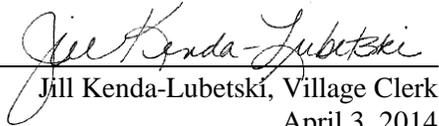


VILLAGE BOARD MEETING
Monday, April 7, 2014
Earl McGovern Board Room, 6:30 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Pledge of Allegiance
- III. Persons Desiring to be Heard
- IV. Consideration of Minutes: March 17, 2014 – Regular Meeting
- V. New Business
 - A) Resolution No. 14-09, “Congratulations to the Brown Deer High School Basketball Team”
 - B) Resolution No. 14-10, “In Appreciation for Andrea Weddle-Henning”
 - C) Library Street Sign Replacement
 - D) Presentation by the Brown Deer Police Department
 - E) Amended Employment Contract with the Village Manager
- VI. Unfinished Business
- VII. Committee Appointment
- VIII. Village President’s Report
- IX. Village Manager’s Report
- X. Recess into Closed Session pursuant to §19.85(1)(e) Wisconsin Statutes for the following reasons:
 - (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a. Municipal Services Contract
- XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations
- XII. Adjournment



Jill Kenda-Lubetski, Village Clerk
April 3, 2014

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**BROWN DEER VILLAGE BOARD
MARCH 17, 2014 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Baker, Boschert, Oates, Schilz, Springman, Weddle-Henning

Also Present: Michael Hall, Village Manager; Matthew Janecke, Assistant Village Manager; John Fuchs, Village Attorney; Steven Rinzel, Chief of Police; Matthew Maederer, Director of Public Works; Susan Hudson, Treasurer/Comptroller; Brian Williams-Van Klooster, Library Director; Chad Hoier, Park & Recreation Director; Dan Bishop, Operations Supervisor; Robert Whitaker, Fire Chief

II. Pledge of Allegiance

III. Persons Desiring to be Heard

President Krueger wished everyone a Happy St. Patrick's Day.

IV. Consideration of Minutes: March 3, 2014 - Regular Meeting

It was moved by President Krueger and seconded by Trustee Spring to approve the minutes from the March 3, 2014 Regular Meeting, as amended, by correcting the second to the motion made by Trustee Boschert under item B) of New Business to Trustee Springman. The motion carried unanimously.

V. Unfinished Business

VI. New Business

A) Resolution No. 14-, "A Resolution Recommending the North Shore Fire Department Fees for Service"

Chief Whitaker reviewed the fee schedule by explaining he used the Consumer Price Index for medical supplies as a guideline in determining the cost of certain services his department provides. The fee covers the cost of service and does not produce a profit. He continued to explain in order for the fee schedule to be adopted all seven of the North Shore Communities need to pass the resolution individually.

Trustee Boschert inquired if Brown Deer is the first to consider the resolution. Chief Whitaker replied Brown Deer is the sixth community considering action on the resolution.

President Krueger inquired how the mileage rate was determined. Chief Whitaker replied the \$15 charge is applied when a patient is picked up to when they are dropped off and is based on miles.

It was moved by Trustee Boschert and seconded by Trustee Oates to adopt Resolution No. 14-, "A Resolution Recommending the North Shore Fire Department Fees for Service". The motion carried unanimously.

B) Resolution No. 14-, "A Resolution Approving the Metro Milwaukee Fire/Emergency Services Mutual Aid Agreement"

Chief Whitaker announced the Village is party to an agreement signed in 1996 by all the suburban municipalities of Milwaukee County. Anytime the agreement changes, that amendment must be

considered by each of the North Shore Communities to consider the City of Milwaukee as part of the mutual aid agreement. The addition of the City of Milwaukee is beneficial to the Village because Milwaukee borders Brown Deer on two sides. No cost is involved because the agreement states the service must be fair and equitable. The Fire Department board has already adopted the resolution

It was moved by President Krueger and seconded by Trustee Schilz to adopt Resolution No. 14-, "A Resolution Approving the Metro Milwaukee Fire/Emergency Services Mutual Aid Agreement". The motion carried unanimously.

C) Request Approval of a New Web Site Redesign

Mr. Hall commented on the goals of both the Village Board and Staff, specifically, one of them being improving the identity of the Village along with transparency and community involvement that all could be improved through an upgrade to the Village's website. Mr. Hall introduced Mike Stevens from Smart Interactive Media (SIM) who gave a presentation on a new website design that included look, feel, format, and backend functionality. Included in the presentation was the creation of a mobile website and what to do with OurBrownDeer.com.

Trustee Schilz inquired about the use of a mobile site on different smart phone platforms. Mr. Stevens replied that a mobile website is able to operate on any mobile device and is not an app.

