

VILLAGE BOARD MEETING
Monday, October 21, 2013
Earl McGovern Board Room, 6:30 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Pledge of Allegiance
- III. Persons Desiring to be Heard
- IV. Consideration of Minutes: October 7, 2013 – Regular Meeting
- V. New Business
 - A) Preliminary Plan Presentation by Jessica Lewis, consultant from GAI Consultants, on 60th Street Reconstruction, West Fairy Chasm Road to West County Line Road
 - B) Ordinance No. 13-, “An Ordinance Amending Division 12. Park and Recreation Committee, Sec. 2-741 of the Brown Deer Village Code”
 - C) Disbanding of the Skate Board Committee
- VI. Committee Reports
 - A) Building Board - Trustee Weddle-Henning
 - B) Beautification Committee – Trustee Oates
 - C) Park and Recreation Committee – Trustee Springman
 - D) 4th of July Committee – Village President Krueger
 - E) Traffic and Public Safety Committee – Trustee Boschert
 - F) Library Board - Trustee Baker
 - G) Community Development Authority – Village President Krueger
 - H) Plan Commission – Village President Krueger
 - 1) Certified Survey Map review, Bradley Crossing Phase Two, 4300-4500 block of W. Bradley Road.
 - 2) Site Plan Modification and Development Agreement review, Building Expansion at Poco Loco, 4134 W. River Lane
 - 3) Site Plan review for multiple commercial buildings at the southwest corner of N. Green Bay Road and N. Deerwood Drive from RK Green Bay Road, LLC.
 - 4) Conditional Use Permit review with RK Green Bay Road LLC for a restaurant with associated drive-thru facilities at the southwest corner of N. Green Bay Road and N. Deerwood Drive
 - 5) Conditional Use Permit review with RK Green Bay Road LLC for outdoor restaurant seating at the southwest corner of N. Green Bay Road and N. Deerwood Drive
 - 6) Certified Survey Map review for vacant land at the southwest corner of N. Green Bay Road and N. Deerwood Drive
 - I) Finance and Public Works Committee – Trustee Oates
 - 1) Resolution No. 13-, “A Resolution Assessing the Electric Energy and Maintenance Costs of the Arbon Drive – W. Green Brook Drive Lighting System”
 - 2) Resolution No. 13-, “A Resolution Assessing the Electric Energy and Maintenance Costs of the Brown Deer Business Park Subdivision Lighting System”
 - 3) Resolution No. 13-, “A Resolution Assessing the Electric Energy and Maintenance Costs of the Brown Deer Corporate Park Subdivision Lighting System”
 - 4) Resolution No. 13-, “A Resolution Assessing the Electric Energy and Maintenance Costs of the N. Kildeer Court – W. Brown Deer Road Lighting System”
 - 5) Resolution No. 13-, “A Resolution Assessing the Electric Energy and Maintenance Costs of the Opus North Subdivision Lighting System”
 - 6) Resolution No. 13-, “A Resolution Assessing the Electric Energy and Maintenance Costs of the Park Plaza and Addn #1 Subdivisions Lighting System”

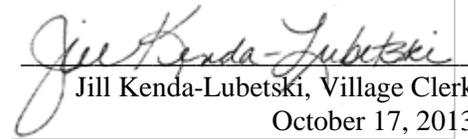
- 7) Resolution No. 13-, “A Resolution Assessing Service Charges for Recycling and Yard Waste Collection on Residential Units”
- 8) Review and Discussion of Sanitary Sewer Rate Increase
- 9) Resolution No. 13-, “A Resolution Establishing Sanitary Sewer Rates for 2014”
- 10) Consideration of Vouchers
- J) Personnel Committee – Trustee Baker

VII. Unfinished Business

VIII. Village President’s Report

IX. Village Manager’s Report

X. Adjournment



Jill Kenda-Lubetski, Village Clerk
October 17, 2013

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER VILLAGE BOARD
OCTOBER 7, 2013 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:34 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Baker, Boschert, Oates, Springman, Weddle-Henning

Excused: Trustee Schilz

Also Present: Michael Hall, Village Manager; Matthew Janecke, Assistant Village Manager; John Fuchs, Village Attorney; Nathan Piotrowski, Community Development Director; Steven Rinzel, Police Chief; Matthew Maederer, Director of Public Works; Susan Hudson, Treasurer/Comptroller; Alan Marcuvitz, Community Development Authority Counsel

II. Pledge of Allegiance

III. Persons Desiring to be Heard

Jason Stammer, 9036 North 51st Street, asked if he could speak under item VI. Section C).

IV. Consideration of Minutes: September 16, 2013 – Regular Meeting

It was moved by Trustee Oates and seconded by Trustee Springman to approve the minutes from the September 16, 2013 - Regular Meeting. The motion carried unanimously.

V. New Business

A) Resolution No. 13-19, “A Resolution of Appreciation for Walter J. Baehr”

President Krueger read the resolution for Mr. Baehr which listed all his accomplishments over 39 years as a Water Commission Member and as President. President Krueger commented further on Mr. Baehr’s recent resignation as Water Commission President and thanked him dearly for his devotion to the Village and that his leadership will be missed.

It was moved by President Krueger and seconded by Trustee Weddle-Henning to approve Resolution No. 13-19, “A Resolution of Appreciation for Walter J. Baehr”. The motion carried unanimously.

B) Resolution No. 13-, “Resolution Opposing Proposed Amendment of Wisconsin State Statute 66.0615, Senate Bill 301 and Assembly Bill 385 Related to Hotel Room Tax Revenues”

President Krueger reviewed Staff’s memorandum and the resolution opposing an Amendment of Wisconsin State Statute 66.0615 stating that if the amendment were in place currently the Village would lose approximately \$346,000 of Hotel Room Tax revenue from the General Fund. This bill would eliminate any discretion of the Village to retain more than 30% of revenue from Room Tax for General Fund purposes that was grandfathered in by ordinance prior to 1994. Mr. Janecke added that the League of Wisconsin Municipalities predicts the Assembly Tourism Committee may recommend the bill for passing.

It was moved by President Krueger and seconded by Trustee Springman to approve Resolution No. 13-, “Resolution Opposing Proposed Amendment of Wisconsin State Statute 66.0615, Senate Bill 301 and Assembly Bill 385 Related to Hotel Room Tax Revenues”. The motion carried unanimously.

VI. Unfinished Business**A) Site Plan Modification Request to Expand a Parking Lot at 9036 North 51st Street**

Mr. Piotrowski reviewed the proposal from Mr. Stammer to add a parking lot with 17 new spaces to his business that will connect the two entrance drives as part of the Conditional Use Permit to circumvent the off street parking issues. A total of 25 parking spaces including on-street parking will be available to patrons of the Academy of Dance Arts. President Krueger inquired into how many Staff are present at one time that will use available spaces, leaving the remaining spaces for customers. Mr. Stammer addressed no more than five staff members will be present at one time.

Trustee Oates inquired into the time frame of when this project will be completed. Mr. Stammer responded that he had conversations with his contractor that day, and will begin work as soon as possible. He continued to comment on the construction scheduling.

Trustee Weddle-Henning inquired about the markings of the parking lot and how patrons will be directed when entering the lot. She also confirmed that there will be signage for which entrances will be designated for entry and exit only.

It was moved by Trustee Boschert and seconded by Trustee Weddle-Henning to approve the site plan modification to expand a parking lot at 9036 N. 51st Street. The motion carried unanimously.

B) Review and Recommendation of a Permanent Conditional Use Permit for a Commercial Dance School at 9036 North 51st Street

Mr. Piotrowski reviewed the proposal and noted that the review was on hold because of the parking issues which was the sole complaint and that the new off-street parking lot should remedy the problems. Attorney Fuchs opined having the approval of the review conditioned upon the completion of the parking lot. President Krueger concurred with that opinion.

It was moved by President Krueger and seconded by Trustee Boschert to approve making permanent the conditional use permit for a Commercial Dance School at 9036 N. 51st Street conditional upon the completed construction of the off-street parking lot. The motion carried unanimously.

C) Review of Parking Restriction at North 51st Street and West Green Brook Drive

Mr. Hall stated that the review of on-street parking is at the request of Trustees Boschert and Springman and is to address the modifications made restricting parking on Green Brook Drive. He continued to note the restrictions currently in place.

Trustee Boschert, as the representing Trustee from the Traffic & Public Safety Committee, reported the committee's most prominent concern is when children are crossing the street during the night they will be in danger from passing cars. The committee was in agreeance to limit parking on the south side of Green Brook Drive and the west side of 51st near the Academy of Dance Arts, with the intentions of preventing children from crossing the road and causing a hazardous situation. The committee gave more consideration to parking along the east side of 51st Street and north side of Green Brook Drive, and holding them to residential parking distances from intersections as opposed to business districts, where the business is located. Mr. Maederer addressed the idea of changing the parking restrictions to residential conditions and how it would allow for six more on-street parking spaces. Chief Rinzel commented on the vision impairment of drivers if parking was allowed nearer than 30' of the intersection.

Trustee Springman inquired into a designated drop-off area, either on the north side of Green Brook Drive or east side of 51st Street. Chief Rinzel addressed the inquiry by stating, the intentions of constructing the new parking lot are to not only to provide more parking but to create an off-street drop-off zone. Mr. Stammer agreed with the Chief's comments but added he would like to see parking be available within 30' of the intersection to parallel residential districts and noted 30' is an added security measure implemented by the Police Department.

The Village Board had a general discussion regarding the drop-off areas and 30' parking restrictions near the intersection of 51st Street and Green Brook Drive.

Trustee Oates commented he is in favor of reducing the restrictions because the Stammer's have made great efforts to work with the Village and keep their business in the Village. As a courtesy and accommodation to the Stammer's, the Village Board should reduce the 30' rule of parking near the intersection allowing for six more on-street parking spots.

President Krueger commented that no action will be taken, but that Staff will continue to monitor the parking situation after the lot is built.

No action was taken.

VII. Committee Appointments/Trustee Assignments

It was moved by Village President Krueger and seconded by Trustee Weddle-Henning to appoint Erin Schmitz to the Water Commission, and to re-appoint John Buckley and Otto Bunge to the 4th of July Committee. The motion carried unanimously.

VIII. Village President's Report

Village President Krueger reported on the following:

- Met with the North Shore Fire Department Union President
- Intergovernmental Cooperation Council Meeting and their discussion of the Hotel Room Tax Revenue
- City of Milwaukee Mayor Barrett's Budget Announcement

IX. Village Manager's Report

Village Manager reported on the following:

- Budget Workshop Schedule
- Hiring process for the Deputy Clerk/Treasurer

X. Recess into Closed Session pursuant to §19.85 (1) (e) Wisconsin Statutes for the following reasons:

- (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to discuss the implications of the Lowe's termination agreement.

1. Status of Publicly Invested Funds - Lowes/Wal-Mart and Beaver Creek

It was moved by Trustee Springman and seconded by Trustee Baker to recess into Closed Session at 7:27 p.m. The motion carried unanimously.

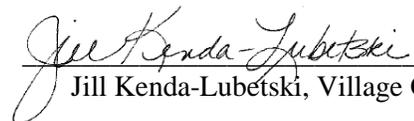
It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to reconvene into Open Session at 8:05 p.m. The motion carried unanimously.

XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations

No action was taken.

XII. Adjournment

It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to adjourn at 8:06 p.m. The motion carried unanimously.



Jill Kenda-Lubetski, Village Clerk



60th Street Resurfacing Village of Brown Deer



Thank You for attending the Public Information Meeting regarding the 60th Street pavement replacement project in the Village of Brown Deer. At today's meeting you will see the concept proposed for the corridor and find information about the project timeline. Project staff are on hand to answer your questions

Contact Information

For additional information about the project contact:

Jim Buske, Engineering & GIS Services Manager
414-371-3060
jbuske@browndeerwi.org

Nate Piotrowski, Community Services Director/Planning and Zoning Specialist
414-371-3061
npiotrowski@browndeerwi.org

Project Overview

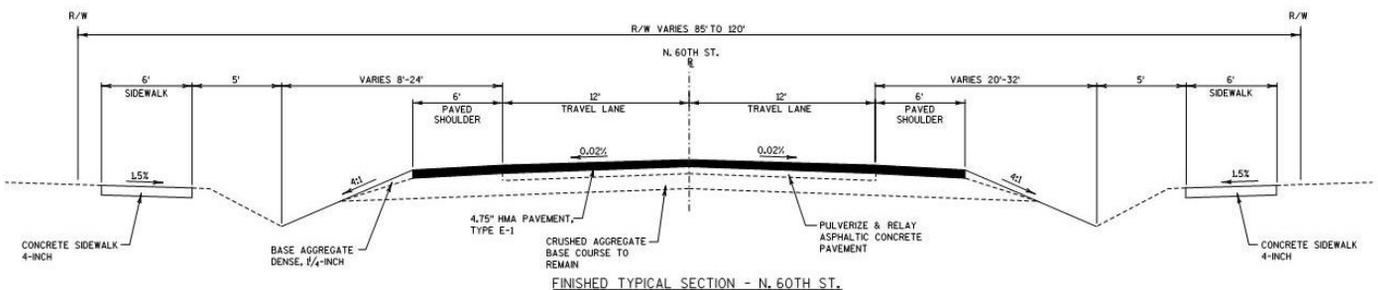
The Village, in conjunction with the Wisconsin Department of Transportation and the Federal Highway Administration, plans to replace the pavement of approximately one half mile of 60th Street between West Fairy Chasm Road and West County Line Road. The roadway will be pulverized and re-laid as a two lane rural cross section and will include six foot paved shoulders and concrete sidewalks. Minor utility improvements may occur during the project.

Traffic Considerations

Construction is expected to begin in the summer of 2015. 60th Street may be closed to through traffic during construction. The project team will work closely with local officials to minimize impacts to motorists and businesses.

Future Meetings

Public Information Meeting #2, if needed – Spring 2014



Federal policy regarding bicycling and sidewalk infrastructure

A US DOT Policy Statement Integrating Bicycling and Walking into Transportation Infrastructure (Policy Statement drafted by the US DOT in response to Section 1202 (b) of the Transportation Equity Act for the 21st Century (TEA-21))

Reaffirmed by:

US DOT Policy Statement on Bicycle and Pedestrian Accommodation, Signed on March 11, 2010

Further clarified by:

US DOT letter to Wisconsin DOT, May 21, 2011

These policy statements and letter state:

Bicycle and pedestrian ways shall be established in new construction and reconstruction projects in all urbanized areas unless one or more of three conditions are met:

- *bicyclists and pedestrians are prohibited by law from using the roadway. In this instance, a greater effort may be necessary to accommodate bicyclists and pedestrians elsewhere within the right of way or within the same transportation corridor.*
- *the cost of establishing bikeways or walkways would be excessively disproportionate to the need or probable use. Excessively disproportionate is defined as exceeding twenty percent of the cost of the larger transportation project.*
- *where sparsity of population or other factors indicate an absence of need. For example, the Portland Pedestrian Guide requires "all construction of new public streets" to include sidewalk improvements on both sides, unless the street is a cul-de-sac with four or fewer dwellings or the street has severe topographic or natural resource constraints.*

Interpretation of Federal policy relating to N. 60th Street project in Brown Deer

Federal policy is clear that sidewalks shall be constructed alongside national highways in urbanized areas unless one or more conditions are met. The table below lists federal sidewalk policy exceptions and the applicability of each within the N. 60th Street project corridor. None of the Federal exception criteria apply to the N. 60th Street project.

