



**BROWN DEER VILLAGE BOARD  
JANUARY 6, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:32 P.M.

**I. Roll Call**

Present: Village President Krueger; Trustees: Baker, Boschert, Oates, Schilz, Springman, Weddle-Henning

Also Present: Michael Hall, Village Manager; Matthew Janecke, Assistant Village Manager; John Fuchs, Village Attorney; Nate Piotrowski, Community Development Director; Steven Rinzel, Chief of Police; Matthew Maederer, Director of Public Works; Brian Williams-Van Klooster, Library Director; Brian Bublitz, Department of Public Works

**II. Pledge of Allegiance**

**III. Persons Desiring to be Heard**

Laura Gramling Perez, candidate running for Milwaukee County Circuit Court Judge-Branch 32, introduced herself and asked for support on getting elected.

**IV. Consideration of Minutes: December 2, 2013 – Amended - Regular Meeting  
December 16, 2013 - Regular Meeting**

*It was moved by Trustee Boschert and seconded by Trustee Oates to approve the amended minutes from the December 2, 2013 - Regular Meeting and December 16, 2013 - Regular Meeting. The motion carried unanimously.*

**V. Unfinished Business**

**A) Resolution No. 13-, “Fee Schedule for 2014”**

Mr. Janecke reported on the two questions that came up during the discussion related to the passing of the resolution at the last Village Board meeting. The first question had to do with the Occupancy Completion performance deposit - residential - major alteration/additions; the fee was changed to a flat \$1,000 because the previous formula based on square footage resulted in an amount near or over \$1,000. The Board’s second question was a general inquiry on the Certificate of Compliance program that is needed anytime there is a proposed change of ownership to any single family or two family residences.

Trustee Oates inquired to what percentage of the Occupancy Completion deposits were under \$1,000. Mr. Hall noted that this is a deposit that gets returned and Mr. Piotrowski added about 5% of the deposits are under \$1,000. Trustee Oates followed his first question with, “how does this compare to the other North Shore Communities?”. Mr. Piotrowski answered that the other communities have \$1,000 or higher completion deposits.

Trustee Weddle-Henning asked about who is included in the Family Plus pond membership and inquired into the Contractor Mulch Purchase. Mr. Hall responded he will confer with the Park & Recreation Department Director regarding who the Family Plus pond membership included. Mr. Maederer responded that a fee was added this year for contractors to purchase mulch from the Village so long as there is enough for residents and Village landscaping.

*No action was needed.*

## VI. New Business

### A) Presentation on North 60th Street Project by Community Service Director

Mr. Maederer made a presentation on the North 60th Street Project and how Staff came up with project alternatives as it related to Village funds and the utilization of a grant provided by the Wisconsin Department of Transportation (DOT) that mandates the municipality follow their guidelines of constructing both bicycle lanes and sidewalks. He also provided history, background and constraints for the project and stated that the pavement is in need of replacement. Feedback will be taken immediately following his presentation. Mr. Piotrowski mentioned Staff considered many of the comments made at the Public Informational Meeting regarding the addition of sidewalks and their proximity to homes. The design stage is conceptual at this point with more work to be done with the Village's design engineer GAI, before construction in 2015. Another Public Information Meeting will be held to report and receive comments on the design options as they near completion.

Mindy Stannelle, 9292 North 60th Street, inquired how does 60th Street get designated an "urban street" up to Fairy Chasm and a "rural street" after that? Mr. Piotrowski responded the way the roadway was finished out determines how the street gets designated. For example, if a road has curb and gutter, it gets designated as an "urban street". Ms. Stannelle expressed her discontent with the preferred design option and would like to see curb and gutter added to formalize the roadway and perhaps move the sidewalk nearer the street.

John Grisson, 9302 North 60th Street, inquired into whether or not curb and gutter could be added without having to add sidewalks. Mr. Maederer acknowledged curb and gutter could be added without having sidewalks but eluded to the design regulations if DOT funds are used.

Bonnie Grisson, 9302 North 60th Street, mentioned that if the preferred design option at this point is with sidewalks on the home side of the ditch, a number of trees will need to be removed driving down the value of her home.

Ms. Stannelle asked who is responsible if someone were to fall in the ditch from the sidewalk. Attorney Fuchs opined the home owner would only be responsible if they caused that person to fall in the ditch.

Robert Balmer, 9219 North 60th Street, agreed with the preferred design option without curb and gutter and having sidewalks on the home side of the ditch, but commented that all design options should be considered without rushing into any decisions.

A brief conversation ensued regarding different storm water options that may be added and if curb and gutter were added to 60th Street.

Trustee Schilz commented that if the Village were to pursue other design options without the use of DOT funds, the money spent would take away two years' worth of road repair funds the Village sets aside every year for the road repair program.

President Krueger inquired into the Green Streets program. Mr. Maederer responded Staff has applied for the program for Bradley Road.

### B) Approval and Consideration of December Vouchers

*It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to approve the vouchers from November 27, 2013 through December 30, 2013 in the amount of \$1,237,625.48. The motion carried unanimously.*

**VII. Committee Appointments/Trustee Assignments**

*It was moved by Village President Krueger and seconded by Trustee Weddle-Henning to appoint Carol Butler to the Farmers Market Ad Hoc Committee. The motion carried unanimously.*

**VIII. Village President's Report**

Village President Krueger reported on the following:

President Krueger did not make a report.

**IX. Village Manager's Report**

Village Manager reported on the following:

**A) Employee Handbook Change**

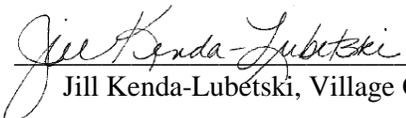
Mr. Hall reported that the Personnel Manual was changed so that holidays that fall within the week will be recognized as hours worked.

The hiring of a Zoning & Planning Specialist - Fernando Moreno.

A Special Village Board Meeting may need to take place in order to gain approval for the consolidation of polling locations for the February Primary Election for Village Trustee.

**X. Adjournment**

*It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to adjourn at 7:36 p.m. The motion carried unanimously.*

  
\_\_\_\_\_  
Jill Kenda-Lubetski, Village Clerk

**SPECIAL BROWN DEER VILLAGE BOARD  
JANUARY 13, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:31 P.M.

**I. Roll Call and Pledge of Allegiance**

Present: Village President Krueger; Trustees: Baker, Boschert, Oates, Schilz

Excused Trustees: Springman, Weddle-Henning

Also Present: Michael Hall, Village Manager; Matthew Janecke, Assistant Village Manager

**II. Persons Desiring to be Heard**

**III. Unfinished Business**

None.

**IV. New Business**

**A) Resolution No. 14-01, "Resolution Designating Village Hall as the Common Polling Place for the February 18, 2014 Spring Primary Election"**

Trustee Boschert inquired how the residents will be informed of the consolidation, relating to their common polling location. Mr. Hall replied Village Staff will utilize all media outlets including the Village's Facebook page and website. Signs will also be placed at the regular polling locations directing residents to come to Village Hall to cast their vote for the Spring Primary Election.

Trustee Oates inquired if absentee ballots will be available for this election. Mr. Hall confirmed that they would be. President Krueger commented on the process for readying the ballots in order to print.

*It was moved by President Krueger and seconded by Trustee Boschert to approve Resolution No. 14-01, "Resolution Designating Village Hall as the Common Polling Place for the February 18, 2014 Spring Primary Election". The motion carried unanimously.*

**B) Draw Candidate's Names for Ballot Placement for Spring Primary Election on February 18, 2014**

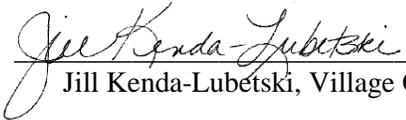
The candidates' names were each on a piece of paper and placed in a hat to be drawn at random. The names were drawn as follows:

Sherry Yusuf  
Terry Boschert  
Richmond P. Izard II  
Jamie D. Awe  
Bruce Thomas  
Otto E. Bunge

In attendance for the drawing of candidate names were Bruce Thomas and Otto E. Bunge.