Trustee Oates inquired into the total cost of the project. He opined that \$16,000 is very expensive and asked Staff if they had made contact with other companies that produce websites. Mr. Hall clarified \$16,000 includes all the options listed in SIM's proposal, and not every option will be purchased resulting in the total price being considerably less than what is quoted in the proposal. Other vendors were contacted and their cost were considerably more than SIM's including the cost to host the website, which is a reoccurring cost that over time could be very expensive. Mr. Hall continued to address the funding for the project by explaining he would make use of a CIP project which is currently scheduled for purchase this year in exchange to purchase a new website. The CIP item he would be swapping out is to convert paper into paperless files. The intent is to have the new website in place for the grand reopening of the Original Village.

Trustee Weddle-Henning commented that the new backend format will be easier for other users to input data into the website. She asked Mr. Janecke how much time he spends on making updates to the current website. Mr. Janecke responded he spends an average of eight hours a week updating the website, posting to the Village's Facebook account, and uploading other documents for use at committee meetings. He continued to comment the intent for the original website was to have each department be in charge of updating their own page, but with html input it made it difficult for other users to have that control.

Trustee Schilz asked what will happen with the OurBrownDeer.com website. Mr. Hall replied that currently this is an extra cost to the Village because the website needs to be hosted and any changes have to be made by SIM. It would be his preference to get rid of the site because Facebook serves the same purpose as OurBrownDeer.com but is much more effective.

A brief discussion ensued regarding the total cost of the project.

It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to approve the use of 2014 CIP funds for the Purchase of a New Website Redesign. The motion carried 6-1, with Trustee Oates voting in opposition.

D) Library Director Presentation on Library Services

Mr. Williams-Van Klooster made a presentation regarding the revenues for the library and gave a depiction of the amount of funding that is dedicated to libraries from other municipalities in Milwaukee County. Reciprocal borrowing is a large part of the Library's budget and over the past several funding Milwaukee County reciprocal borrowing has declined which has caused a budget shortfall, which the Library cannot makeup, resulting in the Library having to borrow from the Village's fund balance. Other municipalities dedicate more tax levy to the operation of their library. He has prepared a survey in order to gather information on whether or not Brown Deer residents find the Library important and to also gather information to increase reciprocal borrowing.

Trustee Boschert inquired into the amount of borrowing of Library materials stems from the City of Milwaukee. Mr. Williams-Van Klooster responded approximately 50% of the borrowing of Library materials goes to the City of Milwaukee. He proceeded to explain the ratio of how funds are distributed with respect to the amount of borrowing that takes place within the municipality. That ratio fluctuates from year to year. Trustee Boschert asked if the Library keeps track of the usage of technology items in the Library. Mr. Williams-Van Klooster replied they currently do not.

Mr. Williams-Van Klooster briefly mentioned the City of Milwaukee is constructing a new Library on Mill Road, and will be in direct competition with Brown Deer and should play into funding decisions for the budget.

Mr. Halls reiterated to the Board the limitations the state has imposed upon local governments of not having the ability to increase levy limits which means it will be difficult to dedicate any more funding to the Library. He continued to outline the potential options for Library funding. President Krueger asked that this matter be addressed early on in the budget preparation process.

Mr. Williams-Van Klooster asked the Board to consider options if no other funding alternatives are generated. It is difficult to go year to year without a permanent funding option. The survey will provide more information on whether or not the residents would have a Library in Brown Deer.

**E) Approve Recommendation from Police Commission on the Selection of a Candidate
Search Firm and Budget for the New Chief of Police**

Mr. Hall announced the Village received two quotes from Voorhees and Springsted to conduct the hiring of the new Police Chief. He continued to detail all the expenses involved in the hiring process that totaled approximately \$35,000 that will come from the Fund Balance of the General Fund and set aside as a budgetary item.

Trustee Oates inquired into what exactly an assessment center does. Chief Rinzel mentioned the assessment center gives the candidate scenarios that puts stress on the candidate to perform and gives a snap shot of how the candidate will perform. Trustee Weddle-Henning asked who will be a part of the assessment center panel. Chief Rinzel responded that it will more than likely be retired police chief or other individuals with vast experience in law enforcement.

A brief conversation ensued regarding how the fund will be withdrawn from the General Fund and the exact costs associated with hiring a new chief.

It was moved by Trustee Weddle-Henning and seconded by President Krueger to award GOVHRusa (formerly Voorhees Associated) the contract to conduct the hiring process for a new police chief and the use of \$35,000 from Fund Balance to cover the costs associated. The motion carried unanimously.