Federal policy exception¹	Applicability to N. 60th Street project?	
Where bicyclists and pedestrians are prohibited by law from using the roadway	Pedestrians are not prohibited by law from using the N. 60 th Street roadway	DOES NOT APPLY
Where the cost of establishing bikeways or walkways would be excessively disproportionate to the need or probable use	The cost of sidewalk construction included in the N. 60 th Street project would be 16% of the overall construction cost	DOES NOT APPLY

¹ **A US DOT Policy Statement Integrating Bicycling and Walking into Transportation Infrastructure (Policy Statement drafted by the US DOT in response to Section 1202 (b) of the Transportation Equity Act for the 21st Century (TEA-21))**

Where sparsity of population or other factors indicate an absence of need	N. 60 th Street project does not qualify for this exception	DOES NOT APPLY
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State policy regarding bicycling and sidewalk infrastructure

WisDOT Administrative Rule Trans 75 (rule supporting State Statute 84.01(35)): Bikeways and Sidewalks in Highway Projects

Policy states:

Except as provided in this chapter, the authority shall include bikeways and sidewalks in all new highway construction and reconstruction projects funded in whole or in part from state funds or federal funds...

Interpretation of State policy relating to N. 60th Street project in Brown Deer

State policy is clear that sidewalks shall be constructed alongside state highways in urbanized areas unless one or more conditions are met. The table below lists State sidewalk policy exceptions and the applicability of each within the N. 60th Street project corridor. None of the State policy exception criteria apply to the N. 60th Street project.

State policy exception²	Applicability to N. 60th Street project?	
Chapter Trans 75.03 allows omission of sidewalks where prohibited by law	No sidewalk prohibitions exist in the N. 60 th Street project area.	DOES NOT APPLY
Chapter Trans 75.04 allows omission of sidewalks where construction of the sidewalks would have an excessively disproportionate cost within the overall project	The cost of sidewalk construction included in the N. 60 th Street project would be 16% of the overall construction cost.	DOES NOT APPLY
Chapter Trans 75.05* allows omission of sidewalks in constrained environments where establishing them would have excessive negative impacts	Inclusion of sidewalks does not add property impacts to the overall project and the N. 60 th Street corridor is not considered a constrained environment.	DOES NOT APPLY
Chapter Trans 75.06 allows omission of sidewalks where there is an “absence of need”, defined in part as being outside urban or semi-urban districts	Private driveway spacing on each side of N. 60 th Street averages less than 200 feet and therefore the roadway within the project limits is statutorily defined as a “semi urban district”.	DOES NOT APPLY
Chapter Trans 75.07* states that an authority may omit sidewalks from a highway construction or reconstruction project if the local governmental unit refuses to agree in writing to maintain them	The village of Brown Deer ordinance Chapter 50, Section 116 states that the adjacent property owner and the Village will maintain the sidewalks. This ordinance shows the village of Brown Deer has already declared official policy for maintaining sidewalks.	DOES NOT APPLY

² WisDOT Administrative Rule Trans 75.03, 75.04, 74.05, 74.06, 74.07

STATE PROJECT	FEDERAL PROJECT	
	PROJECT	CONTRACT
2595-00-70		

STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

PLAN OF PROPOSED IMPROVEMENT

NORTH 60TH STREET

WEST FAIRY CHASM ROAD TO WEST COUNTY LINE ROAD

LOCAL STREET

MILWAUKEE COUNTY

STATE PROJECT NUMBER
2595-00-70

ORDER OF SHEETS

Section No. 1	Title
Section No. 2	Typical Sections and Details
Section No. 3	Estimate of Quantities
Section No. 3	Miscellaneous Quantities
Section No. 4	Right of Way Plat
Section No. 5	Plan and Profile
Section No. 6	Standard Detail Drawings
Section No. 7	Sign Plates
Section No. 8	Structure Plans
Section No. 9	Computer Earthwork Data
Section No. 9	Cross Sections

TOTAL SHEETS =

PROJECT ID: 2595-00-70
WITH: N/A

COUNTY: MILWAUKEE



DESIGN DESIGNATION

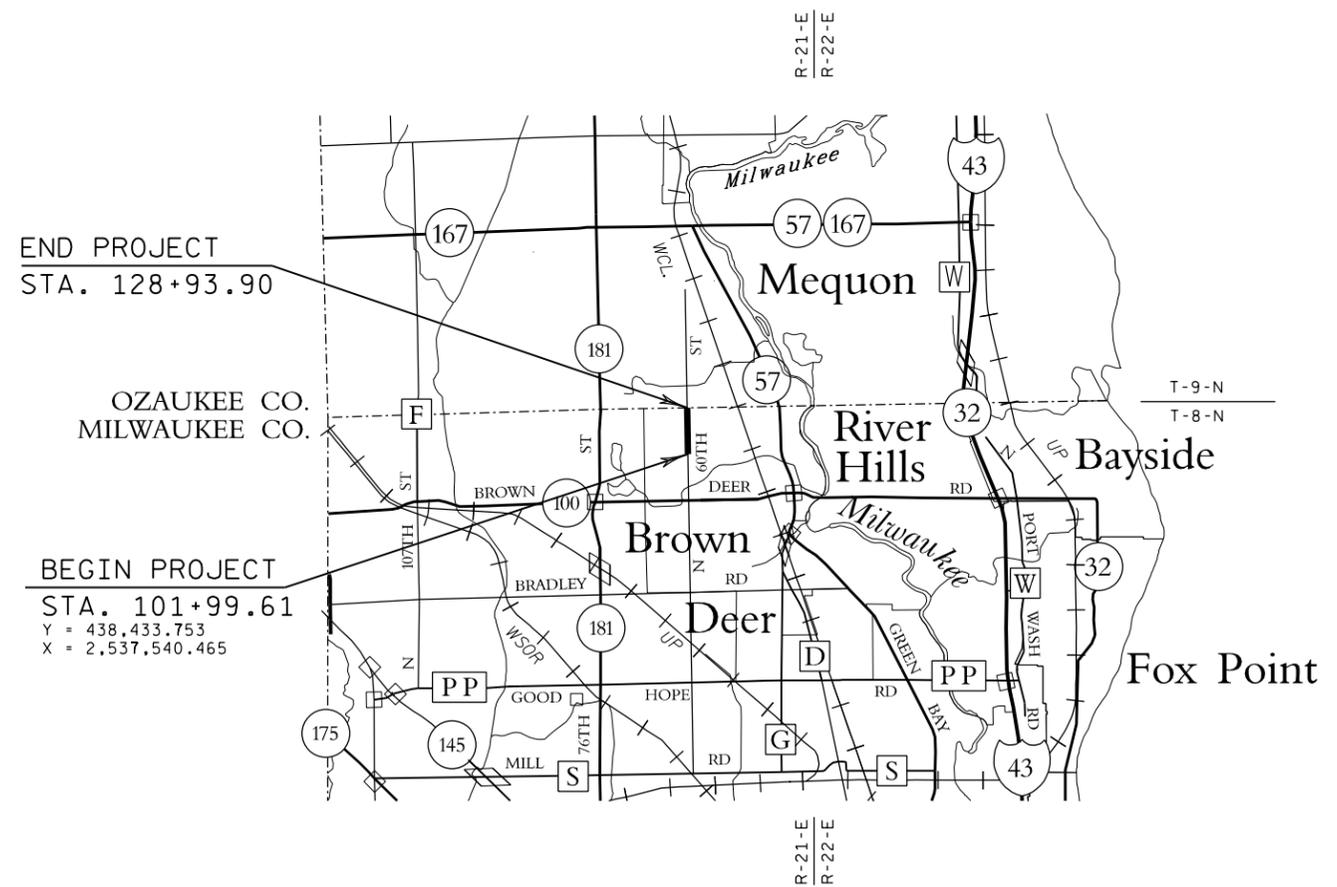
A.A.D.T. 2015	=	4700
A.A.D.T. 2035	=	5200
D.H.V.	=	620
D.D.	=	59/41
T.	=	4.2%
DESIGN SPEED	=	40 MPH
ESALS	=	481,800

CONVENTIONAL SYMBOLS

PLAN		PROFILE	
CORPORATE LIMITS		GRADE LINE	
PROPERTY LINE		ORIGINAL GROUND	
LOT LINE		MARSH OR ROCK PROFILE (To be noted as such)	
LIMITED HIGHWAY EASEMENT		SPECIAL DITCH	
EXISTING RIGHT OF WAY		GRADE ELEVATION	
PROPOSED OR NEW R/W LINE		CULVERT (Profile View)	
SLOPE INTERCEPT		UTILITIES	
REFERENCE LINE		ELECTRIC	
EXISTING CULVERT		FIBER OPTIC	
PROPOSED CULVERT (Box or Pipe)		GAS	
COMBUSTIBLE FLUIDS		SANITARY SEWER	
MARSH AREA		STORM SEWER	
WOODED OR SHRUB AREA		TELEPHONE	
		WATER	
		UTILITY PEDESTAL	
		POWER POLE	
		TELEPHONE POLE	

END PROJECT
STA. 128+93.90

BEGIN PROJECT
STA. 101+99.61
Y = 438,433.753
X = 2,537,540.465



LAYOUT
SCALE 0 1/2 MI.

TOTAL NET LENGTH OF CENTERLINE = 0.523 MI.

COORDINATES ON THIS PLAN ARE REFERENCED TO THE WISCONSIN STATE PLANE COORDINATE SYSTEM (WSPCS), SOUTH ZONE.

ELEVATIONS SHOWN ON THE PLANS ARE REFERENCED TO NATIONAL GEODETIC VERTICAL DATUM 1929 (NGVD29)

ACCEPTED FOR

VILLAGE _____ of _____ BROWN DEER

(Date)

(Signature & Title of Official)

ORIGINAL PLANS PREPARED BY

gai consultants
W175 N11081 STONEWOOD DR, SUITE 103
GERMANTOWN, WI 53022
262.250.8000 • Fax 262.250.8011

(Date)

(Signature)

STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION

PREPARED BY

Surveyor _____ GAI CONSULTANTS

Designer _____ GAI CONSULTANTS

Management Consultant _____ DAAR

C.O. Examiner _____

APPROVED FOR THE DEPARTMENT

DATE: _____
(Management Consultant Signature)

E

GENERAL NOTES

1. NO SHRUBS OR TREES ARE TO BE REMOVED WITHOUT APPROVAL OF THE ENGINEER.
2. ALL CURB & GUTTER RADIARE MEASURED TO THE FLANGE OF CURB.
3. CURB AND GUTTER PLAN GRADES ARE AT THE FLANGE LINE UNLESS OTHERWISE NOTED.
4. PIPE AND INLET ELEVATIONS AS SHOWN ON THE PLANS MAY BE ADJUSTED BY THE ENGINEER.
5. EROSION CONTROL DEVICES AS SHOWN ON THE PLANS ARE AT SUGGESTED LOCATIONS AND SHALL BE ADJUSTED TO MEET FIELD CONDITIONS AS APPROVED BY THE ENGINEER.
6. EROSION CONTROL DEVICES SHALL BE PLACED IN SEQUENCE WITH CONSTRUCTION OPERATIONS OR AS ADJUSTED BY THE ENGINEER.
7. THE LOCATIONS OF EXISTING & PROPOSED UTILITY INSTALLATIONS AS SHOWN ON THE PLANS ARE APPROXIMATE. THERE MAY BE OTHER UTILITY INSTALLATIONS WITH IN THE PROJECT AREA THAT ARE NOT SHOWN. THE CONTRACTOR SHALL NOTIFY DIGGERS HOTLINE AND AFFECTED UTILITIES PRIOR TO THE START OF WORK.
8. ALL OPENINGS OF HOLES BELOW SUBGRADE RESULTING FROM REMOVALS OR ABANDONMENTS SHALL BE BACKFILLED WITH GRANULAR MATERIAL. GRANULAR MATERIAL IS INCIDENTAL TO THE REMOVAL ITEM.
9. THE EXACT LOCATION OF PRIVATE ENTRANCES AND DRIVEWAYS IS TO BE DETERMINED IN THE FIELD BY THE ENGINEER.
10. STATIONING, DISTANCES, AND OFFSETS FOR SIGNS SHOWN ON THE PLANS ARE APPROXIMATE AND THE LOCATIONS OF SIGNS ARE TO BE DETERMINED IN THE FIELD BY THE ENGINEER.
11. DISTURBED AREAS WITHIN THE RIGHT OF WAY, EXCEPT THE AREAS WITHIN THE FINISHED SHOULDER POINTS, SHALL BE RESTORED WITHIN 7 CALENDAR DAYS AFTER PLACEMENT OF TOPSOIL.
12. PAVEMENT REMOVAL WILL BE TO THE NEAREST JOINT, OR AS DIRECTED BY THE ENGINEER.
13. THE CONTRACTOR'S PAVING OPERATIONS SHALL BE CONSISTENT WITH THE PLAN TYPICAL SECTIONS AND CONSTRUCTED TO PREVENT HMA LONGITUDUNAL JOINTS FROM BEING LOCATED WITHIN A DRIVING, TURNING, PASSING OR PARKING LANE.
14. HMA PAVEMENT WEIGHT CALCULATIONS ARE BASED ON 112 LB/SY/IN.
15. HMA PAVEMENT TYPE E-1 SHALL BE CONSTRUCTED WITH THE FOLLOWING LAYERS & GRADATIONS:

THICKNESS	LAYERS	NOM. MAX SIZE GRADATION
4¾-INCHES	2" UPPER LAYER (PG 64-28)	12.5MM
	2¾" LOWER LAYER (PG 64-22)	19.0MM

STANDARD ABBREVIATIONS

AADT	ANNUAL AVERAGE DAILY TRAFFIC
ADT	AVERAGE DAILY TRAFFIC
AH	AHEAD
ASPH	ASPHALTIC
BAD	BASE AGGREGATE DENSE
BK	BACK
BM	BENCH MARK
BOC	BACK OF CURB
CB	CATCH BASIN
C&G	CURB & GUTTER
CL	CENTER LINE
CONC	CONCRETE
CP	CULVERT PIPE
CTH	COUNTY TRUNK HIGHWAY
CY	CUBIC YARDS
DHV	DESIGN HOUR VOLUME
DWY	DRIVEWAY
EL	ELEVATION
EW	ENDWALL
ESALS	EQUIVALENT SINGLE AXLE LOADS
FO	FIBEROPTIC
FT	FOOT
CWT	HUNDRED WEIGHT
HYD	HYDRANT
LT	LEFT
LF	LINEAR FOOT
MH	MANHOLE
PI	POINT OF INTERSECTION
PL	PROPERTY LINE
LB	POUNDS
R	RADIUS
RT	RIGHT
R/W	RIGHT-OF-WAY
SF	SQUARE FEET
SY	SQUARE YARDS
SDD	STANDARD DETAIL DRAWINGS
STA	STATION
SS	STORM SEWER
SSD	STOPPING SIGNT DISTANCE
STH	STATE TRUNCK HIGHWAY
TEL	TELEPHONE
TL	TRANSIT LINE
TLE	TEMPORARY LIMITED EASEMENT
TYP	TYPICAL