**V. Adjournment**

*It was moved by Trustee Oates and seconded by Trustee Boschert to adjourn at 6:38 p.m. The motion carried unanimously.*

  
\_\_\_\_\_  
Jill Kenda-Lubetski, Village Clerk



# REQUEST FOR CONSIDERATION

<b>COMMITTEE CONSIDERATION:</b> Village Board
<b>ITEM DESCRIPTION:</b> Temporary Class "B"/"Class B" Retailer's License – Brown Deer Junior Woman's Club
<b>PREPARED BY:</b> Jill Kenda-Lubetski, Village Clerk 
<b>REPORT DATE:</b> January 29, 2014
<b>MANAGER'S REVIEW/COMMENTS:</b> <input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
<b>RECOMMENDATION:</b> To approve and grant a Temporary Class "B"/"Class B" Retailer's License to the Brown Deer Junior Woman's Club (BDJWC) for Bunco Bash to be held on March 29, 2014 at Trinity Community Church located at 9450 North 60th Street.
<b>EXPLANATION:</b> The Village has received an application for a Temporary Class "B"/"Class B" Retailer's License from the Brown Deer Junior Woman's Club for an event to be held at Trinity Community Church located at 8401 North 60th Street. The BDJWC would like to host a fundraising event on Saturday, March 29, 2014 from 6:45 p.m. until 10:00 p.m. The event will be a Bunco Bash (dice game) and there will be beer, wine, soda, water and snacks available for purchase. There will also be a 50/50 raffle. The BDJWC has a Raffle License that was issued by the State of Wisconsin and expires on November 29, 2014. A brochure and registration form is attached for your information.  A letter supporting this event from the Pastor of Trinity Community Church is also included.  The permit fee for a Special Class "B"/"Class B" Retailers License is \$10; and the Soda License fee is \$15. All permit fees have been paid by applicant.  Megan Ramminger, a licensed bartender since 2007 for Brown Deer Lanes, will be available the evening of the event to serve and sell the beer and wine.  The Brown Deer Police Department has reviewed the information and does not foresee any problems. They will be stopping by the evening of the event as a courtesy check.  Several members of the Brown Deer Junior Woman's Club said they would be in attendance at the meeting on Monday night to answer any questions of the Village.  Pursuant to State Statutes and the Village Code, all applications to sell fermented malt beverages at events must be presented for consideration and approved by the Village Board.

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 Application Date: 1/29/14

Town  Village  City of BROWN DEER County of MILWAUKEE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3/29/14 6:45pm and ending 3/29/14 10pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name BROWN DEER JUNIOR WOMAN'S CLUB

(b) Address P.O. Box 241734 BROWN DEER 53224  
(Street)  Town  Village  City

(c) Date organized April 1968

(d) If corporation, give date of incorporation Sept 1972

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

- President CAROLYN MITCHELL 8075 N 66<sup>th</sup> St. Brown Deer WI 53223
- Vice President MONICA BARAN 3656 W Pelican Ln Brown Deer WI 53224
- Secretary MEG LILLIE 5701 W. Greenbrook Dr Brown Deer WI 53223
- Treasurer DOROTHY PROTZ 5690 W. Glenbrook Rd. Brown Deer WI 53223

(g) Name and address of manager or person in charge of affair:  
ERIN EPING 9267 N. FAIRY CHASM LN. BROWN DEER WI 53223

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

(a) Street number Trinity Community Church 9450 N. 60<sup>th</sup> St. BROWN DEER

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Part of building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: FIRST FLOOR fellowship hall and kitchen.

**3. NAME OF EVENT**

(a) List name of the event Bunco Bash

(b) Dates of event Saturday, March 29, 2014

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Carolyn Mitchell 1/28/2014 BROWN DEER JR WOMAN'S CLUB  
(Signature/date) (Name of Organization)

Officer Monica Baran Meg Lillie 1/28/2014  
(Signature/date) (Signature/date)

Date Filed with Clerk 1-29-14 Date Reported to Council or Board 1/31/14

Date Granted by Council \_\_\_\_\_ License No. \_\_\_\_\_

(See Additional Information on Reverse Side)

Fee Paid	15.00
Receipt#	
Date Issued	
Permit#	
(FOR VILLAGE HALL USE ONLY)	

STATE OF WISCONSIN

Milwaukee County }  
 } ss.  
 Village of Brown Deer }

<b>APPLICATION FOR SODA WATER BEVERAGE LICENSE</b>	
The undersigned, hereby applies to the VILLAGE OF BROWN DEER, for a license to sell Soda Water Beverages to be consumed on or off the premises, during the license year ending June 30, <u>2014</u> , subject to the limitations imposed by Section 66.053 (2) of the Wisconsin Statutes and acts amendatory hereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations affecting the sale of such beverages if a license be granted. Said business is to be conducted on the following described premises within said Village, to wit:	
Business Name of Applicant: <u>BROWN DEER JUNIOR WOMANS CLUB</u>	Trade Name (if different from business name):
Applicant's Mailing Address: <u>P.O. Box 241734 BROWN DEER WI 53224</u>	City, State, Zip Code: <u>BROWN DEER WI 53224</u>
Applicant is (check one): <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> L.L.C. <input checked="" type="checkbox"/> Other <u>Bona Fide Club</u>	
Name of Establishment to be Licensed: <u>TRINITY COMMUNITY CHURCH</u>	
Address of Licensed Premises (If applicant is not sole occupant of building, also give room number and building name): <u>9450 N. 60th St. BROWN DEER WI 53223</u> <u>First floor fellowship hall and kitchen.</u>	
Name of Applicant (please print): <u>ERIN EPPING 9267 N. FAIRY CHASM LN BD 53223</u>	Telephone Number: <u>414-355-8780</u>
Signature of Applicant: <u>Erin L. Epping</u>	Date: <u>1/28/14</u>

# BUNCO BASH

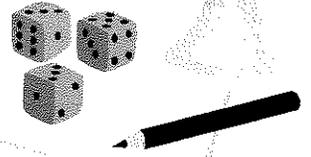
Brown Deer Junior Woman's Club Fundraiser

**SATURDAY, MARCH 29, 2014**

6:45pm – Doors Open

7-7:15pm – Learn how to play...it's easy!

7:15-10:00pm – BUNCO with Prizes



## Event Location:

**Trinity Community Church  
9450 N. 60<sup>th</sup> Street, Brown Deer**

**Ticket Donation: \$20 per person or \$70 per group of 4  
ADULTS ONLY**

**Includes: Two Drink Tickets (Beer, Wine, Soda or Water), Snacks,  
BUNCO with prizes**

**Cash Bar and 50/50 Raffle will also be available.**

**Reservation: Complete the Reservation Form below and mail the form along  
with a check made out to BDJWC by March 25, 2014 to**

**Erin Epping**

**9267 N. Fairy Chasm Lane, Brown Deer, WI 53223**

**Questions: Contact Erin Epping at 414-355-8780 or [eepping@wi.rr.com](mailto:eepping@wi.rr.com)**

Upon receipt of reservation, we will place your name and number of guests on our reservation list. We WILL NOT mail tickets to you. We will confirm your reservation via email.

Proceeds benefit the annual contributions to local Brown Deer community groups including the Brown Deer School District, the Village of Brown Deer, and other community recipients.

## REGISTRATION FORM

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Number of Guests: (check the applicable number)  1  2 or  3 \* \$20 each = \$\_\_\_\_\_

OR

Number of Guests:  4 \* \$70 for group = \$70.00



STATE OF WISCONSIN

Department of Administration  
Division of Gaming  
DOA-11633(R06/09)  
Ch. 563, Wis. Stats



Office of Charitable Gaming  
P.O. Box 8979  
Madison, WI 53708-8979

RAFFLE LICENSE

RAFFLE LICENSE NUMBER **R0024726B-13963**

BEGINS **11/30/2013**

EXPIRES **11/29/2014**

**JR WOMENS CLUB-BROWN DEER  
ATTN: DOROTHY PROTZ  
PO BOX 241734  
MILWAUKEE, WI 53224**

An annual Report and Renewal Application has been enclosed with this license. You must file this form no later than **12/29/2014**

## Jill Kenda-Lubetski

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**From:** Bill Flavin <billflavin@tcc-online.org>  
**Sent:** Thursday, January 30, 2014 9:56 AM  
**To:** jkl@browndeerwi.org  
**Subject:** Bunco

Jill,

I wanted to send you a brief note to let you know that our board has approved the use of our space by the Bunco group on March 29<sup>th</sup>, and are excited to partner with them and more community organizations if our space can be useful to their work.

Pastor Bill Flavin  
Trinity Community Church  
Brown Deer, WI  
[www.tcc-online.org](http://www.tcc-online.org)

**Brown Deer Junior Woman's Club Inc**

PO Box 241734  
Milwaukee, WI 53224

79-119/750 1875



Jan 29 2014

**PAY TO**  
the order of

Village of Brown Deer

\$ 25.00

Twenty five and 00/100

Dollars

Security features  
are included.  
Details on back.