F) Purchase of a CJ 1600 Sewer Jetter

Mr. Maederer reviewed his memorandum and stated the current DPW sewer jetter is a dual unit functioning both as a sewer jetter and vacuum. The existing unit is a Super Products Camel JetVac which was purchased in 1999 for \$170,280 (\$85,140 Village portion). The Village shares the unit with the City of Glendale 50/50 as per an agreement. The existing unit has exceeded its useful life. The replacement year was originally 2011, but was delayed for budgetary purposes by both the City and Village. The relationship with the City of Glendale is dissolving at the end of the year. Both the City and Village want more control and time with the jetter for cleaning purposes. Three quotes were received and staff is recommending the purchase of the Super Products CJ 1600 Truck Mounted Sewer Cleaner for \$198,977.00

Trustee Boschert inquired into the relationship with the City of Glendale and would Mr. Maederer consider sharing this new jetter. Mr. Maederer responded he would not like to have another sharing relationship with a new community because of the amount the equipment is in use.

Trustee Schilz asked what additional services will be provided by having our own sewer jetter. Mr. Maederer responded some areas have not been covered with having to share equipment with the City of Glendale.

Mr. Maederer provided clarification on what the equipment will look like.

It was moved by Trustee Oates and seconded by Trustee Boschert to approve the purchase of a Sewer Jetter (CJ 1600 by Super Products) in the amount not to exceed \$198,977.00. The motion carried unanimously.

G) Purchase of a FINN Model T75T Hydro Seeder

The current DPW hydroseeder is an EasyLawn Hydroseeder Model No. HU353 and was purchased in 2001 for \$5,000. The original replacement year was 2016, but the current hydroseeder unit is not meeting the needs of DPW so the unit was budgeted for replacement in this year's CIP. Since the hydroseeder purchase in 2001, the Village DPW has adopted an annual Ditch Rehabilitation Program. The hydroseeder unit plays a vital role in each year's project with lawn restoration. Additionally, the hydroseeder is used throughout the Village during driveway culvert installations, and spring restoration after winter operations is complete. The original budgeted amount for the hydroseeder was \$30,000.00 leaving a shortfall of \$1,299 and made up from a surplus from the purchase of a street sweeper.

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to approve the purchase of a FINN Model T75T Hydro Seeder in an amount not to exceed \$31,299.00. The motion carried unanimously.

H) Bids for the 2014 Water Main Relay Project

Mr. Maederer reviewed the memo from Staff and added sealed bids for the captioned project were received and opened on February 24, 2014. Six bids were received. The lowest and most responsive bid of \$444,622.00 was submitted by Heartland Construction, under the \$500,000 budgeted amount. The Brown Deer Water Commission, at its February 27, 2014 meeting, considered the bid. A copy of the bid tabulation, as well as a site map, is provided in the packets. Heartland Construction is a well-respected underground utility company that constructs both private and public projects. Heartland has been incorporated in the State of Wisconsin since 1992, and installed the underground public utilities in the fall of 2006 in the Deer Brook Estates subdivision. Village staff praised the cooperation and competence of the construction crews on the project. It is Village staff's recommendation that the contract for the 2014 Watermain Relay Project be awarded to Heartland Construction.

It was moved by Trustee Oates and seconded by Trustee Schilz to award the contract for the 2014 Watermain Relay Project to Heartland Construction, Inc., in an amount not to exceed \$444,622.00. The motion carried unanimously.

I) 2014 Squad Car Bids

Chief Rinzel reviewed Captain Halverson's memorandum and mentioned the routine replacement of squad cars in the police department's fleet involves the replacement of two police patrol vehicles and one administrative vehicle in 2014. Approximately 35 dealerships in the southeastern Wisconsin area were contacted and 13 dealerships requested bid packets. Bid packets were sent out to those dealerships that had requested them with a due date of February 24, 2014. We received completed bid packets from four dealerships. The department received bid packets from four dealerships. The submitted bids were opened and reviewed. After reviewing the submitted bids and evaluating each bid and the vehicles proposed, the above recommendation was made with the goal of providing the most cost efficient and best vehicles to serve our department. Staff is recommending the purchase of two Ford Interceptor Police Utility vehicles for \$52,698.00 and one Ford Taurus administrative vehicle for \$21,317.00 from Griffin Ford. It is also recommended to approve the trade-in of vehicles to Griffin Ford in the amount of \$14,150.00 for two 2011 Ford Crown Victoria's and \$7,025.00 for the 2007 Chevrolet Impala.

Trustee Springman inquired in to the reason why the older vehicles had fewer miles on them. Chief Rinzel clarified the older vehicles are administrative vehicles and are not used as frequently as the patrol vehicles.

Trustee Baker inquired into the reason why the department is not pursuing police interceptors with front wheel drive as opposed to all-wheel drive vehicles. Chief Rinzel mentioned Ford no longer makes front wheel drive police interceptors.

It was moved by Trustee Oates and seconded by Trustee Boschert to approve the purchase of two Ford Interceptor Police Utility vehicles for \$52,698.00 and one Ford Taurus administrative vehicle for \$21,310.00 from Griffin Ford, and to also approve the trade-in of vehicles to Griffin Ford in the amount of \$14,150.00 for two 2011 Ford Crown Victorias and \$7,025 for the 2007 Chevrolet Impala for a total amount not to exceed \$52,840.00. The motion carried unanimously.

