

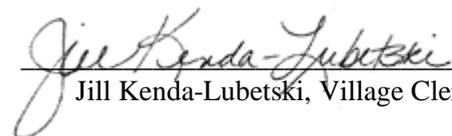
**VILLAGE BOARD MEETING**  
**Monday, June 16, 2014**  
**Earl McGovern Board Room, 6:30 P.M.**



**PLEASE TAKE NOTICE** that a meeting of the Brown Deer Village Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I. Roll Call
- II. Pledge of Allegiance
- III. Persons Desiring to be Heard
  - A) Dale Schultz, Representative from Bird City
- IV. Consideration of Minutes: June 2, 2014 – Regular Meeting
- V. Unfinished Business
- VI. New Business
  - A) Resolution No. 14-, “A Resolution in Appreciation of Chief Steven Rinzel”
  - B) Temporary Class “B” Retailer’s License for Brown Deer Foundation Event – June 18, 2014
  - C) Temporary Class “B” Retailer’s License for Brown Deer Foundation Event – July 16, 2014
  - D) Temporary Class “B” Retailer’s License for Brown Deer Foundation Event – July 29, 2014
  - E) Temporary Class “B” Retailer’s License for Brown Deer Foundation Event – August 20, 2014
  - F) Approval of a Certified Survey Map at Bradley Crossing Phase Two, 4401 West Bradley Road
  - G) Approval of a Conditional Use Permit to Central States Tower II, LLC for a Cellular Communication Tower, Antennas and Equipment at the Brown Deer Public Library, 5600 West Bradley Road.
  - H) Review of Reinstating a Conditional Use Permit to Sons of Bob LLC for an Outdoor Beer Garden and Recreational Activities at 7651 North Teutonia Avenue
  - I) Resolution No. 14-, “Resolution Regarding Parking Restrictions”
  - J) Private Property Inflow & Infiltration (PPI/I) Program
  - K) April 2014 Financial Reports - [Finance & Public Works Committee](#)
  - L) Consideration of May 2014 Vouchers - [Finance & Public Works Committee](#)
- VII. Committee Reports

*This is an opportunity for Board Members to Report on Respective Committees, Commissions, and Boards of which they serve as a member. Matters that require no action or approval.*
- VIII. Village President’s Report
- IX. Village Manager’s Report
- X. Recess into Closed Session pursuant to §19.85(1)(c) Wisconsin Statutes for the following reasons:
  - (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing personnel matters.
    1. Village Manager’s Goals
- XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations
- XII. Adjournment

  
Jill Kenda-Lubetski, Village Clerk

**PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.**

**BROWN DEER VILLAGE BOARD  
JUNE 2, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Schilz at 6:31 P.M.

**I. Roll Call**

Present: Trustees: Awe, Baker, Boschert, Oates, Schilz, Springman

Also Present: Michael Hall, Village Manager; Matthew Janecke, Assistant Village Manager; John Fuchs, Village Attorney; Steven Rinzel, Chief of Police; Jill Kenda-Lubetski, Village Clerk; Susan Hudson, Treasurer/Comptroller; Chad Hoier, Park & Recreation Director

Excused: President Krueger

**II. Pledge of Allegiance**

**III. Persons Desiring to be Heard**

John Gibbs, 8542 North 63rd Street, inquired into the status of the cleanup for the Ronnie Johnson house located at 8581 North 63rd Street. Attorney Fuchs responded he is working with the insurance company and bank to whom should take responsibility for the cleanup. He expects one of them to take responsibility in the near future; however, a physical cleanup of the property may not be for some time.

**IV. Consideration of Minutes: May 19, 2014 - Regular Meeting**

*It was moved by Trustee Oates and seconded by Trustee Baker to approve the minutes from the May 19, 2014 Regular Meeting. The motion carried unanimously.*

**V. Unfinished Business**

**A) Continuation of Presentation and Discussion on the Interchange at Green Bay Road and Brown Deer Road by the DOT**

Trustee Schilz announced representatives from the Department of Transportation were unable to make the meeting and Mr. Hall would provide more information on why they could not attend. Mr. Hall announced the DOT representatives still needed final approval for their presentation, but they will be ready to present at the June 16th Village Board meeting and hold a Public Information Meeting at the Community Center on June 26th.

**VI. New Business**

**A) Junior Baseball Team - Waive Permit Fee and Extend License Period**

Ms. Kenda-Lubetski explained for the first time last year, the Junior Baseball League set up a card table to sell snacks and sport drinks at Fairy Chasm Park for baseball games. She continued to state the small revenue the sales generate is given to the Park and Recreation Department for improvements to the ball fields. Junior Baseball Board Member Matthew Patrick has asked the board to consider waiving the permit fees as they did last year. In attendance is the Junior Baseball President, and he would answer any further questions the Village Board may have.

Trustee Oates inquired to how much of the sales are given to the Park & Recreation Department for improvements. Mr. Hoier added not all the revenues are given to his department but the money generated goes back to improvements of the fields as a whole, which he supports.

Trustee Schilz asked about the revenues that are being generated from the signs that were recently put up on the backstops, and commented the placement of the signs should be discussed at a Park & Recreation Committee meeting.

*It was moved by Trustee Springman and seconded by Trustee Baker to approve waiving the permit fees for Junior Baseball. The motion carried unanimously.*

**B) Resolution No. 14-, “Resolution Proclaiming June 1-7, 2014 as MacArthur Memorial Week”**

Mr. Hall announced the resolution honors General Douglas MacArthur, as one of Milwaukee’s most influential people involving military, political, legal, and social life, resided in Milwaukee during his high school day.

*It was moved by Trustee Schilz and seconded by Trustee Boschert to adopt Resolution No. 14-, “Resolution Proclaiming June 1-7, 2014 as MacArthur Memorial Week.” The motion carried unanimously.*

**C) Liquor License Application for 2014-2015**

Ms. Kenda-Lubetski announced for the Boards review is a listing of the businesses in the Village who have completed the application to obtain a license to sell intoxicating Liquor and Fermented Malt Beverage for the annual license period. A mandatory background check was conducted by the Police Department of the Agent of each business who filed an application to sell Intoxicating Liquor and Fermented Malt Beverages. The agent for each establishment was approved satisfactorily by the Police Department and the Chief of Police signed off on each agent. The listing of liquor applications appeared in the May 22, 2014 edition of the NOW, which is mandatory before a license can be issued. There are also three different businesses Celebrations, Family Table, and Pico Loco that are currently in arrears to the Water Utility. She recommends the water bills be paid in full before issuing the license. Attorney Fuchs reiterated the Board should approve all the liquor licenses but Ms. Kenda-Lubetski should hold the licenses of the businesses that have outstanding balances until the debts are paid.

Trustee Awe inquired into whether there are any other new licenses besides the one for Walmart. Ms. Kenda-Lubetski responded Walmart is the only one.

*It was moved by Trustee Boschert and seconded by Trustee Springman to approve the list of liquor applications that applied to obtain a license for intoxicating liquor and fermented malt beverages contingent upon payment of debts to the Village. The motion carried unanimously.*

**D) Ordinance No. 14-, “An Ordinance Amending Chapter 50, Section 86 (b) of the Brown Deer Village Code Pertaining to Permit Required Parades and Public Assemblies”**

Attorney Fuchs commented this ordinance comes before the Board because of the last sentence in Section 1 of the ordinance that is unclear on whether or not Village activities are exempt from the ordinance. The addition of one sentence will clearly exempt Village activities from having to obtain a Permit for Parades and Public Assemblies.

*It was moved by Trustee Springman and seconded by Trustee Baker to adopt Ordinance No. 14-, “An Ordinance Amending Chapter 50, Section 86 (b) of the Brown Deer Village Code Pertaining to Permit Required Parades and Public Assemblies”. The motion carried unanimously.*

**E) Waiving of 4th of July Concession Vendor Peddler and Food License Fees**

Mr. Hoier announced included in the packets are applications for the Temporary Class “B” Retailer's License, Soda Water Beverage License, Parade and Public Assembly, and Transient and Temporary Outdoor Entertainments for the 2014 4th of July Celebration. This is an annual consideration and he recommends that both the license and permit application be approved and the respective license and permit fees be waived. Trustee Schilz clarified this is only for the 4th of July vendors.

*It was moved by Trustee Springman and seconded by Trustee Boschert to approve the License and Permit Applications for the 2014 4th of July Celebration and to waive the Temporary Class “B” Retailer’s License, Soda Water Beverage License, Parade or Public Assembly, and Transient and Temporary Outdoor Entertainment fees. The motion carried unanimously.*

**F) Consideration of 4th of July License and Permit Applications and Waiving of Village of Brown Deer License and Permit Fees**

*It was moved by Trustee Springman and seconded by Trustee Awe to approve the waiving of Peddler Fees with any Concession Vendor the 4th of July Committee would choose to enter in an agreement with for the 2014 4th of July Celebration. The motion carried unanimously.*

**G) Resolution No. 14-, “In the Matter of Amending Alcohol Beverage Retail License”**

Mr. Janecke reported that in order to better facilitate the Vibes Concert Series event on June 18th, Staff is recommending that we expand the alcohol beverage retail license for Larry’s Market to Village Park. Village Park will be included on the liquor license renewal issued for 2014 for Larry’s Market which will cover the remaining Vibes Concerts. Attorney Fuchs opined adopting this resolution is the best way to address having a liquor license holder at the event, but then reconsidered his opinion after realizing the properties were not contiguous. He asked this item be laid over until the next meeting for further consideration by Staff.

*It was moved by Trustee Schilz and seconded by Trustee Boschert to layover Resolution No. 14-, “In the Matter of Amending Alcohol Beverage Retail License”, for further consideration by Staff. The motion carried unanimously.*

**H) Boards, Commissions, and Committees**

Attorney Fuchs reviewed his memorandum that identifies the required member for each board, commission or committee. Some boards may have more flexibility with their makeup of members. Mr. Hall added the question was raised whether or not Trustee Springman could be added to the Community Development Authority; statutorily, he cannot.

Trustee Boschert clarified that none of the Trustees are willing to serve on the Building Board but suggested some kind of rotation for Trustees to serve on the Building Board in order to have Trustee representation. Attorney Fuchs responded the term for a Trustee on the Building Board is for a one-year term, but it cannot be changed to a rotational period, shorter than the typical term. A problem with having shorter terms is business at the Building Board is not subject to a rotational period and may cause a problem with the next Trustee in the rotation did not participate in the discussions of an ongoing issue, which he advises against. A brief discussion took place regarding the length of terms for citizen and trustee members on the Building Board.

Trustee Awe commented he would like to see a formalized process of appointing trustees to the sub-committees to address those trustees who have certain expertise.

## **I) Presentation from Park and Recreation**

Mr. Hoier made a presentation regarding the Park & Recreation Committee. His presentation touched on the changes that have occurred since 2010 when his last presentation to the Board took place. Mr. Hoier continued to outline the services that his department offers that include the renting of the Community Center and park facilities, oversight of the Senior Citizens Organization, 4th of July Event and Falcon 21. An example of lean processes implementation is the adoption of online registering software and use of a new chlorine distribution system, both of which help to free up staff time.

Trustee Schilz inquired to the graffiti problems that have occurred in the past. Mr. Hoier mentioned a few instances have taken place in the past and it typically happens when school lets out on a sunny half-day. He also added the play structure at Fairy Chasm Park is scheduled to be replaced.

Trustee Oates asked what is Falcon CLC. Mr. Hoier mentioned that is a federal grant that is used for a Community Learning Center that helps to provide active recreation to children in cooperation with the school district. Trustee Awe complimented the Park & Recreation Department on their promotional effort for the services they offer. A brief discussion took place regarding the use of the Community Center.

## **VII. Committee Appointments**

*It was moved by President Krueger and seconded by Trustee Oates to reappoint Alicia Lemke to the Traffic & Public Safety Committee. The motion carried unanimously.*

## **VIII. Village President's Report**

Village President Krueger reported on the following:

President Krueger was not present at the meeting and a report was not made

## **IX. Village Manager's Report**

Village Manager reported on the following:

Eat & Greet on the Street

Goodwill Meet & Greet

Chief's Retirement Party

## **X. Recess into Closed Session pursuant to §19.85(1) (e) Wisconsin Statutes for the following reasons:**

- (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

### **1. TIF #3**

*It was moved by Trustee Springman and seconded by Trustee Boschert to recess into Closed Session at 7:42 p.m. The motion carried unanimously.*

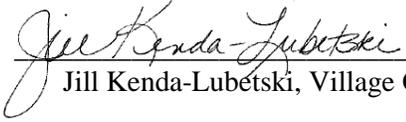
*It was moved by Trustee Springman and seconded by Trustee Oates to reconvene into Open Session at 8:15p.m. The motion carried unanimously.*

## **XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations**

No action was taken.

**XII. Adjournment**

*It was moved by Trustee Springman and seconded by Trustee Oates to adjourn at 8:16 p.m. The motion carried unanimously.*

  
\_\_\_\_\_  
Jill Kenda-Lubetski, Village Clerk

Resolution of Appreciation  
for Chief Steven Rinzel

Resolution No. 14-16

**WHEREAS**, Steven Rinzel was hired on February 13, 1995 to serve as Chief of the Brown Deer Police Department for the Village of Brown Deer; and,

**WHEREAS**, Chief Steven Rinzel has served the Village of Brown Deer faithfully for close to 20 years as the longest serving chief in Brown Deer’s history; and, has dedicated over 40 years to law enforcement, 25 years as Chief of Police; and,

**WHEREAS**, Chief Steven Rinzel has always been dedicated to creating, managing and carrying out the policies of the Village of Brown Deer and the Brown Deer Police Department and has contributed greatly of his time and talents to serve the community, operate the department efficiently, met state and nationally recognized professional standards, and sought the department’s first Wisconsin Law Enforcement Accreditation; and,

**WHEREAS**, Chief Steven Rinzel dedicated himself to the citizens of Brown Deer by implementing and wholeheartedly believing in Community Oriented Policing, earning the Village of Brown Deer the reputation as one of the safest communities in southeastern Wisconsin; and,

**WHEREAS**, Chief Steven Rinzel always saw merit in and supported cooperative efforts between the Village of Brown Deer and Milwaukee County, Brown Deer School District, the North Shore Fire Department, and other North Shore consolidation initiatives, as demonstrated by his active participation in the improvement of services between each; and,

**WHEREAS**, Chief Steven Rinzel sought improvement in the community by actively participating in civic groups such as the North Shore Rotary Club, Milwaukee County Law Enforcement Executives Association, International Association of Chiefs of Police, the FBI Law Enforcement Executive Development; and,

**WHEREAS**, the professional accomplishments of Chief Steven Rinzel include but are not limited to serving as an experienced and trusted advisor to a number of young Police Chiefs throughout the State of Wisconsin and serving as Chief of Police President of the Wisconsin Chiefs of Police Association; and,

**WHEREAS**, Chief Steven Rinzel has always served in the best interest of the citizens of Brown Deer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village of Brown Deer Board of Trustees, proclaim their appreciation and publicly express their gratitude to Chief Steven Rinzel, thank him for his years of service to the Village of Brown Deer, and extend to him best wishes in his retirement and future endeavors.

**PASSED AND ADOPTED** by the Village Board of the Village of Brown Deer this 16th day of June, 2014.

\_\_\_\_\_  
Carl Krueger, Village President

\_\_\_\_\_  
Terry Boschert, Village Trustee

\_\_\_\_\_  
Jeff Baker, Village Trustee

\_\_\_\_\_  
Bob Oates, Village Trustee

\_\_\_\_\_  
Gary Springman, Village Trustee

\_\_\_\_\_  
Jamie Awe, Village Trustee

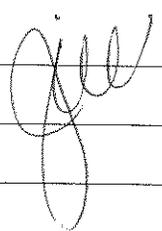
\_\_\_\_\_  
Tim Schilz, Village Trustee

\_\_\_\_\_  
Jill Kenda-Lubetski, Village Clerk

\_\_\_\_\_  
Michael L. Hall, Village Manager



# REQUEST FOR CONSIDERATION

<b>COMMITTEE CONSIDERATION:</b> Village Board
<b>ITEM DESCRIPTION:</b> Temporary Class "B" Retailer's License for Brown Deer Foundation Events
<b>PREPARED BY:</b> Jill Kenda-Lubetski, Village Clerk 
<b>REPORT DATE:</b> June 10, 2014
<b>MANAGER'S REVIEW/COMMENTS:</b> <input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
<b>BACKGROUND INFORMATION:</b> The Brown Deer Foundation has applied for a Temporary Class "B" Retailer's License for four events called "Community Vibes" to be held this summer. The first event is June 18, 2014, the second event is scheduled for July 16, 2014, the third is to be held in conjunction with National Night Out on July 29, 2014, and the fourth event will be held on August 20, 2014. All four events will be held in Village Park.  The Foundation is planning on live entertainment with the sale of beer and wine and food at these four events. Under State Statutes, the Village Board has the authority to approve the Temporary Class "B" Retailer's License to sell the beer and wine. The Foundation applied for the Park Rental and the Outdoor Entertainment license for the events. The Park Rental fee has been waived by Chad Hoier, Director of the Park and Recreation Department.  As you know, earlier this year the Brown Deer-Granville Chamber dissolved. In 2012 and 2013, the Chamber hosted similar events. All events were very successful and did not have any reportable incidents. This year, the Brown Deer Foundation has come forward to sponsor and support the Community Vibes events scheduled for 2014.  It should be noted that there is a signed Joint Hold Harmless Agreement (copy attached) between the Village of Brown Deer, the Brown Deer Foundation and Larry's Market.
<b>RECOMMENDATION:</b>  To approve the Temporary Class "B" Retailer's Licenses for Brown Deer Foundation events to be held on June 18, July 16, July 29 and August 21, 2014, and to waive the liquor license fees.

**JOINT AGREEMENT AND HOLD HARMLESS**

This Agreement made by and between the Brown Deer Foundation, the Village of Brown Deer, and Larry's Market, effective the last date of execution;

**RECITALS**

**WHEREAS**, the parties deem that is in the public interest, and desire to participate in holding and promoting an event known as the Brown Deer Vibes, and

**WHEREAS**, to facilitate such event it is desired that a temporary alcohol license under Chapter 125 of the Wisconsin Statutes be issued to provide for the serving of fermented malt beverages at such event or events, and

**WHEREAS**, each of the parties desires to participate and assist in making such event successful and enjoyable on behalf of the citizenry of the Village of Brown Deer and surrounding area.

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

1. The Brown Deer Foundation, which qualifies under State Statute as an applicant for a temporary license, shall apply for the temporary license under Chapter 125 Wisconsin Statutes to accommodate the serving of alcoholic beverages within the limits and confines of such license for the Brown Deer Vibes event;

2. The Village of Brown Deer shall indemnify and hold harmless the Brown Deer Foundation from any and all liability arising from or relating to the procurement of such license and the conduct of the event, and shall provide at least one licensed operator.

3. Larry's Market shall provide beverages, licensed operators in its discretion, conduct the sale of such beverages, and shall be entitled to all revenues and proceeds from such sales.

