

**BROWN DEER VILLAGE BOARD
NOVEMBER 21, 2016 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Awe, Baker, Boschert, Oates, Schilz, Springman

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager/Deputy Clerk; John Fuchs, Village Attorney; Michael Kass, Chief of Police; Nate Piotrowski, Director of Community Development; Matthew Maederer, Director of Department of Public Works; Susan Hudson, Treasurer/Comptroller; Colette Reinke, Village Attorney;

II. Pledge of Allegiance

III. Public Hearing

A) 2017 Budget Presentation

Mr. Hall gave a thorough presentation of the 2017 budget. There were no questions from the public.

IV. Persons Desiring to be Heard

None

V. Consent Agenda

- A) Consideration of Minutes: November 7, 2016 Regular Meeting
- B) September 2016 Financial Reports
- C) Consideration of October 2016 Vouchers
- D) Resolution No. 16-, "2017 Fee Schedule"
- E) Resolution No. 16-, "Assessing 2017 Service Charges for Recycling and Yard Waste Collection on Residential Units" (No Change in Fee)
- F) Resolution No. 16-, "Establishing Storm Water Rates for 2017" (No Change in Fee)
- G) Resolution No. 16-, "Establishing Sanitary Sewer Rates for 2017" (No Change in Fee)
- H) Approve 2017 Purchase of 5-YD Patrol Truck (Equip No. 79) Replacement
- I) Resolution No. 16-, "In the Matter of a Resolution Creating a Special Revenue Fund to Account for the Collection and Use of North Shore Municipal Court Fines, Forfeitures, Terms, Costs, and any other Revenues Collected by the Village of Brown Deer Branch of the North Shore Municipal Court"

Trustee Schilz asked for further explanations on the reasoning behind replacing the patrol truck fixtures in addition to the truck itself and also further discussion on the special revenue account. Mr. Maederer explained that the fixtures of a truck, especially the salter, get corroded over time and worn down which required replacement after ten years. Mr. Hall also reviewed the need to move the municipal court into a special revenue account. Attorney Fuchs verified that this resolution had been reviewed by the village's current auditing firm.

It was moved by President Krueger and seconded by Trustee Oates to approve the consent agenda item A through H. The motion carried unanimously.

VI. New Business

- A. **Resolution No. 16-, "In the Matter of Adopting the 2017 Annual Budget and Establishing the Property Tax Levy for the Village of Brown Deer"**

There was no discussion on this topic.

It was moved by Trustee Oates and seconded by Trustee Awe to approve the Resolution No. 16-, “In the Matter of Adopting the 2017 Annual Budget and Establishing the Property Tax Levy for the Village of Brown Deer”. The motion carried unanimously.

B. Ordinance No. 16-, “Approve a rezoning of multiple properties including; 8411 and 8406 N. 66th Street, 6720 and 6550 W. Dean Road and Lot 26 of the Elm Springs Subdivision (vacant parcel at NE corner of N. 64th Street and W. Dean Rd.) from R2 Single Family Residential to R3A Single Family Residential”

Mr. Piotrowski reviewed the proposal and introduced Fred Bersch of Bonnilake Real Estate, agent for the applicant Charlene Smith. He also stated that this Ordinance has been approved and by the Plan Commission and the building plans for the house were approved by the Building Board awaiting the Village Boards decision.

Trustee Oates asked about the specific width of the set back. Mr. Piotrowski stated that R3A zoning has a 80 foot width requirement where as R2 has a 100 foot width requirement.

Trustee Oates also asked about the activity currently on the site. Mr. Piotrowski stated that there were no permits necessary for the current activity and are at the owner’s discretion.

It was moved by Trustee Baker and seconded by Trustee Schilz to approve the Ordinance No. 16-, “Approve a rezoning of multiple properties including; 8411 and 8406 N. 66th Street, 6720 and 6550 W. Dean Road and Lot 26 of the Elm Spring Subdivision (vacant parcel at NE corner of N. 64th Street and W. Dean Rd.) from R2 Single Family Residential to R3A Single Family Residential”. The motion carried 6-1 with Trustee Oates in opposition.

C. Review and Approval of Demolition Contract for 4740 West Bradley Road.

Mr. Hall reviewed the need for demolition of the old Celebrations building and parking lot. President Krueger asked if we owned the lot currently. Attorney Fuchs stated that we do not currently own it; however, contracts for the demolition would not be signed until ownership is granted.

It was moved by Trustee Springman and seconded by President Krueger to approve the Demolition Contract for 4740 West Bradley Road. The motion carried unanimously.

VII. Village President’s Report

- Recognized the acceptance from the Village of the Luminary Award from MMSD for the Bradley Road project
- Fire Department meeting has been cancelled for November

VIII. Village Manager’s Report

- Tree Lighting Ceremony is on Thursday, December 8th from 6:30-8:00 at the Fire Station
- Michael will be speaking at the Seniors event on Dec. 7 at the Community Center
- CDBG approved all grants requested

IX. Recess into Closed Session pursuant to §19.85(1) (c) (e) Wisconsin Statutes for the following reasons:

It was moved by Trustee Springman and seconded by Trustee Schilz to recess into closed session at 7:06 p.m. The motion carried unanimously.

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(e) Deliberating or negotiating the purchasing or public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

A) WPPA Agreement, Rite-Hite, Castle Senior Living

X. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Trustee Springman and seconded by Trustee Schilz to reconvene into open session at 7:51 p.m. The motion carried unanimously.

A) Approve to Ratify the WPPA Agreement as Presented.

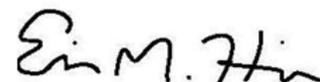
It was moved by President Krueger and seconded by Trustee Schilz to approve the ratification of the WPPA Agreement as Presented. The motion carried unanimously.

B) Authorize the Village to sign an Amendment to the purchase contract of Castle Senior Living to extend the due date of the earnest money by 25 days as well as provide the option to rescind the contract if the variance is not granted by the state.

It was moved by President Krueger and seconded by Trustee Springman to approve Authorization of the Village to sign an Amendment to the purchase contract of Castle Senior Living to extend the due date of the earnest money by 25 days as well as provide the option to rescind the contract if the variance is not granted by the state. The motion carried unanimously.

XI. Adjournment

It was moved by Trustee Springman and seconded by Trustee Oates to adjourn at 7:54 p.m. The motion carried unanimously.



Erin M. Hirn, Assistant Manager/Deputy Clerk