UTILITIES

WE ENERGIES (ELECTRIC)
MR. DAN SANDE
333 W EVERETT ST, A279
MILWAUKEE, WI 53203
PHONE: (414) 221-4578
DAN.SANDE@WE-ENERGIES.COM

AT&T
MR. JAY BULANEK
7721 W FOND DU LAC AVE
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PHONE: (414) 535-7407
JB5175@ATT.COM

WE ENERGIES (GAS)
MR. DAN SANDE
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MILWAUKEE, WI 53203
PHONE: (414) 221-4578
DAN.SANDE@WE-ENERGIES.COM

VILLAGE OF BROWN DEER (ENGIN. & GIS)
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4800 W GREEN BROOK DRIVE
BROWN DEER, WI 53233
PHONE: (414) 371-3060
JBUSKE@BROWNDERWI.ORG

TIME WARNER CABLE (UTILITY COORD.)
MR. STEVE CRAMER
1320 N MARTIN LUTHER KING JR DR
MILWAUKEE, WI 53212
PHONE: (414) 277-4045
STEVE.CRAMER@TWCABLE.COM

MILWAUKEE COUNTY
MR. CLARK WANTOCH
2711 WEST WELLS STREET, SUITE 300
MILWAUKEE, WI 53208
PHONE: (414) 278-4823
CLARK.WANTOCH@MILWCNTY.COM

INDEX OF TYPICAL SECTION & DETAIL SHEETS

- PROJECT OVERVIEW
- TYPICAL SECTIONS
- CONSTRUCTION DETAILS
- PAVING DETAILS
- EROSION CONTROL
- STORM SEWER PLAN
- PERMANENT SIGNING
- PAVEMENT MARKING
- TRAFFIC CONTROL
- ALIGNMENT



**Call 811 3 Work Days Before You Dig
or Toll Free (800) 242-8511
Hearing Impaired TDD (800) 542-2289
www.DiggersHotline.com**

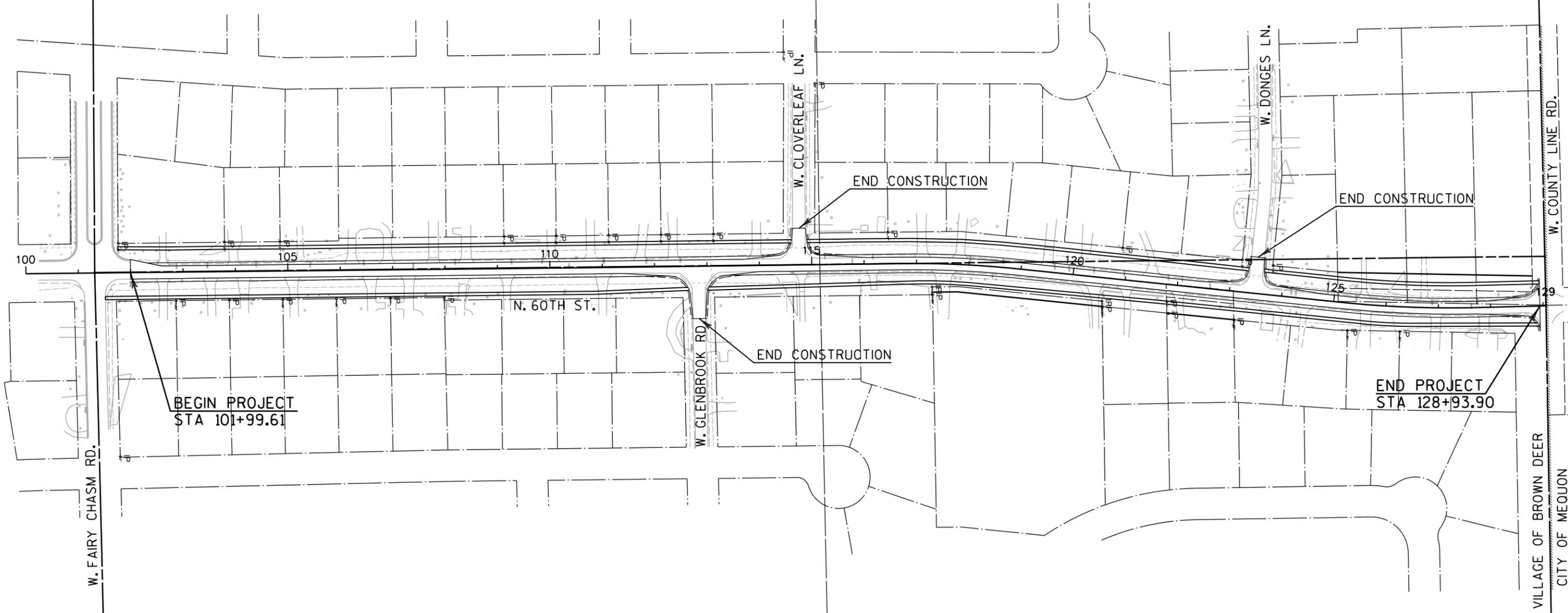
WISCONSIN STATUTE 182.0175 (1974)
REQUIRES MIN. OF 3 WORK DAYS
NOTICE BEFORE YOU EXCAVATE.

WISDOT CONTACT
KATHLEEN MCGINNIS KRAMER
141 NW BARSTOW ST
WAUKESHA, WI 53187
PHONE: (262) 548-8772
KATHLEEN.KRAMER@DOT.WI.GOV

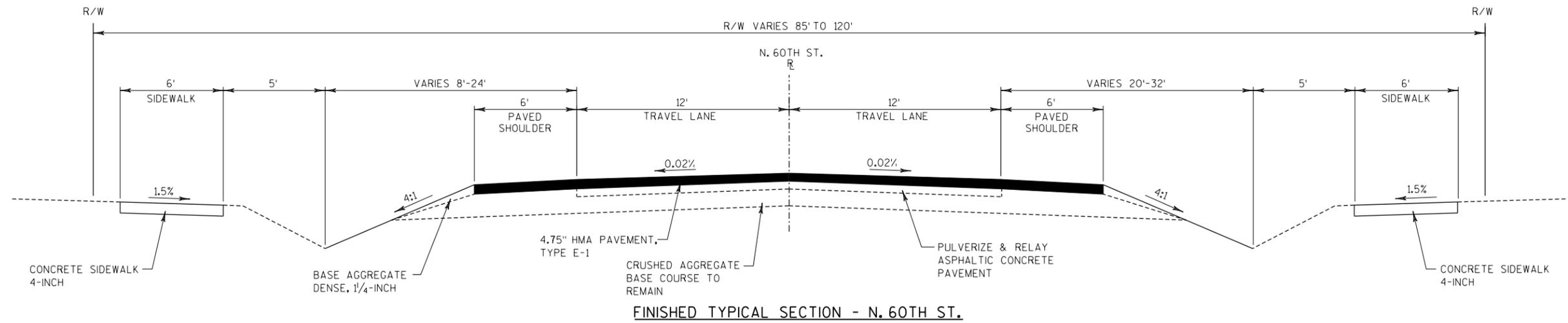
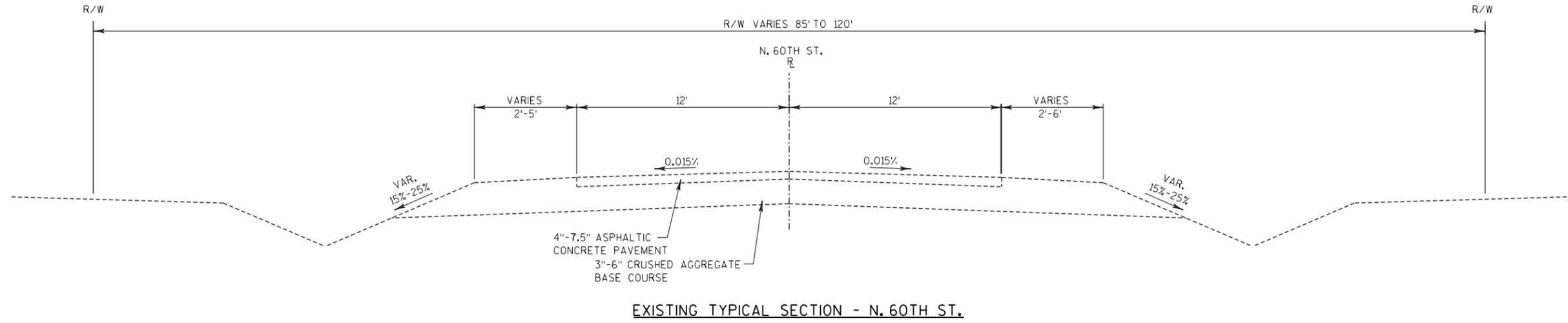
DAAR CORPORATION
STAN LUKASZ
325 E CHICAGO ST, SUITE 500
MILWAUKEE, WI 53202
PHONE: (414) 225-9817
STAN.LUKASZ@DAARCORP.COM

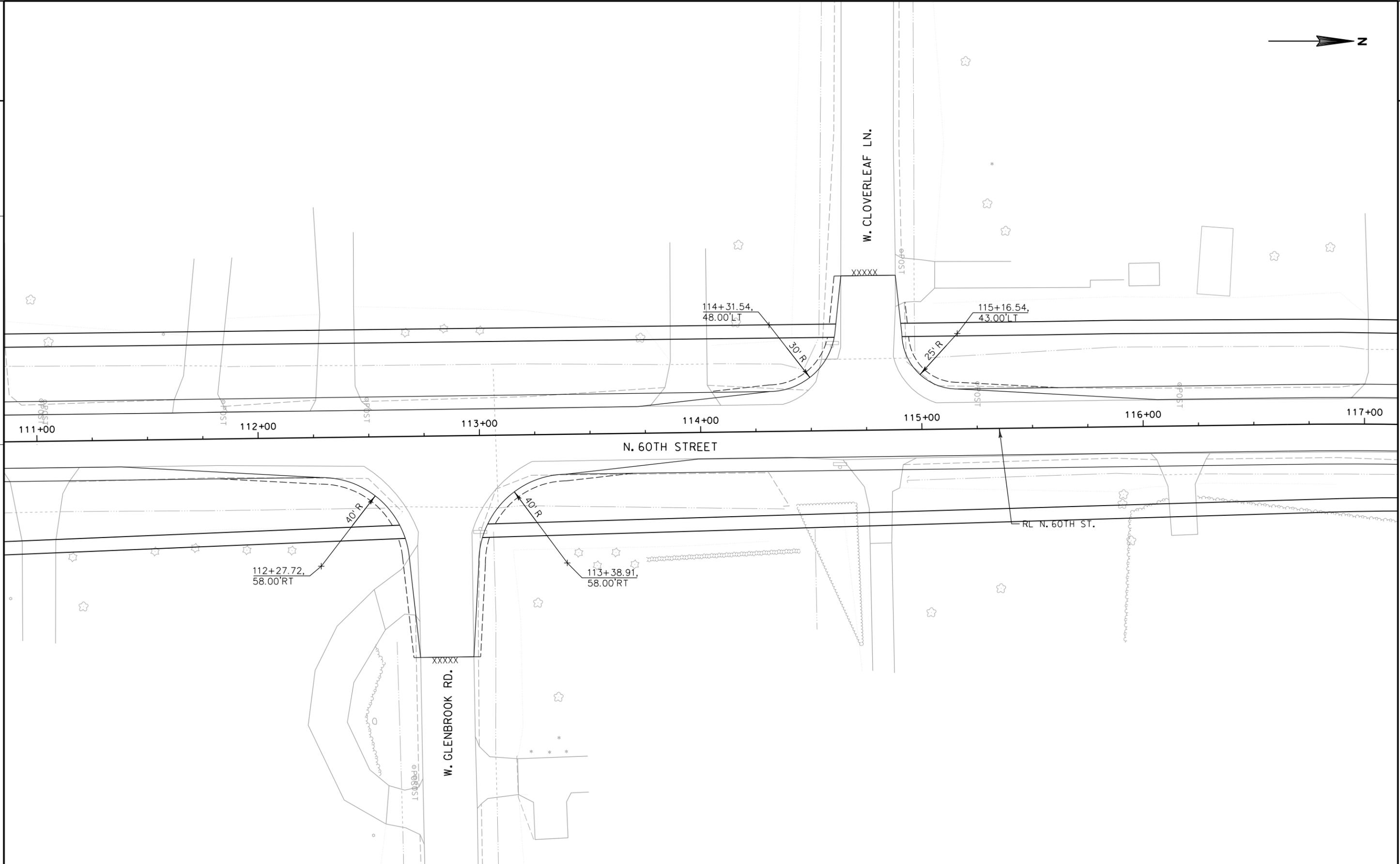
DNR LIAISON
DEPARTMENT OF NATURAL RESOURCES
MS. KRISTINA BETZOLD
2300 N. DR. MARTIN LUTHER KING JR. DRIVE
MILWAUKEE, WI 53212
PHONE: (414) 263-8517

DESIGN CONTACT
GAI CONSULTANTS
MS. JESSICA LEWIS, PE
W175 N11081 STONEWOOD DR.
SUITE 103
GERMANTOWN, WI 53022
PHONE: (262) 250-8000
J.LEWIS@GAICONCONSULTANTS.COM