J) Ayres Contract Amendment No. 2014-01, West Bradley Road Reconstruction (North 51st Street to North Sherman Boulevard)

The Village's contracted engineer, Ayres Associates, has created a contract amendment in order to undertake final design work for the reconstruction of Bradley Road from 51st Street to Sherman Boulevard. This project, scheduled for 2015, contemplates a full reconstruction of the street with the addition of a bio-filtration median along the length. In addition, the Village would naturalize the adjacent drainage ditch between 50th and 51st Streets and add a proprietary filtration device to further remove pollutant load from Southbranch Creek. Ayres has been integral in the progress of this project and has helped the Village secure \$450,000 in grant funding from MMSD and the WDNR. Ayres Associates has great familiarity with Village design standards and is familiar with Village needs in this area. The proposed contract amendment total is for \$69,360. A contract amendment with Ayres, authorized in 2013, is for \$11,400 to do preliminary work and help with grant applications. It is anticipated that the design effort will last through most of 2014 with construction in 2015.

Trustee Boschert inquired to the removal of concrete in the center of Bradley Road and when the intersection of Bradley Road and Sherman Boulevard will be replaced. Mr. Maederer mentioned the concrete in the middle of Bradley Road will be replaced and maintenance will be conducted at Bradley Road and Sherman Boulevard to better the drive conditions until the intersection is replaced in 2015.

Trustee Weddle-Henning asked when the green street lights will be replaced along Bradley Road. Mr. Hall addressed her question by explaining the original company who made the lights has since gone out of business and Staff is currently analyzing the TIF funds available for that district to see if they can be replaced.

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to approve the Ayres Contract Amendment No. 2014-01, West Bradley Road reconstruction. The motion carried unanimously.

K) Ayres Contract Amendment No. 2014-02, Original Village Inspection Services

Mr. Maederer reviewed his memorandum and added Ayres Associates has submitted a contract amendment for the Original Village Construction Inspection Services provided during the 2013 construction season between the months of May and December. The Finance & Public Works committee previously approved the original construction inspection services contract with Ayres Associates. The original contract included an estimated 1200-hours of on-site inspection services and 450-hours of survey services. However, to-date, Ayres has spent an additional 148-hours of incurred inspection time bringing the total to 1348-hours and an additional 116-hours of survey time bringing the total to 566-hours. The additional inspection and survey time was governed by the contractor's schedule and dealing with adjacent property owners and businesses. The additional inspection and survey time was warranted to ensure the project was constructed per plan and per specifications. Also, the extra time spent with business owner and property owner requests helped ensure the project run smoothly.

Trustee Baker asked where will the funds for this amendment come from. Mr. Maederer mentioned the funds will come from Original Village Budget that is well under the anticipated budgeted amount.

It was moved by Trustee Oates and seconded by President Krueger to approve the Ayres Contract Amendment No. 2014-02, Original Village Inspection Services. The motion carried unanimously.

L) January 2014 Financial Report

Ms. Hudson reported the Administrative Services Department has completed the December and January Property Tax settlements and at this point has collected 47.37% of taxes to date. This is an increase of 3.40% from 2013. Ms. Hudson also reported on the following items: first quarter contractual payment to NSFD and Bayside Dispatch has been paid; as of the end of January the General Fund has received 31.78% of its revenue; at the end of February the General Fund has spent 9.58% of its expenditures; we have received 42.78% of Building Permits (Wal-Mart). Mr. Hall continued to explain the graphs representing expenditures were included in the Trustees packets.

M) Consideration of January 2014 Vouchers

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to approve the vouchers from January 3, 2014 to January 24, 2014 in the amount of \$329,091.63. The motion carried unanimously.

N) Resolution No. 14-, "Resolution Proclaiming May 10, 2014 as Arbor Day

It was moved by President Krueger and seconded by Trustee Oates to adopt Resolution No. 14-, "Resolution Proclaiming May 10, 2014 as Arbor Day". The motion carried unanimously.

VII. Committee Reports

This is an opportunity for Board Members to Report on Respective Committees, Commissions, and Boards of which they serve as a member. Matters that require fall under old business or new business.

VIII. Village President's Report

Village President Krueger reported on the following:

The entire Village Board would like to extend their congratulations to the Brown Deer Boys Basketball Team for winning the State Championship and unanimously requested a resolution be done to commend them on this fine achievement.

IX. Village Manager's Report

Village Manager reported on the following:

Senate Bill 566 concerning fees for 911 services

Meeting with DOT concerning the Green Bay and Brown Deer Road intersection

X. Recess into Closed Session pursuant to §19.85(1) (c) Wisconsin Statutes for the following reasons:

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing personnel matters.