Tri City National Bank

Bureau Bash  
Memo Soda & Beer Wine Licensing

⑆075001199⑆ ⑆04607⑆ 280⑆ 1875

www.Check.com

**REQUEST FOR BACKGROUND CHECK**

TO: Steven C. Rinzel, Chief of Police

DATE: 6/8/12

FROM: [Signature]

RE: BROWN DEER LAKES

The above named employee of the Village of Brown Deer requests the Police Department to conduct a limited background check of, as may be required by local ordinance, the following individual for the following reason(s):

- Bartender
- Class "A" Premise Renewal
- Class "B" Premise Renewal
- Food Handler
- Wholesaler Liquor License
- Peddler/Solicitor/Canvasser
- Other

NAME: Ramminger, B. Megan DOB: 01-30-87  
LAST, FIRST, MIDDLE (PRINT)

ADDRESS: N 82 W 13272 Fair Du Lac Ave Apt #8 Menomonee  
STREET and/or P.O. BOX, CITY STATE ZIP

PHONE: 414-807-3689 SEX: F RACE: White

Falls WI 53051

EMAIL: meganramminger@hotmail.com

DRIVERS LICENSE NO.: R552-5428-7530-00 STATE: WI EXPIRATION: 1-30-2014

SOCIAL SECURITY NO.: 387-06-1913

MUNICIPALITIES OF RESIDENCE IN LAST TEN (10) YEARS: 8628 N. 59th Street  
Brown Deer WI 53223

The Brown Deer Police Department conducted the requested record check and finds the individual to have:

No Record  Record

The Brown Deer Police Department conducted a check of the State of Wisconsin D.O.T. file, CIB files, local files and NCIC files on the above individual. After review of the available information it is the opinion of the undersigned that the individual:

Should be considered  Should not be considered

[Signature]  
Steven C. Rinzel  
Chief of Police

6-11-12  
Date

# OPERATOR'S LICENSE APPLICATION

VILLAGE OF BROWN DEER, WISCONSIN 53223

DATE: 6/8/18

Name of Establishment Where This License Will Be Used? Brown Deer Lanes

FEE: \$50.00 for 2-Year License  
Plus \$20.00 for Police Department Background Check

RECEIPT NO. \_\_\_\_\_

**\*\*IF APPLICATION IS DENIED OR APPLICANT WITHDRAWS, ALL FEES ARE NON-REFUNDABLE.**

**PROCESS TIME: 7-10 WORKING DAYS**

**APPLICANT MUST BE 18 YEARS OF AGE OR OLDER TO APPLY.**

Read instructions and notice on reverse side of this application before completing items below. Answer all questions and supply all information requested. **PRINT CLEARLY.**

1. Name Megan B Ramminger  
first middle initial last (maiden name)

2. Permanent Address: N 82 W 13272 Fox Dulac Ave. Apt. #8  
City/State/Zip: Menomonee Falls WI 53051  
Telephone: (414) 807-3689  
Driver's License No.: R552-5428-7530-00  
\*Social Security No.: 387 - 06 - 1913

3. List Previous Addresses for past five (5) Years (If None, Write "None")

Address	Date Last Lived There
<u>None</u>	_____

4. Date of Birth: 01/30/1987 Sex: F Race: White

5. Do You Now Hold or Have You Ever Been Granted Any License or Permit Associated with the Sale of Alcoholic Beverages?  Yes ( ) No If Yes, list type of license, dates held, and issuing jurisdiction:

Date	Type of License	Issued By
<u>current</u>	<u>Bartender</u>	<u>Brown Deer</u>

6. Have You Ever, In Your Lifetime, Been Convicted of Violating Any Law, Ordinance or Regulation Pertaining to the Sale of Alcoholic Beverages? ( ) Yes (  ) No If Yes, list date(s), violation, and jurisdiction:

Date	Type of License	Issued By
_____	_____	_____

7. Have You Ever, In Your Lifetime, Been Convicted of Any Offense, the Result of Which Was a Penalty of a Jail or Prison Sentence, Probation or a Fine or Forfeiture Which, Including All Court Imposed Costs, Exceeded \$100? ( ) Yes (  ) No If Yes, list date(s), offense, penalty and jurisdiction:

Date	Offense	Penalty	Jurisdiction
_____	_____	_____	_____

8. Have You Completed the Training Session on Alcohol Beverage Regulations:

(  ) Yes - When? 2005 Where? MATC ( ) No

**ADDITIONAL INSTRUCTIONS TO APPLICANTS FOR OPERATOR'S LICENSES:**

Read these instructions and the notice below before completing this application.

- ◆ Supply all information requested on this application. Information must be accurate and complete. False information or omissions are grounds for denying your application.
- ◆ A thorough investigation by our Police Department is made on every applicant for the above licenses.
- ◆ A full set of fingerprints is required of ALL NEW applicants. Fingerprints may be taken at the Brown Deer Police Department between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday.
- ◆ All license fees must be paid when filing this application.
- ◆ If your application is approved, your license will be available for redemption at the Village Hall during regular working hours, Monday through Friday, 8:00 A.M. to 4:30 P.M.
- ◆ Applicant understands that information on this application and collected as part of the licensing investigation becomes a public record and is subject to disclosure to the public upon request.
- ◆ Do you owe outstanding debts to the Village of Brown Deer? ( ) Yes (  ) No  
Have you paid in full all personal property taxes, all real estate taxes and all fines owed to the Village for ordinance violations? ( ) Yes ( ) No (  ) Not Applicable

An incorrect response on this statement is grounds for suspension, revocation or non-renewal of license.

I have read the above instructions and notices.

6/8/12 Date Megan Kamminga Applicant's Signature

The above applicant, being first duly sworn on oath, says that he/she is the person who made the foregoing application and that all information supplied is true and correct. (FALSE INFORMATION OR OMISSIONS WILL BE GROUNDS FOR DENYING THIS APPLICATION!)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 2012.  
[Signature]  
 Notary Public  
 Milwaukee County, Wisconsin  
 My Commission Expires \_\_\_\_\_

(\*Furnishing of the Social Security Number is purely voluntary on the part of the applicant. Failure to furnish the Social Security Number will not result in denial of the application.)

No. 12-24

**OPERATOR'S LICENSE**

\$ 70.00

WHEREAS, The local governing body of the (City - Town - Village) of Brown Deer County of Milwaukee, Wisconsin, has upon application duly made, granted and authorized the issuance of and "Operator's License" to MEGAN BETH RAMMINGER

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$ 70.00 as required by local ordinances and has complied with all requirements necessary for obtaining a license. Now therefore, an Operator's License, pursuant to Section 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

For the period ending JUNE 30 2014.

ABT:8 WS [Signature] Deputy Clerk  
Jill Kenda-Lubetski

VILLAGE OF BROWN DEER

Received From: MEGAN RAMMINGER  
Date: 06/08/2012 Time: 2:40:18 PM  
Receipt: 2517 \*\*\* REPRINT \*\*\*  
Cashier: gerthde

ITEM REFERENCE	AMOUNT
2208 Bartender License	
Bartender License	
010-000-41-4-20-10	\$70.00
TOTAL	\$70.00
CASH	\$70.00
Total Tendered:	\$70.00
Change:	\$0.00

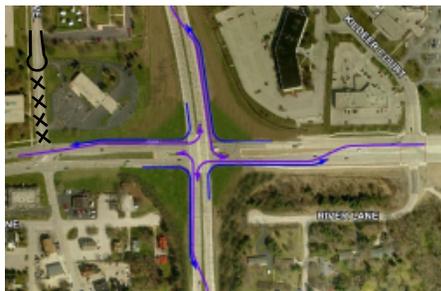
# WIS 57 Reconstruction



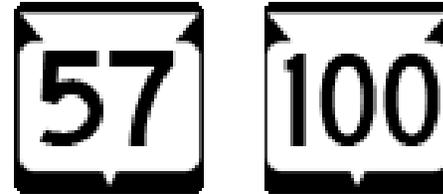
Diamond interchange (existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection



## Intersection Comparison Briefing

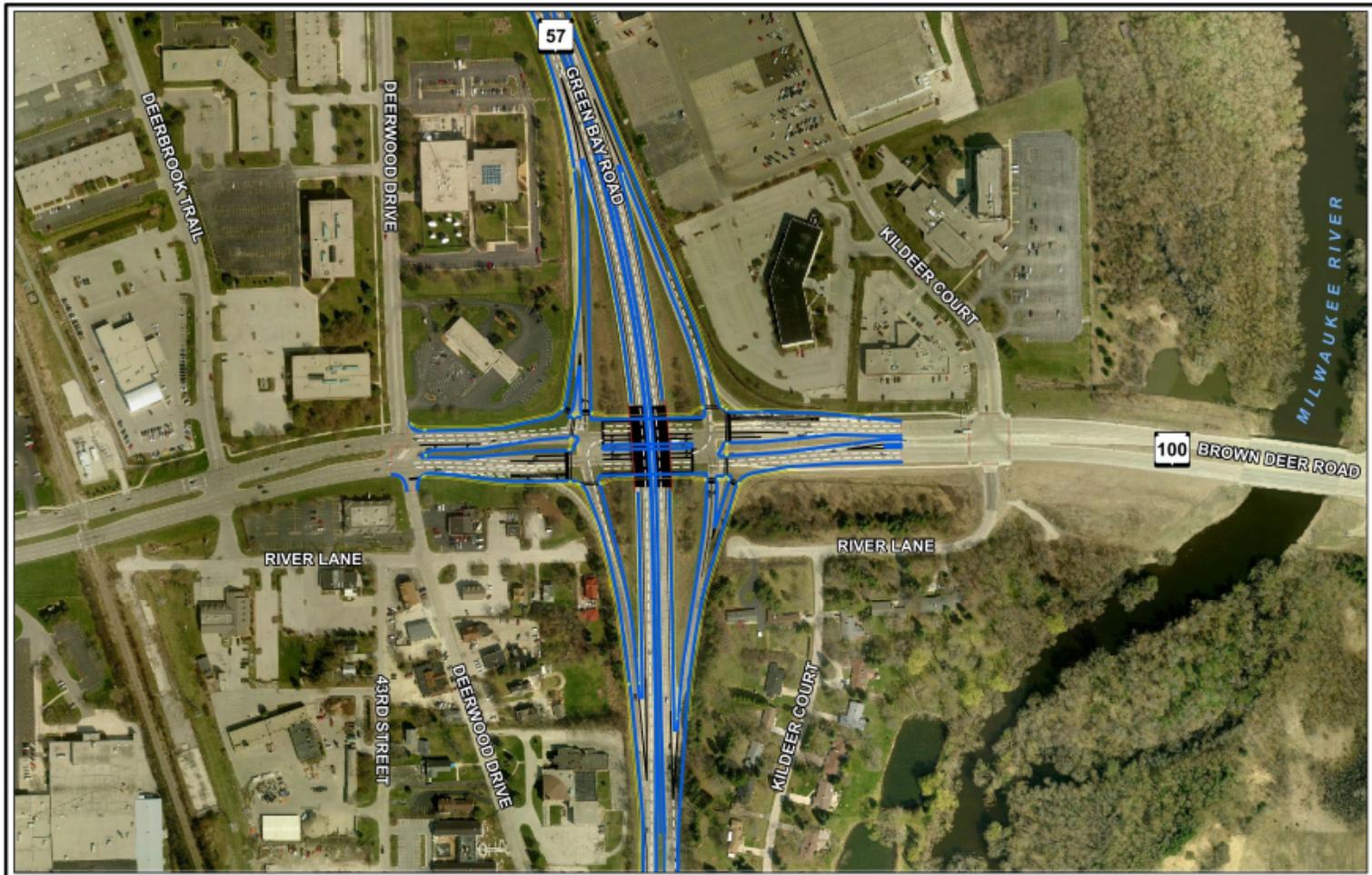
WIS 57 Reconstruction  
Milwaukee and Ozaukee Counties  
ID 2270-04-00  
February 2014



# Intersection Alternatives



- Diamond interchange (existing condition reconstructed with ped and bike accommodations)



# Intersection Alternatives



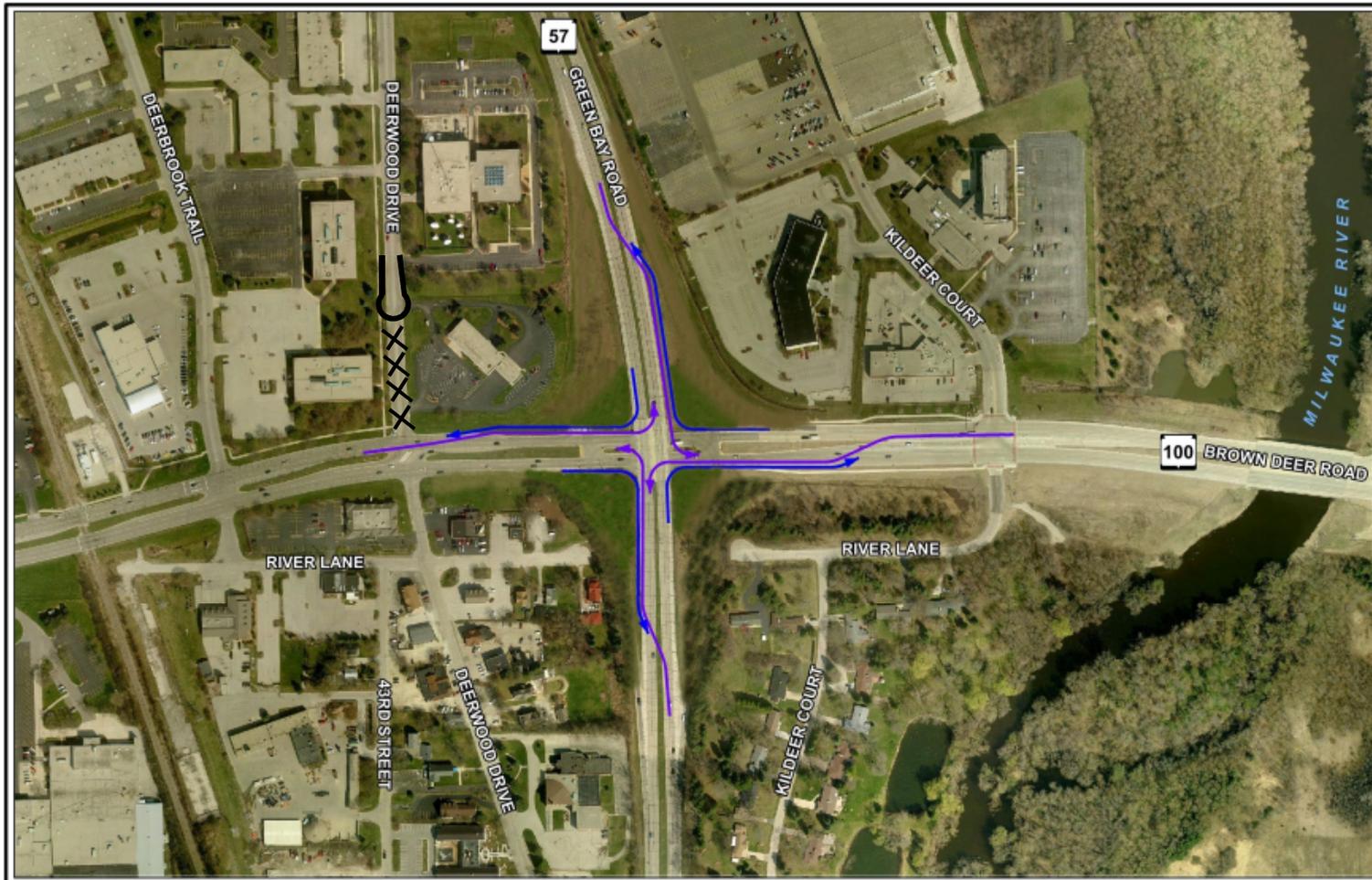
- Traditional signalized intersection



# Intersection Alternatives



- Continuous flow intersection (Displaced Left Turn)



# Intersection Alternatives



- Continuous flow intersection (Displaced Left Turn)



Source: Missouri Department of Transportation



# Intersection Alternatives



- > Village concerns with diamond interchange (existing condition)
  - Bike / pedestrian facilities
  - Aesthetics / gateway / scale
  - Safety / speeding
  - Operational
  
- > Additional considerations
  - Access
  - Maintenance
  - Estimated Cost



# Bike / pedestrian facilities

- + Full sidewalk and bike system
- + Shortest crossing distance

- Two intersections to cross
- Grade change between 57/100

- + Full sidewalk and bike system
- + One intersection to cross

- Long distance to cross

- + Full sidewalk and bike system
- + One intersection to cross

- Long distance to cross
- Complex crossing
- Potential for ped bridge need



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection



# Aesthetics / gateway / scale

- + Least overall paved area
- + Bridge allows gateway signage
- Bridge limits sightlines (visual only, not safety sightlines)
- Interchange may not feel appropriate "scale" to some users
- Requires large signal poles

- + No bridge to limit sightlines
- Very large intersection may not feel appropriate "scale" to some users
- Requires large signal poles

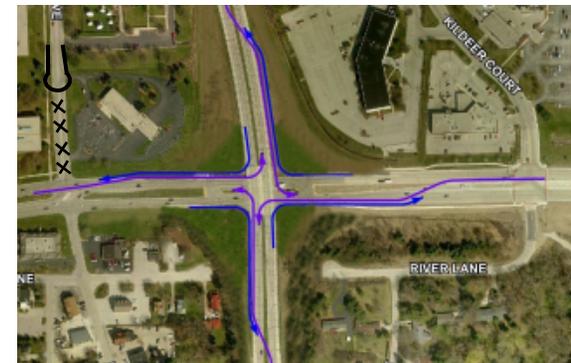
- + No bridge to limit sightlines
- Very large and unique intersection may not feel appropriate "scale" to some users
- Requires large signal poles



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection



# Safety / speeding

- + Lower conflicting traffic volume
- + Grade separations generally have lower crash rates than at-grade intersections
- Closely spaced signals may require special visibility design for signal heads
- + Familiar geometry
- + May limit free flow speed for WIS 57 motorists due to the new stop condition
- On average 36% increase for all crashes (interchange converted to at-grade)
- Very large intersection
- Long clearance periods
- Requires a triple left turn lane southbound. These have specific safety concerns related to wrong way movements.
- Longer queues may contribute to visibility challenges
- + High driver awareness necessary to understand the geometry may encourage slower speed by some motorists
- + May limit free flow speed for WIS 57 motorists due to the new stop condition
- Unexpected geometry
- Multiple signalized intersections require high driver awareness
- Higher risk of wrong-way drivers that contribute to head on crashes



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection



# Crashes

Crash rates per million entering vehicles

- > Current crash rate at ramp signals: 13
- > Current crash rates for similar at-grade intersections
  - WIS 100 & North Ave: 28 (115% higher)
  - US 18 & WIS 100: 18 (38% higher)
  - WIS 31 & WIS 50: 35 (169% higher)
- > Would most likely be similar to the traditional signalized intersection crash rates



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection



# Operational

- + Eliminates free flow right turns
- + Less delay than intersection
- + No WIS 57 vehicle delay

- Navigation of two traffic signals (though mitigated with coordinated signal design)

- + Eliminates free flow right turns
- + One traffic signal

- Overall highest delay
- Creates new delay for WIS 57
- No improvement to WIS 100 delay
- Pedestrian movements likely to create more significant delay than other alternatives

- + Eliminates free flow right turns
- + Best travel time for WIS 100

- Turning motorists require crossover maneuvers and navigation of two traffic signals



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection



# Operational

# Access

- + Existing access maintained
- + May allow consideration of right-in, right-out (RIRO) access points between Deerwood Drive and Ruth Place along WIS 57
- Median opening at Deerwood Drive would be closed along WIS 100
- + No specific access benefits
- Deerwood Drive intersection at WIS 100 (north leg) closed
- Deerwood Drive intersection at WIS 100 (south leg) only RIRO allowed
- Kildeer Court signal removed, median opening on WIS 100 closed and both approaches to WIS 100 converted to RIRO



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection

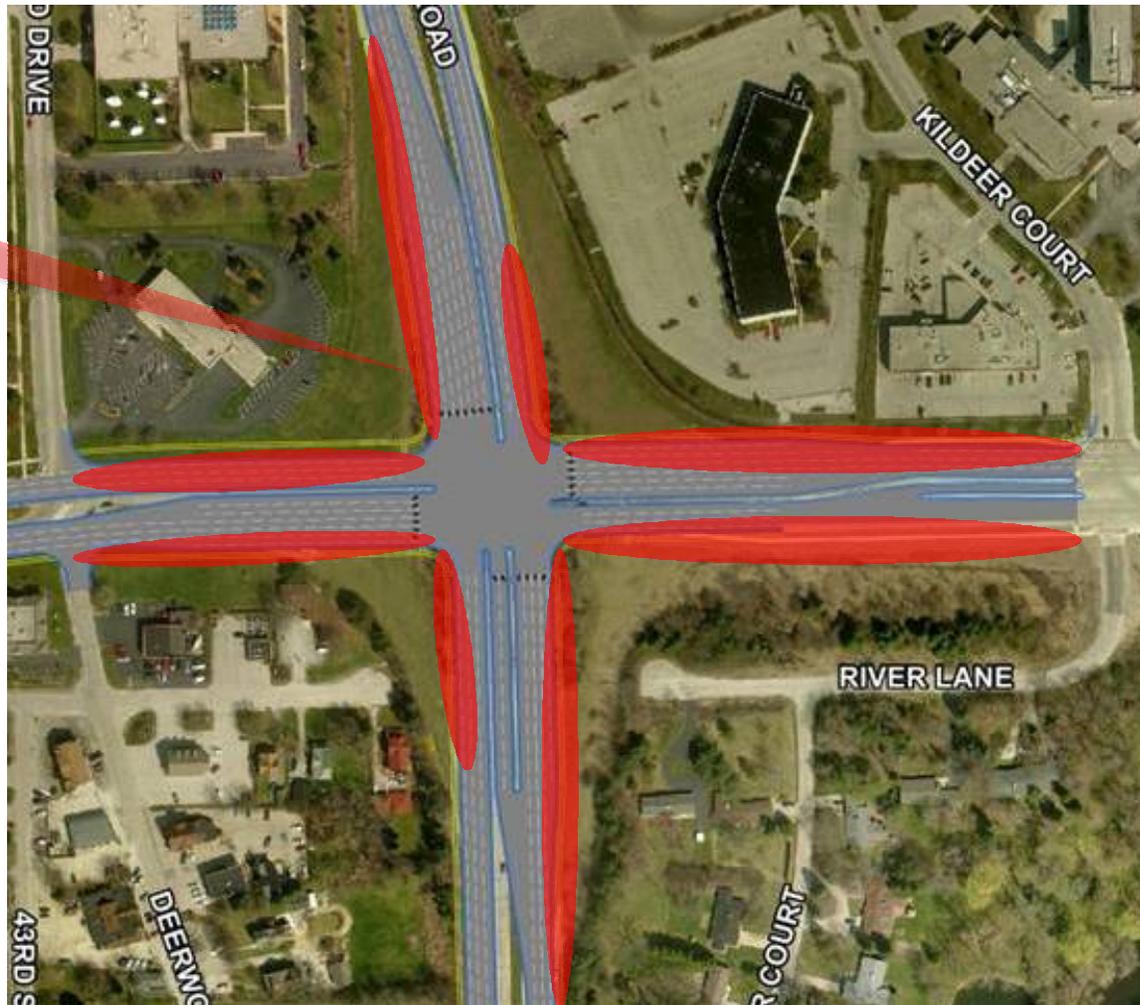


# Access



- Traditional signalized intersection

No access allowed within intersection functional limits



# Maintenance

- + No specific maintenance benefit
  - Two signals to maintain
  - Bridge inspections required
- + Only one signal to maintain
- + No signal at Kildeer Court to maintain
  - Most signal equipment to maintain



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection



# Estimated construction cost

\$7.2 M

\$5.2 M

\$7.7 M



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



Continuous flow intersection



# Estimated comprehensive crash cost (2013-2036)

\$11.2 M

\$13.4 M

\$13.4 M

\$2.2 M higher than diamond (Studies indicate a minimum increase of 16% crashes over a diamond interchange)

Crash Modification Factor not available for continuous flow intersection. Engineering judgment related to conflict points and operational characteristics used to justify the application of the same CMF for the conversion of the traditional signalized intersection to the diamond interchange.



Diamond interchange  
(existing condition with modifications to address village concerns)



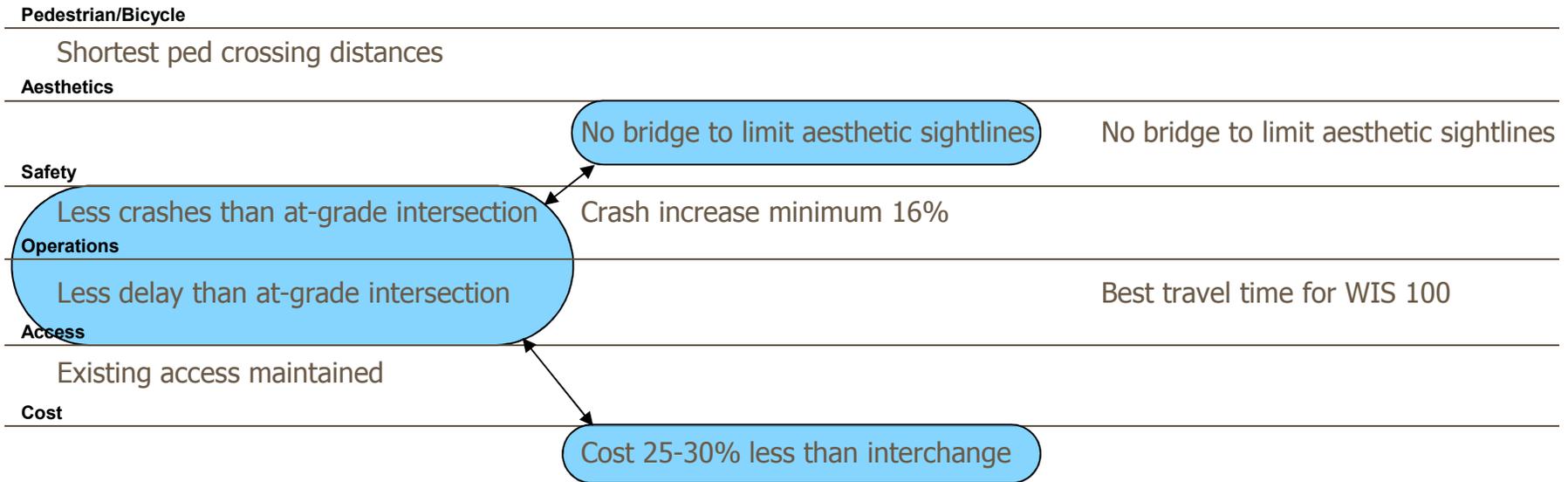
Traditional signalized intersection



Continuous flow intersection



# Key Decision Factors



Diamond interchange  
(existing condition with modifications to address village concerns)



Traditional signalized intersection



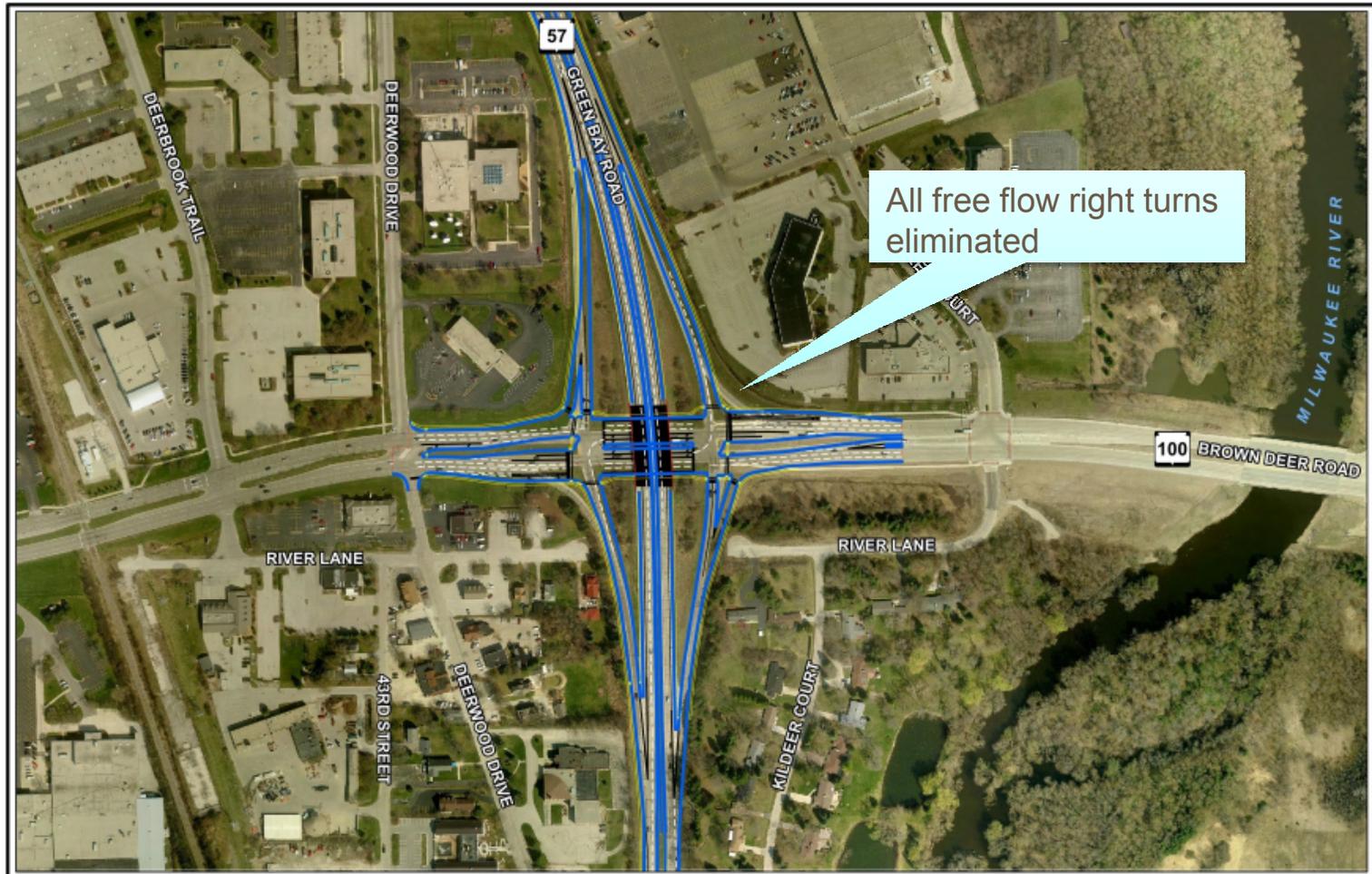
Continuous flow intersection



# Intersection Alternatives



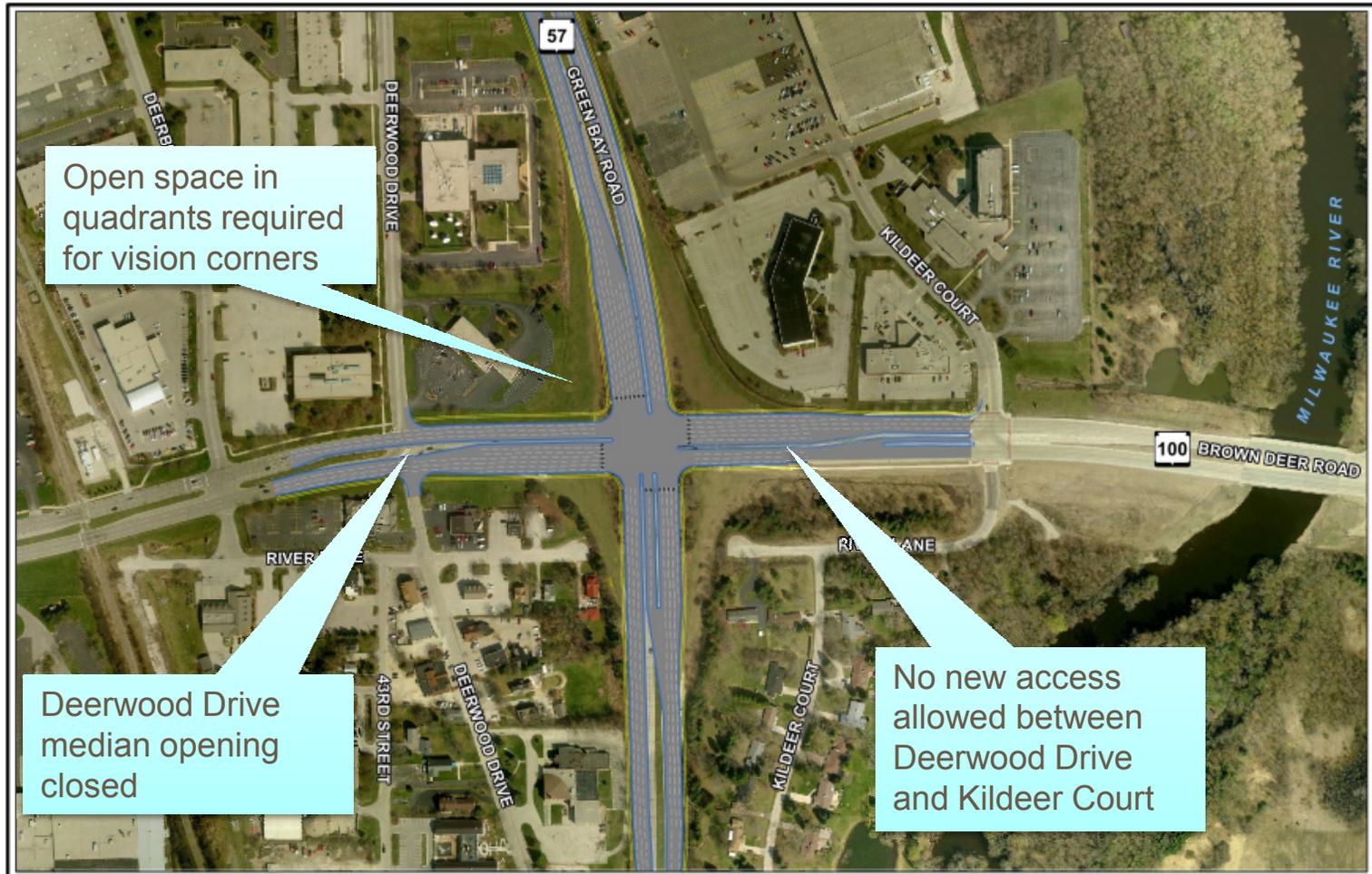
- › Diamond interchange (existing condition)



# Intersection Alternatives



- Traditional signalized intersection



# Land Comparison

Diamond Interchange conversion to Traditional Signalized Intersection



Open space in all quadrants required for vision corners, traffic signal equipment, and drainage features

No new access allowed to

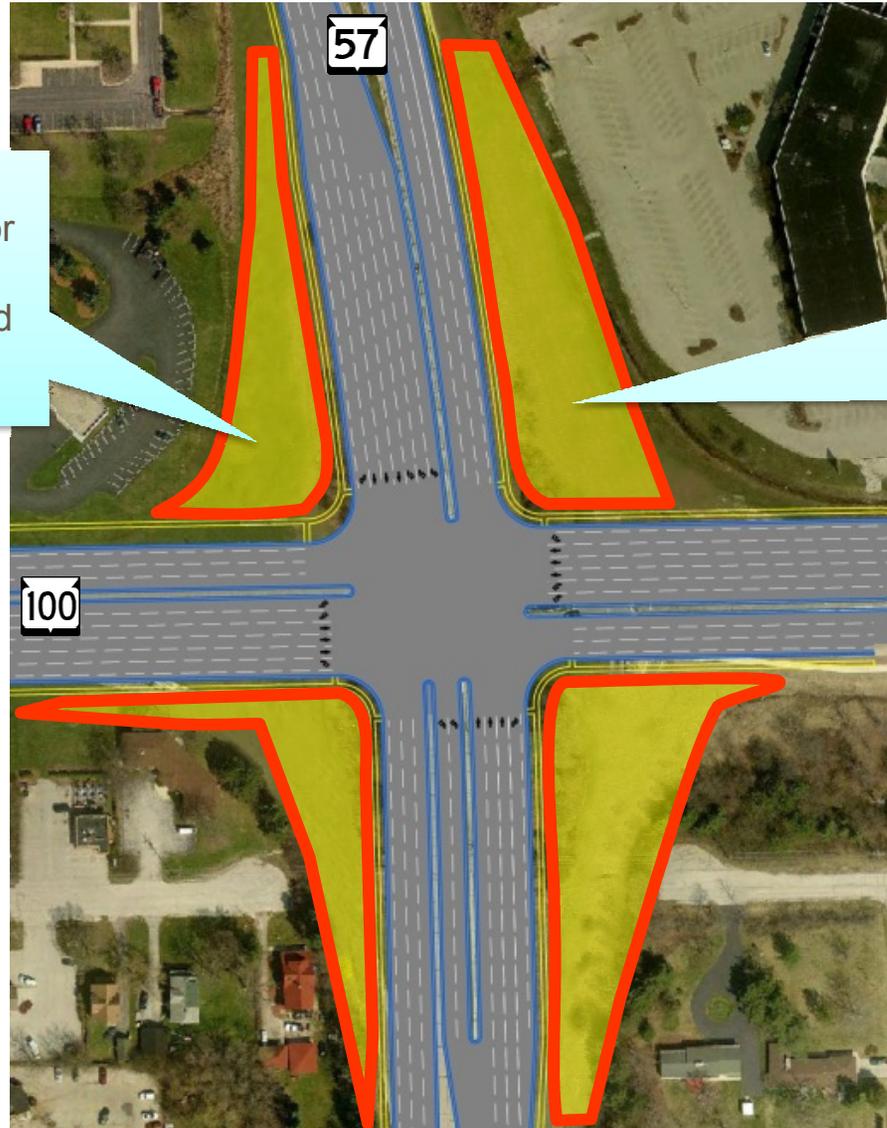


or



within these areas

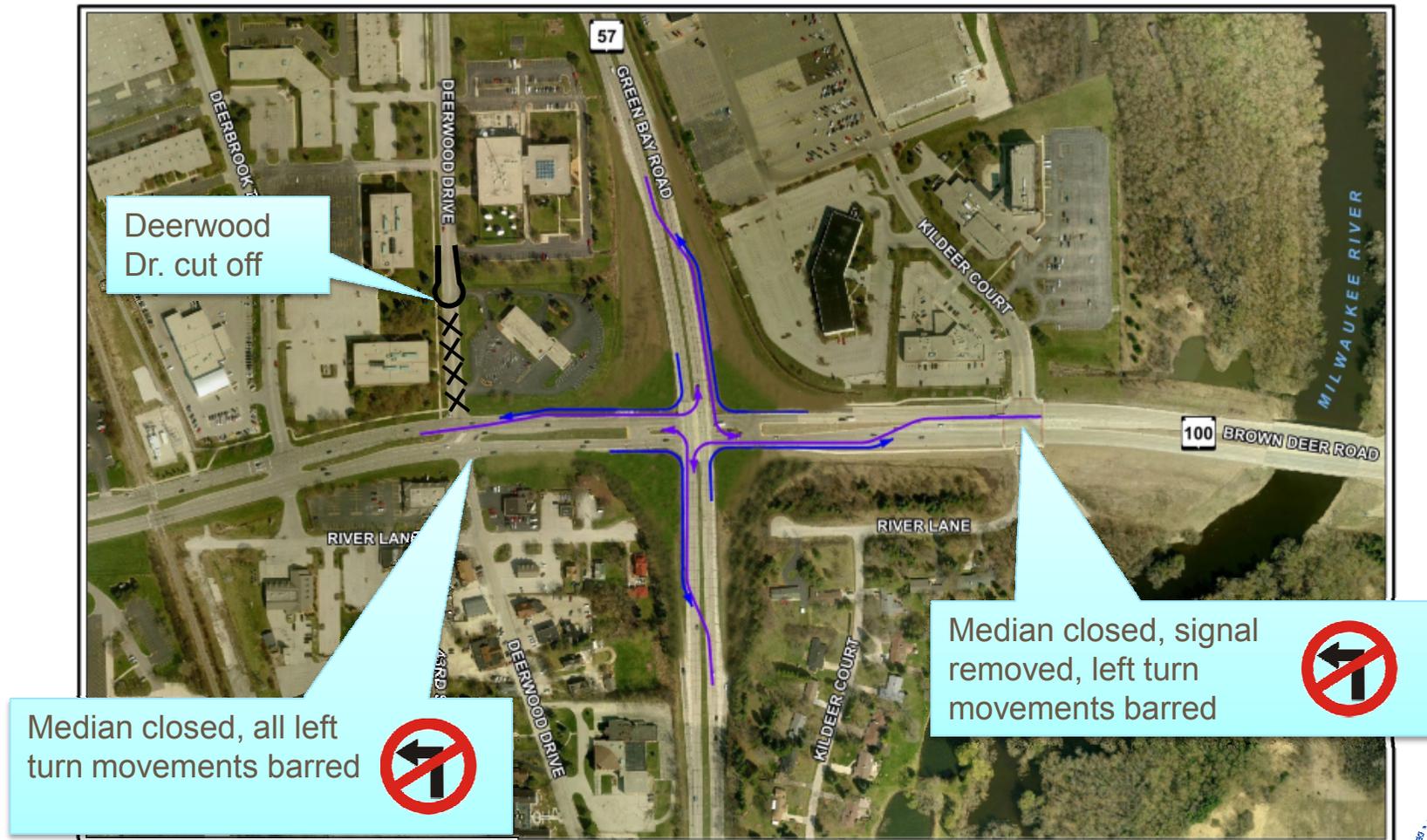
Freed up space from diamond to signal conversion



# Intersection Alternatives



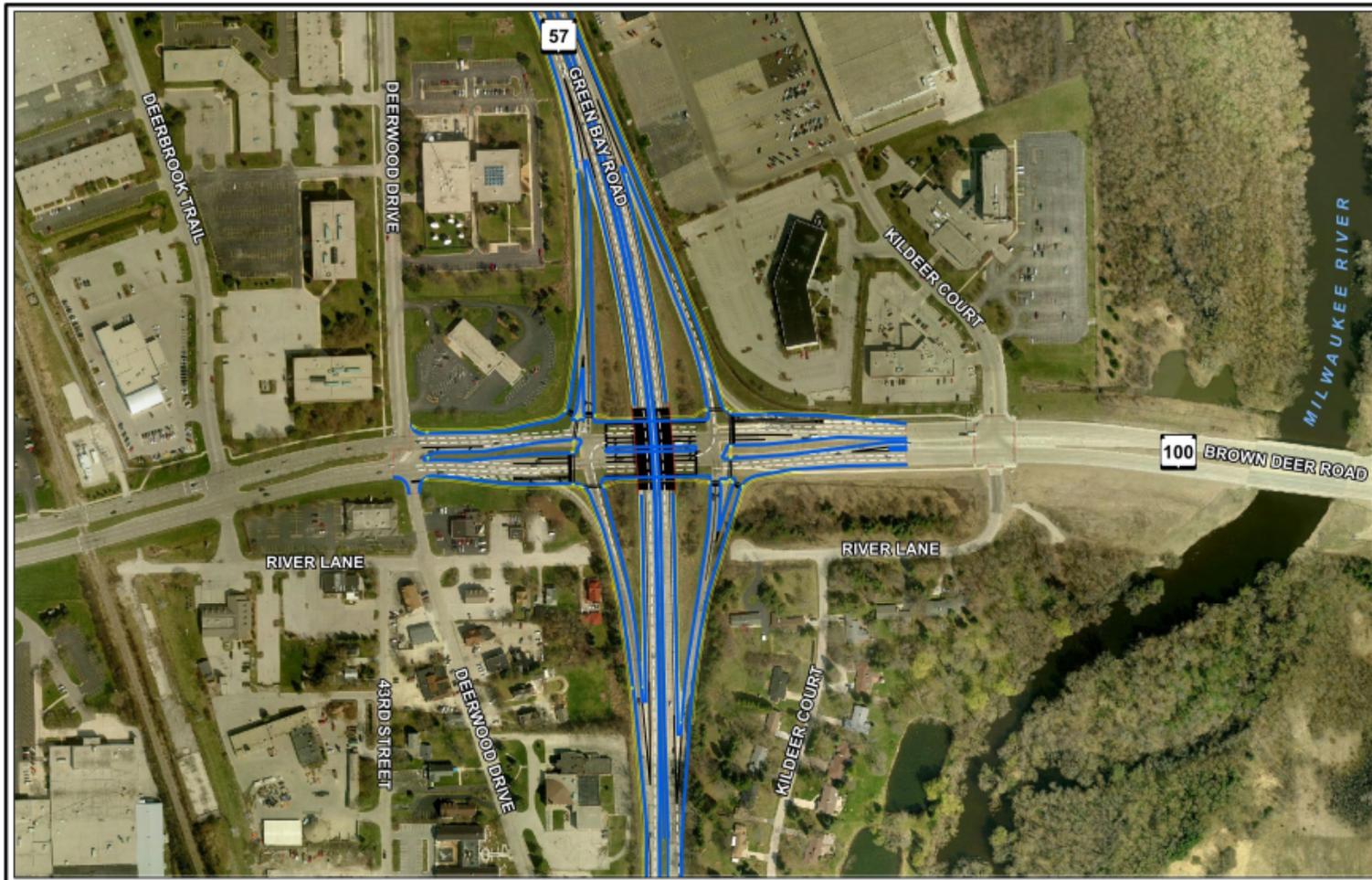
- Continuous flow intersection (Displaced Left Turn)



# Selected Alternative



- Diamond interchange (existing condition with modifications to address village concerns)



# Next Steps (schedule estimate)

- > Spring 2014                      Publication of environmental report
- > Fall 2014-Fall 2016      ROW acquisition
- > 2016-2017                      Final design
- > Spring 2017                      Final plans, specifications, estimate (PS&E)
- > 2020                                  Construction (funding dependent)

\*Advanceable to 2019 construction





# REQUEST FOR CONSIDERATION

<b>COMMITTEE CONSIDERATION:</b> Village Board
<b>ITEM DESCRIPTION:</b> Memorandum of Understanding – 51 <sup>st</sup> and Brown Deer Road
<b>PREPARED BY:</b> Nathaniel Piotrowski, Community Development Director
<b>REPORT DATE:</b> January 30, 2014
<b>MANAGER'S REVIEW/COMMENTS:</b> <input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.

## BACKGROUND INFORMATION:

The Village previously declared the property at the southeast corner of 51<sup>st</sup> and Brown Deer Road to be a special project area. Staff continues to reach out to KinderCare and Roettgers Oil Company to discuss the possible acquisition of the two properties. At the same time CDA counsel has been in communication with the International Autos group to gauge their interest in the land assuming it can be assembled. The result of that outreach is the attached draft memorandum of understanding (MOU) which would convey the land to International Autos for redevelopment if the parcels can be assembled by the Village. The MOU does not eliminate any Village review authority with a new development and it also does not force the Village into acquiring either property if price and conditions are not acceptable.

## RECOMMENDATION:

The CDA has recommended that the Village Board agree to the Memorandum of Understanding.

**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is made and entered into by and between \_\_\_\_\_ ("Developer") and the Village of Brown Deer ("Village"), to incorporate the understanding of Developer and Village ("Parties") regarding the possible redevelopment of the southeast corner of North 51<sup>st</sup> Street and West Brown Deer Road in the Village.

1. Village Commitments:

A. To diligently pursue the acquisition of the property more particularly described in Exhibit A, attached hereto and incorporated by reference, at its fair market value, by October 1, 2014. Prior to entering into any final commitment for such acquisition, Village shall advise Developer of all costs associated with such acquisition and obtain Developer's approval of such costs.

B. To simultaneously with efforts undertaken under para. 1A, above, to diligently pursue the acquisition of the property more particularly described in Exhibit B, attached hereto and incorporated by reference, at its fair market value, by October 1, 2014. Prior to entering into any final commitment for such acquisition, Village shall advise Developer of all costs of such acquisition and obtain Developer's approval of such costs.

C. To prepare the properties described in Exhibits A and B, subsequent to acquisition and before conveyance to Developer, by:

1) Combining the two properties into a single parcel, by Certified Survey Map.

2) Razing and removing all above-grade improvements on the two properties and preparing the two properties for redevelopment by Developer.

D. To convey the combined properties to Developer by January 1, 2015, in consideration of payment to Village of that amount which is equal to all costs incurred by Village for acquisition, relocation, site preparation and professional services, associated with the redevelopment of the two properties.

2. Developer Commitments:

A. To purchase the combined properties by January 1, 2015, at an amount equal to all costs incurred by Village for acquisition, relocation, site preparation and professional services, associated with the redevelopment of the two properties.

B. To diligently pursue the redevelopment of the aforesaid properties, following acquisition, with an automobile dealership, under plans approved by Village.

Dated at Brown Deer, Wisconsin, this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Developer

**VILLAGE OF BROWN DEER**

By: \_\_\_\_\_

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# REQUEST FOR CONSIDERATION

<b>COMMITTEE:</b>	Village Board
<b>ITEM DESCRIPTION:</b>	N. 60 <sup>th</sup> Street Reconstruction Project (from W. Fairy Chasm Road to W. County Line Road) Update – Funding & Classification Change (i.e. rural section to urban section)
<b>PREPARED BY:</b>	Matthew S. Maederer, Director of Public Works
<b>REPORT DATE:</b>	January 29, 2014
<b>MANAGER'S REVIEW/COMMENTS:</b>	<input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
<b>RECOMMENDATION:</b>	For Information Only
<b>EXPLANATION:</b>	<p>At the last Village Board meeting on Monday, 01/06/2014 a presentation was given to the public and Board concerning the N. 60<sup>th</sup> Street Reconstruction Project from W. Fairy Chasm Road to W. County Line Road.</p> <p>Several design alternatives and associated costs were presented along with an explanation of the project funding split between the Village and Wisconsin Department of Transportation (WisDOT).</p> <p>Currently the project is classified as a pavement replacement project. The current typical section is a rural section with the addition of sidewalks and bike lanes along both sides of the roadway as per Trans 75. The project is funded with an 80/20 split. WisDOT is paying 80% of the project costs (including design) and the Village is paying 20%. The project is capped at \$534,673 State participation. Any costs incurred above the cap will be paid for at 100% Village participation as per the Village's agreement with WisDOT.</p> <p>Staff was directed to inquire on the possibility of changing the project classification from a pavement replacement to a reconstruction project with the addition of curb &amp; gutter and storm sewer (i.e. change from a rural section to an urban section).</p> <p>Staff contacted WisDOT (Bob Schmidt) to discuss the project classification change. Changing the project from a rural section to an urban section is doable but any additional costs above the project cap (federal cap is \$534,673) would be incurred at 100% Village participation as described above.</p> <p>Below is a summary of the estimated project costs that would be incurred by the Village under the urban section reconstruction option.</p>

**Table 1: Urban Section (i.e. curb & gutter and storm sewer) Cost Breakdown**

Phase	Summary of Costs		
	Estimated Reconstruction Project Costs	Federal Funds***	Municipal Funds
Design	\$110,126.97*	\$87,296***	\$22,830.97
State Design Review	\$14,880	\$11,904	\$2,976
Participating Construction	\$790,000**	\$370,400***	\$219,600
Non-Participating Construction	\$10,000	\$0	\$10,000
State Construction Review	\$81,341	\$65,073	\$16,268
Total Est. Cost Distribution	\$1,006,347.97	\$534,673***	\$471,674.97****

\*The Design Costs will likely increase because of the required consultant re-work from switching the project to a reconstruct (i.e. rural to urban section).

\*\*The participating construction cost is an approximately \$200,000 increase over the current design construction costs due to the addition of curb & gutter, storm sewer, and necessary stormwater management features.

\*\*\*The federal funding for this project is capped. The 80/20 split is no longer valid and the Village would incur any costs in excess of the cap at 100% participation as per the Village agreement with WisDOT.

\*\*\*\*The Village would need an additional \$200,000 to fund the N. 60<sup>th</sup> Street project if the change was made from a rural section to an urban section. CIP funding would have to be allocated to cover the balance if the change to an urban section is desirable.