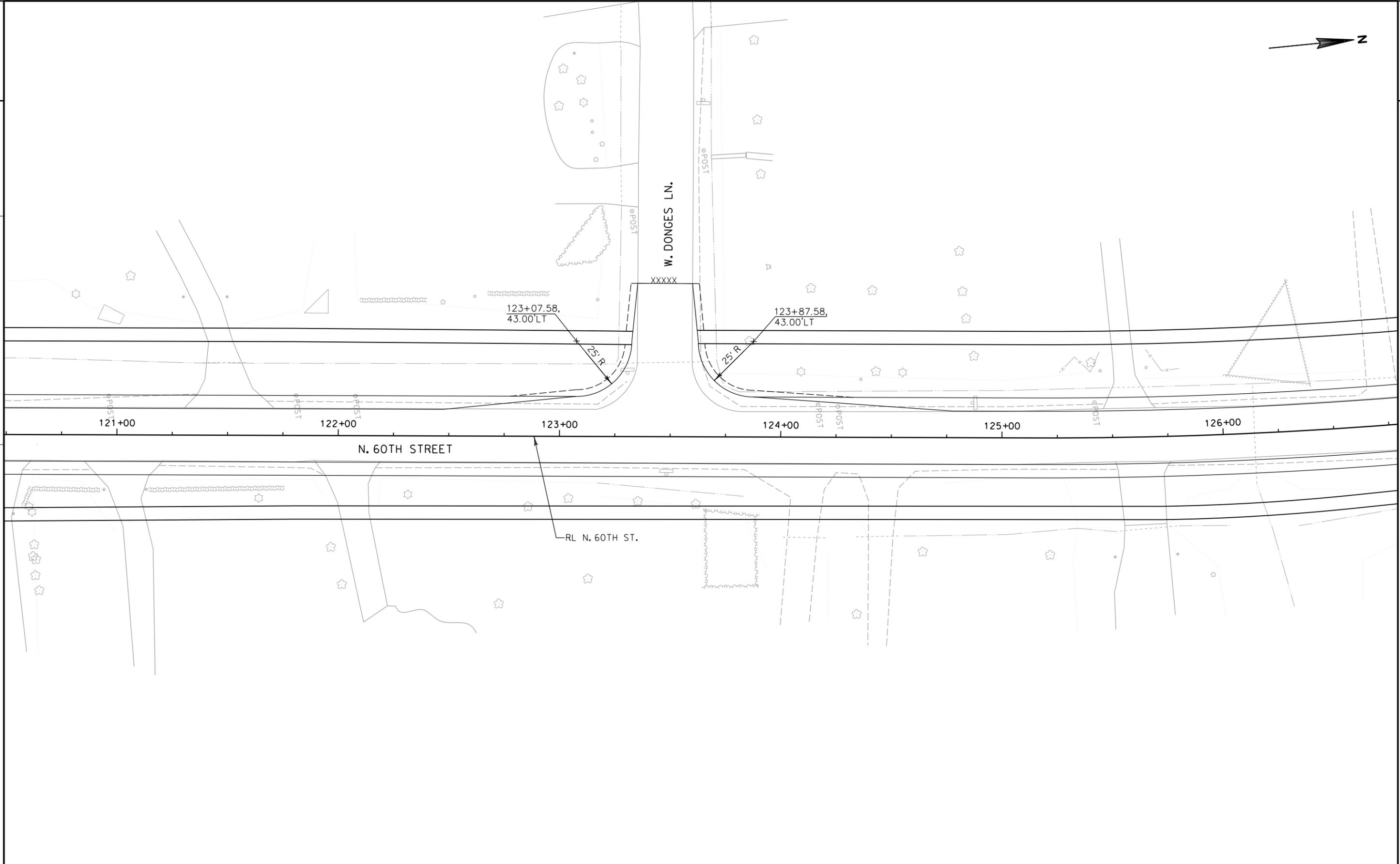


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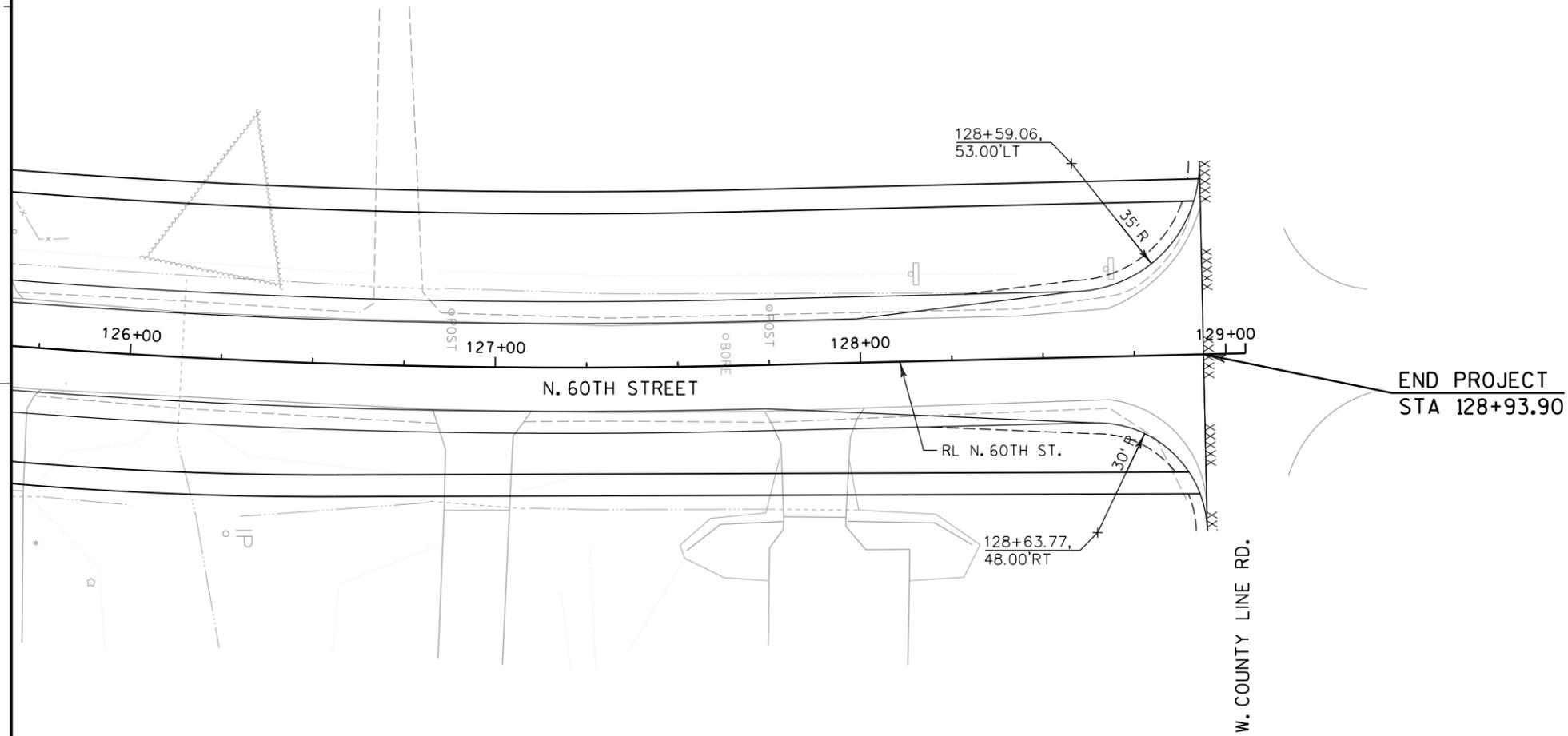
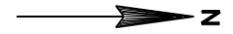


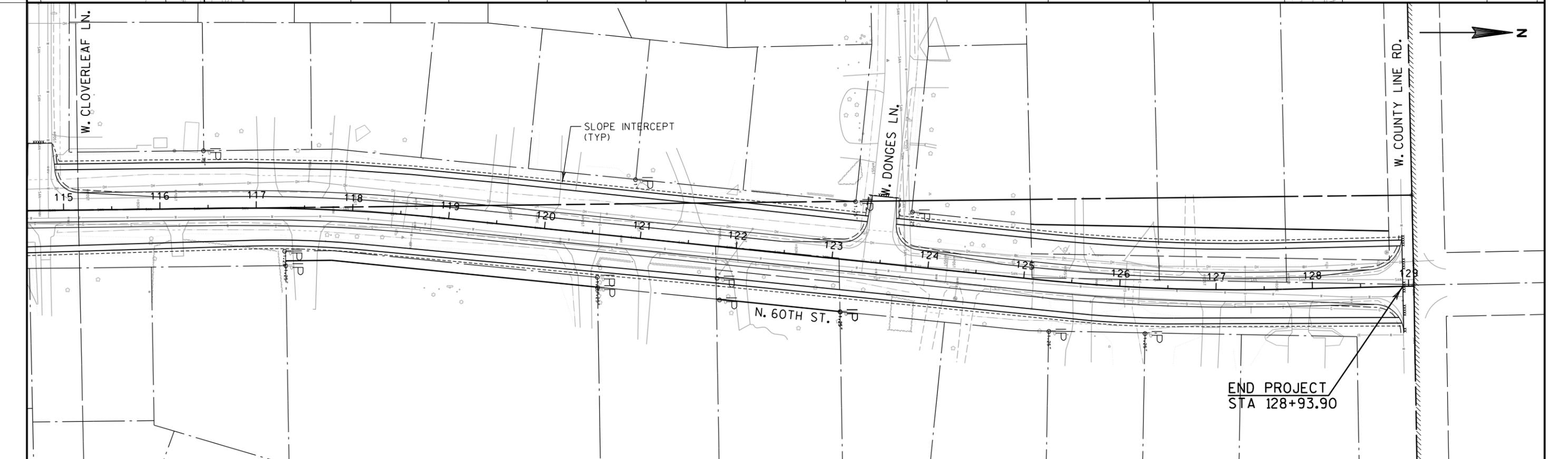
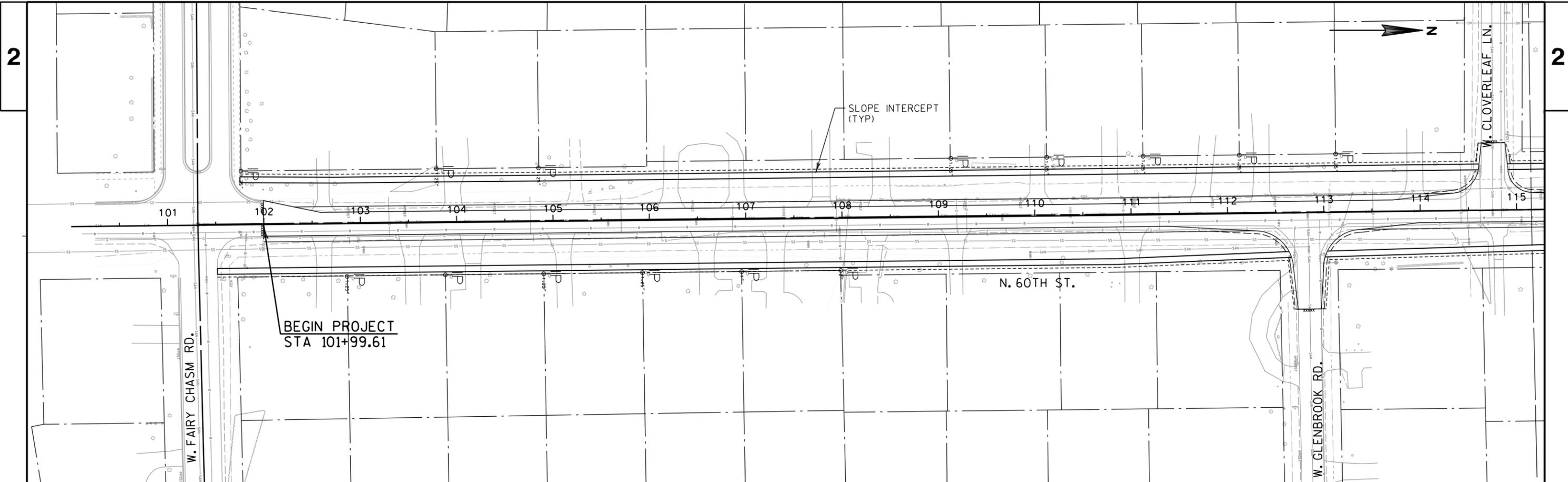


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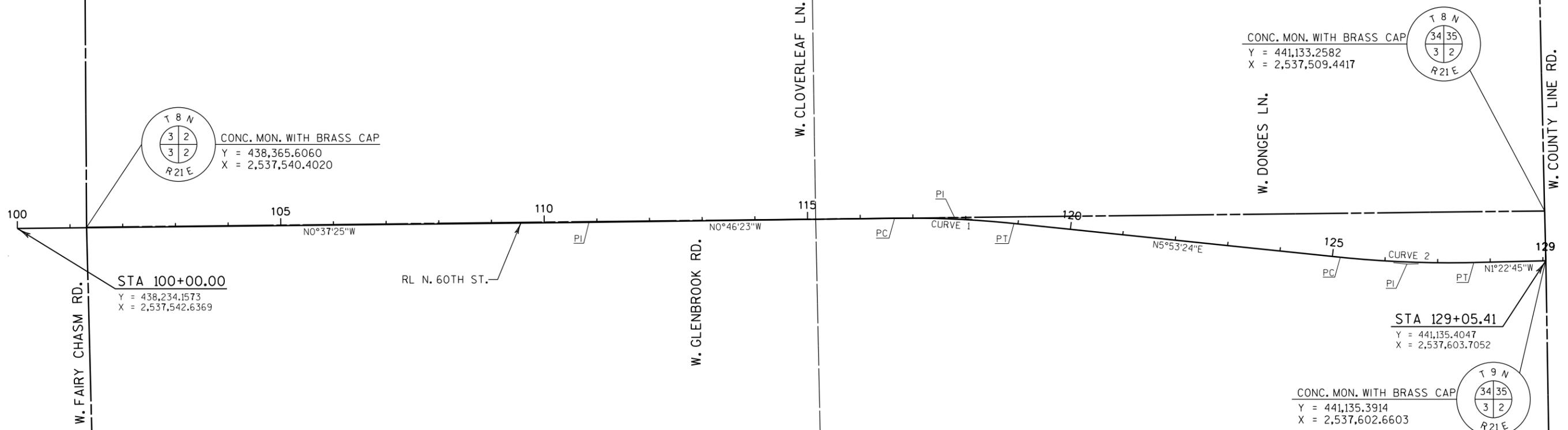
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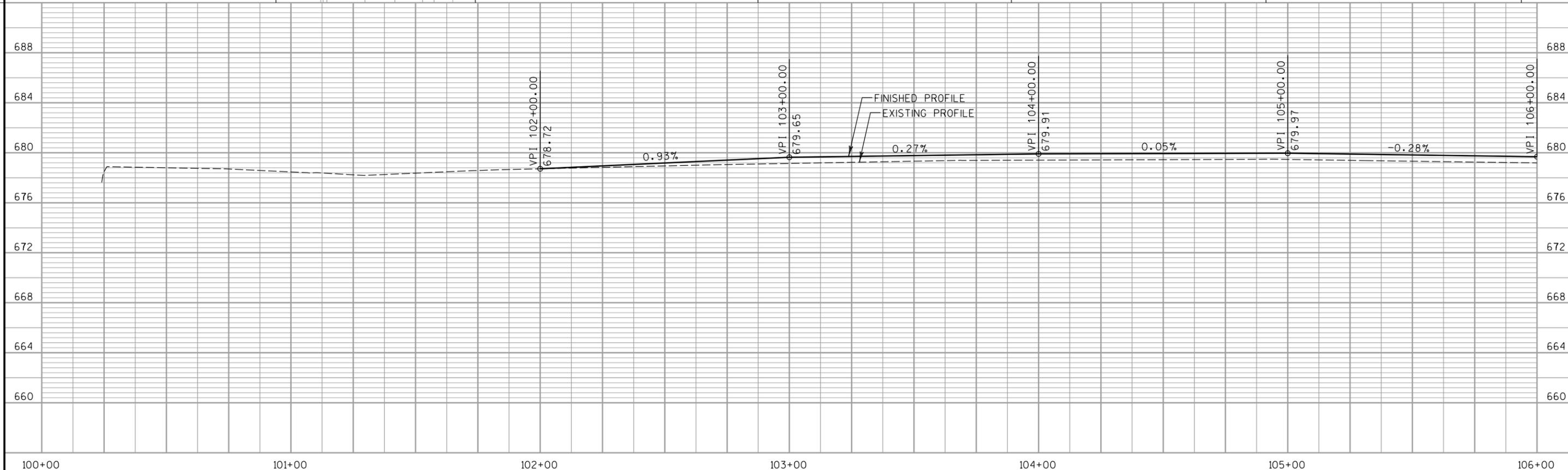
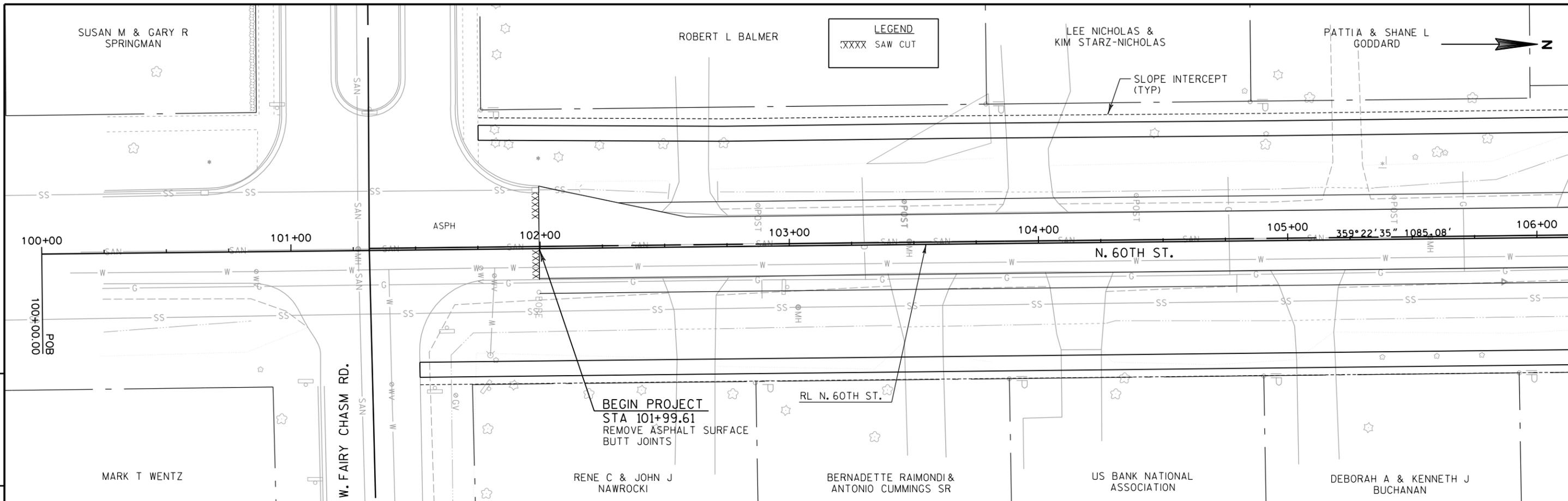