Dated: 6/11/2014

Village of Brown Deer

[Signature]

Dated: 6/10/2014

Brown Deer Foundation

[Signature]

Dated: 6/11/14

Larry's Market

[Signature], President

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Application Date: 6/10/14

Town  Village  City of BROWN DEER County of MILWAUKEE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6/18/14 and ending 6/18/14 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Brown Deer Foundation

(b) Address 4800 W. Green Brook Drive, Brown Deer, WI 53223

(c) Date organized 6/12/97  Town  Village  City

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Margaret Jaberger

Vice President Bob Radke

Secretary Michael Hill

Treasurer Tom Lieven

(g) Name and address of manager or person in charge of affair: Nate Piotrowski / Matthew Janhecke  
4800 W. Green Brook Drive, Brown Deer, WI 53223

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 4920 W. Green Brook Drive, Brown Deer, WI 53223

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

3. NAME OF EVENT

(a) List name of the event Community VibeS

(b) Dates of event June 18, 2014

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Brown Deer Foundation  
(Name of Organization)

Officer Margaret Jaberger  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 6-10-14

Date Reported to Council or Board 6-12-14

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Application Date: 6/10/14

Town  Village  City of BROWN DEER County of MILWAUKEE

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/16/14 and ending 7/16/14 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Brown Deer Foundation

(b) Address 4800 W. Green Brook Drive, Brown Deer, WI 53223  
(Street)  Town  Village  City

(c) Date organized 6/12/97

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Margaret Taberg

Vice President Bob Kadke

Secretary Michael Hall

Treasurer Tom Lieven

(g) Name and address of manager or person in charge of affair: Nate Piotrowski / Matthew Jancke  
4800 W. Green Brook Drive, Brown Deer, WI 53223

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 4920 W. Green Brook Drive, Brown Deer, WI 53223

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

3. NAME OF EVENT

(a) List name of the event Community Vibes

(b) Dates of event 7/16/14

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Brown Deer Foundation  
(Name of Organization)

Officer Margaret Taberg  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 6-10-14

Date Reported to Council or Board 6-12-14

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Application Date: 6/10/14

Town  Village  City of BROWN DEER County of MILWAUKEE

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/29/14 and ending 7/29/14 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Brown Deer Foundation

(b) Address 4800 W. Green Brook Drive, Brown Deer, WI 53223  
(Street)  Town  Village  City

(c) Date organized 6/12/97

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Margaret Jaberg

Vice President Bob Radke

Secretary Michael Hall

Treasurer Tom Lieven

(g) Name and address of manager or person in charge of affair: Nate Piotrowski/Matthew Janocke  
4800 W. Green Brook Drive, Brown Deer, WI 53223

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 4920 W. Green Brook Drive, Brown Deer, WI 53223

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

3. NAME OF EVENT

(a) List name of the event Community Vibes/National Night Out

(b) Dates of event 7/29/14

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Brown Deer Foundation  
(Name of Organization)

Officer Margaret Jaberg  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 6-10-14

Date Reported to Council or Board 6-12-14

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Application Date: 6/10/14

Town  Village  City of BROWN DEER County of MILWAUKEE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8/20/14 and ending 8/20/14 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Brown Deer Foundation

(b) Address 4800 W. Green Brook Drive, Brown Deer, WI 53223
(Street)  Town  Village  City

(c) Date organized 6/12/97

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

- President Margaret Jaberg
Vice President Bob Radke
Secretary Michael Hall
Treasurer Tom Lieven

(g) Name and address of manager or person in charge of affair: Dave Piotrowski / Matthew Jancke
4800 W. Green Brook Drive

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 4920 W. Green Brook Drive, Brown Deer, WI 53223

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

3. NAME OF EVENT

(a) List name of the event Community Vibes

(b) Dates of event 8/20/14

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Brown Deer Foundation
(Name of Organization)

Officer Margaret Jaberg
(Signature/date)

Officer \_\_\_\_\_
(Signature/date)

Officer \_\_\_\_\_
(Signature/date)

Officer \_\_\_\_\_
(Signature/date)

Date Filed with Clerk 6-10-14

Date Reported to Council or Board 6-12-14

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



# REQUEST FOR CONSIDERATION

<b>COMMITTEE:</b>	Village Board
<b>ITEM DESCRIPTION:</b>	June 9, 2014 Plan Commission Agenda Item
<b>PREPARED BY:</b>	Nate Piotrowski, Community Development Director
<b>REPORT DATE:</b>	June 11, 2014
<b>RECOMMENDATION:</b>	See Item Below
<b>EXPLANATION:</b>	<p>A summary of the Plan Commission's agenda items and recommendations are listed below. There are 3 item that requires Village Board action. Please note that the initial staff reports and supporting documentation were in the previously distributed Plan Commission packet. Also attached for your review is the draft Plan Commission meeting minutes of June 9, 2014. There was one conceptual plan that was reviewed.</p> <p><b>Plan Commission Agenda items requiring action:</b></p> <p>A) <b>Review and recommendation of a Certified Survey Map at Bradley Crossing Phase Two, 4401 W. Bradley Road</b></p> <p><b>Recommendation:</b> Recommend approval of the certified survey map <b>Requested Action:</b> A motion to approve the conditional use permit</p> <p>B) <b>Public hearing, review and recommendation of a conditional use permit to Central States Tower II, LLC for a cellular communication tower, antennas and equipment at the Brown Deer Public Library, 5600 W. Bradley Road</b></p> <p><b>Recommendation:</b> Recommend approval of the conditional use permit <b>Requested Action:</b> A motion to approve the conditional use permit</p> <p>C) <b>Public hearing, review and recommendation of reinstating a conditional use permit to Sons of Bob LLC for an outdoor beer garden and recreational activities at 7651 N. Teutonia Avenue</b></p> <p><b>Recommendation:</b> Recommend denial of reinstating the conditional use permit <b>Requested Action:</b> A motion to deny reinstatement the conditional use permit</p> <p>D) <b>Public hearing and conceptual review for a two building commercial development to include a Goodwill Industries LLC., resale shop and donation center at 9301 N. Green Bay Road</b></p> <p><i>No action required. There was favorable consensus that plans for the project should move forward. Final plans will return to the Plan Commission at a later date.</i></p>

**BROWN DEER PLAN COMMISSION  
JUNE 9, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

**I. ROLL CALL**

Present: President Carl Krueger; Commissioners: Susan Bellehumeur, Al Walters, Jeff Jaroczynski, Dan Bednar

Also Present: Michael Hall, Village Manager; Nate Piotrowski, Community Development Director; Rebecca Boyle, Village Attorney

Excused: Trustees Jeff Baker, Tim Schilz; Commissioners: Ryan Schmitz, Bill Hoffmann

**II. PERSONS DESIRING TO BE HEARD**

None

**III. CONSIDERATION OF MINUTES: April 14, 2014 – Regular Meeting**

*It was moved by Commissioner Bednar and seconded by Commissioner Walters to approve the regular meeting minutes of April 14, 2014. The motion carried unanimously.*

**IV. REPORT OF STAFF/COMMISSION MEMBERS**

Mr. Hall stated that Staff, on advisement of the Village Board, is investigating zoning and building code violations at the abandoned gas station at 51<sup>st</sup> and Brown Deer Road. Commissioner Jaroczynski asked if Walmart construction was still on schedule. Mr. Hall replied that construction was on schedule and the store would open on August 13<sup>th</sup>.

**V. UNFINISHED BUSINESS**

None.

**VI. NEW BUSINESS**

**A) Review and recommendation of a Certified Survey Map at Bradley Crossing Phase Two, 4401 W. Bradley Road**

Mr. Piotrowski reviewed the proposal and introduced the owner representative Sylvan Leabman of Jewish Family Services.

Mr. Leabman noted that the land division was necessary for financing purposes and so that all residents of Bradley Crossing could use the community center facility.

*It was moved by Commissioner Bednar and seconded by Commissioner Walters to recommend approval of the Certified Survey Map to the Village Board. The motion carried unanimously.*

**B) Public hearing, review and recommendation of a conditional use permit to Central States Tower II, LLC for a cellular communication tower, antennas and equipment at the Brown Deer Public Library, 5600 W. Bradley Road**

Mr. Piotrowski reviewed the proposal and introduced the applicant, Ron Zechel, representing Central States Tower.

Mr. Zechel further described the development and noted that the tower would not be lit at night, that the only noise would be from a backup generator used in the case of emergencies and that adverse health impacts from cellular antennas were identified only when less than 10 feet from an array.

President Krueger opened the public hearing at 6:40 p.m.

John Phelps, 8515 N. 62<sup>nd</sup> Street asked if there were to be more than 1 tower in the future. Mr. Zechel replied that the lease area allowed for only one tower.

Norm Stewart, 4997 W. Donna Drive asked if state and federal agencies have reviewed the proposal. Mr. Zechel replied that information was supplied to all federal and state authorities for their review.

Linda Herkowski, 8051 N. 54<sup>th</sup> Street asked if the tower would have an adverse impact on wildlife adjacent to the library ponds and if it would interrupt television signals. Mr. Zechel replied that the cell phone signals operate on a different frequency than televisions and therefore there would be no interruption. He also noted that cell towers and their associated impacts have not been found to have an adverse impact on wildlife. Mr. Herkowski asked how deep the tower would be anchored and if it impacted the floodplain. Mr. Zechel replied that the tower would likely be anchored 25 feet deep and Mr. Piotrowski replied that the tower was located outside of the floodplain.

Regina Gehrke, 8229 N. 51<sup>st</sup> Street asked why the tower needed to be sited at this location and if it would be an attractive nuisance for area children who visit the library. Mr. Zechel replied that the tower and equipment would be located within a 6 foot high decorative wooden fence and that a climbing ladder would be 12 feet off of the ground which would severely limit the opportunity for children to access or play on the structure. Mr. Piotrowski noted that this location was chosen because the area was known to have poor cell phone coverage and because of the large space provided by the publicly owned Village land at the library.

President Krueger closed the public hearing at 6:54 p.m.

President Krueger asked how old the cell phone tower was behind Village Hall and if it ever attracted problems or crime. Mr. Piotrowski replied that tower was erected in 1996 and he was not aware of any criminal or nuisance issues.

President Krueger asked the Library Director, Brian Williams-Van Klooster, for his opinion on the tower. Mr. Williams-Van Klooster stated that Staff had some health concerns related to radio frequency signals but added that Mr. Zechel answered that question earlier in the evening. He noted that due to the revenue from the tower the library was in favor of the proposal.

Commissioner Bellehumeur asked about the impacted range of cell service improvements. Mr. Zechel replied that the most impact would be within 1500 feet of the tower.

*It was moved by Commissioner Bellehumeur and seconded by Commissioner Bednar to recommend approval of the Conditional Use Permit to the Village Board. The motion carried unanimously.*

**C) Public hearing, review and recommendation of reinstating a conditional use permit to Sons of Bob LLC for an outdoor beer garden and recreational activities at 7651 N. Teutonia Avenue**

Mr. Piotrowski reviewed the proposal and indicated that Parkview Pub wished to remove several provisions from the initial conditional use permit.

President Krueger opened the public hearing at 7:05 p.m.

There was no public comment. President Krueger closed the public hearing at 7:06 p.m.

President Krueger asked why the applicant sought to remove the ID Card reader provision. Mr. Jeff Coker,

representing Parkview Pub stated that the owner felt it was unnecessary since no other establishment in the Village has one.

Police Chief Rinzel stated that the Police Department did not recommend the reinstatement of the conditional use without the ID card reader provision and the inclusion of a land telephone line in the building in case of emergencies.

*It was moved by President Krueger and seconded by Commissioner Walters to recommend denial of reinstating the Conditional Use Permit to the Village Board. The motion carried unanimously.*

**D) Public hearing and conceptual review for a two building commercial development to include a Goodwill Industries LLC., resale shop and donation center at 9301 N. Green Bay Road**

Mr. Piotrowski reviewed the proposal and introduced the developer Doug Weas and Goodwill representative Joan Ferrell.

Ms. Ferrell reviewed general details about Goodwill's mission and operation and Mr. Weas discussed site plan designs.

President Krueger opens the public hearing at 7:12 p.m.

Sharon Andrae, 4375 W. Bradley Road stated that she does not believe the N. Green Bay Road location is the best location for Goodwill because of the prominence of the site which should be able to attract a higher quality of retail users. She added that there are other more suitable locations in Brown Deer for Goodwill, or areas where their investment would be more useful, such as the area near the Salvation Army on Bradley Road.

Sue Fallus, 8515 N. 62<sup>nd</sup> Street stated that she felt the N. Green Bay Road site was a suitable location for a Goodwill store and donation center.

Judy Langston, 8342 N. 65<sup>th</sup> Street stated that she supports Goodwill's proposal and finds that they operate a clean, safe and friendly retail establishment.

James Shoemaker, 9449 N. 49<sup>th</sup> Street said that he supported this location for a Goodwill store as he typically travels to the store in Menomonee Falls.

Jan Elliot, 4400 W. Dean Road stated that she supports the Goodwill proposal.

Mary Prince, 4050 W. Rivers Edge questioned whether using the site for retail was appropriate and questioned whether all of the trees would be lost from the site. Mr. Weas replied that most trees would need to be removed. Mr. Piotrowski added that Staff will be working with the developer to provide suitable landscape plans that meet with Village and Beautification Committee standards.

Ann Griffin, 8159 N. 58<sup>th</sup> Street stated that she would prefer that Goodwill locate at another site in the Village such as the former American TV property but noted that she is ok with the N. Green Bay Road location.

Joyce Griesback, 6627 W. Cloverleaf stated that she supported the Goodwill proposal.

James Bennett, 4016 W. Cloverleaf stated that he was supportive of the Goodwill proposal.

Ruth Ann Cross, 4185 W. Schroeder Drive stated that she was supportive of the proposal and found that Goodwill provided good customer service.

Dee Howard, 5625 W. Brown Deer Road stated that she supports Goodwill's mission but is concerned over what users would be a part of the Phase 2 development in the strip building east of Goodwill. She asked what the timetable for construction was on Phase 2. Mr. Weas replied that next spring or summer could be a start of construction for

Phase 2.

Jeanne Crawford, 9172 N. Goldendale stated that she supported Goodwill but she also had concern over what uses are a part of the second phase of the project. She indicated that she did not want to see a payday loan store or something similar.

Joan Langston, 8342 N. 65<sup>th</sup> Street asked if the vacant lot attracted significant crime. Police Chief Rinzel replied that there was no significant crime at that location.

President Krueger closed the public hearing at 8:00 p.m.

Commissioner Jaroczynski asked why Goodwill could not further explore other currently vacant or blighted sites in the Village. Mr. Piotrowski noted that Village Staff did point out alternative sites such as the American TV parcel and property along Bradley Road but was advised that Goodwill was not interested in those locations. Ms. Ferrell added several reasons why the Green Bay Road corridor was viewed as a stronger location for the company.

Commissioner Bednar asked what would be constructed in first phase with Goodwill. Mr. Weas replied that the main access drives along with utility and stormwater infrastructure would be built with the first phase of construction.

Commissioner Bellehumeur asked what lease percentage would be necessary to proceed with the second phase of the development. Mr. Weas suggested that 60-70% of the building would need to be leased before construction could begin.

*It was consensus of the Plan Commission that the conceptual site plan was acceptable and that the developer should proceed with plan refinements and return with a final design for review.*

**VII. ADJOURNMENT**

*It was moved by Commissioner Bellehumeur and seconded by Commissioner Jaroczynski to adjourn at 8:11 P.M. The motion carried unanimously.*



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Nate Piotrowski, Community Development Director

ATTORNEYS AT LAW

JOHN F. FUCHS  
*COURT COMMISSIONER*  
REBECCA D. BOYLE  
*COURT COMMISSIONER*

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**MEMORANDUM**

**TO:** Village Board, Traffic and Public Safety Committee, Village  
Manager, Chief of Police, Village Engineer, Lt. Kumbier

**FROM:** John F. Fuchs

**RE:** Traffic & Public Safety Committee

**DATE:** May 29, 2014

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Section 62-52(c)(2) indicates that the Village Board shall designate no parking zones by way of Resolution. You have done so, but I provide an additional Resolution in case the initial one never got adopted or posted on the website. We do this by way of Resolution rather than Ordinance amendments, not just because it is easier, but because it avoids the repeated cost of Ordinance publication. Once the Resolution has been adopted, the table can be updated by way of Motion, and any new or amended table attached to the Resolution with a notation at the bottom "updated effective (insert date here)." However, this time around, I am providing a Resolution to adopt the latest updated table.

Resolution Regarding Parking Restrictions

Resolution No. 14-\_\_\_\_\_

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**WHEREAS**, Section 62-551(c) of the Village Code of Ordinances provides that the Village Board shall designate and establish parking restrictions by way of Resolution, and

**WHEREAS**, Village staff has provided an updated table of restrictions and parking regulations, and

**WHEREAS**, the Village Board has determined that such parking regulations and restrictions are in the interest of public welfare and safety.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board hereby adopts the table of parking regulations and restrictions effective the date of adoption of this Resolution.

