 P.M. The motion carried unanimously.*



Brian Williams-Van Klooster, Library Director
October 8, 2014

**BROWN DEER BEAUTIFICATION COMMITTEE
OCTOBER 14, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:30 p.m.

I. Roll Call

Present: Julie Quirk, Don Raba, Elizabeth Smith, Kathleen Schilz, Marie-Claude Milot, Beverly Lieven

Excused: Trustee Bob Oates

Also Present: Erika Petras, Department of Public Works, Matthew Maederer, Director of Public Works

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes: September 9, 2014 - Regular Meeting

It was moved by Ms. Quirk, and seconded by Ms. Smith to approve the September 9, 2014 regular meeting minutes. The motion carried unanimously, with Ms. Lieven, Ms. Milot and Mr. Raba abstaining.

IV. Review of Submitted Landscape Plans

None.

V. Report of Staff/Committee Members

Mr. Maederer updated the committee on Department of Public Works activities and projects. Mr. Maederer reported that Arbor Day events will be on May 9, 2015.

Ms. Quirk requested that Ms. Schilz report to the committee on potentilla and spirea, as they are often included in landscaping plans. Ms. Schilz shared information on both plants, which are cross breeds utilized frequently because they are inexpensive and salt tolerant. A discussion ensued regarding the plants quality and sustainability. It was the committee consensus that the use of spirea and potentilla continue to be limited in landscape plans as there are other plant species native to Wisconsin that would be better suited in terms of quality, sustainability and longevity.

Ms. Quirk suggested that the committee address plant preferences and guidelines at the February 2015 meeting.

It was the consensus of the committee to cancel the November 2014, December 2014 and January 2015 Beautification Committee meetings.

VI. Unfinished Business

A) Landscape Awards/ Adopt-a-Flowerbed Recognition Reception

Ms. Quirk stated that she was pleased with the overall event and requested feedback from the committee. Mr. Maederer stated that both he and Ms. Petras had received positive feedback from event attendees, the mulch delivery was much appreciated by award winners. Ms. Quirk offered the suggestion of having more decorative serving platters for the food table. Ms. Petras requested that committee members arrive at the event with their

food contribution ready for serving. Ms. Petras also requested that Adopt-a-flowerbed photos be included in the slide show.

Ms. Quirk inquired if committee members thought that a speaker should be added to the event; a discussion ensued with the consensus being that a speaker was not a good fit for this event.

B) Promotional Items/ Fundraisers

Ms. Schilz stated that the committee should determine what funds would be used for and establish a fundraising goal. Ms. Quirk stated that funds were needed for sign replacement, Arbor Day and the Landscape Awards with a goal of approximately \$500. Ms. Milot suggested that the fundraising goal was too low as there were many other outreach and information needs that the committee could pursue.

Ms. Lieven suggested that a committee brochure be added to the items in need of funding.

Fundraising ideas were suggested and discussed by the committee including, mugs, plant markers, a plant sale, soliciting donations from previous award winners and a garden tour. Mr. Raba will investigate the Wauwatosa garden tour and report back to the committee at the February 2015 meeting.

VII. New Business

A) Landscape Award Signs

Ms. Quirk stated that the landscape award signs were twelve years old and in need of replacement. Ms. Milot asked about the costs of the signs, Ms. Quirk reported that the signs cost approximately \$100 each, but that included the sheperd's crooks and chains which are not in need of replacing. Ms. Quirk will obtain an estimate for the cost of replacement and report at the February 2015 meeting.

Ms. Lieven suggested Ms. Quirk also request a cost estimate for stickers/ decals.

B) Landscape Award Judging Criteria

Discussion tabled until March 2015.

II. Adjournment

It was moved by Ms. Lieven and seconded by Ms. Quirk to adjourn. The motion carried unanimously at 7:33 p.m.

Erika S. Petras
Department of Public Works