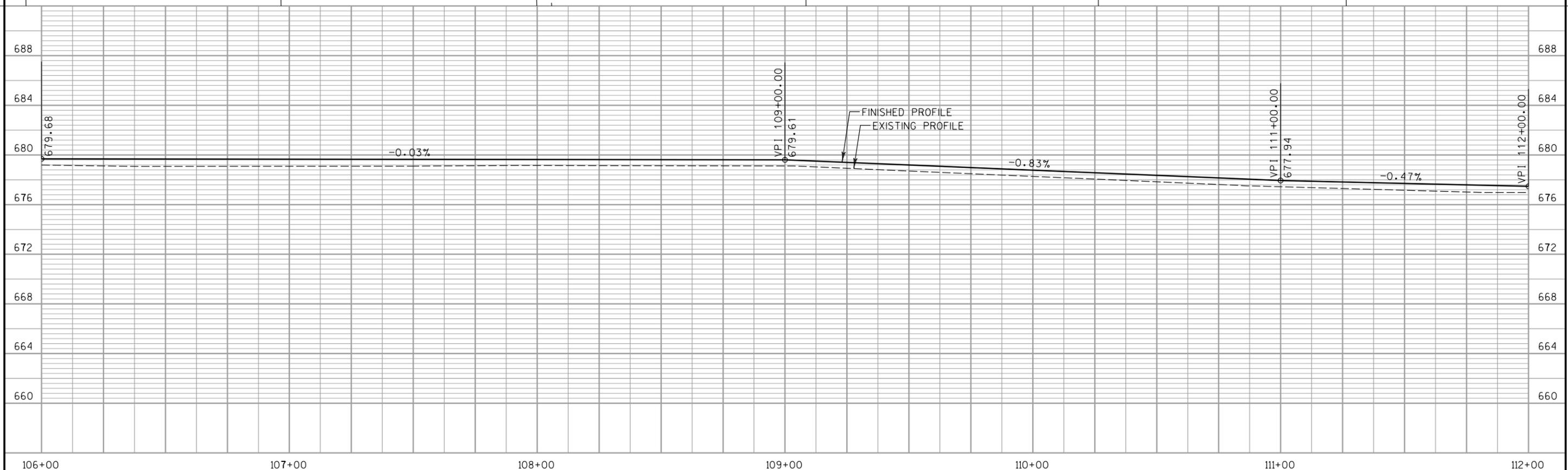
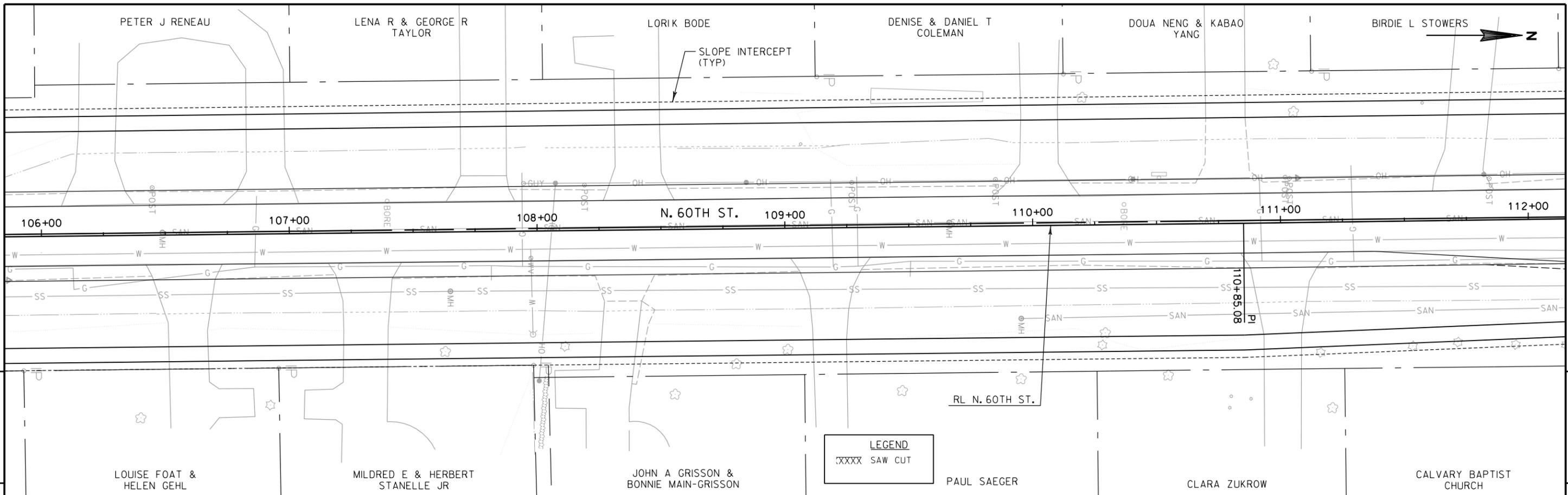
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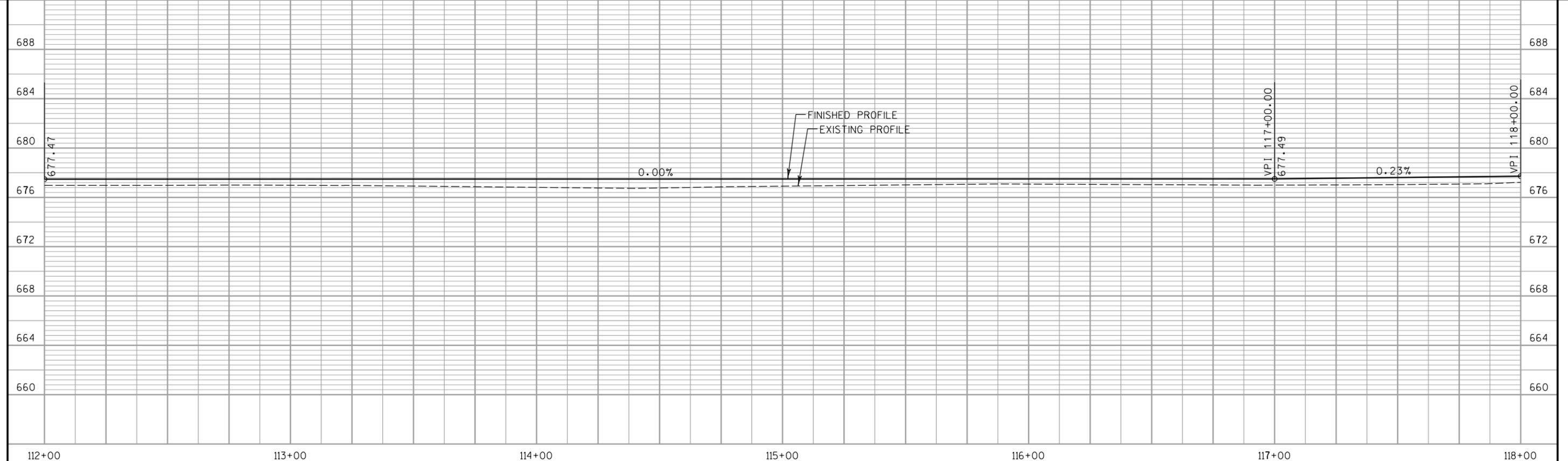
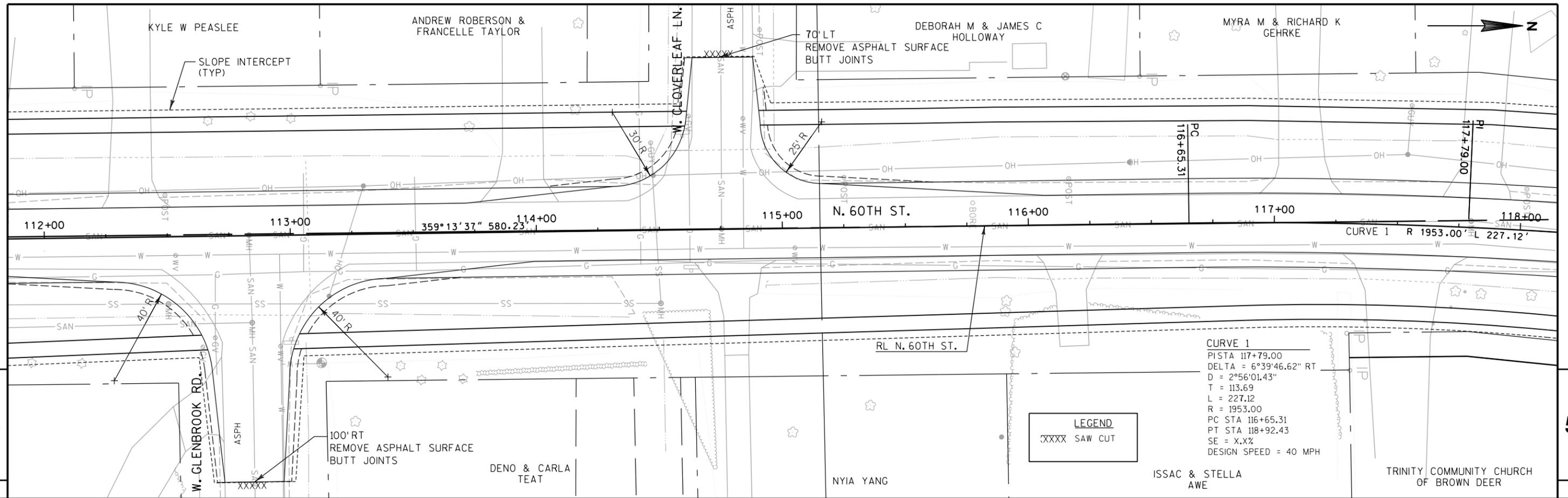