**PASSED AND ADOPTED** by the Village Board of the Village of Brown Deer, this \_\_\_\_\_ day of June, 2014.

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Carl Krueger  
Village President

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Jill Kenda- Lubetski  
Village Clerk



SCALE, FEET  
0 20 40

CRH INC.  
4301 W. BROWN DEER ROAD  
TAXKEY: 0289985023

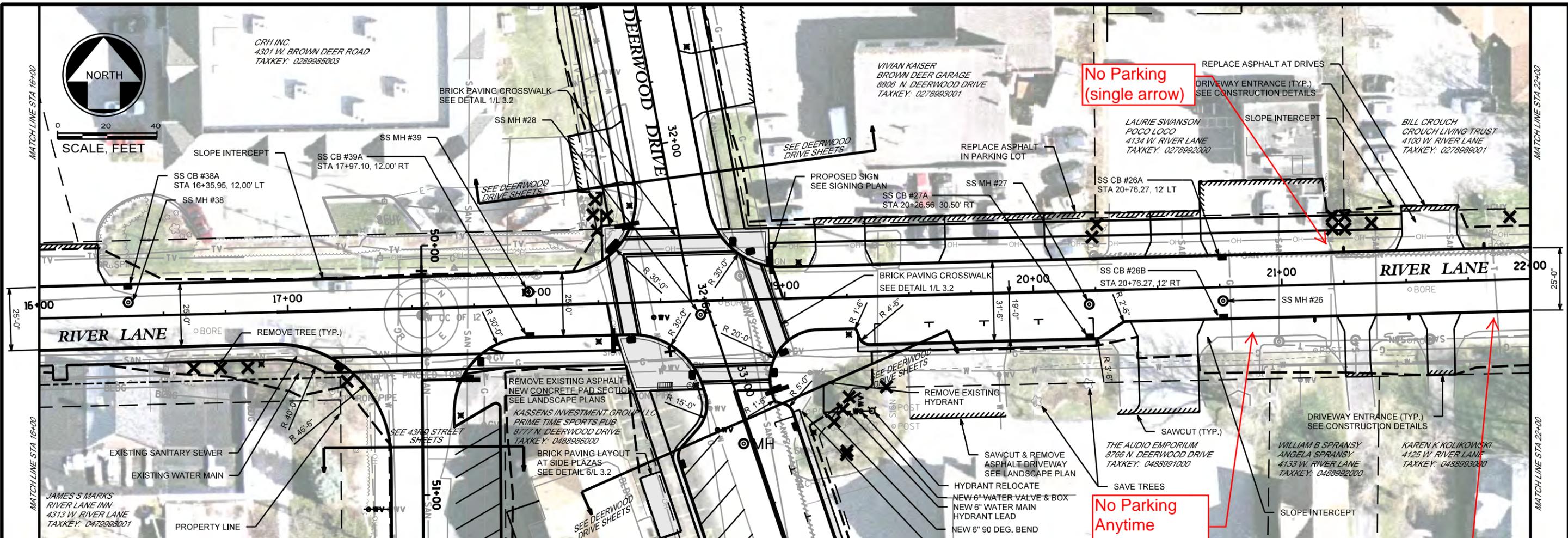
VIVIAN KAISER  
BROWN DEER GARAGE  
8806 N. DEERWOOD DRIVE  
TAXKEY: 0278993001

No Parking  
(single arrow)

REPLACE ASPHALT AT DRIVES  
DRIVEWAY ENTRANCE (TYP.)  
SEE CONSTRUCTION DETAILS

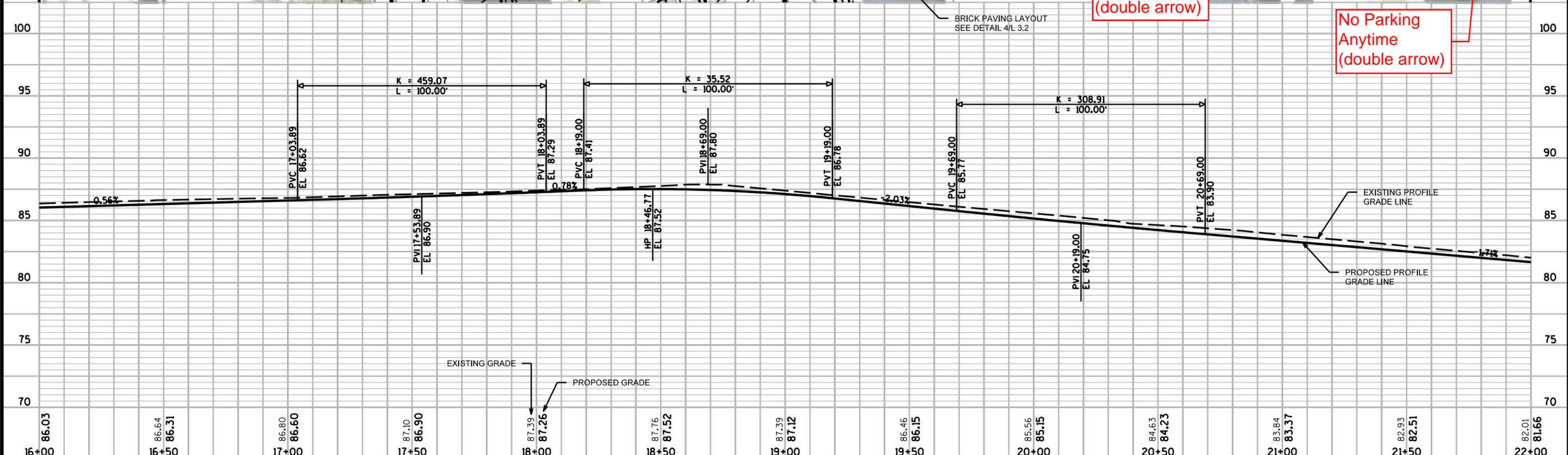
LAURIE SWANSON  
POCO LOCO  
4134 W. RIVER LANE  
TAXKEY: 0278992000

BILL CROUCH  
CROUCH LIVING TRUST  
4100 W. RIVER LANE  
TAXKEY: 0278992001



No Parking  
Anytime  
(double arrow)

No Parking  
Anytime  
(double arrow)



DR. BY MSM	BOOK NO. 3	01/21/11	FINAL PLANS	03/05/13	RE-BIDDING DOCUMENTS
CHK. BY KKA	JOB NO. 51-0177.00	01/04/11	WISDOT PERMITS	12/20/11	FINAL PLANS
DATE MARCH 2013	SCALE 1" = 40'	09/15/10	PRELIMINARY PLANS	05/30/11	FINAL REVISIONS
NO.	DATE	REVISION	NO.	DATE	REVISION

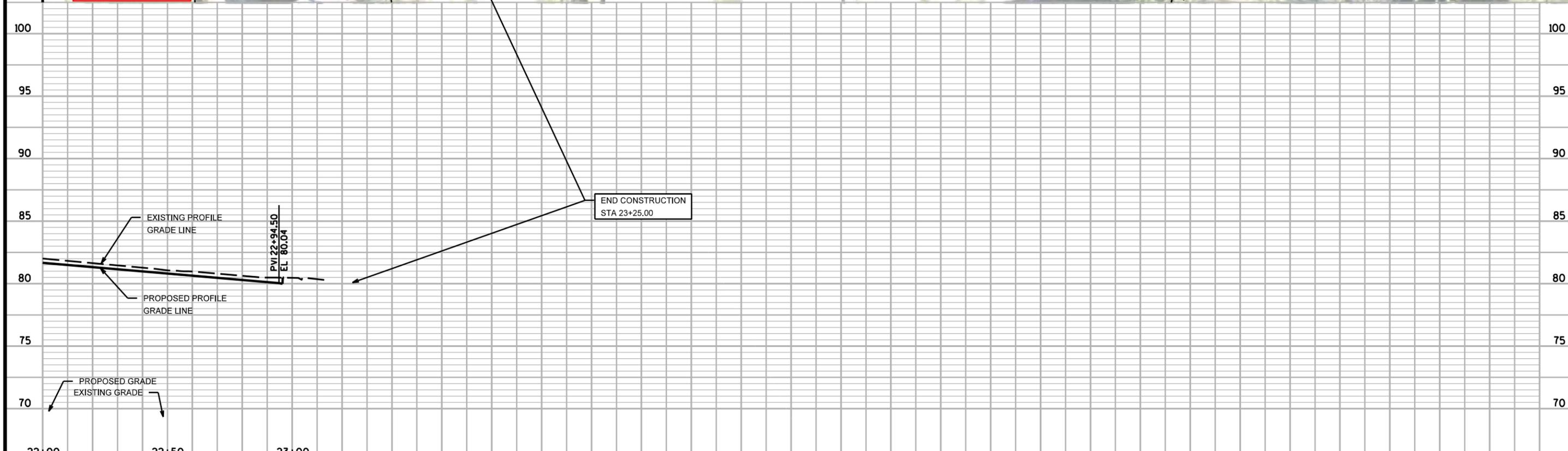
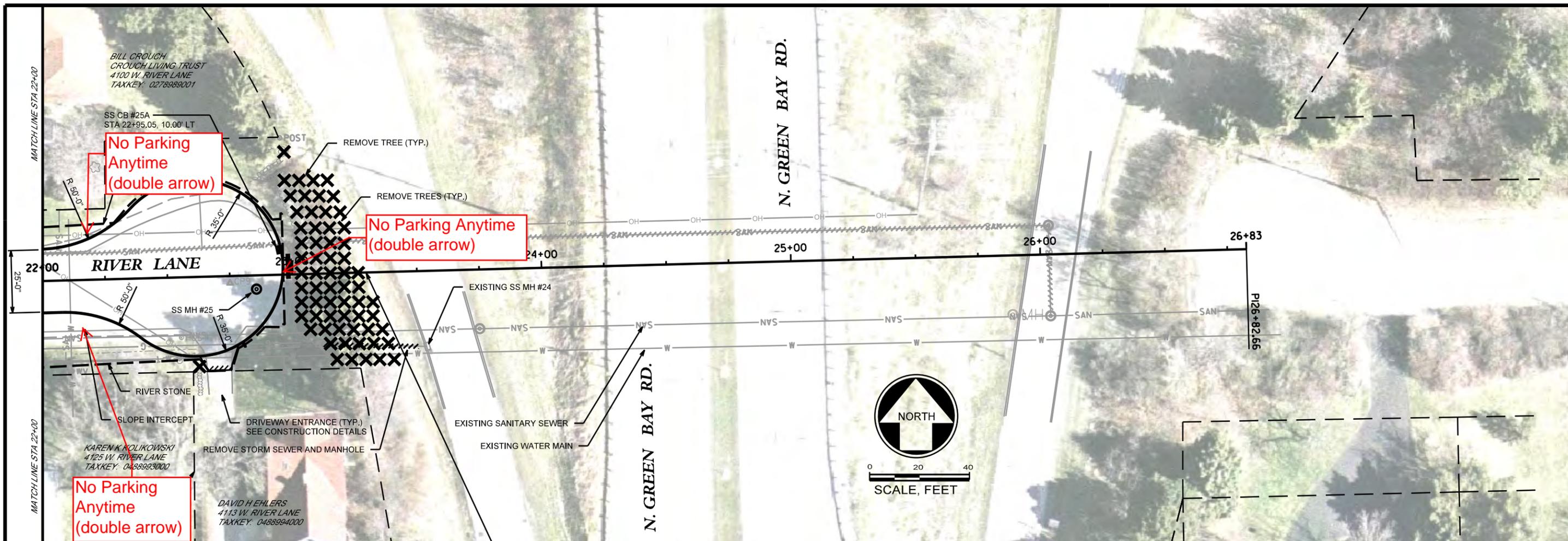
VILLAGE OF BROWN DEER  
4800 WEST GREEN BROOK DRIVE  
BROWN DEER, WI



ORIGINAL VILLAGE STREETScape RE-BID  
PLAN & PROFILE  
RIVER LANE

DRAWING NO.  
**PP2**  
SHEET NO.

8 TIMES  
30 MIN  
8 FILES



DR. BY MSM	BOOK NO. 3	01/21/11	FINAL PLANS	03/05/13	RE-BIDDING DOCUMENTS
CHK. BY KKA	JOB NO. 51-0177.00	01/04/11	WISDOT PERMITS	12/20/11	FINAL PLANS
DATE MARCH 2013	SCALE 1" = 40'	09/15/10	PRELIMINARY PLANS	05/30/11	FINAL REVISIONS
NO.	DATE	REVISION	NO.	DATE	REVISION

VILLAGE OF BROWN DEER  
4800 WEST GREEN BROOK DRIVE  
BROWN DEER, WI



ORIGINAL VILLAGE STREETScape RE-BID  
PLAN & PROFILE  
RIVER LANE

DRAWING NO.  
**PP3**  
SHEET NO.

8 TIMES  
SPACES  
8 POINTS  
8 FILES

**Table 62-51(c)**

	<b>Street/Location</b>	<b>Side</b>	<b>Start Point</b>	<b>End Point</b>	<b>Restriction</b>
<b>Village Jurisdiction Roads</b>					
	N. Arbon Drive	East Side	W. Green Brook Dr.	W. Brown Deer Rd.	No Parking Anytime within 30 ft. of any drive entrance
	N. Arbon Drive	West Side	W. Green Brook Dr.	W. Brown Deer Rd.	No Parking Anytime within 30 ft. of any drive entrance
	N. Arbon Drive	East Side	W. Brown Deer Rd.	50 ft. north	No Parking Anytime
	N. Arbon Drive	West Side	250 ft. north of W. Brown Deer Rd.	W. Brown Deer Rd.	No Parking Anytime
	W. Bradley Road	North Side	N. 55 <sup>th</sup> Street	N. 60 <sup>th</sup> Street	No Parking Anytime
	W. Bradley Road	North Side	N. Cedarburg Rd.	N. Sherman Blvd.	No Parking Anytime
	W. Bradley Road	South Side	N. Sherman Blvd.	N. Cedarburg Rd.	No Parking Anytime
	W. Bradley Road	North Side	N. 60 <sup>th</sup> Street	N. 64 <sup>th</sup> Street	No Parking Anytime
	W. Bradley Road	South Side	N. Sherman Blvd.	220 ft. west	No Parking Anytime
	W. Brown Deer Rd. Service Drive	North Side	N. 60 <sup>th</sup> Street	West to Beaver Creek	No Parking Anytime 7AM to 5PM, Monday through Friday
	W. Brown Deer Rd. Service Drive	South Side	Beaver Creek	East to N. 60 <sup>th</sup> Street	No Parking Anytime 7AM to 5PM, Monday through Friday
	W. Calumet Road	North Side	N. Teutonia Ave.	262 ft. west	No Parking Anytime
	W. Dean Road	North Side	N. 62 <sup>nd</sup> Street	N. 60 <sup>th</sup> Street	No Parking Anytime
	W. Dean Road	South Side	N. 62 <sup>nd</sup> Street	15-ft east of N. 62 <sup>nd</sup> Street	No Parking Anytime
	W. Dean Road	South Side	N. 60 <sup>th</sup> Street	15-ft west of N. 60 <sup>th</sup> Street	No Parking Anytime
	W. Dean Road	South Side	N. 60 <sup>th</sup> Street	N. 55 <sup>th</sup> Street	No Parking Anytime
	W. Dean Road	North Side	N. 60 <sup>th</sup> Street	N. 57 <sup>th</sup> Street	No Parking Anytime
	W. Dean Road	East Side	N. Teutonia Ave.	N. Meadowside Ct.	No Parking Anytime
	W. Dean Road	South Side	N. 46 <sup>th</sup> Street	N. Teutonia Ave.	No Parking Anytime 20 ft. from any drive entrance or carriage walk
	W. Dean Road	South Side	Drive entrance 4363 Dean Rd.	N. Teutonia Ave.	No Parking Anytime
	W. Dean Road	South & West Side	20 ft. west of curve tangent at intersection with Meadowside Ct.	20 ft. south of south curve tangent of same curve.	No Parking Anytime Nov. 1 through Mar. 31 (winter season)
	W. Dean Road	West Side	North of drive to 4463 Dean	20 ft. north of drive	No Parking Anytime
	N. Deerbrook Trail	North & West Side	West drive of 9071-9099	Drive of 9001-9017	No Parking Anytime
	N. Deerbrook Trail	South & East Side	South drive 9052-9082	West drive 9052-9082	No Parking Anytime
	N. Deerbrook Trail	West Side	W. Brown Deer Rd.	150 ft. north	No Parking Anytime
	N. Deerbrook Trail	East & South Side	W. Brown Deer Rd.	N. Deerwood Dr.	No Parking Anytime with in 30 ft. of any entrance drive

	<b>Street/Location</b>	<b>Side</b>	<b>Start Point</b>	<b>End Point</b>	<b>Restriction</b>
	N. Deerbrook Trail	West & North Side	W. Brown Deer Rd.	N. Deerwood Dr.	No Parking Anytime with in 30 ft. of any entrance drive
	N. Deerwood Drive	East Side	W. Brown Deer Rd.	500 ft. north	No Parking Anytime
	N. Deerwood Drive	West Side	W. Brown Deer Rd.	500 ft. north	No Parking Anytime
	N. Deerwood Drive	North Side	N. Green Bay Rd.	N. Deerbrook Trail	No Parking Anytime
	N. Deerwood Drive	South Side	South line of N. Deerbrook Trail extended	N. Green Bay Rd.	No Parking Anytime
	W. Fountain Ave.	North Side	N. Teutonia Ave.	300 ft. west	No Parking Anytime
	N. Green Bay Rd. Service Drive East	East & West Side	Southern most terminus	Northern most terminus	No Parking Anytime except for the frontage of 9488-9512
	W. Green Brook Dr.	North Side	N. 51 <sup>st</sup> Street	N. Arbon Dr.	No Parking Anytime within 30 ft. of any drive entrance
	W. Green Brook Dr.	South Side	N. 51 <sup>st</sup> Street	N. Arbon Dr.	No Parking Anytime within 30 ft. of any drive entrance
	N. Kildeer Court	East Side	W. Brown Deer Rd.	North to end Kildeer Ct. ROW	No Parking Anytime
	W. Nokomis Str.	North Side	35 ft. east of N. 55 <sup>th</sup> Street	N. 55 <sup>th</sup> Street	No Parking Anytime
	W. Nokomis Str.	North Side	East ROW line of N. 54 <sup>th</sup> Str. extended	35 ft. east of N. 55 <sup>th</sup> Street	No Parking Anytime on School Days
	W. Nokomis Str.	South Side	N. 55 <sup>th</sup> Street	35 ft. east	No Parking Anytime
	N. Park Plaza Place	West Side	365 ft. north of Brown Deer Rd.	W. Brown Deer Rd.	No Parking Anytime
	W. River Lane	South Side	27-ft east of 8766 N. Deerwood Drive driveway	Mid-point of W. River Lane cul-de-sac	No Parking Anytime
	W. River Lane	North Side	25-ft west of 4100 W. River Lane driveway	Mid-point of W. River Lane cul-de-sac	No Parking Anytime
	W. Ruth Place	South Side	N. 43 <sup>rd</sup> Street	W. Deerwood Dr.	No Parking Anytime
	W. Schroeder Drive	South Side	N. Green Bay Rd.	East to end Schroeder ROW	No Parking Anytime
	W. Schroeder Drive	North Side	260 ft. east of Green Bay Rd.	N. Green Bay Rd.	No Parking Anytime
	W. Wahner Ave.	North Side	5650 and 5700 W. Wahner		No Parking Anytime 20 ft. from any drive entrance
	W. Wahner Ave.	North Side	5650 W. Wahner	30 ft. east & west of drive entrance	Disability Parking Zone No Parking Anytime except vehicles with valid disabled parking identification
	N. 43 <sup>rd</sup> Street	West Side	8717 N. 43 <sup>rd</sup> St.	Frontage of address	No Parking Anytime
	N. 46 <sup>th</sup> Street	East Side	W. Churchill Lane	W. Dean Road	No Parking Anytime 20 ft. from any drive entrance or carriage walk
	N. 46 <sup>th</sup> Street	West Side	W. Dean Road	W. Churchill Lane	No Parking Anytime

