

**BROWN DEER FINANCE AND PUBLIC WORKS COMMITTEE
MARCH 9, 2016 REGULAR MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Oates at 6:30 P.M.

I. ROLL CALL

Present: Trustees: Oates, Boschert and Awe; Citizen Members: Galyn Bennett and Ray Erbe

Also Present: Susan Hudson, Treasurer/Comptroller, Matthew Maederer, PE, Director of Public Works/Engineering, Michael Hall, Village Manager

Excused: Tom Lieven

II. PERSONS DESIRING TO BE HEARD

None.

III. CONSIDERATION OF MINUTES: December 9, 2015 – **Regular Meeting**

It was moved by Trustee Boschert and seconded by Galyn Bennett to approve the minutes of the December 9, 2015 meeting. The motion carried unanimously.

IV. REPORT OF STAFF/COMMITTEE MEMBERS

Susan Hudson, Treasurer/Comptroller, stated she is working on 2015 year end reporting and getting ready for the auditors in April. Matthew Maederer, PE, Director of Public Works/Engineering stated that due to the mild weather condition staff is doing forest operation, street sweeping and filing pot-hole. Staff should be planting trees next week. Michael Hall, Village Manager is updating employee manual and policies and also working on salary study and merit base compensation.

V. UNFINISHED BUSINESS

None.

VI. NEW BUSINESS

A) Approval of the contract award for the W Fairy Chasm Road Reconstruction Project to Stark Pavement Corp.

W Fairy Chasm Road between N 60th Street & N 51st Street has a PASER rating of “2” which is classified as “very poor” condition. The pavement requires rehabilitation/replacement and the chosen method is to pulverize, re-grade, and overlay which is the common treatment throughout Village roadways in similar conditions.

Additionally, due to the project proximity adjacent to Fairy Chasm Park improvements were included for the following amenities: Parking lot re-paving w/porous asphalt (utilizing MMSD Green Solutions funding) and pavement marking, Dumpster pad addition and enclosure, and walking path re-paving.

It was moved by Trustee Awe and seconded by Trustee Boschert to recommend that the Village Board approve contract award for the W Fairy Chasm Road Reconstruction Project to Stark Pavement not to exceed \$538,251.50. The motion carried unanimously.

B) Approval of the contract award for the Park Plaza Court Reconstruction and Storm water Management Project to All-Ways Contractors, Inc.

As part of the former American TV site redevelopment the Village will be reconstructing Park Plaza Court and adding a regional storm water facility to manage storm water runoff from the property and Village R/W which will assist with meeting requirements set forth in the WDNR MS4 permit. The overall project concept was previously discussed and approved as part of the American TV redevelopment plans with PAK Technologies and Aldi.

The major project elements are as follow: Roadway reconstruction and median modifications to accommodate additional truck traffic and vehicular traffic and Storm water BPM located within the newly acquired Village owned parcel (lot 3) located in the SW quadrant of the former American TV site.

It was moved by Trustee Boschert and seconded by Trustee Awe to recommend that the Village Board approve the contract award for the Park Plaza Court Reconstruction & Storm water Management Project to All-Ways Contractors, Inc. not to exceed \$505,810. The motion carried unanimously.

C) Approval of the contract award for the 2016 Water Main Relay Project to UPI, LLC

Ahead of the 2016 roadway re-paving program and ditch rehabilitation program the Water Utility will be completing a water main relay. The project limits are as follows: N 52nd Street (from W Churchill Lane to W Dean Road), N 54th Street (from W Bradley Road to N 53rd Street/W Willow Road) and W Goodrich Lane (from N 54th Street to N 51st Street).

Within the projects limits the existing water main, 6-inch cast iron (CI), will be replaced with new 8-inch PVC pipe. Additionally, new fire hydrants, gate valves, hydrant leads, and service re-connections will all be installed.

It was moved by Galyn Bennett and seconded by Trustee Awe to recommend that the Village Board approve the contract award for the 2016 Water Main Relay Project to UPI, LLC not to exceed \$343,870. The motion carried unanimously.

D) January 2016 Financial Reports

No action was taken on this item.

E) Consideration of February 2016 Vouchers

It was moved by Trustee Boschert and seconded by Trustee Awe to recommend that the Village Board approve the vouchers from January 29, 2016 to February 26, 2016 in the amount of \$982,548.89. The motion carried unanimously.

VII. ADJOURNMENT

It was moved by Trustee Boschert and seconded by Galyn Bennett to adjourn at 7:30 p.m. The motion carried unanimously.



Susan L Hudson, Treasurer/Comptroller