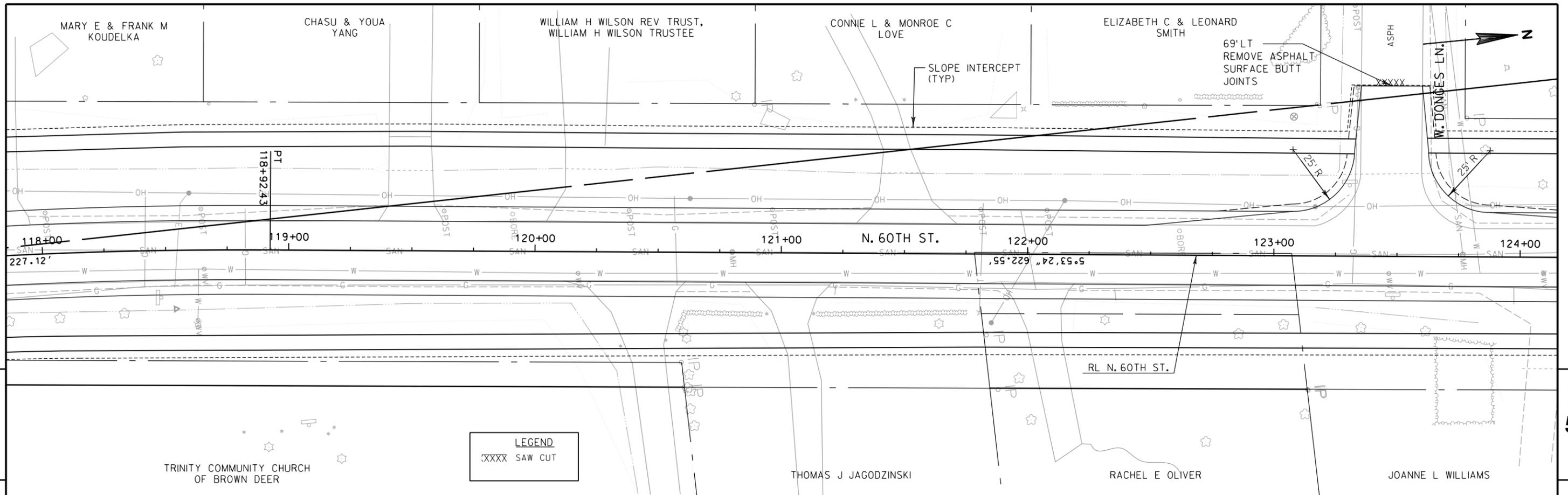
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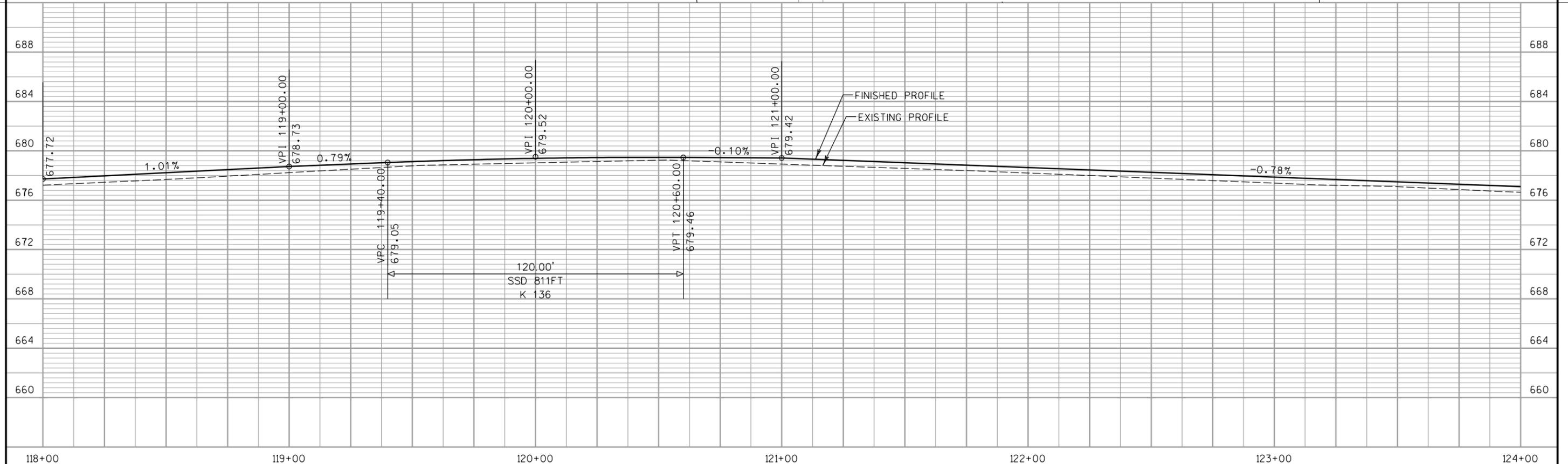
PROJECT NO: 2595-00-70 HWY: NORTH 60TH STREET COUNTY: MILWAUKEE PLAN & PROFILE SHEET E



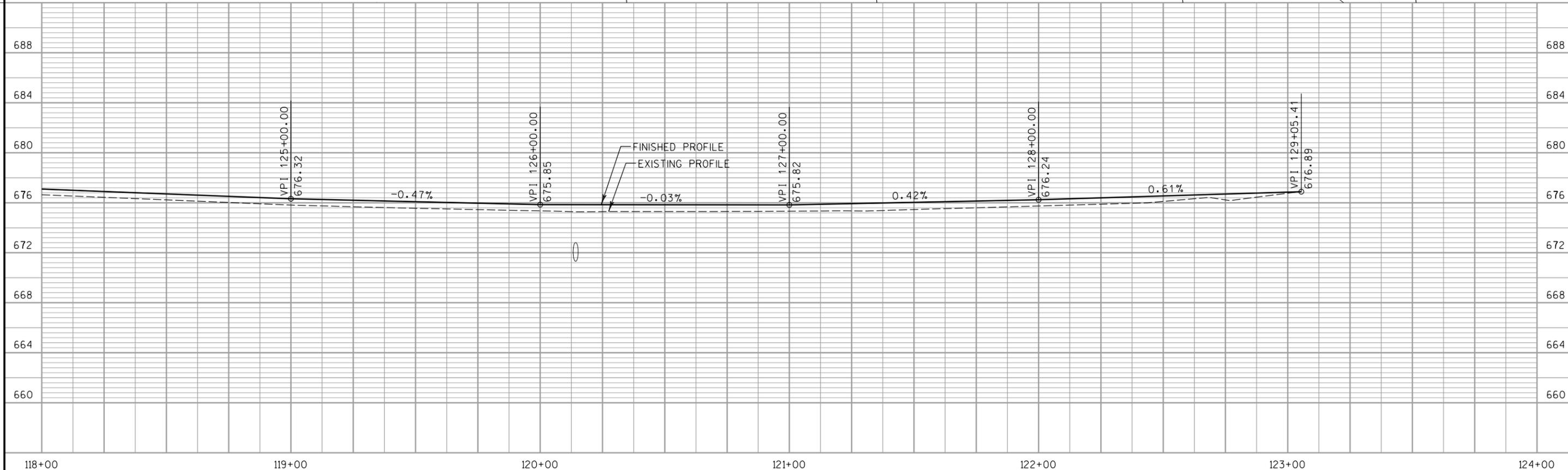
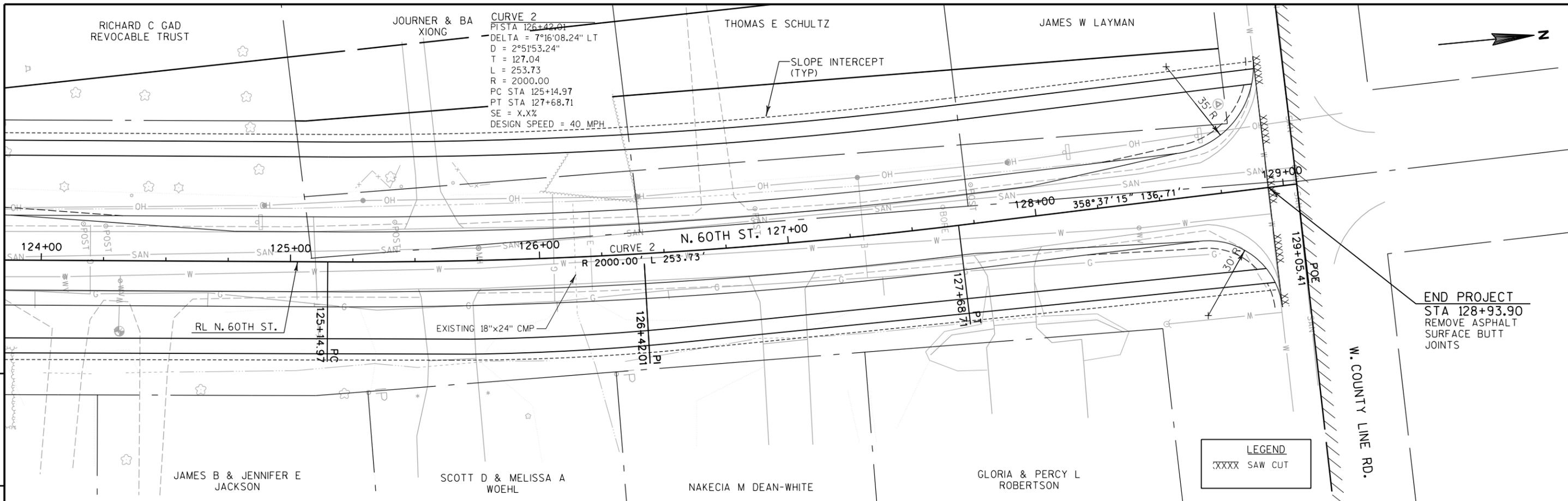
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LEGEND
 XXXX SAW CUT



PROJECT NO: 2595-00-70	HWY: NORTH 60TH STREET	COUNTY: MILWAUKEE	PLAN & PROFILE	SHEET	E
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PROJECT NO: 2595-00-70 HWY: NORTH 60TH STREET COUNTY: MILWAUKEE PLAN & PROFILE SHEET E

JOHN F. FUCHS

COURT COMMISSIONER

REBECCA D. BOYLE

COURT COMMISSIONER

MEMORANDUM

TO: Trustee Gary Springman

Cc: Michael Hall, Matt Janecke, Nate Piotrowski

FROM: John F. Fuchs

DATE: October 7, 2013

RE: Park and Recreation Committee

Trustee Springman has requested an amendment to our ordinance pertaining to the Park and Recreation Committee. It is a five member committee and one of the members is to be designated by the school district. The school district has not had a member sit on the committee in the past three years. He would prefer to have another citizen appointee as an at large member. An amendment to section 2-741 is attached for your review and consideration.

ORDINANCE NO. _____

An Ordinance Amending Division 12. Park and Recreation Committee, Sec.2-741 of the
Brown Deer Village Code

The Village Manager and the Board of the Village of Brown Deer, Milwaukee County,
Wisconsin, do herewith ordain as follows, to-wit:

SECTION I

Division 12. Park and Recreation Committee, Sec.2-741 of the Brown Deer Village
Code is hereby amended to provide as follows:

DIVISION 12. PARK AND RECREATION COMMITTEE

Sec. 2-741. Creation and composition.

The park and recreation committee is hereby created and shall consist of five members as
follows:

- (1) Four citizen members appointed by the village president with the approval of the
village board to serve staggered three-year terms. These citizen members shall, as
much as possible, represent the various age groups of the village.
- (2) One trustee shall be appointed by the village president subject to confirmation by the
village board to serve a one-year term.

SECTION II

All ordinances or parts of ordinances contravening the terms and provisions of this
ordinance are hereby to that extent repealed.

SECTION III

This Ordinance shall take effect upon passage and publication as provided by law, and
the Village Clerk shall so amend the Brown Deer Code, and shall indicate the date and number
of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer, this
_____ day of _____, A.D. 2013.

Carl Krueger, Village President

Countersigned:

Jill Kenda-Lubetski, Village Clerk

ORDINANCE NO. _____

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Brown Deer Village Code

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Sec. 2-741. Creation and composition.

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follows:

- (1) ~~Four~~Three citizen members appointed by the village president with the approval of
the village board to serve staggered three-year terms. These citizen members shall,
as much as possible, represent the various age groups of the village.
- (2) One trustee shall be appointed by the village president subject to confirmation by the
village board to serve a one-year term.

~~(3) — One school board member shall be appointed by the school board president to serve
a one-year term.~~

~~(Prior Code, § 2-12.01; Ord. No. 10-01, §I(A), 1-25-2010; Ord. No. 11-04, § IA, 5-2-2011)~~

SECTION II

All ordinances or parts of ordinances contravening the terms and provisions of this
ordinance are hereby to that extent repealed.

SECTION III

This Ordinance shall take effect upon passage and publication as provided by law, and the Village Clerk shall so amend the Brown Deer Code, and shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer, this _____ day of _____, A.D. 2013.

Carl Krueger, Village President

Countersigned:

Jill Kenda-Lubetski, Village Clerk

JOHN F. FUCHS

COURT COMMISSIONER

REBECCA D. BOYLE

COURT COMMISSIONER

MEMORANDUM

TO: Trustee Gary Springman

Cc: Michael Hall, Matt Janecke, Nate Piotrowski

FROM: John F. Fuchs

DATE: October 7, 2013

RE: Ad Hoc Skate Board Committee

The Ad Hoc Skate Board Committee is not listed in our ordinances. It can be disbanded simply on a motion of the Village Board. No ordinance amendment is required.

**MINUTES OF THE MEETING OF THE
BROWN DEER BUILDING BOARD
HELD AT THE VILLAGE HALL –
4800 WEST GREEN BROOK DRIVE
ON MONDAY, OCTOBER 7, 2012**



The meeting was called to order at 4:02 p.m.

I ROLL CALL

Present: Lavern Nall, Andrea Weddle-Henning, Tony Enea; Tony Snow

Excused: Betty Bennett

Also Present: Shelley Gorman, Bldg. Insp. Assist; Nate Piotrowski – Community Director, Residents Gerry & Lisa Muschinski, and Kristi Minser of Amethyst Design for Poco Loco

II PERSONS DESIRING TO BE HEARD

None

III CONSIDERATION OF MINUTES

It was moved by Ms. Andrea Weddle-Henning and seconded by Mr. Tony Enea to approve the September 16, 2013 minutes. The motion carried unanimously.

IV OLD BUSINESS

None

V PLANS SUBMITTED FOR CONSIDERATION

The following items were on the Agenda for review:

- A. 8574 N. 58th St – Shed – Gerry & Lisa Muschinski
- B. 4134 W. River Lane – Poco Loco Restaurant Remodel – Kristi Minser of Amethyst Design

Gerry & Lisa Muschinski – 8574 N. 58th St – Shed

(Nate Piotrowski – Community Development Director, explains to the Board, the code ordinance changes that increased shed limits from 144 sq. ft. to 400 sq. ft. with anything over 200 sq. ft. requiring Board approval)

Resident Gerry Muschinski shows the material samples to the Board. Vinyl siding: SKU 146-9690 D-4 Timberline Color: Sage. Roofing shingles: SKU: 151-3127 Onyx Black.

Andrea Weddle-Henning asked if the doors and trim were going to white. Mr. Muschinski response was “Yes the doors, trim and windows color is white.

Chairman Nall asks if the shingles are the same as the house and if there are going to be any gutters. Mr. Muschinski response was “Yes. The shed will look just like the house. It is being made with the same materials as the house. As far as gutters, not now but if there is a problem, we can add them later on”.

Chairman Nall noted that on the shed spec sheet and drawings from Menards that it calls out for a two foot (2’) roof overhang, but it is not represented in the renderings.

The Board unanimously approved the shed as submitted.

Kristi Minser of Amethyst Design - Poco Loco Restaurant Remodel - 4134 W. River Lane

Kristi Minser of Amethyst Design explains to the Board what the expansion plans are for the Poco Loco Restaurant. The owners want to create a family friendly atmosphere with smoother aesthetic, lighter colors and more natural light. They are incorporating overhead, aluminum garage doors on both sides of the addition so that they can be opened up during warmer weather to have a feel of added outdoor space. The colors used are Behr paints - building: Caribbean Sunrise UL180-19 and the trim: Cottage White W-F-310.

Tony Enea asks about added parking in the back. Kristi Minser response was "Yes there is going to be more parking".

Chairman Nall asks if the flat roof design with the 30" parapet wall surrounding the mechanical on the roof is changing based on the renderings of the existing and new elevation. Kristi Minser response was "No it is the same size". Tony Snow responded that with the roof expansion it will make it harder to see the mechanical".

Tony Enea asked how the new flat roof would be draining onto the existing roof thru scuppers. Would it drain onto the new roof or have its own drain system. Kristi Minser response was "Yes it would drain onto the new roof thru the scuppers and then down the existing roof drain". Chairman Nall is concerning about the roof only having one drain and the possibility of it getting clogged and causing problems.

(The Board would like the Village Building Inspector to watch and see if the State approved plans call out for an additional roof drain.)

