

BROWN DEER VILLAGE BOARD
April 18, 2016 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE

The meeting was called to order by President Krueger at 6:30 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Awe, Boschert, Oates, Schilz, Baker, Springman

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager/Deputy Clerk; Michael Kass, Chief of Police; Susan Hudson, Treasurer/Comptroller; John Fuchs, Village Attorney; Colette Reinke, Village Attorney; Matthew Maederer, Director of Public Works; Nate Piotrowski, Director of Community Services; Liane Scharnott, Communications Center Director; Jon Wallenkamp; Lead Architect with Kueny Architects, L.L.C.

II. Pledge of Allegiance

III. Persons Desiring to be Heard

None

IV. Consent Agenda – All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered at this point in the agenda.

- A) **Consideration of Minutes: April 4, 2016 Regular Meeting**
- B) **Ordinance No. 16-, “Recommendation for a rezoning of various parcels of land generally known as A.C. Hanson Park, Algonquin Park, Brown Deer Park to the P – Park Zoning District”**
- C) **Ordinance No. 16-, “Recommendation for a rezoning of various parcels of land generally known as Village Park, Fairy Chasm Park, and Badger Meter Park to the P – Park Zoning District”**
- D) **Ordinance No. 16-, “Recommendation for a rezoning of various parcels of land generally known as Brown Deer Village Hall/Police Station and the Brown Deer School Campus, including the Brown Deer Library and Metropolitan Milwaukee Sewerage District Detention Basin to the I – Institutional Zoning District”**
- E) **March 2016 Vouchers**

It was moved by President Krueger and seconded by Trustee Oates to approve the consent agenda items A through E. The motion carried 6-0 with one abstention from Trustee Springman.

V. New Business

A) Annual Report of the Bayside Communication Center

Liane Scharnott, Communications Center Director, gave an annual presentation on the Bayside dispatch center. Ms. Scharnott touched on topics of training, partnerships, and programs within the community.

B) Resolution No. 16-, “Submit a Grant Request to the Wisconsin Department of Transportation for a Transportation Alternatives Program (TAP) Project Application”

Mrs. Hirn gave a summary of the Sidewalk Connection project and requested from the board to sign the resolution that would fully submit the grant application for the Transportation Alternatives Program

through the Wisconsin Department of Transportation. This plan had been initially requested through the comprehensive plan. Trustee Boschert mention some reserves about the project including the number of Brown Deer residents this would effect. Mr. Maederer suggested that if this project is not still desired by the board we might want to revisit the sidewalk plan. Mrs. Hirn confirmed that this request is just to submit the grant application. Further discussion ensued.

It was moved by Trustee Baker and seconded by Trustee Springman to approve Resolution No. 16-, "Submit a Grant Request to the Wisconsin Department of Transportation for a Transportation Alternatives Program (TAP) Project Application". The motion carried 5-2, with Trustee Boschert and Trustee Oates opposed

C) Resolution No. 16-, "In the Matter of the Special Assessment of Culverts & Driveway Approach Costs for the 2016 Ditch Rehabilitation Project"

Mr. Maederer provided information regarding the ditch rehabilitation project for 2016. These projects will go from May to end of June. There will be a public hearing before the second board meeting in main. This agenda item would be requesting approval for the notice for the public hearing as well as a resolution to assess the culverts & driveways. Trustee Springman asked when assessment bills were distributed. Mr. Maederer confirmed that assessment bills are distributed in November/December and have a year to pay them off, otherwise they get attached to their taxes.

It was moved by Trustee Springman and seconded by Trustee Schilz to approve Resolution No. 16-, "In the Matter of the Special Assessment of Culverts & Driveway Approach Costs for the 2016 Ditch Rehabilitation Project". The motion carried unanimously.

A) Yearly Department Presentation (Community Services/Development)

Mr. Piotrowski gave an annual presentation highlighting past activities and future goals.

B) February 2016 Financial Report

Mr. Hall gave a brief summary of the graphs included in the financial report for February. Further discussion ensued. It was determined that the board would prefer to see updated graphs. Trustee Schilz requested that the headings are carried over page to page in future reports.

VI. Village President's Report

- NSFD had fire station tours for possible future station update or remodel
- ICC meeting

VII. Village Committee Chairperson Report

None

VIII. Village Manager's Report

- Future Events
 - Coffee with a Cop April 9, 2016
 - Citizen of the Year April
 - Arbor Day May 7, 2016
 - DOT Public Information Meeting May 17, 2016 4:00 –6:00 pm at the Community Center
 - Village Appreciation Dinner at Tripoli Country Club at 6:00 pm
- All American City Award update
- Wednesday meeting for new Magazine
- North Shore is currently interested in researching the idea of a joint court

- GO Bonds moving forward
- Colliers update

IX. Recess into Closed Session pursuant to §19.85(1) (g) (e) Wisconsin Statutes for the following reasons:

It was moved by Trustee Springman and seconded by Trustee Awe to recess into closed session at 7:54 p.m. The motion carried unanimously.

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

(e) Deliberating or negotiating the purchasing or public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

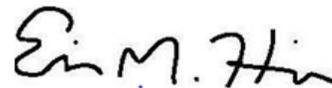
- a) DPW Property

X. Reconvene into Open Session

It was moved by Trustee Springman and seconded by Trustee Awe to reconvene into open session at 8:49 p.m. The motion carried unanimously.

XI. Adjournment

It was moved by Trustee Boschert and seconded by Trustee Oates to adjourn at 8:49 p.m. The motion carried unanimously.



Erin M. Hirn, Assistant Manager/Deputy Clerk