	<b>Street/Location</b>	<b>Side</b>	<b>Start Point</b>	<b>End Point</b>	<b>Restriction</b>
	N. 47 <sup>th</sup> Street	West Side	W. Bradley Rd.	18 ft. south of W. Wooddale extended	No Parking Anytime
	N. 51 <sup>st</sup> Street	West Side	Beaver Creek Parkway	W. Brown Deer Rd.	No Parking Anytime
	N. 51 <sup>st</sup> Street	East Side	128 ft. south of W. Green Brook Dr.	53 ft. north of W. Green Brook Dr.	No Parking Anytime
	N. 51 <sup>st</sup> Street	East Side	W. Brown Deer Rd.	300 ft. north	No Parking Anytime
	N. 55 <sup>th</sup> Street	West Side	W. Dean Rd.	W. Bradley Rd.	No Parking Anytime
	N. 55 <sup>th</sup> Street	East Side	45 ft. south of W. Nokomis	35 ft north W. Nokomis	No Parking Anytime
	N. 55 <sup>th</sup> Street	East Side	W. Brown Deer Rd.	292 ft. north of Brown Deer Rd. ROW	No Parking Anytime 3PM to 6PM
	N. 55 <sup>th</sup> Street	East & West Side	W. Brown Deer Rd.	W. Beaver Creek Pkwy.	No Parking Anytime within 30 ft. of any drive entrance
	N. 55 <sup>th</sup> Street	East Side	8900 N. 55 <sup>th</sup>	North drive entrance general lot to 30 ft. south of receiving dock entrance	No Parking Anytime
	N. 60 <sup>th</sup> Street	East Side	W. Bradley Rd.	W. Dean Rd.	No Parking Anytime
	N. 60 <sup>th</sup> Street	West Side	W. Dean Rd.	W. Bradley Rd.	No Parking Anytime
	N. 60 <sup>th</sup> Street	East Side	W. Brown Deer Rd.	300 ft. north	No Parking Anytime
	N. 60 <sup>th</sup> Street	West Side	300 ft. north of Brown Deer Rd.	W. Brown Deer Rd.	No Parking Anytime
<b>County Jurisdiction Roads and Lands</b>					
	N. Sherman Blvd.	East Side	75 ft. south of W. Bradley Rd.	N. Teutonia Ave.	No Parking Anytime
	N. Teutonia Avenue	West Side	75 ft. north of drive entrance 8325 N. Teutonia	Drive entrance 8325 N. Teutonia	No Parking Anytime
<b>State Jurisdiction Roads and Lands</b>					
	W. Brown Deer Rd.	North Side	East Village Limits	West Village Limits	No Parking Anytime
	W. Brown Deer Rd.	South Side	West Village Limits	East Village Limits	No Parking Anytime
	N. Green Bay Road	East Side	South Village Limits	North Village Limits	No Parking Anytime
	N. Green Bay Road	West Side	North Village Limits	South Village Limits	No Parking Anytime
<b>Milwaukee County Transit Stops</b>					
	Within areas designated as bus loading zones, authorized by the Milwaukee County Transport Services, and approved by the Village Board, such areas to be 80 ft. in length and posted for reception and discharge of passengers.				
<b>Governmental Owned Lands</b>					
	No parking anytime on lands owned by the Village of Brown Deer and the Brown Deer School District except on roads, driveways, parking areas or other paved areas in accordance with the posted signs.				
	Village Hall Parking Lots		Identified areas for Police Vehicle Parking		No Parking Anytime
			Identified areas for Municipal Staff Parking		No Parking Anytime
			Identified areas for Park Shelter Loading		No Parking Loading Zone May 1 to Oct 31
			Identified area in front of Village Hall		No Parking Anytime
	Village Pond Parking Lot		Along the north side of the parking lot		No Parking Anytime
	Village Library Parking Lot		Circular drive off Bradley Rd.		No Parking Anytime
	High School/Middle School		Identified areas for Faculty/Staff Parking		No Parking Anytime

	Street/Location	Side	Start Point	End Point	Restriction
			Identified areas for Permit Parking		No Parking Anytime
			Identified areas for Student Drop Off		No Parking Anytime
			Circular drive off N. 60 <sup>th</sup> - Fire Lane (Both sides)		No Parking Anytime
			Art Plaza area around entire building (both sides) through the Service Area to W. Bradley Rd. Does not include Bus Drop-off or Staff Parking (10).		Fire Lane
	Administrative Services Bldg.		Driveway off N. 60 <sup>th</sup> - Fire Lane		No Parking Anytime
			Permit Parking along north side of bldg.		No Parking Anytime
	Brown Deer Elementary School		South parking lot and drive as posted		No Parking Anytime
			Circular drive off Dean Rd.		No Parking School Days 7:45AM-8:15AM, 2:45PM-3:15PM
			North and South side of building. North side – Dean Rd to staff parking lot. South side – staff parking to play area. (Both sides)		Fire Lane
<b>Public and Private Driveways and Lands</b>					
	No parking anytime in such a way as to block the access or free passage to a public or private driveway or garage without the consent of the owner/lessor of such driveway or garage.				
	No parking anytime on privately owned lands except on roads, driveways, parking areas or other paved areas in accordance with the posted signs.				
	Royal Gardens Complex		Circular drive off Brown Deer Rd.		No Parking Anytime
<p><b>Notes:</b> Unless noted the measurement is from the pavement/curb line of the beginning street extended. For driveways and carriage walks the measurement is from the end of the paved surface of the driveway or carriage walk at the road edge or curb. Recommended clearance from driveways on business streets is 30 ft., residential streets 20 ft. Recommended clearance from carriage walks is 20 ft.</p> <p>Where two restrictions overlay each other, the more restrictive shall govern.</p> <p>Where two restrictions end within twenty feet or less of each other, they shall be extended to connect. Such a condition may occur between driveways where a single or less parking space would be created between the restrictions.</p> <p>Restrictions do not apply to emergency vehicles in the performance of duties. Emergency vehicle includes Police, Fire, Paramedic, Ambulatory Conveyor, Public Works and Utility units.</p>					

**Table 62-51(c)**

	<b>Street/Location</b>	<b>Side</b>	<b>Start Point</b>	<b>End Point</b>	<b>Restriction</b>
<b>Village Jurisdiction Roads</b>					
	N. Arbon Drive	East Side	W. Green Brook Dr.	W. Brown Deer Rd.	No Parking Anytime within 30 ft. of any drive entrance
	N. Arbon Drive	West Side	W. Green Brook Dr.	W. Brown Deer Rd.	No Parking Anytime within 30 ft. of any drive entrance
	N. Arbon Drive	East Side	W. Brown Deer Rd.	50 ft. north	No Parking Anytime
	N. Arbon Drive	West Side	250 ft. north of W. Brown Deer Rd.	W. Brown Deer Rd.	No Parking Anytime
	W. Bradley Road	North Side	N. 55 <sup>th</sup> Street	N. 60 <sup>th</sup> Street	No Parking Anytime
	W. Bradley Road	North Side	N. Cedarburg Rd.	N. Sherman Blvd.	No Parking Anytime
	W. Bradley Road	South Side	N. Sherman Blvd.	N. Cedarburg Rd.	No Parking Anytime
	W. Bradley Road	North Side	N. 60 <sup>th</sup> Street	N. 64 <sup>th</sup> Street	No Parking Anytime
	W. Bradley Road	South Side	N. Sherman Blvd.	220 ft. west	No Parking Anytime
	W. Brown Deer Rd. Service Drive	North Side	N. 60 <sup>th</sup> Street	West to Beaver Creek	No Parking Anytime 7AM to 5PM, Monday through Friday
	W. Brown Deer Rd. Service Drive	South Side	Beaver Creek	East to N. 60 <sup>th</sup> Street	No Parking Anytime 7AM to 5PM, Monday through Friday
	W. Calumet Road	North Side	N. Teutonia Ave.	262 ft. west	No Parking Anytime
	W. Dean Road	North Side	N. 62 <sup>nd</sup> Street	N. 60 <sup>th</sup> Street	No Parking Anytime
	W. Dean Road	South Side	N. 62 <sup>nd</sup> Street	15-ft east of N. 62 <sup>nd</sup> Street	No Parking Anytime
	W. Dean Road	South Side	N. 60 <sup>th</sup> Street	15-ft west of N. 60 <sup>th</sup> Street	No Parking Anytime
	W. Dean Road	South Side	N. 60 <sup>th</sup> Street	N. 55 <sup>th</sup> Street	No Parking Anytime
	<b>W. Dean Road</b>	<b>North Side</b>	<b>N. 60<sup>th</sup> Street</b>	<b>N. 57<sup>th</sup> Street</b>	<b>No Parking Anytime</b>
	W. Dean Road	East Side	N. Teutonia Ave.	N. Meadowside Ct.	No Parking Anytime
	W. Dean Road	South Side	N. 46 <sup>th</sup> Street	N. Teutonia Ave.	No Parking Anytime 20 ft. from any drive entrance or carriage walk
	W. Dean Road	South Side	Drive entrance 4363 Dean Rd.	N. Teutonia Ave.	No Parking Anytime
	W. Dean Road	South & West Side	20 ft. west of curve tangent at intersection with Meadowside Ct.	20 ft. south of south curve tangent of same curve.	No Parking Anytime Nov. 1 through Mar. 31 (winter season)
	W. Dean Road	West Side	North of drive to 4463 Dean	20 ft. north of drive	No Parking Anytime
	N. Deerbrook Trail	North & West Side	West drive of 9071-9099	Drive of 9001-9017	No Parking Anytime
	N. Deerbrook Trail	South & East Side	South drive 9052-9082	West drive 9052-9082	No Parking Anytime
	N. Deerbrook Trail	West Side	W. Brown Deer Rd.	150 ft. north	No Parking Anytime
	N. Deerbrook Trail	East & South Side	W. Brown Deer Rd.	N. Deerwood Dr.	No Parking Anytime with in 30 ft. of any entrance drive

	<b>Street/Location</b>	<b>Side</b>	<b>Start Point</b>	<b>End Point</b>	<b>Restriction</b>
	N. Deerbrook Trail	West & North Side	W. Brown Deer Rd.	N. Deerwood Dr.	No Parking Anytime with in 30 ft. of any entrance drive
	N. Deerwood Drive	East Side	W. Brown Deer Rd.	500 ft. north	No Parking Anytime
	N. Deerwood Drive	West Side	W. Brown Deer Rd.	500 ft. north	No Parking Anytime
	N. Deerwood Drive	North Side	N. Green Bay Rd.	N. Deerbrook Trail	No Parking Anytime
	N. Deerwood Drive	South Side	South line of N. Deerbrook Trail extended	N. Green Bay Rd.	No Parking Anytime
	W. Fountain Ave.	North Side	N. Teutonia Ave.	300 ft. west	No Parking Anytime
	N. Green Bay Rd. Service Drive East	East & West Side	Southern most terminus	Northern most terminus	No Parking Anytime except for the frontage of 9488-9512
	W. Green Brook Dr.	North Side	N. 51 <sup>st</sup> Street	N. Arbon Dr.	No Parking Anytime within 30 ft. of any drive entrance
	W. Green Brook Dr.	South Side	N. 51 <sup>st</sup> Street	N. Arbon Dr.	No Parking Anytime within 30 ft. of any drive entrance
	N. Kildeer Court	East Side	W. Brown Deer Rd.	North to end Kildeer Ct. ROW	No Parking Anytime
	W. Nokomis Str.	North Side	35 ft. east of N. 55 <sup>th</sup> Street	N. 55 <sup>th</sup> Street	No Parking Anytime
	W. Nokomis Str.	North Side	East ROW line of N. 54 <sup>th</sup> Str. extended	35 ft. east of N. 55 <sup>th</sup> Street	No Parking Anytime on School Days
	W. Nokomis Str.	South Side	N. 55 <sup>th</sup> Street	35 ft. east	No Parking Anytime
	N. Park Plaza Place	West Side	365 ft. north of Brown Deer Rd.	W. Brown Deer Rd.	No Parking Anytime
	W. River Lane	South Side	27-ft east of 8766 N. Deerwood Drive driveway	Mid-point of W. River Lane cul-de-sac	No Parking Anytime
	W. River Lane	North Side	25-ft west of 4100 W. River Lane driveway	Mid-point of W. River Lane cul-de-sac	No Parking Anytime
	W. Ruth Place	South Side	N. 43 <sup>rd</sup> Street	W. Deerwood Dr.	No Parking Anytime
	W. Schroeder Drive	South Side	N. Green Bay Rd.	East to end Schroeder ROW	No Parking Anytime
	W. Schroeder Drive	North Side	260 ft. east of Green Bay Rd.	N. Green Bay Rd.	No Parking Anytime
	W. Wahner Ave.	North Side	5650 and 5700 W. Wahner		No Parking Anytime 20 ft. from any drive entrance
	W. Wahner Ave.	North Side	5650 W. Wahner	30 ft. east & west of drive entrance	Disability Parking Zone No Parking Anytime except vehicles with valid disabled parking identification
	N. 43 <sup>rd</sup> Street	West Side	8717 N. 43 <sup>rd</sup> St.	Frontage of address	No Parking Anytime
	N. 46 <sup>th</sup> Street	East Side	W. Churchill Lane	W. Dean Road	No Parking Anytime 20 ft. from any drive entrance or carriage walk
	N. 46 <sup>th</sup> Street	West Side	W. Dean Road	W. Churchill Lane	No Parking Anytime

	<b>Street/Location</b>	<b>Side</b>	<b>Start Point</b>	<b>End Point</b>	<b>Restriction</b>
	N. 47 <sup>th</sup> Street	West Side	W. Bradley Rd.	18 ft. south of W. Wooddale extended	No Parking Anytime
	N. 51 <sup>st</sup> Street	West Side	Beaver Creek Parkway	W. Brown Deer Rd.	No Parking Anytime
	N. 51 <sup>st</sup> Street	East Side	128 ft. south of W. Green Brook Dr.	53 ft. north of W. Green Brook Dr.	No Parking Anytime
	N. 51 <sup>st</sup> Street	East Side	W. Brown Deer Rd.	300 ft. north	No Parking Anytime
	N. 55 <sup>th</sup> Street	West Side	W. Dean Rd.	W. Bradley Rd.	No Parking Anytime
	N. 55 <sup>th</sup> Street	East Side	45 ft. south of W. Nokomis	35 ft north W. Nokomis	No Parking Anytime
	N. 55 <sup>th</sup> Street	East Side	W. Brown Deer Rd.	292 ft. north of Brown Deer Rd. ROW	No Parking Anytime 3PM to 6PM
	N. 55 <sup>th</sup> Street	East & West Side	W. Brown Deer Rd.	W. Beaver Creek Pkwy.	No Parking Anytime within 30 ft. of any drive entrance
	N. 55 <sup>th</sup> Street	East Side	8900 N. 55 <sup>th</sup>	North drive entrance general lot to 30 ft. south of receiving dock entrance	No Parking Anytime
	N. 60 <sup>th</sup> Street	East Side	W. Bradley Rd.	W. Dean Rd.	No Parking Anytime
	N. 60 <sup>th</sup> Street	West Side	W. Dean Rd.	W. Bradley Rd.	No Parking Anytime
	N. 60 <sup>th</sup> Street	East Side	W. Brown Deer Rd.	300 ft. north	No Parking Anytime
	N. 60 <sup>th</sup> Street	West Side	300 ft. north of Brown Deer Rd.	W. Brown Deer Rd.	No Parking Anytime
<b>County Jurisdiction Roads and Lands</b>					
	N. Sherman Blvd.	East Side	75 ft. south of W. Bradley Rd.	N. Teutonia Ave.	No Parking Anytime
	N. Teutonia Avenue	West Side	75 ft. north of drive entrance 8325 N. Teutonia	Drive entrance 8325 N. Teutonia	No Parking Anytime
<b>State Jurisdiction Roads and Lands</b>					
	W. Brown Deer Rd.	North Side	East Village Limits	West Village Limits	No Parking Anytime
	W. Brown Deer Rd.	South Side	West Village Limits	East Village Limits	No Parking Anytime
	N. Green Bay Road	East Side	South Village Limits	North Village Limits	No Parking Anytime
	N. Green Bay Road	West Side	North Village Limits	South Village Limits	No Parking Anytime
<b>Milwaukee County Transit Stops</b>					
	Within areas designated as bus loading zones, authorized by the Milwaukee County Transport Services, and approved by the Village Board, such areas to be 80 ft. in length and posted for reception and discharge of passengers.				
<b>Governmental Owned Lands</b>					
	No parking anytime on lands owned by the Village of Brown Deer and the Brown Deer School District except on roads, driveways, parking areas or other paved areas in accordance with the posted signs.				
	Village Hall Parking Lots		Identified areas for Police Vehicle Parking		No Parking Anytime
			Identified areas for Municipal Staff Parking		No Parking Anytime
			Identified areas for Park Shelter Loading		No Parking Loading Zone May 1 to Oct 31
			Identified area in front of Village Hall		No Parking Anytime
	Village Pond Parking Lot		Along the north side of the parking lot		No Parking Anytime
	Village Library Parking Lot		Circular drive off Bradley Rd.		No Parking Anytime
	High School/Middle School		Identified areas for Faculty/Staff Parking		No Parking Anytime

Street/Location	Side	Start Point	End Point	Restriction
		Identified areas for Permit Parking		No Parking Anytime
		Identified areas for Student Drop Off		No Parking Anytime
		Circular drive off N. 60 <sup>th</sup> - Fire Lane (Both sides)		No Parking Anytime
		Art Plaza area around entire building (both sides) through the Service Area to W. Bradley Rd. Does not include Bus Drop-off or Staff Parking (10).		Fire Lane
Administrative Services Bldg.		Driveway off N. 60 <sup>th</sup> - Fire Lane		No Parking Anytime
		Permit Parking along north side of bldg.		No Parking Anytime
Brown Deer Elementary School		South parking lot and drive as posted		No Parking Anytime
		Circular drive off Dean Rd.		No Parking School Days 7:45AM-8:15AM, 2:45PM-3:15PM
		North and South side of building. North side – Dean Rd to staff parking lot. South side – staff parking to play area. (Both sides)		Fire Lane
<b>Public and Private Driveways and Lands</b>				
	No parking anytime in such a way as to block the access or free passage to a public or private driveway or garage without the consent of the owner/lessor of such driveway or garage.			
	No parking anytime on privately owned lands except on roads, driveways, parking areas or other paved areas in accordance with the posted signs.			
Royal Gardens Complex		Circular drive off Brown Deer Rd.		No Parking Anytime
<p><b>Notes:</b> Unless noted the measurement is from the pavement/curb line of the beginning street extended. For driveways and carriage walks the measurement is from the end of the paved surface of the driveway or carriage walk at the road edge or curb. Recommended clearance from driveways on business streets is 30 ft., residential streets 20 ft. Recommended clearance from carriage walks is 20 ft.</p> <p>Where two restrictions overlay each other, the more restrictive shall govern.</p> <p>Where two restrictions end within twenty feet or less of each other, they shall be extended to connect. Such a condition may occur between driveways where a single or less parking space would be created between the restrictions.</p> <p>Restrictions do not apply to emergency vehicles in the performance of duties. Emergency vehicle includes Police, Fire, Paramedic, Ambulatory Conveyor, Public Works and Utility units.</p>				



# REQUEST FOR CONSIDERATION

<b>COMMITTEE:</b>	Finance & Public Works, Village Board
<b>ITEM DESCRIPTION:</b>	Private Property Inflow & Infiltration (PPI/I) Program
<b>PREPARED BY:</b>	Matthew S. Maederer, Director of Public Works/Village Engineer
<b>REPORT DATE:</b>	May 30, 2014
<b>MANAGER'S REVIEW/COMMENTS:</b>	<input type="checkbox"/> No additional comments to this report. <input type="checkbox"/> See additional comments attached.
<b>RECOMMENDATION:</b>	Approval for the two (2) private property inflow & infiltration program project work plan submittals funded 100% through the Milwaukee Metropolitan Sewerage District (MMSD).
<b>EXPLANATION:</b>	<p>The MMSD PPI/I Program provides funding for work that reduces I/I from private property sources. In order to receive funding, a Municipality must submit a Work Plan to the District and obtain approval from the District prior to beginning work. Work Plans for Design, Planning and Investigation Work may be submitted separately from, or together with, Work Plans for physical remediation work. The District expects Municipalities to prioritize work areas, where feasible, to focus on areas with sewersheds within identified metersheds that do not comply with the District's rules on Peak Flow Rate Reduction (MMSD Rules §3.201 et seq.) on areas with basement back-up issues, on areas with a history of municipal or District overflow activity, and other areas identified as sources of high I/I because of age and type of infrastructure. Municipalities that demonstrate they have no contiguous or discrete I/I problem areas may utilize funding for I/I work across the Municipality.</p> <p>According to the District the following activities on Private Property will be eligible for funding upon approval of a Work Plan:</p> <ol style="list-style-type: none"><li>1. Disconnection of a foundation drain from draining to the sanitary sewer system and installation of a sump pump and piping to discharge the drainage to a yard, rain garden, or storm sewer system.</li><li>2. Replacement of deteriorated lateral sewers.</li><li>3. Rehabilitation of deteriorated lateral sewers (for example, using cured-in-place lining, flood grouting or other methodologies).</li><li>4. Complete disconnection of existing laterals.</li><li>5. Installation of privately owned storm sewer laterals and/or privately owned and located storm sewers where necessary to convey stormwater that is no longer going to the sanitary sewer system.</li></ol>

6. Inspection/investigation costs, such as dye testing, smoke testing, televising and flow monitoring (subject to the Cap).
7. Professional services including planning, design work, preparation of bid documents, and home inspections (subject to the Cap).
8. Construction inspection costs (different from item vi. above) to inspect and verify the performance of contractors.
9. Public education and outreach work.

The Department of Public Works is requesting approval for the submittal of the following two (2) project work plans to the Milwaukee Metropolitan Sewerage District (MMSD) as part of the Private Property Inflow/Infiltration (PPI/I) program:

1. Lateral Rehabilitation Project

- a. Tributary to the lift station located in the southwest quadrant of N. 67<sup>th</sup> Street & W. County Line Road
- b. 16-sanitary sewer connections (plus 2 Mequon connections)
- c. 1,749 LF of sanitary sewer lateral length
- d. Estimated Cost = \$169,400 (\$28,000 is for professional services which counts towards the 20% cap. See the funding summary table below).
  - i. DPW is recommending paying 100% for lining up the home to increase the likelihood of homeowner participation. DPW is recommending to classify the project as a "pilot" project rather than follow the ordinance requirement of 75% Village participation and 25% homeowner participation costs (not to exceed \$3,000)

2. Dye Testing Project

- a. Southwest section of the Village
- b. Neighborhood bounded by N. 67<sup>th</sup> Street, W. Dean Road, N. 60<sup>th</sup> Street, and W. Bradley Road
- c. 353-sanitary connections (16,733 LF of sanitary sewer laterals)
- d. Estimated Cost = \$89,000 (counts towards 20% funding cap (see funding summary table below)

**FUNDING:**

The above (2) projects will be funded at 100% through MMSD’s PPI/I program.

Below (next page) is a summary of the Village’s allocated funds from MMSD:

Total Funds Available (thru 2014)	Expected 100% Program Funds (thru 2020)	20% Program Cap*
\$410,209	\$793,317	\$158,663

\*20% program cap funding is used for investigative and professional service work (i.e. dye testing, televising, and engineering design)

Total Project Cost (Project No. 1 & 2) = \$258,400\*

\*Investigative Work & Professional Services = \$117,000 (counts towards 20% cap)

- \$89,000 for investigative work (Project No. 1)
- \$28,000 for professional services (Project No. 2)

PPI/I Available Funds = \$410,209

PPI/I Proposed Expenditures = \$258,400

**PPI/I Balance = \$151,809**

PPI/I Expected Funds = \$793,317

PPI/I Proposed Expenditures = \$258,400

**PPI/I Expected Balance = \$534,917**

PPI/I 20% Cap Funds = \$158,663

PPI/I 20% Cap Expenditures = \$117,000

**PPI/I 20% Cap Balance = \$41,663**

**CONCLUSION:**

DPW is recommending approval for submission of the two (2) project work plans to MMSD. After MMSD approval of the two (2) work plans a funding agreement between the District and the Village will be drafted and brought before the Committee and Board for approval.

DPW is also recommending funding the lateral replacement costs at 100% Village participation between the R/W line and home in Project No. 1. Project No. 1 would be classified as a “pilot” project to ensure greater (hopefully 100%) homeowner participation. Reducing inflow & infiltration to the lift station is critical to prolonging the life of the station (i.e. save on pump run times and electrical costs). Funding the lateral replacement costs on private property at 100% (i.e. no cost to the homeowner) would be a deviation from the ordinance funding description of 75% Village and 25% homeowner (not to exceed

\$3,000). However, classifying the project as a “pilot” project allows for the deviation from the Village’s ordinance and does not set precedence for future PPI/I projects.

**Attachments:**

- PPI/I Project No. 1 – Lateral Rehabilitation
- PPI/I Project No. 2 – Dye Testing
- Village Ordinance Chapter 66, Article V, Division 6 Private Property Inflow & Infiltration (PPI/I), Section 66-420-441
- MMSD Funding Allocation Summary
- MMSD PPI/I Municipality Funding Comparisons

May 22, 2014

Mr. Kevin L. Shafer, P.E.  
Executive Director  
Milwaukee Metropolitan Sewerage District  
260 West Seeboth Street  
Milwaukee, WI 53204-1446

Dear Mr. Shafer:

The Village of Brown Deer is proposing the attached construction work plan to complete the cured-in-place lining of approximately 16 private sanitary sewer laterals as part of a private property project. The project area consists of the 16 Village homes connected to an existing sanitary sewer lift station that has been experiencing high flows during wet weather events for some time. The Village has performed public sanitary sewer mainline and manhole repairs in this area already, and believes that rehabilitating the laterals is the logical next step. The Village would like to eliminate this excess I/I from entering the sanitary sewer system to reduce the impact to both the local and downstream sewer systems.

All design, bidding, project administration, construction inspection and reporting for the above will be performed by the Village's Engineering consultant. The cured-in-place lining related work will be completed by a licensed contractor selected by the Village through a public bidding process.

The Village desires to remain proactive in identifying sources of I/I in our sewer system to keep it operating at its current, or increased, level of service moving forward. The results of this project will be reviewed by the Village and its Consultant, for consideration of future use of the Private Property I/I funding from the District.

Please let us know if you have any questions regarding the Village's Work Plan submittal.

Sincerely,

Carl Krueger  
President, Village of Brown Deer

Enclosures

C: Brown Deer Finance/Public Works Committee  
Matthew Maederer, Director of Public Works/Village Engineer  
Chris M. Stamborski, P.E.-R.A. Smith National, Inc.

## Village of Brown Deer - Work Plan Checklist/Template

The Work Plan Checklist/Template serves as a general outline to follow while completing a Work Plan. This document will serve as guidance in completing a broad scope of work plan size and complexity therefore, use of the Checklist/Template will vary and not all fields will apply to all projects. For smaller projects, completing the checklist and adding text to the form with minimal attachments may be sufficient. For more complex projects with work in multiple categories, use of the document as a check off list with attachments will be necessary. Please be as comprehensive as possible to assist in an efficient review and approval process. The Work Plan Checklist/Template also provides an example Work Plan for reference. This document is available in electronic fillable pdf format on the MMSD website.

**Municipality:** Village of Brown Deer

**Type of Work:** Construction, Implementation, Rehabilitation (CIR)

- 1) Cover Letter:
  - a. This should consist of a letter originating from the Municipality
  - b. Identify the Type of work
  - c. Include a brief description of the work, the basis for the scope of work chosen, and who will be carrying out the work plan, e.g., professional service providers, internal resources, etc.

***All information above included in cover letter attached.***

- 2) Map of the municipality system or project sewershed.

***Exhibit attached.***

- 3) Map of project area.

***Exhibit attached.***

- 4) Background information including the basis for choosing the targeted area.

***The Village has its only lift station on the corner of North 67<sup>th</sup> Street and West County Line Road that serves 16 residential properties in the Village, along with a couple in the City of Mequon on the north side of West County Line Road. The lift station has been reporting consistent high flows during wet weather events, even after public rehabilitation work has been completed on both the manholes and mainline sewer tributary to it. Since each of these properties have sump pumps, the Village believes the next logical step is to rehabilitate the sanitary sewer laterals to reduce flows to the lift station during wet weather events.***

## Village of Brown Deer - Work Plan Checklist/Template

- 5) Description of work to be performed including strategies and methods.
  - a. For CIR work this should include materials to be used and the basis of these selections such as engineering report recommendations, contractor recommendations, Municipality standard specifications, etc.

***The Village plans to implement a cured-in-place lateral lining repair to all laterals tributary to the lift station. The lining will extend from the connection of the lateral at the mainline sewer to the public right-of-way. The Village owns all laterals to the right-of-way line, so individual permission to complete the lining work will not be necessary, rather temporary permission to work on the property near the right-of-way line will need to be obtained.***

***The following (text in blue) will not be included in the final work plan, but should be considered for discussion only at the Village level. (If the lining extends beyond the right-of-way line, this section will need to be updated accordingly. Because the lining contractor will need to have an upstream access point in any lining scenario, it may be good plan for the installation of the cleanout closer to the foundation of the home to allow for any last minute changes (i.e. length of lateral lining) to be accommodated at the time of construction.)***

***The Village recognizes that sealing the mainline to lateral connection is critical to successful I/I removal from private property, but is proposing a bid that encourages competition from other cured-in-place lining technologies. It will be bid to allow for the 'one-piece' liner that seals the mainline and lateral connection in one piece, and also will allow a liner that seals the lateral only to a point just outside the connection to the mainline sewer, allowing for a mainline to lateral grouting of the connection to achieve the watertight seal at the mainline sewer connection. The Village may also consider alternates like pipe bursting or open cut solutions as well, depending on the timing of future road construction for this area.***

***The Village will utilize flow information collected at the lift station to quantify the effectiveness of the above rehabilitation technique.***

- 6) For CIR work, if plans have been prepared, e.g., excavations, new construction; please submit a print copy and efile pdf of final plans sealed by the designer and endorsed by Municipal official.

***Plans and specifications will be prepared for the proposed rehabilitation effort described above. The plans and specifications will be forwarded to the District for their reference once completed.***

## Village of Brown Deer - Work Plan Checklist/Template

- 7) Public information and education (I&E) plan identifying the roles of various personnel and/or agencies and identifying the types of media to be used.
- a. ***The Village, with assistance from the Consulting Engineer, will notify affected properties with an informational letter outlining the scope of the project and desired outcome.***
  - b. ***The letter will include a property owner consent form to allow for the rehabilitation work to occur within their laterals (i.e. private property). (This will be modified based on the decision to line only to the right-of-way line, line to the home, or allow for the cost-share outlined in the Ordinance to allow for the complete lateral to be re-lined by the property owner.)***
  - c. ***If necessary or desired.....The Village plans to host a public information meeting (MMSD staff will be invited to attend) to explain the project details to the affected properties so they understand the purpose and goals of the project. (This should probably be strongly considered if you plan to rehabilitate the lateral beyond the right-of-way, or trigger the cost share in your Ordinance, as I believe it would be the first time that this type of work has been performed in the Village.)***
  - d. ***All project related questions will be directed through the Consulting Engineer via email or phone.***
- 8) Cost estimate of work proposed including as much detail as available. If work is being completed internally, a cost estimate of internal labor by category, e.g. engineering, planning, utility personnel, etc.; should be included in the cost estimate.
- a. For Investigative and CIR work
    - i. include quantity and value of unit bid items, e.g. number of lateral to be televised and cost/lateral, number of house inspections and \$/inspection, number of laterals to be lined and \$/ft of lining, number of footing drain disconnects and \$/each, etc.
    - ii. Separate costs for professional services such as engineering and field inspection.

***There are a total of 16 properties in the project area. The following are assumed costs for each property rehabilitated:***

- ***Pre-Rehabilitation Lateral CCTV: Assuming a cost of \$500/lateral, the resulting investigation cost is \$8,000 for the 16 properties.***
- ***Lateral CIPP lining cost: Assuming a budgetary cost estimate of \$85/foot for 'one-piece' lateral CIPP lining (from recent bidding in the area) and total lineal footage estimate of 680 feet to line each lateral to the right-of-way line, the resulting construction cost is \$57,800.***
- ***Lateral CIPP lining cost (if lining to just outside of foundation of each home): Assuming a budgetary cost estimate of \$85/foot for 'one-piece' lateral CIPP lining***

## Village of Brown Deer - Work Plan Checklist/Template

*(from recent bidding in the area) and total lineal footage estimate of 1,070 feet to line each lateral to foundation of each home, the resulting construction cost is \$90,950.*

- **Temporary access point/cleanout installation:** These will be required at each property to avoid working inside each residence. The budgetary cost estimate for the cleanout installation is \$1,500 per instance, resulting in a total cost of \$24,000.

**Totaling each of the above, and adding a 15% construction contingency results in a total budgetary construction cost of \$103,270.**

*For the full-length lateral lining option.....Totaling each of the above, and adding a 15% construction contingency results in a total budgetary construction cost of \$141,400.*

**All professional services for the project will also be included in this reimbursement request. These are estimated at 20% (~\$20,000) of the above construction cost, and include all engineering (design and construction) anticipated with the project.**

*For the full-length lateral lining option.....professional services fee estimated at \$28,000.*

**The total overall cost estimate for the above is \$123,300. The Village would like to utilize its existing MMSD PPII allocation to cover the entire cost of the lateral rehabilitation work.**

*For the full-length lateral lining option.....The total overall cost estimate for the above is \$169,400. The Village would like to utilize its existing MMSD PPII allocation to cover the entire cost of the lateral rehabilitation work. (Or a modified cost of property owner cost-share is part of this work plan.)*

### 9) Schedule of work

- a. For Planning and Design work include start date, milestones, and date of anticipated completion.
- b. For Investigative and CIR work, include mobilization date, progress milestones, and date of anticipated completion.

Narrative:

Attached Documents

- **Submit Work Plan for Review to MMSD – June 2014**
- **Review and Approval by MMSD – June/July 2014**
- **Public Outreach – July 2014**
- **Prepare Bidding Document for a late summer/early fall bid opening**
- **Allow for cleanout/access point installation in fall/early winter**
- **CIPP lateral work would take place in late fall/winter, as weather and schedule allow.**
- **Minor restoration work would carry over to Spring 2015, weather depending**
- **Project closeout in Spring 2015.**

## Village of Brown Deer - Work Plan Checklist/Template

- 10) Estimated timeline for expenses incurred by the Municipality for the project.

Narrative:

Attached Documents

***The Village will submit reimbursement requests throughout this project to help control costs at the Village level. These reimbursement requests would most likely begin in late summer (August) and continue as work progresses on the project.***

- 11) Summary of procurement process, e.g., public bid, RFP, etc.

Narrative:

Attached Documents

***The Village will be publicly bidding the private rehabilitation work described above, and will choose the most responsible bidder that meets the Village's desired outcome and schedule for the project.***

- 12) If applicable, data attributes that will be collected, media type in which it will be collected, and format of the data storage.

***Information related to pipe size, length, material, condition, horizontal and vertical location of the laterals are some of the attributes that will be collected as part of this project. The data will be collected by the contractor performing the work and submitted to the Village in both electronic and hard copy formats.***

***Daily inspection reports will be prepared by our in-field inspector. All reports will be delivered on hard copy and on DVD for viewing.***

- 13) Goals and anticipated outcomes of the work.

- a. For Investigative work and CIR work include means and methods that are anticipated to be used to establish a base line prior to the start of work and measure the success of the work.

***The goal of this project is to reduce private property I/I into the sanitary sewer system. The flow data collected at the lift station will serve as a baseline condition of these leaking laterals prior to rehabilitation. Ongoing monitoring of the lift station data will be used to give a "pre" and "post" rehabilitation analysis that will be used to quantify the cost-effectiveness of the rehabilitation work.***

- 14) Outline of proposed project completion report including strategy for logging and documenting lessons learned throughout the project.

- a. For Investigative and CIR work, this should include summary of results, defect scoring, test results, results of analysis, etc.

***See above goal. We will use post-CCTV videos and report provided by the Contractor to verify the rehabilitation was performed correctly. The Village will continue its monitoring of the lift station flow data to document current and future conditions of the sewer, and to quantify the results and cost-effectiveness of any rehabilitation work performed.***

## Village of Brown Deer - Work Plan Checklist/Template

- 15) Photo and/or video documentation plan including file management, types of media to be used and storage format

***The Village plans on using photo documentation throughout the course of the project. The photos will be stored on a hard drive for later use. The sewer videos produced will be stored on DVDs and filed for future use.***

- 16) For CIR work, as summary of tests and methods planned for verification of results and successful completion of work including plans for documenting, e.g., field inspectors; recording, tracking, and reporting

***The Village will have a construction inspector on site to verify proper installation of materials. The inspector will complete daily progress reports as the work progresses.***

***Electronic and hard copy reports will be supplied by the contractor containing the results of the rehabilitation work. These results will be used by the Village's Consultant to compile a report that explains the results of the project to the Village.***

***Ongoing analysis of the lift station data will help to verify the results of this rehabilitation work.***

- 17) For CIR work, monitoring plan for tracking work quality, integrity, and performance, e.g. flow metering, run time meters, warranty inspections, surveys, etc.

***The Village will have a construction inspector onsite to ensure quality of workmanship and details progress for the project.***

***The Village will continue its monitoring of the lift station data to document current and future conditions of the sewer, and to quantify the results and cost-effectiveness of any rehabilitation work performed.***

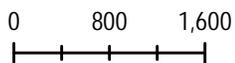
***The City will determine if warranty inspections will be required when preparing the plans and specifications for this project.***



LATERAL REHAB AREA



County Line Road Lift Station  
Private Property Lateral Rehabilitation Project  
Location Map



1 inch = 1,600 feet



**R.A. Smith National**

*Beyond Surveying  
and Engineering*

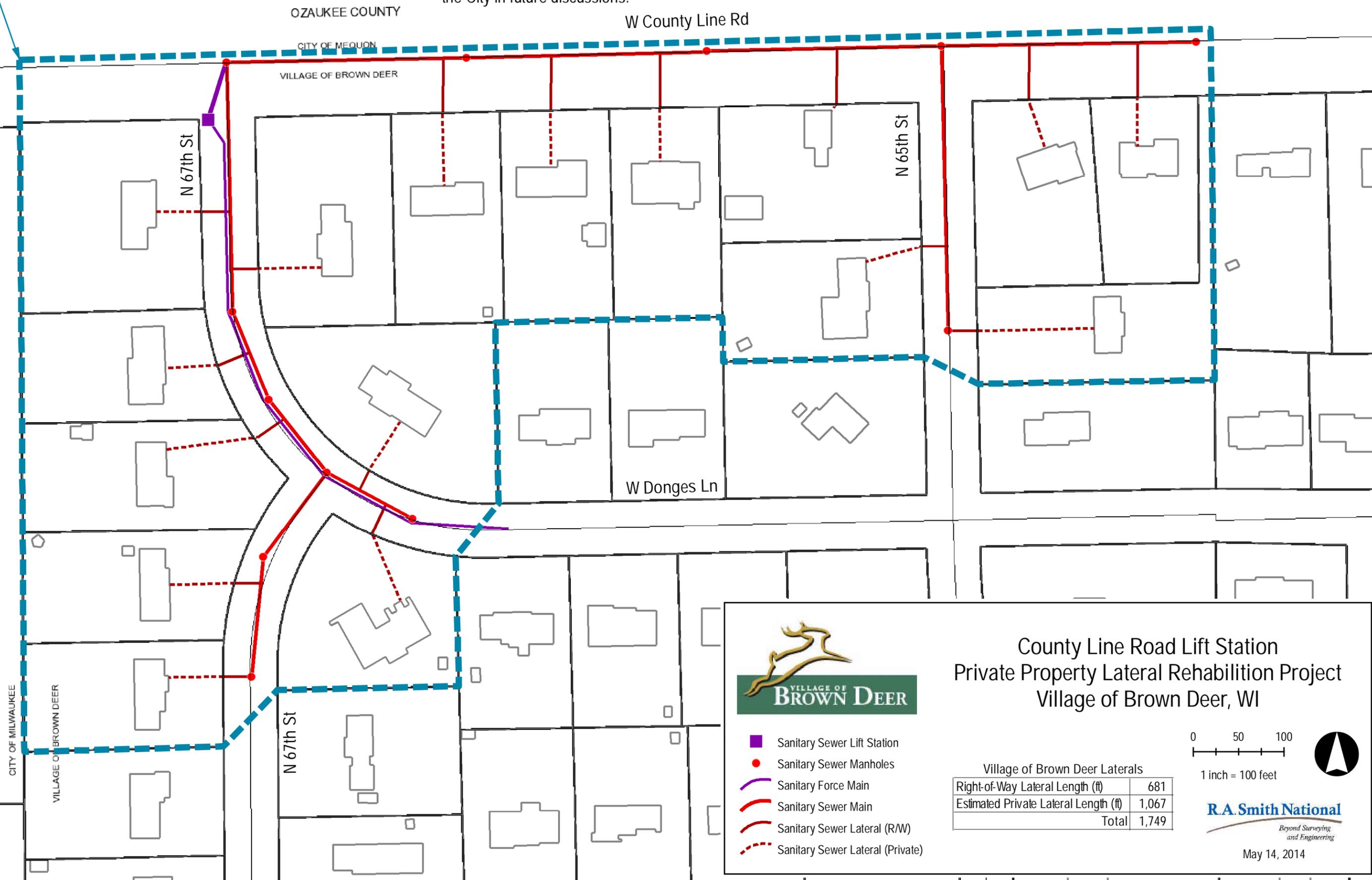
1140176

May 22, 2014

GOOD HOPE RD

Project Area

Note:  
Sanitary Sewer Laterals in the City of Mequon will be considered for inclusion in this project if approved by the City in future discussions.

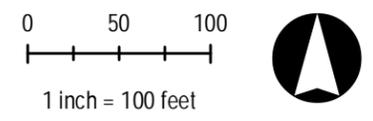


County Line Road Lift Station  
Private Property Lateral Rehabilitation Project  
Village of Brown Deer, WI

- Sanitary Sewer Lift Station
- Sanitary Sewer Manholes
- Sanitary Force Main
- Sanitary Sewer Main
- Sanitary Sewer Lateral (RW)
- - - Sanitary Sewer Lateral (Private)

Village of Brown Deer Laterals

Right-of-Way Lateral Length (ft)	681
Estimated Private Lateral Length (ft)	1,067
<b>Total</b>	<b>1,749</b>



**R.A. Smith National**  
*Beyond Surveying  
and Engineering*

May 14, 2014

May 22, 2014

Mr. Kevin L. Shafer, P.E.  
Executive Director  
Milwaukee Metropolitan Sewerage District  
260 West Seeboth Street  
Milwaukee, WI 53204-1446

Dear Mr. Shafer:

The Village of Brown Deer is proposing the attached work plan to complete investigative dye water testing in an area of the Village. The study area has experienced historically high sanitary sewer flows during significant rain events, and has continued to do so even after extensive public sanitary sewer rehabilitation work consisting of grouting of the mainline sewer, manholes, and the first 30 feet of each lateral (Village owns laterals to the right-of-way line). The Village wants to utilize this testing to determine the effectiveness of these prior repairs, and to determine what the next steps are for the Village to reduce the excess clear water from entering the sewer system.

All design, bidding, project administration, construction inspection and reporting for the above will be performed by the Village's Engineering consultant. The dye water testing and televising work will be completed by a licensed sub-contractor selected by the Village and consultant through a solicitation process.

The Village desires to remain proactive in identifying sources of I/I in our sewer system to keep it operating at its current, or increased, level of service moving forward. The results of this project will be reviewed by the Village and its Consultant, for consideration of future use of the Private Property I/I funding from the District.

Please let us know if you have any questions regarding the Village's Work Plan submittal.

Sincerely,

Carl Krueger  
President, Village of Brown Deer

Enclosures

C: Brown Deer Finance/Public Works Committee  
Matthew Maederer, Director of Public Works/Village Engineer  
Chris M. Stamborski, P.E.-R.A. Smith National, Inc.

## Village of Brown Deer - Work Plan Checklist/Template

The Work Plan Checklist/Template serves as a general outline to follow while completing a Work Plan. This document will serve as guidance in completing a broad scope of work plan size and complexity therefore, use of the Checklist/Template will vary and not all fields will apply to all projects. For smaller projects, completing the check list and adding text to the form with minimal attachments may be sufficient. For more complex projects with work in multiple categories, use of the document as a check off list with attachments will be necessary. Please be as comprehensive as possible to assist in an efficient review and approval process. The Work Plan Checklist/Template also provides an example Work Plan for reference. This document is available in electronic fillable pdf format on the MMSD website.

**Municipality:** Village of Brown Deer

**Type of Work:** Investigative

- 1) Cover Letter:
  - a. This should consist of a letter originating from the Municipality
  - b. Identify the Type of work
  - c. Include a brief description of the work, the basis for the scope of work chosen, and who will be carrying out the work plan, e.g., professional service providers, internal resources, etc.

***All information above included in cover letter attached.***

- 2) Map of the municipality system or project sewershed.

***Exhibit attached.***

- 3) Map of project area.

***Exhibit attached.***

- 4) Background information including the basis for choosing the targeted area.

***The testing area was selected based on the historical recurrence of high sanitary sewer flows during wet weather events. This study area has undergone significant public sanitary sewer rehabilitation that consisted of grouting the mainline sewer, manholes, and the sanitary sewer laterals to the property line. Much of the grouting was performed approximately 10 years ago, with follow-up testing and sealing of the mainline sewer over the last year. In general, the grouting that was performed in the mainline sewer appears to have worked, but there is question on whether or not the grouting just causes the leaks to migrate to another joint over time, especially in the laterals.***

## Village of Brown Deer - Work Plan Checklist/Template

***The Village has maintained a sanitary sewer flow monitor in this area off and on over the past few years. The flow monitor was installed in an effort to quantify the effectiveness of the grouting work performed, and also to track the trends of this area over time.***

***As stated above, the goal of this investigative effort is to determine the effectiveness of the grouting work completed to date to better understand what additional efforts may be necessary to reduce unwanted clearwater from entering the sanitary sewer system. Since this area has a rural cross-section, performing dye water testing using the ditch line will create a ponding/flooding scenario for every lateral connected to the system, providing a simulation for what occurs during large wet weather events.***

- 5) Description of work to be performed including strategies and methods.
  - b. For investigative this may include storm water data collection, lateral televising, dye testing, flow monitoring, house inspections, surveying, etc.

***The work will consist of dye water testing, sanitary sewer mainline televising, and select lateral televising in the work area. A detailed report will be prepared illustrating the results of the dye testing, and recommendations on efforts to remove any I/I found from both the public and private sewer systems.***

- 6) For CIR work, if plans have been prepared, e.g., excavations, new construction; please submit a print copy and efile pdf of final plans sealed by the designer and endorsed by Municipal official.

***Not applicable.***

- 7) Public information and education (I&E) plan identifying the roles of various personnel and/or agencies and identifying the types of media to be used.
  - a. ***The Village, with assistance from the Project Engineer, will submit a press release in a local newspaper explaining the process of the investigative work and desired outcome. This will both serve as a notification for the project, and advance notice of what the presence of green dyed water is in local waterways.***
  - b. ***The Village, with assistance from the Project Engineer, will notify affected properties with an informational letter outlining the scope of the project and desired outcome.***
  - c. ***All project related questions will be sent to the Project Manger and/or Field Engineer via email or phone.***

## Village of Brown Deer - Work Plan Checklist/Template

- 8) Cost estimate of work proposed including as much detail as available. If work is being completed internally, a cost estimate of internal labor by category, e.g. engineering, planning, utility personnel, etc.; should be included in the cost estimate.
- b. For Investigative and CIR work
    - i. include quantity and value of unit bid items, e.g. number of lateral to be televised and cost/lateral, number of house inspections and \$/inspection, number of laterals to be lined and \$/ft of lining, number of footing drain disconnects and \$/each, etc.
    - ii. Separate costs for professional services such as engineering and field inspection.

***The Village will be dye testing approximately 16,750 lineal feet of sanitary sewer at a estimated cost of \$4.25/foot (based on prior project experience) for a total of \$71,200. The Village is also planning to televise approximately 35 laterals at an estimated cost of \$500/lateral to identify the location of the leaks witnessed during the dye testing. The cost for the lateral televising work is estimated at \$17,500. The total cost of each of the above is estimated at \$89,000.***

***All related professional fees are included within the above estimate, including project coordination, field inspection, reporting and general administration.***

***The Village will be using a portion of its allotment for investigative work to fund this preojct from its existing PPII funding available.***

- 9) Schedule of work
- b. For Planning and Design work include start date, milestones, and date of anticipated completion.
  - c. For Investigative and CIR work, include mobilization date, progress milestones, and date of anticipated completion.

Narrative:

Attached Documents

***The Village would like to perform the field work in late Summer/Fall 2014 (dependent on Contractor schedule, and weather). A report will be prepared with recommendations in Winter 2014.***

- 10) Estimated timeline for expenses incurred by the Municipality for the project.

Narrative:

Attached Documents

***The Village will submit invoices to the District once the field investigative work is completed. Based on the above, the first invoice would most likely arrive in late Fall 2014.***

- 11) Summary of procurement process, e.g., public bid, RFP, etc.

Narrative:

Attached Documents

***The Village will directly solicit a sub-contractor to perform the testing, and will choose the most responsible contractor that meets the Village's desired outcome and schedule for the project.***

## Village of Brown Deer - Work Plan Checklist/Template

- 12) If applicable, data attributes that will be collected, media type in which it will be collected, and format of the data storage.

***Information related to pipe size, length, material, condition, horizontal and vertical location, defect locations, I/I quantity, etc. are some of the attributes that will be collected as part of this project. The data will be collected by the sub-contractor performing the work and submitted to the Village in both electronic and hard copy formats. The CCTV reports will be delivered on hard copy and on DVD/hard drive for viewing. GIS exhibits will be created illustrating the inspected lines and defect locations.***

- 13) Goals and anticipated outcomes of the work.
- b. For Investigative work and CIR work include means and methods that are anticipated to be used to establish a base line prior to the start of work and measure the success of the work.

***The goal of this project is two fold: one, to provide the Village with an understanding of the impact that private property I/I has on their sewer system, and two, to gauge the effectiveness of the sanitary sewer lateral grouting performed 10 years ago. Once leaks are identified, the Village will be able to evaluate the recommendations proposed to correct any deficiencies found to further understand the financial impact this effort will have.***

***The information provided in this study may identify this as an area where additional public or private rehabilitation work will be needed to reduce I/I into the sewer system. The Village plans to use its allotment of District funds to perform private property work in the Village, but wants to identify the most cost-effectives ways to do so.***

- 14) Outline of proposed project completion report including strategy for logging and documenting lessons learned throughout the project.
- b. For Investigative and CIR work, this should include summary of results, defect scoring, test results, results of analysis, etc.

***Electronic and hard copy reports will be supplied by the sub-contractor containing the results of the investigative work. These results will be used by the Village's consultant to compile a report that explains the results of the project to the Village and outlines the next steps needed to take to address any deficiencies noted during the project.***

***The Village will continue its annual sanitary sewer flow monitoring program to document current and future conditions of the sewer, and to quantify the results and cost-effectiveness of any rehabilitation work performed.***

## Village of Brown Deer - Work Plan Checklist/Template

- 15) Photo and/or video documentation plan including file management, types of media to be used and storage format

***The Village plans on using photo documentation throughout the course of the project. The photos will be stored on a hard drive for later use. The sewer videos produced will be stored on DVDs and filed for future use.***

- 16) For CIR work, as summary of tests and methods planned for verification of results and successful completion of work including plans for documenting, e.g., field inspectors; recording, tracking, and reporting

***Not applicable.***

- 17) For CIR work, monitoring plan for tracking work quality, integrity, and performance, e.g. flow metering, run time meters, warranty inspections, surveys, etc.

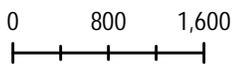
***Not applicable.***



**DYE TESTING STUDY AREA**



Darnel Ave  
Dye Testing Study Project  
Location Map



1 inch = 1,600 feet

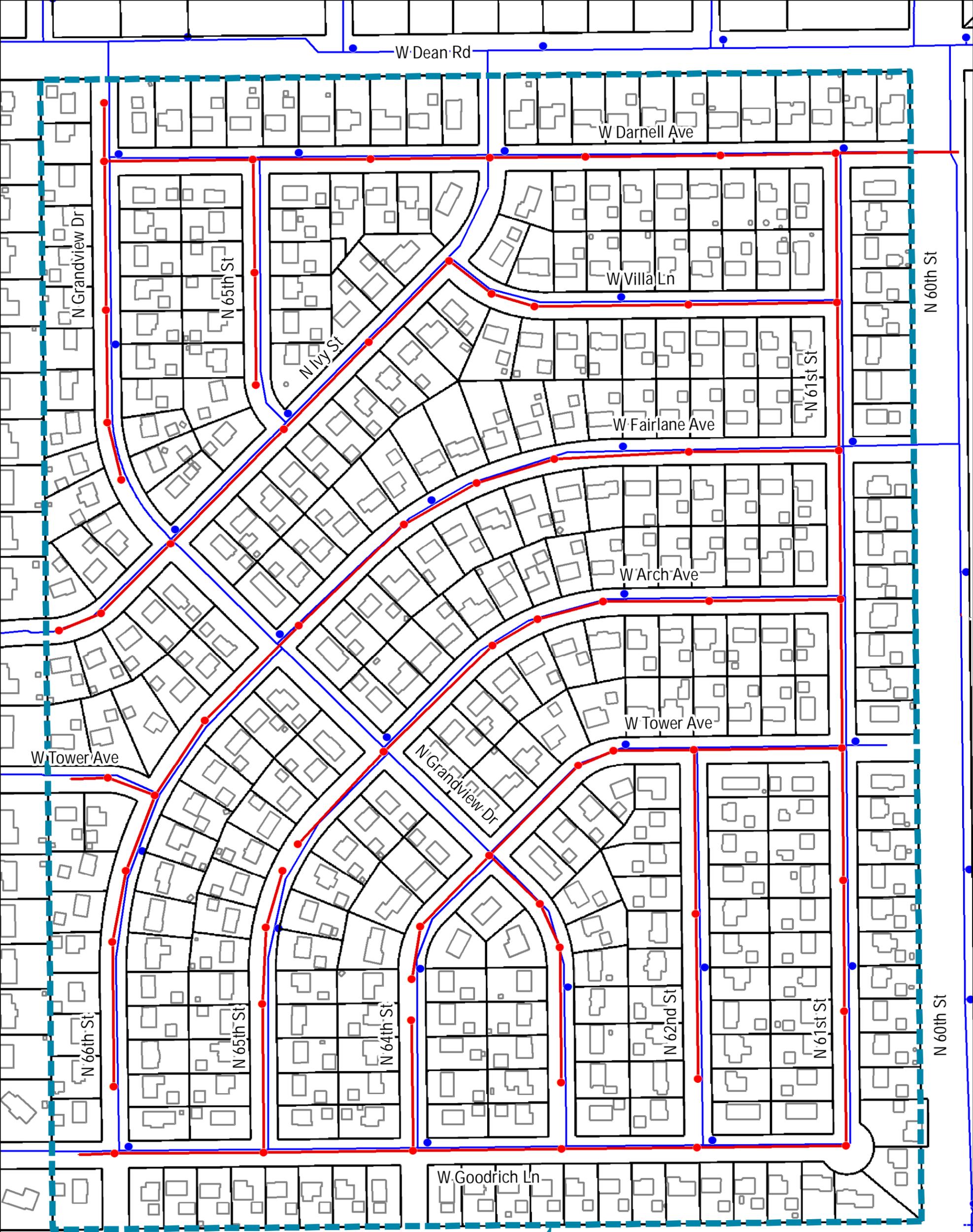


**R.A. Smith National**

*Beyond Surveying  
and Engineering*

1140177

May 22, 2014



CITY OF MILWAUKEE LIMITS

Project Area

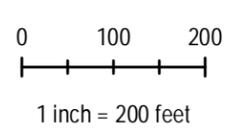


Darnel Ave  
Dye Testing Study Project  
Village of Brown Deer, WI

- Sanitary Sewer Manhole
- Sanitary Sewer
- Hydrant
- Water Main

Total Sewer  
Lateral Connections  
**353**

Total Sewer  
Mainline Length  
**16,733 ft**



**R.A. Smith National**  
*Beyond Surveying  
and Engineering*

May 14, 2014

Brown Deer, Wisconsin, Code of Ordinances >> PART II - CODE OF ORDINANCES >> Chapter 66 - UTILITIES >> ARTICLE V. - SANITARY SEWERS AND SEWAGE DISPOSAL >> **DIVISION 6. PRIVATE PROPERTY INFILTRATION/INFLOW PROGRAM (PPII) >>**

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**DIVISION 6. PRIVATE PROPERTY INFILTRATION/INFLOW PROGRAM (PPII)**

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[Sec. 66-420. Purpose.](#)

[Sec. 66-421. Definitions.](#)

[Sec. 66-422. Eligible work.](#)

[Sec. 66-423. Access to property.](#)

[Sec. 66-424. Testing requirements and rehabilitation methods.](#)

[Secs. 66-425—66-429. Reserved.](#)

[Sec. 66-430. Certification.](#)

[Sec. 66-431. PPII account.](#)

[Sec. 66-432. Local PPII charge.](#)

[Secs. 66-433, 66-434. Reserved.](#)

[Sec. 66-435. Public education and outreach.](#)

[Secs. 66-436—66-439. Reserved.](#)

[Sec. 66-440. Program policy.](#)

[Sec. 66-441. Cost recovery.](#)

**Sec. 66-420. Purpose.**

- (a) Infiltration and inflow, during significant rain events, can lead to overflows from the sewer system into area waterways and can cause property damage like basement backups. These backups cause lost possessions, destroyed appliances, and ruined living spaces at a significant cost to area residents, that in many cases cannot be recovered through insurance claims, and significant personal distress to the affected homeowners.
- (b) The PPII program is focused on finding and funding remedies for I/I removal in order to reduce the amount of flow that must be stored, conveyed and treated by the sanitary sewer system thereby reducing the risk of basement backups. This division sets forth a framework for the PPII program — as the program matures, additional information is gathered, and technology improves, the village anticipates that it will be necessary or desirable to modify the program.

*(Ord. No. 11-08, § 1A, 12-19-2011)*

**Sec. 66-421. Definitions.**

The definitions of the MMSD 2010-2020 Private Property Inflow and Infiltration Reduction Program Policy Statement are hereby incorporated into this division. Where conflicts arise in definitions, the village shall determine application.

*Lateral* means for the purpose of this program, this means the entire pipe which carries wastewater flow from a privately-owned building to a publicly-owned sewer, also known as a "sanitary building sewer." For the purpose of this program, this definition includes the building drain and any portion of the pipe located beneath the building.

*Local PPII fund* means the village will maintain a separate nonlapsing fund known as the local PPII fund for this program.

(Ord. No. 11-08, § 1A, 12-19-2011)

### **Sec. 66-422. Eligible work.**

- (a) The program provides funding for work that reduces I/I from private property sources. The village shall program and prioritize work to focus on areas and sewersheds with identified basement back-up issues, on areas with a history of overflow activity, and other areas identified as sources of high I/I because of age and type of infrastructure. Areas and sewersheds which demonstrate no contiguous or discrete I/I problem shall be investigated under a time-of-sale program or upon written request by an owner.
- (b) The following activities on private property will be eligible for funding:
  - (1) Replacement of deteriorated lateral sewers.
  - (2) Rehabilitation of deteriorated lateral sewers (for example, using cured-in-place lining, flood grouting or other methodologies).
  - (3) Inspection/investigation costs, such as dye testing, smoke testing, televising, pressure testing.
  - (4) Professional services including preparation of bid documents and home inspections.
  - (5) Construction inspection costs (different from item (4) above) to inspect and verify the performance of contractors.
- (c) The following activities may be eligible for funding as determined by the village and MMSD on a case-by-case basis.
  - (1) Facilities or practices for management of surface flooding in circumstances where surface flooding is a source of inflow. Preference will be given to solutions which employ stormwater best management practices.
- (d) The following activities are not eligible for funding:
  - (1) Work to remedy situations which are currently illegal (for example, disconnection of foundation drains).
  - (2) Backflow preventers, hung plumbing, and other basement backup prevention measures that do not result in a reduction in I/I.
  - (3) Complete disconnection of unused/abandoned existing laterals.
- (e) Conditions requiring cleaning, inspection, testing, correction of any private lateral, shall be made when any of the following events occur:
  - (1) Addition of plumbing facilities that produce a major increase in wastewater flow from a property as determined by the village.
  - (2) A change in use of the property from residential to a business or industrial use or a change in use that produces a major increase in wastewater flow from the property as determined by the village.
  - (3) Upon repair or replacement of any portion of the lateral.
  - (4) Upon determination by the village that a public nuisance exists and work is required for protection of public health, safety and welfare.
  - (5) (Reserved for possible future implementation).
  - (6) At the written request of the property owner to be included the program.
- (f) Conditions requiring cleaning, inspection, testing, correction of any private interceptor main sewers, shall be made when any of the following events occur:

- (1) Addition of plumbing facilities that produce a major increase in wastewater flow from a property as determined by the village.
- (2) A change in use of the property from residential to a business or industrial use or a change in use that produces a major increase in wastewater flow from the property as determined by the village.
- (3) Upon repair or replacement of any portion of the private interceptor main sewers.
- (4) Upon determination by the village that a public nuisance exists and work is required for protection of public health, safety and welfare.

*(Ord. No. 11-08, § 1A, 12-19-2011)*

### **Sec. 66-423. Access to property.**

The village manager, or designee, may enter, clean, inspect, test and order or perform corrective work on the lateral of the property in order to secure compliance or prevent a violation of any portion of this division. At least a ten-day notice shall be given to the property owner of the intent to enter upon the property. The owner shall sign and return to the village a voluntary access agreement provided by the village prior to entry. If an identified property owner(s) will not allow voluntary access, either the village or the MMSD may apply to the appropriate court for enforcement of the district's or village's rules.

*(Ord. No. 11-08, § 1A, 12-19-2011)*

### **Sec. 66-424. Testing requirements and rehabilitation methods.**

- (a) The lateral shall be cleaned, CCTV inspected and tested in conformance with SPS 82. Sanitary piping that fails the testing shall be replaced or rehabilitated and pass the test requirements. (Note: CCTV inspection that finds defective conditions, including but not limited to displaced joints, root intrusion, substantial deterioration, observed ex-filtration or infiltration/inflow, shall satisfy the condition of a failed test.)
- (b) Rehabilitation methods consist of open cut relay, cured-in-place lining of the pipe, flood grout sealing, chemical grout sealing, and pipe bursting. Other methods that become available shall be approved by the village prior to use under this program.

*(Ord. No. 11-08, § 1A, 12-19-2011)*

### **Secs. 66-425—66-429. Reserved.**

### **Sec. 66-430. Certification.**

- (a) Once the lateral has passed the testing procedure (and upon payment of the appropriate fee as published in the village's fee and rate schedule), the village manager, or designee, shall issue a signed certificate of sanitary compliance to the property owner specifying the address of the property served by the lateral tested. The certificate of compliance shall be valid for 15 years from the date of the positive (passing) testing and shall be valid only for the lateral at the address specified in the certificate. The village shall maintain records of all certificates of compliance issued.
- (b) Any building constructed after 1997 with a new private sanitary sewer system from the connection to the public sanitary sewer system shall be issued a certificate valid from the date of the occupancy permit of the building and shall be valid for the first 25 years from the date of the occupancy permit.

- (c) Any private interceptor main sewers as defined by state code constructed after 1995 shall be issued a certificate valid for 40 years from the initial date of testing when constructed and for 15 years after the initial certificate expires.

(Ord. No. 11-08, § 1A, 12-19-2011)

#### **Sec. 66-431. PPII account.**

- (a) The village will maintain a record of the funding allocated annually that it receives from MMSD and any other local charges that may be made in support of the program. These funds shall be maintained in a separate nonlapsing fund known as the local PPII fund.
- (b) Fiscal year-end balances in the local PPII account shall be carried over to the same account in the subsequent fiscal year and shall be used for no other purposes than that designated for the account. Monies that have been transferred from other sources to meet temporary shortages in the local PPII fund shall be returned to their respective accounts upon appropriate adjustment of local charges or rates for the PPII program.

(Ord. No. 11-08, § 1A, 12-19-2011)

#### **Sec. 66-432. Local PPII charge.**

The village board may establish a local PPII charge to be applied to user connections to the public sanitary sewer system. Funds collected through the local PPII charge shall be deposited in the PPII account and used only for the PPII program. The PPII connection rate shall be established utilizing the method used for the connection rate in [section 66-381](#).

(Ord. No. 11-08, § 1A, 12-19-2011)

#### **Secs. 66-433, 66-434. Reserved.**

#### **Sec. 66-435. Public education and outreach.**

Public education and outreach will be critical to the success of this program. Owners will need to understand the importance of having this work performed on their property, and will need to understand their existing, rehabilitated, or new infrastructure. The program shall develop and provide brochures describing the specifics of the PPII program and the relationship to the public sanitary sewer system.

(Ord. No. 11-08, § 1A, 12-19-2011)

#### **Secs. 66-436—66-439. Reserved.**

#### **Sec. 66-440. Program policy.**

The following policy shall direct the village administration of the PPII program to reduce infiltration and inflow on private property within the Village of Brown Deer:

- (1) *Application process.*
- a. *Filing.* Property owners may apply by filing an approved application form with the village department of public works. Applications must be filed in the calendar year in which the work will be performed, or in November or December of the immediately preceding calendar year.

- b. *Eligible work.* Reimbursement is available only for eligible work, as defined and regulated within the PPII program, and as determined by the MMSD. The eligible work must be described in the application.
  - c. *Cost estimates.* Applications must include written quotations from two contractors, showing estimated costs of eligible work.
  - d. *Superintendent of public works review.* Applications will be considered on a first-come, first-served basis. The superintendent of public works or designee shall approve applications for eligible work that complies with the PPII program rules, regulations and policies, subject to the additional limitations stated herein.
  - e. *Village projects.* Where the village has initiated a PPII project, the village shall provide the property owner with an application and the cost estimate for the property.
- (2) *Televising and testing.* Before any lateral is replaced, the lateral must be televised and tested and the results must be submitted to the superintendent of public works or designee for review and approval of the rehabilitation method for reimbursement.
- (3) *Percentage of cost eligible for reimbursement.* In order to make reimbursement through PPII program available to as many village residents as possible, the village shall limit the reimbursement that any one property can receive to the following:
- a. *Full cost of televising.* The full cost of televising laterals by private contractor shall be reimbursed through the PPII program, up to a maximum of \$500.00 per property. Televising by the village department of public works is fully covered.
  - b. *Percentage for all other work.* All other eligible work shall be reimbursed through the PPII program at the following rates:
    - 1. For voluntary participation: 25 percent of the total cost of the work on private property, up to a maximum of \$3,000.00 per property.
    - 2. For ordered repairs by the village (refusal by owner): Ten percent of the total cost of the work on private property, up to a maximum of \$1,000.00 per property.
    - 3. All work in the public right-of-way is fully covered.
    - 4. Time-of-sale (reserved for possible future implementation—Proposed 25 percent/\$3,000.00).
  - c. *Percentages based upon estimates.* The percentage of the cost that the superintendent of public works or designee may authorize for reimbursement shall be based upon the lowest cost estimate submitted by the property owner with the application, unless (1) the action cost is less than the estimate, in which case the percentage shall be based upon the actual cost; or (2) the superintendent of public works finds all estimates that are submitted are too excessive, in which case the superintendent of public works may notify the property owner that the reimbursement will be based upon a lower total price.
  - d. *Exceptions.* The superintendent of public works shall have the authority to grant exceptions to the reimbursement limitations noted above on request of the property owner, if it appears that the limit on reimbursement is unduly burdensome on an individual property owner due to unique circumstances affecting the lot, if the superintendent of public works finds there is a particularly strong public benefit that would be achieved by completing the work.

- (4) *Subject to MMSD funding.* Reimbursement is available only when the village has funding available through the MMSD program. When the MMSD program funds are exhausted or eliminated or otherwise unavailable, reimbursement pursuant to this program will be suspended pending new allocation from the MMSD or by a local PPII charge.
- (5) *After-the-fact applications.* After-the-fact applications can be submitted to the superintendent of public works for projects completed prior to the date of adoption of this policy, provided the project was commenced and completed in the calendar year in which the application is filed. The superintendent of public works may authorize reimbursement for such projects, if the superintendent of public works finds that funding is available and that the project would have been approved had application been submitted prior to commencement of work.
- (6) *Property owner responsible; and no village or MMSD assumption of risk.* Although the superintendent of public works will review projects pursuant to the terms of this policy, ultimately all work conducted by private property owners, the means and methods of performing such work, the compliance with the MMSD program, the risk of funding being denied or unavailable, and all other risks, are the responsibility of the private property owner. Any approval of an application by the village shall not be interpreted as acceptance of any such risks or responsibilities by the village or MMSD.
- (7) *Application forms.* The superintendent of public works is authorized and directed to prepare application forms for private property owners to use. The application forms shall require the property owner(s) agreement to hold the village and MMSD harmless and indemnify the each for all costs and risks arising from this work that is to be conducted on the private property.
- (8) *Village Code compliance required and not waived.* Nothing herein shall be construed as limiting, modifying, revising, or affecting in any way the responsibilities of village private property owners as described in the Village of Brown Deer Village Code, or the penalties for noncompliance.

(Ord. No. 11-08, § 1A, 12-19-2011)

### **Sec. 66-441. Cost recovery.**

Any charges allocable to an owner of property pursuant to the provisions of this article that are not paid by the owner after the mailing of an invoice to him shall be collected as a special tax, which is hereby levied and which shall be placed upon the tax bill of the property owner if the charges are unpaid on the October 1 following the mailing of the invoice. The obligation to pay the special tax shall run with the land and is not affected by transfer of title. The penalties of [section 66-388](#) shall apply to charges under division 6.

(Ord. No. 11-08, § 1A, 12-19-2011)

Municipality	Allocation 2010	Allocation 2011	Allocation 2012	Allocation 2013	Allocation 2014	Cumulative	SBMP Available	Approved Transfers from SBMP	Total Funds Available	100% Program Revised	20% Program Cap Revised
Bayside	8077	\$ 64,981	\$ 65,769	\$ 64,030	\$ 39,523	\$ 242,380	\$ 16,200	\$ -	\$ 242,380	\$ 500,919	\$ 100,184
Brookfield	31412	\$ 246,278	\$ 251,075	\$ 259,055	\$ 165,588	\$ 953,408	\$ -	\$ 62,197	\$ 1,015,605	\$ 1,970,377	\$ 394,075
Brown Deer	13172	\$ 105,390	\$ 103,064	\$ 100,834	\$ 61,403	\$ 383,863	\$ -	\$ 26,346	\$ 410,209	\$ 793,317	\$ 158,663
Butler	2876	\$ 21,353	\$ 22,353	\$ 23,455	\$ 14,825	\$ 84,862	\$ 5,545	\$ -	\$ 84,862	\$ 175,381	\$ 35,076
Caledonia	497	\$ 3,967	\$ 4,108	\$ 3,459	\$ 2,105	\$ 14,136	\$ 993	\$ -	\$ 14,136	\$ 29,214	\$ 5,843
Cudahy	12870	\$ 102,576	\$ 108,049	\$ 112,345	\$ 67,440	\$ 403,280	\$ 25,692	\$ -	\$ 403,280	\$ 833,445	\$ 166,689
Elm Grove	13049	\$ 105,901	\$ 107,683	\$ 108,217	\$ 66,350	\$ 401,200	\$ 26,287	\$ 26,287	\$ 427,487	\$ 829,147	\$ 165,829
Fox Point	13776	\$ 107,826	\$ 113,042	\$ 112,853	\$ 68,725	\$ 416,222	\$ -	\$ 27,254	\$ 443,476	\$ 860,192	\$ 172,038
Franklin	41932	\$ 331,978	\$ 358,922	\$ 375,223	\$ 229,883	\$ 1,337,938	\$ 83,429	\$ -	\$ 1,337,938	\$ 2,765,072	\$ 553,014
Germantown	23189	\$ 186,187	\$ 190,823	\$ 190,267	\$ 123,005	\$ 713,471	\$ 46,462	\$ 46,462	\$ 759,933	\$ 1,474,507	\$ 294,901
Glendale	23421	\$ 193,427	\$ 181,531	\$ 172,848	\$ 114,752	\$ 685,979	\$ -	\$ 47,599	\$ 733,578	\$ 1,417,690	\$ 283,538
Greendale	16767	\$ 133,062	\$ 132,630	\$ 135,161	\$ 81,896	\$ 499,516	\$ -	\$ 33,400	\$ 532,916	\$ 1,032,333	\$ 206,467
Greenfield	37483	\$ 298,144	\$ 311,973	\$ 300,626	\$ 189,712	\$ 1,137,938	\$ 74,751	\$ -	\$ 1,137,938	\$ 2,351,739	\$ 470,348
Hales Corners	8087	\$ 64,830	\$ 69,094	\$ 68,370	\$ 43,947	\$ 254,328	\$ 16,191	\$ -	\$ 254,328	\$ 525,611	\$ 105,122
Menomonee Falls	44374	\$ 360,405	\$ 375,298	\$ 378,764	\$ 233,181	\$ 1,392,022	\$ 89,425	\$ 89,425	\$ 1,481,447	\$ 2,876,845	\$ 575,369
Mequon	45393	\$ 367,328	\$ 367,004	\$ 371,323	\$ 234,587	\$ 1,385,635	\$ 91,309	\$ -	\$ 1,385,635	\$ 2,863,646	\$ 572,729
Milwaukee	364153	\$ 2,890,101	\$ 2,808,194	\$ 2,790,931	\$ 1,735,853	\$ 10,589,232	\$ 361,263	\$ 364,153	\$ 10,953,385	\$ 21,884,413	\$ 4,376,883
Muskego	28910	\$ 235,900	\$ 241,299	\$ 245,771	\$ 153,433	\$ 905,313	\$ 58,397	\$ -	\$ 905,313	\$ 1,870,980	\$ 374,196
New Berlin	50790	\$ 415,417	\$ 425,269	\$ 429,294	\$ 269,160	\$ 1,589,930	\$ 102,717	\$ -	\$ 1,589,930	\$ 3,285,855	\$ 657,171
Oak Creek	39367	\$ 310,193	\$ 319,480	\$ 310,939	\$ 198,507	\$ 1,178,486	\$ 78,141	\$ (669,040)	\$ 509,446	\$ 2,435,538	\$ 487,108
River Hills	6377	\$ 52,058	\$ 53,811	\$ 51,547	\$ 31,559	\$ 195,352	\$ -	\$ 12,884	\$ 208,236	\$ 403,727	\$ 80,745
St. Francis	7774	\$ 65,934	\$ 66,304	\$ 66,206	\$ 39,699	\$ 245,917	\$ 16,016	\$ -	\$ 245,917	\$ 508,228	\$ 101,646
Shorewood	17960	\$ 141,040	\$ 136,658	\$ 142,138	\$ 92,060	\$ 529,856	\$ 35,590	\$ -	\$ 529,856	\$ 1,095,036	\$ 219,007
Thiensville	3586	\$ 29,506	\$ 29,620	\$ 29,330	\$ 18,468	\$ 110,510	\$ 7,274	\$ 7,274	\$ 117,784	\$ 228,387	\$ 45,677
Wauwatosa	64642	\$ 528,467	\$ 523,233	\$ 515,745	\$ 322,241	\$ 1,954,328	\$ 130,700	\$ -	\$ 1,954,328	\$ 4,038,945	\$ 807,789
West Allis	51563	\$ 406,229	\$ 397,502	\$ 398,490	\$ 250,775	\$ 1,504,559	\$ -	\$ 102,342	\$ 1,606,901	\$ 3,109,422	\$ 621,884
West Milwaukee	3795	\$ 31,819	\$ 31,724	\$ 34,038	\$ 19,725	\$ 121,101	\$ 7,772	\$ -	\$ 121,101	\$ 250,275	\$ 50,055
Whitefish Bay	24708	\$ 199,703	\$ 204,488	\$ 208,741	\$ 131,598	\$ 769,238	\$ 49,671	\$ -	\$ 769,238	\$ 1,589,759	\$ 317,952
<b>Total</b>	<b>\$ 1,000,000</b>	<b>\$ 8,000,000</b>	<b>\$ 8,000,000</b>	<b>\$ 8,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 30,000,000</b>	<b>\$ 1,323,825</b>	<b>\$ 176,583</b>	<b>\$ 30,176,583</b>	<b>\$ 62,000,000</b>	<b>\$ 12,400,000</b>

# MMSD Private Property I/I Funding Comparisons 1/31/2013

The following is a comparison of how other MMSD communities have decided to fund Private Property I/I projects.

Bayside:

100 % funded investigative

100% funded rehab (lateral lining)

Brookfield- 100% testing funded

- Foundation drain removal-100% funded \$8,000 cap

- Lateral lining -75% funded \$8,000

- Surface drainage 50% funded \$8,000 cap

Total cap / property \$10,000

Brown Deer:

100% investigative \$500 cap

25%, \$3,000 cap for voluntary rehab

10%, \$1,000 cap for involuntary or muni ordered repairs

100% for all work in the right of way

Glendale:

100% of investigative and rehab

Greenfield:

100% investigative \$500 cap

100% to \$6,000 and 75% thereafter to a cap of \$12,000 total for laterals and foundation drain related

50%, \$6,000 cap for all other types of eligible.

Mequon:

100% investigative

Rehab plan yet to be determined.

Milwaukee:

100% investigative and rehab

Muskego:

100% investigative and rehab

Whitefish Bay- 0% funded for rehab (assessing cost of rehab)

- 100% testing funded

West Allis - 100% rehab/testing funded

West Milwaukee:

100% investigative and rehab

Elm Grove - 100% rehab/testing funded

Franklin - 100% rehab/testing funded

Germantown – 30% rehab funded, 100% testing funded, loan available from Village at 4%

Fox Point - \$5,000 rehab max funded w/ \$500 charged for testing

ATTORNEYS AT LAW

JOHN F. FUCHS  
*COURT COMMISSIONER*  
REBECCA D. BOYLE  
*COURT COMMISSIONER*

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**MEMORANDUM**

**TO: Village Board**

**FROM: John F. Fuchs**

**RE: PPI&I Program/MMSD Funding**

**DATE: June 2, 2014**

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The Director of Public Works/Village Engineer has submitted a memo to the Village Board regarding his recommendation for two private property infiltration program project work plan submittals funded through the MMSD. The projects, as he proposes them, are distinguishable from our general lateral replacement projects. By ordinance such projects would call for a 75% MMSD, and 25% homeowner contribution. The homeowner contribution is not to exceed \$3,000.00.

What makes this project different, and more uniquely a Village project, is first the desire to have 100% homeowner participation to cut down on pump run times and electrical costs. In addition, Mr. Maederer has procured 100% funding through the MMSD. Because Mr. Maederer has succeeded in making what is a Village project, in terms of the 100% objective, funded 100% through the MMSD, the provisions of Sections 66.420 through 66.441, which generally require homeowner contribution, are not applicable to this project.

**BROWN DEER 4TH OF JULY COMMITTEE  
MAY 21, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order at 5:06 p.m.

**I. Roll Call**

Present: Matthew Patrick, Ann Griffin, Chris Dibb, Otto Bunge, Adrienne Ridgeway, Paul Fine,

Absent: John Buckley, Carl Krueger

Also Present: Chad Hoier, Park and Recreation Director  
Mark Thompson, Recreation Supervisor

**II. Persons Desiring to be Heard**

**III. Consideration of Minutes**

A) March 19, 2014

*It was moved by Mr. Bunge and seconded by Mr. Patrick to approve the minutes of the March 19, 2014 as presented. Motion passed.*

**IV. Unfinished Business.**

**V. New Business**

**A) Fundraising Update**

Mr. Hoier reported that \$9383.07 had been received donations from business donations, water bill donations and raffle ticket sales.

Committee members also discussed selling raffle tickets at Pic N Save either Saturday, June 28 or Sunday June 29. Mr. Patrick will contact Pic N Save to see if this will be possible.

**B) Beer Tent Pricing**

*It was moved by Mr. Fine and seconded by Mr. Patrick not to increase any pricing in the Beer Tent for the 2014 Celebration. Motion passed.*

Mr. Bunge requested that we have pretzels and chips available in the Beer Tent for sale throughout the day. Mr. Hoier said this shouldn't be a problem and he believes there is an extra chip rack in the Pond Concession stand that can be made available for the day.

**C) Food Tent Pricing**

*It was moved by Mr. Patrick and seconded by Mr. Fine not to increase any pricing in the Food Tent for the 2014 Celebration. Motion passed.*

**D) Volunteers Food Tent, Beer Tent, Parade and Information Tent**

Mr. Hoier asked that he would like volunteer lists completed by the June 18 meeting with address so his office could get the schedules mailed to the volunteers with their parking passes.

**E) 4<sup>th</sup> of July Licenses and Permit Applications and Waiving of Permit Fees.**

*It was moved by Mr. Fine and seconded by Mr. Bunge that the 4<sup>th</sup> of July Committee recommends to the Village Board that they waive the License and Permit fees for the Committee and the additional vendors that contract with the Committee to sell additional food items during the celebration. Motion passed.*

**VI. Committee Reports**

**A) Fundraising**

**B) Publicity**

Mr. Hoier reported that work on the resident program flier is ongoing and will be delivered to residents beginning the week of June 9.

Mr. Hoier also reported that language will be put together to be displayed on the Village's new automated sign listing the parade, park events and fireworks show times.

**C) Entertainment**

**D) Parade**

**E) Beer Tent**

**F) Food Tent**

**G) Volunteers**

**VII. Scheduling of Next Meeting**

**A) June 18, 2014**

Committee members scheduled their next meeting for Wednesday, June 18.

**VIII. Adjournment**

Upon proper motion, the meeting was adjourned at 6:15 p.m.

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Chad Hoier, Park and Recreation Director

**BROWN DEER BEAUTIFICATION COMMITTEE  
JUNE 10, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:36 p.m.

**I. Roll Call**

Present: Julie Quirk, Beverly Lieven, Trustee Bob Oates, Elizabeth Smith, Kathleen Schilz  
Marie-Claude Milot

Also Present: Erika Petras, Department of Public Works, Matthew Maederer, Director of Public  
Works

**II. Persons Desiring to be Heard**

None.

**III. Consideration of Minutes: May 6, 2014 - Regular Meeting**

*It was moved by Trustee Oates, and seconded by Julie Cook-Quirk to approve the May 6, 2014 regular meeting minutes. The motion carried unanimously, with Ms. Milot abstaining.*

**IV. Review of Submitted Landscape Plans**

None.

**V. Report of Staff/Committee Members**

Mr. Maederer reported that Emerald Ash Borer (EAB) treatment of Village ash trees will begin this week on Maura Lane and continue next week on Pierner Place. The Department of Public Works is also completing some tree trimming and library clean up.

Mr. Maederer informed the committee that Natural Landscapes had been in the Village twice addressing the removal of garlic mustard and reed canary grass. Mr. Maederer reported that the Eastern most rain garden in the Village Hall parking lot had been sprayed with herbicide and would require over-seeding.

Ms. Cook-Quirk inquired if the Village planned on providing assistance to residents with ash trees on private property. Mr. Maederer stated that revisions to Village ordinances would need to happen before dealing with private property ash trees. Mr. Maederer further stated that a portion of the Urban Forestry Grant was dedicated to code revision.

Ms. Lieven noted several areas of concern within the hardwood savannah. Mr. Maederer will address those areas with DPW staff.

**VI. Unfinished Business****A) Landscape Awards**

The committee compared and discussed nominees with awards being issued to:

7733 North 47<sup>th</sup> Street

8110 North Cedarburg Road

8676 North 63<sup>rd</sup> Street

8634 North 56<sup>th</sup> Street

Ms. Milot and Ms. Cook-Quirk will distribute the awards on Saturday June 14, 2014.

A discussion ensued regarding the reception in September with the committee offering suggestions for recognition such as engraved trowels, coffee mugs, pond memberships and water bill credits. Further discussion will take place at the July meeting.

**B) Promotional Items/ Fundraisers**

Ms. Milot presented two items for consideration, t-shirts with the Brown Deer in Bloom logo to make committee members recognizable, and coffee mugs with the logo to be sold as a fundraiser or used as a recognition award.

Ms. Quirk inquired if committee members would be willing to cover the cost of their own shirts. Ms. Smith suggested an identification badge. Ms. Schilz stated that a vehicle magnet would be helpful in identifying the committee members as they survey properties for nomination, or to distribute awards. Ms. Cook-Quirk offered to make magnets. Ms. Lieven also suggested pins.

Trustee Oates stated that he would contact a local merchant for suggestions and prices on promotional items and report back at a future meeting. Ms. Cook-Quirk requested that this remain on the agenda for further discussion.

**VII. Adjournment**

*It was moved by Julie Cook-Quirk and seconded by Beverly Lieven to adjourn. The motion carried unanimously at 7:37 p.m.*

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Erika S. Petras  
Department of Public Works

**BROWN DEER FINANCE AND PUBLIC WORKS COMMITTEE  
JUNE 4, 2014 REGULAR MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Boschert at 6:30 P.M.

**I. ROLL CALL**

Present: Trustees: Boschert and Awe; Citizen Members: Galyn Bennett, Tom Lieven and Ray Erbe.

Also Present: Susan Hudson, Treasurer/Comptroller, Michael Hall, Village Manager, Matthew Maederer, Director of Public Works/Engineering.

Excused: Susan Glowinska

**II. PERSONS DESIRING TO BE HEARD**

None.

**III. CONSIDERATION OF MINUTES: May 7, 2014 – Regular Meeting**

*It was moved by Galyn Bennett and seconded by Tom Lieven to approve the minutes of the May 7, 2014 meeting. The motion carried unanimously.*

**IV. REPORT OF STAFF/COMMITTEE MEMBERS**

Susan Hudson, Treasurer/Comptroller states she was waiting on a draft of the financial from the auditor so she can begin work on the CAFR. She is also working on switching employees over from the Village's credit card through BMO Harris to a purchasing card through Chase where the Village will receive a yearly rebate refund. Have meet with three (3) different vendors who offer credit card payments in-house. Michael Hall, Village Manager is working with Departments on what the Village will need to borrow for Capital Improve Projects for 2014 and 2015. Matthew Maederer, Director of Public Works/Engineering reported that staff is working on water/sanitary sewer laterals, street sweeping has been completed once on all Village roads, helping the Park & Rec department install the new pond platform. Dean Road work should begin mid-June, County Line Road work should begin mid-July. Sidewalk bids for Dean Road are due Thursday, June 5<sup>th</sup>, and work should begin August 1<sup>st</sup>.

**V. UNFINISHED BUSINESS**

None.

**VI. NEW BUSINESS**

**A) Private Property Inflow & Infiltration (PPI/I) Program**

The MMSD PPI/I Program provides funding for work that reduces I/I from private property sources. In order to receive funding, a Municipality must submit a Work Plan to the District and obtain approval from the District prior to beginning work. Work Plans for Design, Planning and Investigation Work may be submitted separately from, or together

with, Work Plans for physical remediation work.

The Department of Public Works is requesting approval for the submittal of the following two (2) project work plans to the Milwaukee Metropolitan Sewerage District (MMSD) as part of the Private Property Inflow/Infiltration (PPI/I) program:

1. Lateral Rehabilitation Project

- a. Tributary to the lift station located in the southwest quadrant of N. 67th Street & W. County Line Road
- b. 16-sanitary sewer connections (plus 2 Mequon connections)
- c. 1,749 LF of sanitary sewer lateral length
- d. Estimated Cost = \$169,400
- e. DPW is recommending paying 100% for lining up the home to increase the likelihood of homeowner participation. DPW is recommending to classify the project as a "pilot" project rather than follow the ordinance requirement of 75% Village participation and 25% homeowner participation costs (not to exceed \$3,000)

2. Dye Testing Project

- a. Southwest section of the Village
- b. Neighborhood bounded by N. 67th Street, W. Dean Road, N. 60th Street, and W. Bradley Road
- c. 353-sanitary connections (16,733 LF of sanitary sewer laterals)
- d. Estimated Cost = \$89,000 (counts towards 20% funding cap)

The above (2) projects will be funded at 100% through MMSD's PPI/I program

*It was moved by Tom Lieven and seconded by Trustee Awe to recommend to the Village Board approval for submission of the two (2) work plans to MMSD. The motion carried unanimously.*

**B) April 2014 Financial Reports**

*No action was taken on this item.*

**C) Consideration of May 2014 Vouchers**

*It was moved by Tom Lieven and seconded by Trustee Awe to recommend that the Village Board approve the vouchers from May 2, 2014 to May 22, 2014 in the amount of \$363,531.70. The motion carried unanimously.*

**VII. ADJOURNMENT**

*It was moved by Galyn Bennett and seconded by Trustee Awe to adjourn at 8:00 p.m. The motion carried unanimously.*



Susan L Hudson, Treasurer/Comptroller

**BROWN DEER PARK AND RECREATION COMMITTEE  
JUNE 9, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order at 7:00 p.m.

**I. Roll Call**

Present: Richard Goehre, Mike Hawes, Marie Lieber, Gary Springman

Also Present: Chad Hoier, Park and Recreation Director  
Mark Thompson, Recreation Supervisor

**II. Persons Desiring to be Heard**

**III. Consideration of Minutes: May 6, 2014**

*It was moved by Ms. Goehre and seconded by Mr. Hawes to approve the minutes of the May 6, 2014 meeting as corrected. The motion carried.*

**IV. Unfinished Business**

**V. New Business**

**A) Pond Spring Project Update**

Mr. Hoier reported on the completions of the following projects; installation of new pond platform, installation of new pond recirculation pump, panting of picnic tables in Village Park and painting of the Pond Concession Building.

**B) Summer Program Update**

Mr. Hoier distributed registration data on the current programs being offered by the Department this summer. Data report is generated by the Departments registration software that was added last year. Discussion followed.

**VI. Administrative Report**

**A) Department Update**

Mr. Hoier and Mr. Thompson distributed the May Department update and updated the Committee on the status of the current ongoing programs and meetings attended during the month of May. Discussion followed.

**VII. Committee Reports.**

Mr. Springman reported on the success of Meet and Greet that was held on Saturday, June 7<sup>th</sup> and other development projects in the Village.

**VIII. Scheduling of Next Meeting**

A) August 5, 2014

Committee agreed to schedule its next meeting for Tuesday, August 5, 2014.

**VIII. Adjournment**

Upon proper motion, the meeting was adjourned at 8:15 p.m.

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Chad Hoier, Park and Recreation Director

**BROWN DEER PERSONNEL COMMITTEE  
MAY 19, 2014 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Baker at 5:00 P.M.

**I. Roll Call**

Present: Trustees: Baker, Springman; Don Druckrey

Also Present: Michael Hall, Village Manager; Matthew Janecke, Assistant Village Manager

**II. Persons Desiring to be Heard**

None.

**III. Approval of Minutes:** March 4, 2014 - Regular Meeting

*It was moved by Mr. Druckrey and seconded by Trustee Springman to approve the minutes of the March 4, 2014 Personnel Committee meeting. The motion carried unanimously.*

**IV. Report of Staff/Committee Members**

Mr. Hall reported on the status of the police chief hiring and a tentative schedule for interviews has been determined. He also announced Captain Halverson will be the acting Police Chief when Chief Rinzel retires.

Mr. Janecke reported that work continues on the Safety Manual for the Public Works Department. Mr. Hall mentioned changes to the Personnel Manual will be coming forward sometime this year.

**VI. New Business**

**A) 2014 Village Manager Goals**

The Personnel Committee and Mr. Hall discussed the Village Manager's Goals for 2014 and the progress he has made on each of the 11. The Committee directed Mr. Hall to write a short response on the status of each response to be given to the Village Board and that the Personnel Committee will meet quarterly to discuss the progress of each goal. Trustee Baker indicated Mr. Hall should set the priority of each goal as he feels necessary, and if the priority changes, a short write-up should be given to the Committee and Village board notifying them of the change with a reason why the change was made.

*No action was needed on this item.*

**VII. Scheduling Next Meeting Date**

Mr. Druckrey mentioned the first Monday of the month is generally better for him to meet. Mr. Janecke indicated he will send out email to schedule the next meeting.

**VIII. Adjournment**

*It was moved by Trustee Springman and seconded by Mr. Druckrey to adjourn the meeting at 6:19 p.m. The motion carried unanimously.*

  
Matt Janecke, Assistant Village Manager

BROWN DEER TRAFFIC AND PUBLIC SAFETY COMMITTEE

JUNE 5, 2014 MEETING MINUTES

HELD AT THE BROWN DEER VILLAGE HALL

4800 WEST GREEN BROOK DRIVE

BROWN DEER, WISCONSIN

The meeting was called to order by Trustee Boschert at 6:31 PM.

I. ROLL CALL

Present: Trustee Boschert, Trustee Awe, Roger Gordon, Mike Kass, Alicia Lemke, Bob Wazniak, Neil Wood

Also Present: Steven Rinzel, Chief of Police; Lisa Kumbier, Lieutenant of Police; Matthew Maederer, Department of Public Works Supervisor; Nancy Hoppe, Executive Secretary to Chief of Police

II. PERSONS DESIRING TO BE HEARD

Persons in attendance would like to be heard under New Business, Trustee Boschert obliged.

III. CONSIDERATION OF MINUTES: May 8, 2014 Meeting

*It was moved by Mr. Wood, and seconded by Mr. Kass to approve the May 8, 2014 meeting minutes. The motion carried unanimously.*

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Chief Rinzel reported the department recently conducted the swearing in of newly hired patrol officer, Michael Leeman on May 29<sup>th</sup>. He stated that Officer Leeman would be attending the Police Recruit Academy for the next 12 weeks. He further reported that the department would be swearing in Desk Officer David Tucek on June 8<sup>th</sup> and that the department would be at full staff. Chief Rinzel stated that he has enjoyed working with the Traffic and Public Safety Committee and all the different members through his tenure with the Village of Brown Deer Police Department. He further reported that Captain Halverson had been appointed as Acting Chief for the department and that Lieutenant Kumbier would continue to be the liaison for this committee.

Mr. Maederer reported that West County Line Road from North 67<sup>th</sup> Street to the railroad tracks would be under construction starting in mid to late July; he stated that Mequon is the lead on this particular project. He further reported that West Dean Road from North Teutonia Avenue to North 55<sup>th</sup> Street and the Safe Routes to School project would be starting mid to late June and the sidewalks would be completed in August. He stated that West Carolann Drive would be completed in two to three weeks and the re-ditching will occur after the 4<sup>th</sup> of July. Mr. Maederer reported that the Wisconsin Department of Transportation would be presenting information on

the intersection of North Green Bay Road and West Brown Deer Road on June 16<sup>th</sup> at Village Board meeting and on June 26<sup>th</sup> at the Dolan Community Center. Mr. Maederer reported that staff had been putting finishing touches on the Original Village Landscaping in preparation for Eat & Greet on the Street. Lastly Mr. Maederer stated that the faded lines on roadways are being replaced during a three week period during third shift.

V. OLD BUSINESS

None

VI. NEW BUSINESS

A. Updated Table of Restrictions and Parking Regulations Ordinance 62.52(c)(2)

Lieutenant Kumbier addressed minor changes in the Resolution. She reported that and some areas on River Lane were being parked on both sides and blocking some driveways. Lieutenant Kumbier shared information where temporary no parking signs were posted and she further reported that DPW personnel verified all no parking signage in the Village matching to the no parking table. She stated the last change that was made was the changes made in the area of the school district.

*Angie Spransy, 4133 West River Lane.* Ms. Spransy stated she lives directly across the street from Poco Loco and that she cannot back out of her driveway with cars parked across the street and she stated the street is not half of the width of what it was before and with a larger vehicle, such as an SUV, it is not possible to make the swing out of her driveway.

Lieutenant Kumbier and Mr. Maederer stated that it was a resolution the Committee was reviewing and approving, not an ordinance and that no parking could be added on West River Lane in the area that Ms. Spransy was requesting at this time.

*It was moved by Mr. Kass, and seconded by Mr. Wazniak to recommend to the Village Board to approve the Updated Table of Restrictions and Parking Regulations. The motion carried unanimously.*

VI. ADJOURNMENT

*It was moved by Mr. Gordon and seconded by Mr. Wazniak to adjourn at 6:53 PM. The motion carried unanimously.*



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Steven C. Rinzel, Chief of Police