Tony Enea and Tony Snow are concerned that the east elevation looks very flat compared to the other elevations. They suggested that adding a window that is equally spaced from the two existing windows with the same design in color variation, would help to make it more aesthetically pleasing. Kristi Minser agreed with them, liked the idea for the inside design and was going to add an additional window. But after further study of the floor plan it was discovered that there is an interior wall right where they wanted to place the window. It was suggested that a trellis would look nice on the outside south-east corner, in place of a window, to help. They were all in agreement and Kristi Minser said she would add it to the design.

The Board asked if Hardi Board was going to be used on the building as called out on the drawings, and if so how are they going to deal with the joints. Kristi Minser response was "We are going to butt the joints together and caulk the seams. We have also been discussing using the EIFS System (Exterior Insulation Finishing System) as well but have not made a final decision." The Board unanimously chose the EIFS System to be used since it will work the best with the design submitted.

The Board unanimously approved the renovation and expansion of the Poco Loco Restaurant as submitted, UNLESS the State approved plans have any other changes made to them, and if so, then Poco Loco will have to re-submit with new drawings.

VII ADJOURNMENT

The meeting was adjourned at 4:36 p.m.

The next regularly scheduled meeting is October 21, 2013.

Shelley Gorman

Shelley Gorman, Admin. Assistant Building Department
Village of Brown Deer

**BROWN DEER BEAUTIFICATION COMMITTEE
OCTOBER 15, 2013 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:41 p.m.

I. Roll Call

Present: Julie Quirk, Beverly Lieven, Trustee Bob Oates, Kathleen Schilz, Elizabeth Smith(6:47p.m.)

Also Present: Erika Petras, Department of Public Works

Excused: Matthew Maederer, Director of Public Works

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes: September 10, 2013 - Regular Meeting

It was moved by Trustee Oates, and seconded by Ms. Cook-Quirk to approve the September 10, 2013 regular meeting minutes. The motion carried unanimously.

IV. Review of Submitted Landscape Plans

None

V. Report of Staff/Committee Members

Ms. Petras read an update provided by Mr. Maederer detailing recent work completed in the original Village as well as work being done by DPW crews. The Urban Forestry Grant application was submitted to the WDNR before the October 1st deadline. Also, routine tree trimming at power lines is being completed by Asplundh, the contractor for WeEnergies.

Ms. Lieven stated that the hardwood savannah signs were in need of painting. Ms. Petras stated that sign painting was a winter project for the DPW crew.

Ms. Cook-Quirk informed the committee that Marie Claude-Milot, a 2013 landscape award winner, was completing an application to join the committee.

VI. Unfinished Business

A) Landscape Awards

Ms. Cook-Quirk reviewed the recognition event held on September 17, 2013. It was the committee consensus that overall the event was a success, with appreciation being given to Ms. Cook-Quirk for doing a good job with the slide show presentation. Ms. Cook-Quirk blushed demurely, and humbly accepted the kudos.

Suggestions for improvement included: having a committee member greet guests and hand out a program, changing the structure of the slide show to include more pictures, include photos of the gardeners in their gardens (a copy could be given to the award winners with their certificates).

VII. New Business

A) Project Planning

Ms. Cook-Quirk recommended that the committee not meet again until February 2014 unless landscape plans were submitted for approval. It was the consensus of the committee to cancel the November, December and January Beautification committee meetings.

Ms. Petras stated that next year's Arbor Day and Community Clean-up would coincide with the spring event celebrating the completion of the Original Village reconstruction.

The committee discussed the following as agenda items for the February 2014 meeting: recognition for structural improvements, adopt-a-flowerbed program, fundraising (purpose, amount, action Plan). Ms. Cook-Quirk asked that committee members give thought to the proposed agenda items and present their thoughts and recommendations at the February meeting.

VIII. Adjournment

It was moved by Ms. Lieven and seconded by Ms. Schilz to adjourn. The motion carried unanimously at 7:20 p.m.

Erika S. Petras
Department of Public Works

**BROWN DEER PARK AND RECREATION COMMITTEE
OCTOBER 1, 2013 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order at 7:00 p.m.

I. Roll Call

Present: Richard Goehre, Mike Hawes, Gary Springman, Marie Lieber

Also Present: Chad Hoier, Park and Recreation Director
Mark Thompson, Recreation Supervisor

II. Persons Desiring to be Heard

III. Consideration of Minutes: September 10, 2013

It was moved by Mr. Hawes and seconded by Mr. Goehre to approve the minutes of the September 10, 2013 meeting as presented. The motion carried.

IV. Unfinished Business

V. New Business

A) 2014 Village Park Permit Fees

Mr. Hoier reviewed the proposed 2014 Village Park Permit Fees along with the Park Permit Policies and Procedures with no increase in fees or changes to the Policies and Procedures.

It was moved by Ms. Lieber and seconded by Mr. Hawes to approve the 2014 Village Park Permit Fees along with the Village Park Permit Policies as presented. The motion passed.

B) 2014 Pond Admission Fees and Membership Fees

Mr. Hoier and Mr. Thompson reviewed the 2014 the proposed Admission Fee and Membership Fees for the 2014 swimming season. The changes that were recommended were under the category of non-resident seasonal memberships. The changes are designed to increase the up-front revenue for the pond by making the price more attractive to our non-resident customers. The recommend changes for non-resident members are; family \$100.00, family-plus \$115.00 and individual \$60.00. Discussion followed.

It was moved by Mr. Goehre and seconded by Ms. Lieber to approve the 2014 Pond Admission fees and Membership fees as presented with the changes to the non-resident membership fees. The motion passed.

VI. Administrative Report**A) Department Update**

Mr. Hoier and Mr. Thompson reviewed the projects and programs they had been working on during the month of August. Questions and comments followed from the Committee.

Mr. Springman also commented on the condition of the turf on the U8 soccer field at Fairy Chasm Park. Mr. Hoier stated that he was aware of the turf condition and would look into the options of relocating the field on the property for the spring soccer season.

VII. Committee Reports.

Mr. Goehre reported on the Senior Citizens Club upcoming events and stated that currently there are 178 people registered in the Senior Meal Program.

Mr. Springman reported on the ongoing projects going on in the Village highlighting the construction in the old village and Wal-Mart.

VIII. Scheduling of Next Meeting**A) December 3, 2013**

Committee agreed to schedule its next meeting for Tuesday, December 3.

VIII. Adjournment

Upon proper motion, the meeting was adjourned at 8:20 p.m.

Chad Hoier, Park and Recreation Director

BROWN DEER LIBRARY BOARD
October 14th 2013 MEETING MINUTES
HELD AT THE BROWN DEER PUBLIC LIBRARY
5600 WEST BRADLEY ROAD
(Unapproved)

The meeting was called to order by Brian Williams-Van Klooster at 5:07 P.M.

I. Roll Call

Present: Board members: J. Baker, E. Bennett

Also Present: Brian Williams-Van Klooster, Library Director

Absent: Board President Lutz, W. Jabas, K. Lewis-Williams

Due to the absence of a quorum, the meeting was immediately adjourned.

II. Adjournment

Next meeting: November 11th, 2013. *It was moved by E. Bennett and seconded by J. Baker to adjourn at 5:07 P.M. The motion carried unanimously.*



Brian Williams-Van Klooster, Library Director
10/16/13



REQUEST FOR CONSIDERATION

COMMITTEE:	Village Board
ITEM DESCRIPTION:	October 14, 2013 Plan Commission Agenda Item
PREPARED BY:	Nathaniel Piotrowski, Community Development Director <i>Nate Piotrowski</i>
REPORT DATE:	October 17, 2013
RECOMMENDATION:	See Items Below
EXPLANATION:	A summary of the Plan Commission's agenda items and recommendations are listed below. There are 6 items that require Village Board action and 1 agenda item that does not require action. Please note that the initial staff reports and supporting documentation were in the previously distributed Plan Commission packet. Attached for your review is the draft Plan Commission meeting minutes of October 14, 2013.
Plan Commission Agenda items requiring action:	
A)	Certified Survey Map review, Bradley Crossing Phase Two, 4300-4500 block of W. Bradley Road
	Recommendation: Recommend approval of the certified survey map Requested Action: A motion to approve the certified survey map
B)	Site Plan Modification review, Building Expansion at Poco Loco, 4134 W. River Lane
	Recommendation: Recommend approval of the site plan modification Requested Action: A motion to approve the site plan and development agreement for Poco Loco
C)	Site Plan review for multiple commercial buildings at the southwest corner of N. Green Bay Road and N. Deerwood Drive from RK Green Bay Road, LLC.
	Recommendation: Recommend approval of the site plan Requested Action: A motion to approve the site plan for the commercial development
D)	Conditional Use Permit review with RK Green Bay Road LLC for a restaurant with associated drive-thru facilities at the southwest corner of N. Green Bay Road and N. Deerwood Drive
	Recommendation: Recommend approval of the conditional use permit Requested Action: A motion to approve the conditional use permit for a drive-thru
E)	Conditional Use Permit review with RK Green Bay Road LLC for outdoor restaurant seating at the southwest corner of N. Green Bay Road and N. Deerwood Drive
	Recommendation: Recommend approval of the conditional use permit Requested Action: A motion to approve the conditional use permit for outdoor seating
F)	Certified Survey Map review for vacant land at the southwest corner of N. Green Bay Road and N. Deerwood Drive
	Recommendation: Recommend approval of the certified survey map Requested Action: A motion to approve the certified survey map

**BROWN DEER PLAN COMMISSION
OCTOBER 14, 2013 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 7:03 P.M.

I. ROLL CALL

Present: President Carl Krueger; Trustees: Tim Schilz, Jeff Baker; Commissioners: Ryan Schmitz, Susan Bellehumeur, Al Walters, Jeff Jaroczynski

Also Present: Nate Piotrowski, Community Development Director; Rebecca Boyle, Village Attorney

Excused: Commissioners Dan Bednar, Bill Hoffmann

II. PERSONS DESIRING TO BE HEARD

None

III. CONSIDERATION OF MINUTES: September 30, 2013 – Special Meeting

It was moved by Commissioner Schmitz and seconded by Trustee Baker to approve the special meeting minutes of September 30, 2013. The motion carried unanimously.

IV. REPORT OF STAFF/COMMISSION MEMBERS

Mr. Piotrowski reported that Walmart provided a revised cart corral color, duradonic bronze, in response to the Village's requirement of providing decorative or upgraded cart corral designs. The design style remained the same. It was consensus of the Plan Commissioners that the same design, while not preferred, was acceptable with the new color.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

A) Certified Survey Map review, Bradley Crossing Phase Two, 4300-4500 block of W. Bradley Road

Mr. Piotrowski reviewed the proposal and stated the reason why the Certified Survey Map was needed.

Trustee Schilz asked if the right of way dedication was the only change. Mr. Piotrowski replied that this was the case.

It was moved by Commissioner Schmitz and seconded by Commissioner Bellehumeur to recommend approval of the Certified Survey Map for Bradley Crossing Phase Two to the Village Board. The motion carried unanimously.

B) Site Plan Modification review, Building Expansion at Poco Loco, 4134 W. River Lane

Mr. Piotrowski reviewed the proposal and introduced Kristi Misner of Amethyst Design representing the applicant.

President Krueger asked about the number of parking spaces that were being added and how big the addition was. Ms. Misner replied that the addition was roughly 1,100 square feet which would roughly double the existing building. Mr. Piotrowski replied that the reconfigured parking lot would feature a cumulative increase of 5 spaces for a total of 23 off street spaces. He added that 5 on street parallel spaces would be provide adjacent to the business on the south

side of River Lane. He further noted that additional on street parking would be available along River Lane and dedicated angle parking spaces on Deerwood Drive would be created as part of the streetscape project. He noted that on street parking demand was somewhat difficult to project at this point because of the dramatic changes from the streetscape project.

President Krueger asked if language similar to what was done for the Dance Academy conditional use permit could be added into the new development agreement. Mr. Piotrowski replied that this was possible.

Trustee Baker asked how the seating capacity would increase with the expansion. Ms. Misner replied that capacity would increase to approximately 70 patrons from roughly 22 currently.

Trustee Schilz asked if shared parking at the Audio Emporium lot was a possibility. Ms. Misner reported that this was possible since they already allow Prime Time customers to use the space.

Commissioner Schmitz stated that he was concerned about adequate parking but did not see the immediate benefit of paving out the rest of Poco Loco's lot for a gain of only several spaces. He felt that language should be added to the development agreement mandating additional parking if the need arises.

It was moved by Commissioner Schmitz and seconded by Commissioner Walters to recommend approval of the development agreement to the Village Board, subject to the inclusion of language that would require additional parking if the Village recognizes an identified need. The motion carried unanimously.

C) Site Plan Review for multiple commercial buildings at the southwest corner of N. Green Bay Road and N. Deerwood Drive

Mr. Piotrowski reviewed the proposal and introduced Randy Roth of Endeavor Group and Jeff Stowe of Stowe Architecture.

Commissioner Jaroczynski asked how many tenants were planned for the 11,000 square foot building. Mr. Roth replied that this would likely be filled with three to four tenants but that has yet to be determined.

President Krueger asked whether the development would be linked to the bike trail extension near Wendy's. Mr. Piotrowski replied that sidewalk connections would be made from the development to the nearest intersection and that bike racks would be added adjacent to both proposed buildings.

Trustee Schilz asked for clarification as to Staff's concern about the architecture of the buildings. Mr. Piotrowski replied that the design is not consistent with recent retail development approvals that featured more masonry components, glazing, and articulation of walls and roof lines to break up monotonous faces. He noted that projects like Walgreen's and Concentra were required by the Building Board to adopt some residential aesthetics with respect to roof lines and material choices.

Commissioner Schmitz asked if the Dunkin Donuts design was forced to follow corporate design requirements. Mr. Stowe replied that it was following corporate design guidelines but noted that there was some flexibility to deviate. Trustee Schilz stated that he was more concerned for the appearance of the 11,000 square foot building since that would be the much larger presence on the site.

President Krueger asked if the 11,000 square foot building would be built right away and what site improvements would be constructed immediately. Mr. Roth replied that all site improvements except the 11,000 square foot building will be built immediately with the Dunkin Donuts. The area for the 11,000 square foot retail center would be left as grass but Mr. Roth expected to return in spring with construction and tenant plans.

Trustee Schilz asked for clarification on the elevation change between buildings. Mr. Piotrowski replied that the grade change would only be about 1.5 feet between the two building's finished floor elevations. He noted the larger grade change would be from the parking field towards Green Bay Road where a retaining wall would be required.

Trustee Baker asked about the seating capacity for the Dunkin Donuts. Mr. Stowe replied approximately 26 people.

Trustee Baker asked how many cars can stack before reaching the drive-thru order canopy. Mr. Stowe replied two currently but noted that they will be moving the canopy to accommodate a third space that is mandated by Village Code.

It was moved by Commissioner Bellehumeur and seconded by Commissioner Jarocyznski to recommend approval of the site plan for a commercial development at the southwest corner of the intersection of N. Deerwood Drive and N. Green Bay Road to the Village Board. The motion carried unanimously.