1. Village Manager's Performance Evaluation

It was moved by Trustee Springman and seconded by Trustee Baker to recess into Closed Session at 8:55 p.m. The motion carried unanimously.

It was moved by President Krueger and seconded by Trustee Boschert to reconvene into Open Session at 9:25 p.m. The motion carried unanimously.

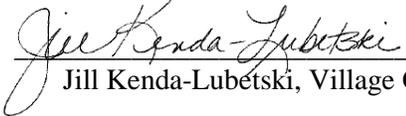
XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations

After a review of the Village Manager's Performance Evaluation, the Village Board agreed in principle to increase the Village Manager's annual base salary to \$110,000.00.

It was moved by Trustee Springman and seconded by Trustee Baker to increase the Village Manager's annual base salary to \$110,000.00. The motion carried unanimously.

XII. Adjournment

It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to adjourn at 9:26 p.m. The motion carried unanimously.


Jill Kenda-Lubetski, Village Clerk

Resolution Congratulating the Brown Deer Boys High School Basketball Team for Winning their First WIAA Division III State Championship and Kelly Appleby for Being Named Coach of the Year

Resolution No. 14-

WHEREAS, the Brown Deer Village Board honors the athletic achievement of the Brown Deer High School Boys Basketball Team who defeated Lodi in the Wisconsin Division III State Championship game by a score of 59-37 on March 15, 2014; and,

WHEREAS, the Brown Deer Village Board congratulates Coach Kelly Appleby for being named 2014 Coach of the Year in the State of Wisconsin in his third season as Head Coach; and,

WHEREAS, the win capped off an amazing season for Brown Deer, where they won the Woodland East Division Conference Title; Finishing with a 23-5 record; and,

WHEREAS, the achievements of the Brown Deer High School Basketball Team; of its head coach, Kelly Appleby; and of its talented coaching staff deserve recognition for their impressive 2013-14 season, and for the example that they have set for future generations of young athletes in this Village, the Village Board honors the Brown Deer Boys High School Basketball Team for their Achievement of winning their first WIAA Division III State Championship.

NOW, THEREFORE, BE IT RESOLVED, the Village Board of Brown Deer, both individually and collectively, hereby congratulates the Brown Deer High School Boys Basketball Team upon its State Championship and commends each member of the team, Head Coach Kelly Appleby and his staff, and the entire Brown Deer High School community.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer this 7th day of April, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

Gary Springman, Village Trustee

Tim Schilz, Village Trustee

Bob Oates, Village Trustee

Jeff Baker, Village Trustee

Terry Boschert, Village Trustee

Michael L. Hall, Village Manager

Resolution of Appreciation
for Andrea Weddle-Henning

Resolution No. 14-

WHEREAS, Andrea Weddle-Henning has served on the Brown Deer Village Board as a Trustee for seven years, having been appointed as Village Trustee in 2007, serving continuously until 2014; and,

WHEREAS, Andrea Weddle-Henning has worked diligently to ensure the operation of a full-service community while maintaining expenditures in an effort to keep the tax rates for Village residents at acceptable levels; and,

WHEREAS, Andrea Weddle-Henning has served the Village of Brown Deer by taking an active leadership role on various committees, including serving on the Finance and Public Works Committee, Traffic and Public Safety Committee, and the Building Board; and,

WHEREAS, Andrea Weddle-Henning provided leadership through thoughtful deliberations on changes to Village ordinances and policies; and,

WHEREAS, Andrea Weddle-Henning has contributed to the Village of Brown Deer by helping to improve the design of commercial buildings on Brown Deer Road, Bradley Road including Deerwood Crossing, and the Concentra development.

WHEREAS, Andrea Weddle-Henning has been influential in promoting the Village-wide design standards; and,

WHEREAS, Andrea Weddle-Henning has always served in the best interest of the citizens of Brown Deer.

NOW, THEREFORE, BE IT RESOLVED, by the Village of Brown Deer Board of Trustees that they extend their appreciation to Andrea Weddle-Henning and publicly thank her for her seven years of service.

PASSED AND ADOPTED by the Village Board of the Village of Brown Deer, this 7th day of April, 2014.

Carl Krueger, Village President

Jill Kenda-Lubetski, Village Clerk

Gary Springman, Village Trustee

Tim Schilz, Village Trustee

Bob Oates, Village Trustee

Jeff Baker, Village Trustee

Terry Boschert, Village Trustee

Michael L. Hall, Village Manager



REQUEST FOR CONSIDERATION

COMMITTEE:	Finance/Public Works Committee
ITEM DESCRIPTION:	Library Street sign replacement
PREPARED BY:	Brian Williams-Van Klooster, Library Director
REPORT DATE:	December 27, 2013
MANAGER'S REVIEW/COMMENTS:	<ul style="list-style-type: none"><input type="checkbox"/> No additional comments to this report.<input type="checkbox"/> See additional comments attached.
RECOMMENDATION:	Approve purchase and installation of new Library street sign
EXPLANATION:	<p>The Library's remaining bond proceeds from the 2011-2012 HVAC upgrade were reallocated to additional library projects by the Village Board. A variety of upgrades were conducted throughout 2012 and 2013, the most substantial being the plan for a new street sign, approved by the Library Board. Funds earmarked for a new sign are ready to be spent.</p> <p>The original sign requires several hundred dollars of electrical work to replace ballasts, and has become visually less prominent as the landscaping has matured. A new sign is intended to increase visibility and awareness for the Library and encourage increased library use.</p> <p>The new sign's design was chosen by the Library Board from 6 alternatives for its consistency with the Library's architecture. The Library name will be internally lit at night. The cabinet will include a Watchfire LED monochrome amber electronic message center on both sides like the new Original Village sign. The electronic message center has an 11 year life expectancy before LEDs begin to fade. Replacement LED modules currently cost \$250 each.</p> <p>Lemberg Electric was chosen for their excellent track record working with the Village on a wide variety of projects, as well as their competitive pricing from among 3 bidders for the Original Village sign. The quoted price for the new Library street sign is \$38,400. This quote includes removal and disposal of the existing sign, new sign design, fabrication, installation and electrification. This cost will expend our bond proceeds to within \$200.</p> <p>Attachments:</p>

- Lemberg Sign and Lighting, Proposal and Purchase Agreement
- Lemberg Sign and Lighting, Brown Deer Library Monument Sign Design 004, Schematic
- Lemberg Sign and Lighting, Brown Deer Library Monument Sign Design 004, Proposed Placement



DIVISION OF LEMBERG ELECTRIC COMPANY, INC.

4085 North 128th Street
Suite 100
Brookfield, WI 53005
Phone: 262.781.1500
Fax: 262.781.1540
www.lembergelectric.com

- Design ▪ Manufacture ▪ Install ▪ Service
- ELECTRIC SIGNS ▪ ARCHITECTURAL SIGNS
- CHANNEL LETTERS ▪ CUSTOM SIGN DESIGN
- ELECTRONIC MESSAGE CENTERS ▪ 24 HR SERVICE



PROPOSAL & PURCHASE AGREEMENT

November 19, 2013

Submit to:

Brian Williams-Vanklooster
Brown Deer Public Library
5600 W. Bradley Rd.
Brown Deer, WI 53223

Project Location:

Brown Deer Public Library
5600 W. Bradley Rd.
Brown Deer, WI 53223

Terms: 50% down, bal upon completion
Ship via: Lemberg Truck
Lead Time: TBD

Design 004-Double faced electronic message sign and illuminated cabinet with push through letters, top cedar timber and light fixture on "bookend" masonry base

Item & Description

<u>Item</u>	<u>Qty.</u>		
A	1	Removal of current sign and masonry base below grade	Included
B	1	Electronic Message Center: WatchFire 19mm double face twin pack, slim design. Monochrome Amber units measure 29"H x 7'-3"W with a viewable area of 24"H x 7'W. Units have a 19mm pitch and a matrix of 32 x 112 (4 lines/22 characters at 5" type). Message center units include wireless communication, software, web-based training and temperature probe. <i>*Electronic message center warranted for 5 years from date of installation</i>	\$12,358
C	1	Double Faced Aluminum Sign Cabinet: Approximate size 8'-0"W x 3'-6"H; Internal fluorescent illumination; clear acrylic push through lettering with 1/8" routed aluminum lettering applied	\$6,120
D	1	Masonry Base & Foundation: Includes excavation & removal of spoils, and new "bookend" base with brick to match existing building.	\$14,545
E	1	Cedar Timber: 9'-5 1/2" x 2'-0" x 6" Cedar timber set at angle atop aluminum sign cabinet	\$590
F	1	Installation: Installation of aluminum cabinet, timber, light fixture, electronic message center; setting supportive structure; coordination of associated work with mason subcontractor	\$3,060
G	1	Miscellaneous Material: Fasteners and adhesive; round steel tubing for sign support	\$250
H	1	Associated Electrical Work: Disconnect power to existing sign and establish power to new <i>*Price based on standard conditions. Any change to scope of electrical work will be confirmed with site survey</i>	\$1,477
	1	Sign and Electrical Permits (Actual cost TBD)	TBD
	1	Permit Procurement (if required) - additional charge of \$150.00	
Project Total			\$38,400

- * Costs above do not include freight, local & state taxes, or permit fees. Actual permits fees to be billed at cost.
- * Final electrical connection and necessary permits provided by Owner.
- * The above pricing is as approved. If original terms or conditions change relevant to additional items, services, shipment, etc., they must be approved in writing prior to expediting.
- * The prices quoted above are based on normal working conditions and hours. Exclusion to normal conditions include: Inadequate soil conditions, unidentified wall conditions, mandatory after business hours work schedules, and municipality required engineered drawings.

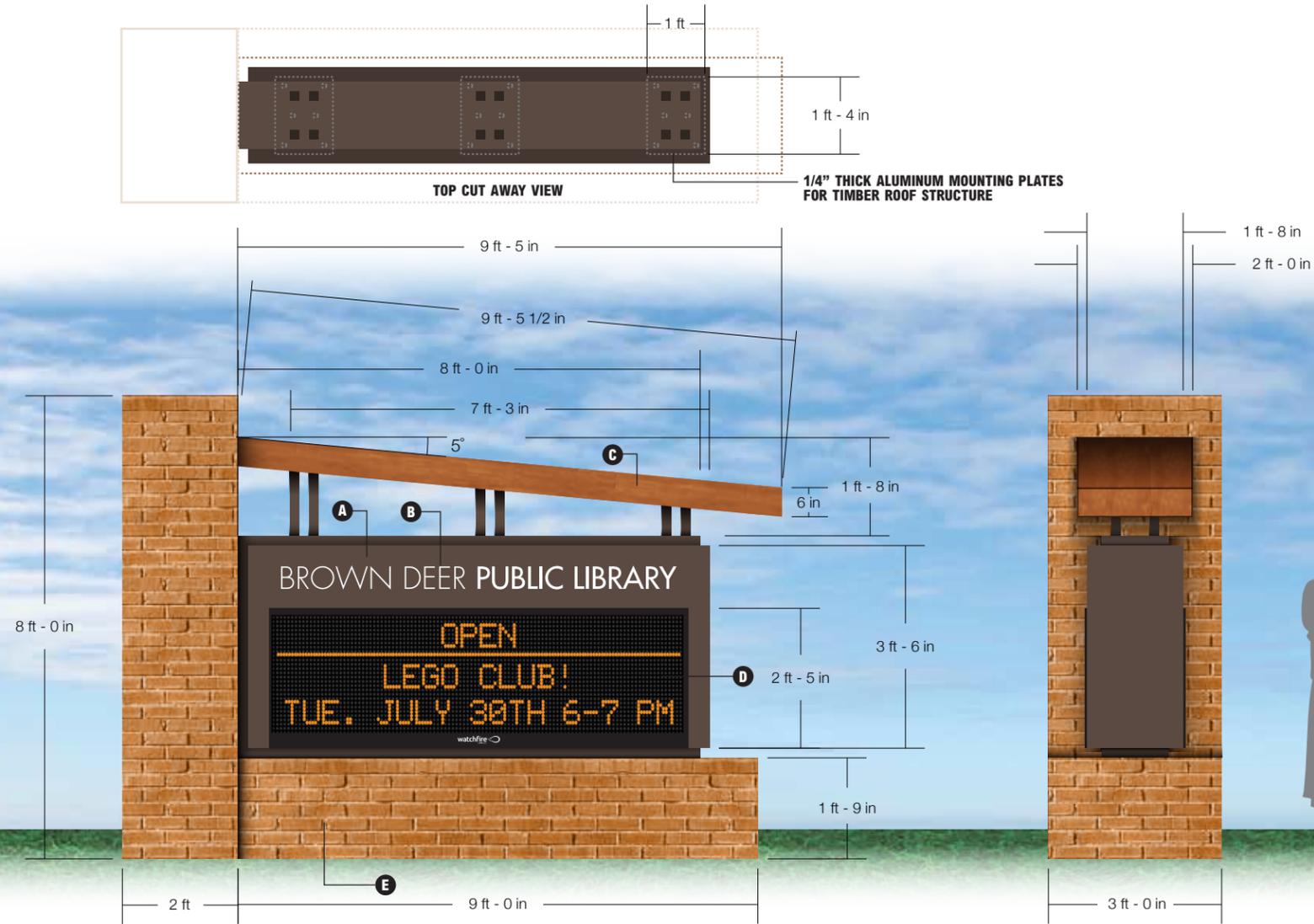
X _____
Authorized Client Signature

X _____
Stephanie Camacho - Lemberg Sign and Lighting Division

Date: _____

Date: November 19, 2013

BROWN DEER PUBLIC LIBRARY / MONUMENT SIGN



DESIGN 004

SIGN SPECIFICATIONS:

ONE (1) DOUBLE SIDED, ILLUMINATED MONUMENT SIGN W/ LED ELECTRONIC MESSAGE CENTER & MASONRY BASE

A: FABRICATED ALUMINUM SIGN CABINET, W/ 1/8" ROUTED ALUMINUM SIGN FACES, & 2" ALUMINUM REVEALS & INTERNAL H.O. FLUORESCENT ILLUMINATION

B: 1/2" CLEAR ACRYLIC PUSH THRU LETTERING, BACKED W/ WHITE LEXAN

C: CEDAR ROOF STRUCTURE W/ CEDAR TIMBERS & ALUMINUM STRUCTURE

D: WATCHFIRE 19MM LED ELECTRONIC MESSAGE CENTER (DOUBLE SIDED), MONOCHROME AMBER

E: MASONRY BASE & PILLAR W/ BRICK TO MATCH BUILDING (WITH TYPICAL CONCRETE FOOTINGS / STEEL SUPPORTS)

CABINET / TOP TRIM PIECE TO BE PAINTED TO MATCH BUILDING (TBD)

NOTE: MASONRY CONTRACTOR TO COORDINATE WITH LEMBERG FOR INSTALL OF STEEL SUPPORTS / ELECTRONIC MESSAGE CENTER UNITS



4085 North 128th Street
Suite 100
Brookfield, WI 53005
Phone: 262.781.1500
Fax: 262.781.1540
www.lembergelectric.com



CLIENT: BROWN DEER PUBLIC LIBRARY
ADDRESS: 5600 WEST BRADLEY ROAD
CITY/STATE: BROWN DEER, WI 53223

DRAWING #: 3(2)
DATE: 9/27/13
SCALE: 3/8"=1'

REVISION #:
1 10/8/13
2 11/20/13

SALES PERSON: ERIC BAILEY
DESIGNER: ERIC BAILEY
SHEET #: 2 OF 2

CLIENT SIGNATURE: _____
DATE: _____

BROWN DEER PUBLIC LIBRARY / PROPOSED PLACEMENT OF MONUMENT SIGN



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DRAWING #: 4(0)
DATE: 12/9/13
SCALE: 3/8"=1'

REVISION #:
△
△
△

SALES PERSON: STEPHANIE CAMACHO
DESIGNER: ERIC BAILEY
SHEET #: 1 OF 1

CLIENT SIGNATURE: _____
DATE: _____

AMENDMENT TO EMPLOYMENT AGREEMENT

VILLAGE MANAGER

This Agreement made this _____ day of April, 2014, by and between the Village of Brown Deer, Wisconsin, a municipal corporation of the State of Wisconsin, hereinafter called the "Village," and Michael L. Hall hereinafter called the "Employee," both of whom understand and agree as follows:

WITNESSETH

WHEREAS, the parties have entered into an Employment Agreement dated February 18, 2013, and

WHEREAS, it is the desire of both parties to enter into certain Amendments to the mutual benefit of each party and to comply with changes in the laws of the State of Wisconsin which have occurred since execution of the initial Agreement.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. **Section 2 – Residency.** Section 2 of the Agreement of February 18, 2013, is hereby amended to provide that the employee be a bonified resident of the Village of Brown Deer, only at such time as the laws of the State of Wisconsin shall allow local government to impose residency requirements. In the event the Village is allowed to impose a residency requirement, the employee shall have a period of seven (7) months to establish such residency.
2. **Section 3 – Duties.** Section 3 of the Agreement of February 18, 2013, is hereby amended to provide as follows:

The Village agrees to employ the employee as Village Manager, to perform the functions and duties specified by Charter Ordinance, and Chapters 61, 64, and 65 of the Wisconsin Statutes and any other applicable law, to perform such legally permissible and proper duties and functions as the Board shall from time to time assign.

Subsection B of Section 3 – Duties of the Agreement of February 18, 2013, is hereby rescinded by mutual agreement of the parties.

3. **Section 4 – Compensation.** The Village agrees to pay the Employee an annual base salary of \$110,000.00. Compensation increases will be at the discretion of the Board, based upon annual salary evaluations. Salary shall be payable in



Committee/Board/Commission Reappointment Form

Thank you for your involvement with the Village of Brown Deer. To assist in processing your re-appointment, please complete the top section of the form and sign. To offer additional comments, feel free to complete any other lines on the form. As you may recall, the Village President recommends all citizen appointments to the Village Board of Trustees for approval. Any information provided may further support your re-appointment.

Name: (as you like to be addressed) Paul R. Fine
Address: 8010 N 67th St. Phone No.: 414-354-4139
E-Mail: paulr1929@att.net Years as Brown Deer Resident: almost 20 yrs born to go
What Village committee(s) are you currently serving on? 4th of July
Would you like to be re-appointed? (circle one) Yes No
Signature: Paul R. Fine Date: 3/3/14

Applicant information is subject to public release under state law.

Optional additional information:

Why are you interested in serving with this particular group: to give something back
to the Village
my records on file with the Village
Qualifications for serving on this group: _____

Other Community Involvement: _____

Occupation / Employer: _____

Family Details: married wifes name MURIAM

Leisure Activities / Hobbies: _____
