

BUILDING BOARD MEETING
Monday, January 7, 2013
Earl McGovern Board Room, 4:00 P.M.



PLEASE TAKE NOTICE that a meeting of the Brown Deer Building Board will be held at the Village Hall of the Village of Brown Deer, 4800 West Green Brook Drive, Brown Deer, Wisconsin at the above noted time and date, at which the following items of business will be discussed and possibly acted upon:

- I Roll Call
- II Persons Desiring To Be Heard
- III Consideration of Minutes: December 17, 2012
- IV Old Business
- V Plans Submitted for Consideration
 - A) Concentra - New signage review - 5500 W. Brown Deer Rd
 - B) Concentra - New window design - 5500 W. Brown Deer Rd
 - C) Unique Memorials, LLC - New signage review - 3900 W. Brown Deer Rd.
- VI Adjournment

Dated: January 2, 2013

A handwritten signature in cursive script that reads "Jill Kenda-Lubetski".

Jill Kenda-Lubetski, Village Clerk

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE BUSINESS DAY PRIOR TO THE MEETING.

**MINUTES OF THE MEETING OF THE
BROWN DEER BUILDING BOARD
HELD AT THE VILLAGE HALL –
4800 WEST GREEN BROOK DRIVE
ON MONDAY, DECEMBER 17, 2012**



The meeting was called to order at 4:03 p.m.

I ROLL CALL

Present: Lavern Nall, Andrea Weddle-Henning, Rory Palubiski, Tony Snow

Excused: Tony Enea

Also Present: Shelley Gorman, Building Inspection Assistant; Sig Strautmanis, General Capital Group; Monica Martin, Appleton Sign for BD High School

II PERSONS DESIRING TO BE HEARD

None

III CONSIDERATION OF MINUTES

It was moved by Mrs. Weddle-Henning and seconded by Mr. Snow to approve the December 3rd, 2012 minutes. The motion carried unanimously.

IV OLD BUSINESS

None

V PLANS SUBMITTED FOR CONSIDERATION

The following items were on the Agenda for review:

- A. Re-submittal of JFS Deerwood Crossing Phase Two Addition, 4195 W. Bradley Road
- B. Brown Deer High School – New Signage

JFS Deerwood Crossing Phase Two Addition, 4195 W. Bradley Road

Mr. Strautmanis of General Capital Group resubmitted for a fourth time, a plan with changes as requested by the Board. Mr. Strautmanis handed out new blown up photos of the existing building, along with the renderings of the proposed wing. He went on to explain how every unit in the new phase will have a balcony, the addition of a “wainscot” of brick to the bottom of the North side elevation to match the existing building, and added brick near the ends of the new building to square off the corners in place of the step down design originally submitted. The color of the additional brick was to match the orange shaded brick on the existing buildings.

Chairman Nall asked about the percentage of building masonry and brick and the percentage overall is now at 47%.

It was the consensus of the Board that with the new design, renderings, and the detailed explanation, the Board unanimously agrees to approve the submittal.

Brown Deer High School – New Signage from Appleton Signs

Monica Martin from Appleton Signs brought in the proposed renderings and letter samples for the new signage for Brown Deer High School and surrounding buildings remodel. Ms. Martin explained that they have applied for a variance hearing for the monument signs; at this time the ordinance only permits (1) one sign per parcel and there will now be (3) three separate signs added to the 60 acre parcel.

She also explained that she did have the exact size of the signs, lettering, and location, but was informed that the name may be changing, but has not received a confirmation, and the exact color chosen for the sign at the Middle School are still undecided.

Mr. Snow asked about the type of lettering. Ms. Martin replied that only the monument signs would be a “flush fit, back lit” application, in which she plugged in the sample to show the Board. The lettering on the actual buildings will be non-lit.

The original High School sign will be removed and the new one will be moved closer to the High School. The District office will get a new scrolling sign. The Middle School and the Field House will receive new monument signs.

Rory Palubiski moves to approve existing applications and Andrea Weddle-Henning seconds the motion. The Board unanimously agrees, but requires that if the verbiage and name does change, then Appleton Signs must re-submit with the new revisions.

VII ADJOURNMENT

The meeting was adjourned at **4:40** p.m. The next regularly scheduled meeting is January 7th, 2013.

Shelley Gorman

Shelley Gorman, Admin. Assistant Building Department
Village of Brown Deer