D) Conditional Use Permit review with RK Green Bay Road LLC. For a restaurant with associated drive-thru facilities at the southwest corner of N. Green Bay Road and N. Deerwood Drive

President Krueger opened the public hearing at 8:10 p.m.

There was no public comment.

President Krueger closed the public hearing at 8:11 p.m.

Mr. Piotrowski reviewed the proposal and indicated that the conditional use permit calls for additional landscape screening of the drive-thru, a limitation on decibels and he noted that the Village Code would require an additional stacking space.

Trustee Schilz asked about the need for the drive-thru canopy and the color and appearance of it. Mr. Roth replied that the canopy was used to protect customers from inclement weather and the height restriction was needed to warn drivers of another low overhang at the pick-up window. Trustee Schilz stated that he did not like the color or appearance of the canopy since it was facing the major area thoroughfare. Mr. Piotrowski replied that the design of the canopy would be reviewed by the Building Board and suggested a more muted color along the lines of the earlier discussed Walmart cart corral.

It was moved by Commissioner Schmitz and seconded by Commissioner Walters to recommend approval of the conditional use permit for drive-thru facilities to the Village Board. The motion carried unanimously.

E) Conditional Use Permit review with RK Green Bay Road LLC for outdoor restaurant seating at the southwest corner of N. Green Bay Road and N. Deerwood Drive

President Krueger opened the public hearing at 8:19 p.m.

There was no public comment.

President Krueger closed the public hearing at 8:20 p.m.

Mr. Piotrowski reviewed the proposal and noted that the outdoor seating area would have shorter hours than the overall development and that outdoor advertising on the canopies was prohibited.

Commissioner Jarocyznski asked how many patrons could sit on the patio. Mr. Stowe replied that 16 was maximum capacity.

President Krueger asked if there was any need for fencing around the patio. Mr. Piotrowski replied that this was only required in the past for restaurants that served alcohol.

It was moved by Commissioner Bellehumeur and seconded by Commissioner Schmitz to recommend approval of the conditional use permit for outdoor restaurant seating to the Village Board. The motion carried unanimously.

F) Certified Survey Map review for vacant land at the southwest corner of N. Green Bay Road and N. Deerwood Drive

Mr. Piotrowski reviewed the proposal.

Commissioner Bellehumeur asked if the land division would create any maintenance issues the Village needed to be concerned about. Mr. Roth replied that there would be an operating easement agreement in place between the two properties to regulate which entity handles what issue from snowplowing to landscaping. Mr. Piotrowski also noted that the Certified Survey Map contains cross access easements to ensure accessibility for both parcels.

It was moved by Commissioner Bellehumeur and seconded by Commissioner Walters to recommend approval of the Certified Survey Map for vacant land at the southwest corner of the intersection of N. Deerwood Drive and N. Green Bay Road to the Village Board. The motion carried unanimously.

F) Conceptual Plan Review for an office/retail building and storage facility, 4401 W. River Lane

Mr. Piotrowski reviewed the proposal and introduced the applicants, Brian Parrish of Paradigm Realty and Brian Fisher of Anderson Ashton.

Trustee Baker asked if the retail building would provide public restrooms for trail users. Mr. Fisher replied that this was possible but he was not certain of the design at this point.

Trustee Schilz asked for clarification as to ownership of the adjacent land. Mr. Piotrowski replied that the property was surrounded by rights of way either belonging to the Village, WE Energies or the Canadian Pacific Railroad.

Commissioner Bellehumeur asked how the storage buildings functioned. Mr. Fisher replied that the northern building would feature larger storage compartments with overhead doors that customers could drive up to while the southern building would feature smaller interior storage spaces accessed by common hallways.

Commissioner Schmitz asked about details of the green screen. Mr. Fisher replied that it was an interlocking metal fence system that created a trellis like support structure that enables creeping vegetation to take hold and grow vertically.

Trustee Schilz asked if some of the retail building design elements would carry through to the storage buildings. Mr. Fisher indicated that this was yet to be determined but he noted that the storage buildings were likely to be masonry.

President Krueger asked if the applicants had purchased the property. Mr. Parrish replied that they have an accepted option to purchase.

It was consensus of the Plan Commission that the applicant should proceed with further design of the proposal and return with final engineered plans at a later date.

VII. ADJOURNMENT

It was moved by Commissioner Schmitz and seconded by Commissioner Jaroczynski to adjourn at 8:56 P.M. The motion carried unanimously.



Nate Piotrowski, Community Development Director

**BROWN DEER FINANCE AND PUBLIC WORKS COMMITTEE
OCTOBER 9, 2013 REGULAR MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Oates at 6:30 P.M.

I. ROLL CALL

Present: Trustees: Oates, Springman, and Boschert; Citizen Members: Galyn Bennett, Susan Glowinska and Ray Erbe

Also Present: Susan Hudson, Treasurer/Comptroller, Matt Janecke, Assistant Village Manager, Michael Hall, Village Manager, Matthew Maederer, Director of Public Works/Engineering

Excused: Citizen Member Tom Lieven

II. PERSONS DESIRING TO BE HEARD

None.

III. CONSIDERATION OF MINUTES: September 4, 2013 – Regular Meeting

It was moved by Trustee Boschert and seconded by Galyn Bennett to approve the minutes of the September 4, 2013 meeting. The motion carried unanimously and Trustee Springman abstained.

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Susan Hudson, Treasurer/Comptroller and Michael Hall, Village Manager is getting ready for the Budget Workshops. They were also, doing interviews for the Deputy Clerk/Treasurer. Matt Janecke, Assistant Village Manager reported on the status of the Request for Proposal (RFP) for Assessor. He only received two RFP's and has extended the deadline. Matthew Maederer, Director of Public Works/Engineering reported on the status of the Original Village.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

- A) Resolution No. 13- "A Resolution Assessing the Electric Energy and Maintenance Costs of the Arbon Drive – W Green Brook Drive Lighting System"
- B) Resolution No. 13- "A Resolution Assessing the Electric Energy and Maintenance Costs of the Brown Deer Business Park Subdivision Lighting System"
- C) Resolution No. 13- "A Resolution Assessing the Electric Energy and Maintenance Costs of the Brown Deer Corporate Park Subdivision Lighting System"
- D) Resolution No. 13- "A Resolution Assessing the Electric Energy and Maintenance Costs of the N Kildeer Court – W Brown Deer Road Lighting System"
- E) Resolution No. 13- "A Resolution Assessing the Electric Energy and Maintenance Costs of the Opus North Subdivision Lighting System"
- F) Resolution No. 13- "A Resolution Assessing the Electric Energy and Maintenance Costs of the Park Plaza and Addn #1 Subdivision Lighting System"
- G) Resolution No. 13- "A Resolution Assessing Service Charges for Recycling and Yard Waste Collection on Residential Units"

These are resolutions for maintenance cost associated with the Lighting District. Due to this being a special assessment on property tax it must be passed by the Village Board.

It was moved by Trustee Springman and seconded by Trustee Boschert recommend to the Village Board to approve the Resolution for the Electric Energy and Maintenance Cost of the Lighting Systems. The motion carried unanimously.

H) Sanitary Sewer Rate Increase

I) Resolution No. 13- "A Resolution establishing Sanitary Sewer Rates for 2014"

DPW is requesting sanitary sewer rate increase for both the volumetric charge and the connection charges. The sanitary sewer department is funded through revenue gained from the volumetric and connection charges which are a part of the water bill. To cover the cost in 2014 staff is asking that the volumetric charge be increased to \$1.60 (per 1,000-gallons) and the connection charge be increased to \$14.35 (per connection). One reason for the request is that MMSD is proposing a rate increase of 2.85%

It was moved by Trustee Springman and seconded by Gayln Bennett to recommend to the Village Board to approve the rate increase to both the volumetric and connection charges. The motion carried unanimously

J) August 2013 Financial Reports

Susan Hudson, Treasurer/Comptroller presented the August 2013 Financial report covering the top five financial highlights..

No action was taken on this item.

K) August 2013 Financial Reports

It was moved by Trustee Boschert and seconded by Trustee Springman to recommend that the Village Board approve the vouchers from August 29, 2013 to September 27, 2013 in the amount of \$1,799,644.14. The motion carried unanimously.

VII. ADJOURNMENT

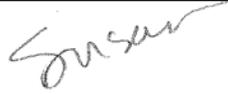
It was moved by Trustee Springman and seconded Trustee Boschert to adjourn at 7:15 p.m. The motion carried unanimously.



Susan L Hudson, Treasurer/Comptroller



REQUEST FOR CONSIDERATION

COMMITTEE:	Village Board
ITEM DESCRIPTION:	Finance & Public Works Committee Packet
PREPARED BY:	Susan Hudson, Treasurer/Comptroller 
REPORT DATE:	October 17, 2013
MANAGER'S REVIEW/COMMENTS:	<ul style="list-style-type: none"><input type="checkbox"/> No additional comments to this report.<input type="checkbox"/> See additional comments attached.
RECOMMENDATION:	Bringing forward the recommendations from FPW
EXPLANATION:	<p>On October 9, 2013, the Finance & Public Works Committee met and discussed the agenda. These agenda items received a positive recommendation and are as follows.</p> <ul style="list-style-type: none">- Resolutions Assessing the Electric Energy and Maintenance Costs of the Lighting System of: Arbon Drive – W Green Brook Drive; Brown Deer Business Park Subdivision: Brown Deer Corporate Park Subdivision: N Kildeer Court – W Brown Deer Road: Opus North Subdivision: Park Plaza and Addn #1 Subdivision: <i>recommend to the Village Board to approve the resolutions for the Electric Energy and Maintenance Cost of the Lighting Systems. These are yearly resolutions</i>- Resolution Assessing Service Charges for Recycling and Yard Waste Collection on Residential Units: <i>recommend to the Village Board to approve the resolution for services charges for recycling and yard waste collection. This is a yearly resolution.</i>- Sanitary Sewer Rate Increase and a Resolution establishing Sanitary Sewer Rates for 2014: <i>recommend to the Village Board to approve the sanitary sewer rate increase and also, approve the resolution establishing sanitary sewer rates for 2014. This is a yearly resolution.</i>- Consideration of Vouchers: <i>recommend Village Board approval of the vouchers from August 29, 2013 to September 27, 2013 in the amount of \$1,799,644.14.</i>



REQUEST FOR CONSIDERATION

COMMITTEE:	Finance & Public Works
ITEM DESCRIPTION:	Sanitary Sewer Rate Increases (Volumetric & Connection)
PREPARED BY:	Matthew S. Maederer, Director of Public Works
REPORT DATE:	October 10, 2013
MANAGER'S REVIEW/COMMENTS:	<input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
RECOMMENDATION:	Approval for Rate Increases
EXPLANATION:	<p>DPW is requesting sanitary sewer rate increases for both the volumetric charge and the connection charge. Last year the volumetric charge was not increased and the connection charge has not been increased since 2010. The volumetric charge increases every other year opposite the stormwater utility rate increases.</p> <p>The sanitary sewer department is funded through revenue gained from the volumetric and connection charges which are a part of the water bill (billed quarterly to residents).</p> <p>The volumetric charge is meant to cover the cost of the sewer department operations and the connection charge is meant to fund capital projects. Both the operations and capital projects include mandated (MMSD & WDNR) activities (i.e. cleaning & televising of sewer mains, and capital projects to eliminate I/I). The capital projects to eliminate I/I in the past are CIPP lining projects along with lateral relay projects. Typically the capital projects have been costing \$195,000 annually.</p> <p>The current volumetric charge is \$1.39/1000-gallons of water used. In 2011 the volumetric charge was \$1.23/1000-gallons. The current connection charge is flat rate of \$12.50/connection and as stated above the connection charge has not increased since 2010.</p> <p>Total number of connections = 3696 connections Total estimated water usage = 226 gallons/connection/day</p> <p>There are 3696 connections in the Village and the average quarterly water usage is 76,224,000 gallons/quarter.</p> <p>Also, we calculate a seasonal adjustment for the sewer during the summer and fall quarters – just for the residential customers. An average of the winter and spring quarters is used (the exception being that the resident used less water than that average – then they are billed for the lesser amount). The volumetric sewer charges for Public, Industrial and Commercial customers are not adjusted for seasonal usage. In order to avoid the extra sewer charges several commercial customers use turf meters for landscaping purposes during the summer.</p> <p>Last year (2013) the sanitary sewer fund was both budgeted and projected to end with a negative balance, which will require a transfer from the sewer fund balance to make up the difference.</p>

Since the sewer utility is scheduled for a rate increase in 2014 I am proposing a rate increase to cover the operations costs and to continue the annual I/I capital maintenance project.

The 2014 capital project will include sanitary lateral relays on W. Carolann Drive (between N. 67th Street and N. Bethanne Drive) and also another round of CIPP lining (mains and laterals) in Basin 5 & 6 (south half of the Village). The pipe lining and lateral relay projects are important to maintain because they prevent sewer back-ups and repairs leaky pipes. Additionally, the Village is mandated to work and prevent I/I into the sewer system through the CMOM program. Pipe lining is a mechanism to prevent I/I.

The proposed 2014 rate increases are as follows:

	2013 Rate	2014 Rate	Increase per Quarter	Increase per Year
Volumetric Charge (per 1,000-gallons)	\$1.36	\$1.60	\$0.21	\$0.84
Connection Charge (per connection)	\$12.50	\$14.35	\$1.85	\$7.40

A typical single family residential household typically uses 20,340 gallons/quarter. Using the above volumetric rate increase the quarterly bill expected will be:

Proposed 2014 Rates (Typical Quarterly Bill)

Volumetric Charge = \$32.54
Connection Charge = \$14.35
 Quarterly Total = \$46.89
 Annual Total = \$187.56.

Existing 2013 Rates (Typical Quarterly Bill)

Volumetric Charge = \$28.27
Connection Charge = \$12.50
 Quarterly Total = \$40.77
 Annual Total = \$163.08

The typical single family residential household can expect a \$6.12 increase per quarter on their bill, and a \$24.48 increase annually.

The next scheduled rate increase(s) will be 2016.

Attached is the following:

1. 2014 Sanitary Sewer Budget
 - a. Includes the proposed MMSD rate increase projected at 2.85%.
 - b. MMSD charges the Village for treating wastewater. The Village passes the costs through to users on behalf of MMSD which is why MMSD charges show up in the revenue and expenditures sections of the budget.

A Resolution Establishing Sanitary
Sewer Rates for 2014

Resolution No. 13-XX

WHEREAS, in the preparation and finalization of the 2014 Village budget, the Village Board has determined that the rate per one thousand gallons of billable water used for Sanitary Sewer will increase by \$0.21 and that the rate per connection will increase by \$1.85; and,

WHEREAS, under Section 66-384 of the Brown Deer Village Code, the Village is authorized to establish a rates for the Sanitary Sewer Utility; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BROWN DEER VILLAGE BOARD OF TRUSTEES, that the sanitary sewer quarterly connection charge of \$14.35 for each sewer connection and the rate of \$1.60 per one thousand gallons of billable water used be applied.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 7th day of October, 2013.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk