

**BROWN DEER VILLAGE BOARD
FEBRUARY 15, 2016 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Awe, Baker, Boschert, Oates, Schilz, Springman

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager/Deputy Clerk; Michael Kass, Chief of Police; Matthew Maederer, Director of Public Works; Susan Hudson, Treasurer/Comptroller; John Fuchs, Village Attorney; Fernando Moreno, Planning & Zoning Specialist; Colette Reinke, Village Attorney

II. Pledge of Allegiance

III. Persons Desiring to be Heard

Lisa Bublitz, 5314 West Wahner Avenue, stated she recently saw in the media that the Brown Deer Police Department is increasing enforcement of speed limits; however, she stated that she has not observed many patrols out when she is driving. She stated that there needs to be more patrols on Teutonia Avenue. She stated further that if there are not enough staff that maybe an increase in police officers was needed. Chief Kass responded that the media address was regarding the need for increased visibility of officers. Due to an increase in call volume during certain shifts, there may be fewer officers on the road at a specific time. Chief Kass commented that the police staffing is at an adequate level.

President Krueger mentioned Trustee Springman had a medical incident recently and wished him a quick recovery.

IV. Consent Agenda – All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered at this point in the agenda.

A) Consideration of Minutes: February 1, 2016 Regular Meeting

B) January 2016 Vouchers

Trustee Springman recused himself from the calcium chloride (Commerce Industrial Chemical) check. His employer is the supplier of that item. This one item was put to a vote for approval.

It was moved by Trustee Baker and seconded by Trustee Oates to approve the calcium chloride (Commerce Industrial Chemical) check in the January 2016 Vouchers. The motion carried 6-0, with Trustee Springman recusing himself.

It was moved by Trustee Schilz and seconded by Trustee Baker to approve A and B of the consent agenda, eliminating the check for calcium chloride (Commerce Industrial Chemical) check from the January 2016 Vouchers. The motion carried unanimously.

V. New Business

D) Approve Contract with Hometown Express to Provide Printing, Distribution, and Design of “Our Brown Deer Magazine”

This item was moved to the first item of business. President Krueger asked Dr. Kerr if she had any comments. Dr. Kerr said that she was looking forward to continuing to work with the Village on the Our Brown Deer magazine and the new vendor. Trustee Awe inquired on whether the contract had a clause that gave the Village a chance to end the contract if necessary. Attorney Fuchs verified this information. Mrs. Hirn reassured that the clause regarding contract timeframe was referring to a five-year price guarantee. Mr. Hall explained that the August issue would be the first issue with the new vendor.

It was moved by President Krueger and seconded by Trustee Boschert to approve the Contract with Hometown Express to Provide Printing, Distribution, and Design of "Our Brown Deer Magazine". The motion carried unanimously.

E) Discussion on Creating a Joint Committee with the Brown Deer School Board

With Dr. Kerr in attendance, President Krueger asked to move this to the second item of New Business on the agenda. Mr. Hall offered an overview on the discussion that had taken place prior between the school and the village regarding creating this joint committee between the two boards. A discussion ensued regarding the structure of the joint committee. It was mutually agreeable to have quarterly meetings comprised of two School Board members, two Village Board members, and one staff person from each side. There was further discussion about possibly having two citizens, one from the school and one from the village. Additional information and a possible framework will be brought to the Village Board at the next meeting.

A) Review and Recommendation of an Intergovernmental Cooperation/Sale and Development Agreement with Milwaukee County for 8655 North 43rd Street

Mr. Hall explained how the Village is looking at buying a vacant lot in Brown Deer that is currently owned by Milwaukee County. Trustee Springman asked about the back taxes on this property. Attorney Fuchs verified that Milwaukee County has agreed to pay these at closing. President Krueger mentioned that this has been approved and recommended by the Community Development Authority.

It was moved by President Krueger and seconded by Trustee Schilz to approve an Intergovernmental Cooperation/Sale and Development Agreement with Milwaukee County for 8655 North 43rd Street. The motion carried unanimously.

B) Review and Recommendation of a Development Agreement with CJB LLC for Offices and a Fitness Studio at 8655 North 43rd Street

Mrs. Jambor-Raninen, co-owner of CJB LLC, offered an explanation of plans and intentions for the property. Mr. Hall explained the transaction that would happen between CJB LLC and the Village of \$15,000, with a guaranteed assessed value of no less than \$300,000 commencing in 2017. The agreement has been reviewed and recommended by the Plan Commission.

It was moved by Trustee Springman and seconded by Trustee Oates to approve a Development Agreement with CJB LLC for Offices and a Fitness Studio at 8655 North 43rd Street. The motion carried unanimously.

C) Recommendation of a Conditional Use Permit with Westwood Cleaners, LLC for a Dry Cleaning Establishment at 9055 North 51st Street

Mr. Vladimir Krivoshein, owner of Westwood Cleaners, was present and gave a brief overview of his business plan. Mr. Hall explained that this has been reviewed and recommended by the Plan Commission.

It was moved by President Krueger and seconded by Trustee Schilz to approve a Conditional Use Permit with Westwood Cleaners, LLC for a Dry Cleaning Establishment at 9055 North 51st Street. The motion carried unanimously.

F) December 2015 Financial Report

Mr. Hall discussed December's financial report. A discussion ensued regarding some of the numbers in the report.

VI. Village President's Report

- ICC meeting and brought up the fee schedule for the new Milwaukee County Radios
- We have new election machines and elections take place tomorrow at Village Hall only

VII. Village Manager's Report

- He and Chief Kass have a meeting scheduled with Dr. Kerr
- First Eat & Greet meeting this Wednesday with a great response from local businesses
- Wednesday is also another Marquette University visit regarding the marketing project
- Tripoli will be hosting our Volunteer Event on May 20th

VIII. Recessed into Closed Session pursuant to §19.85(1) (c) (g) (e) Wisconsin Statutes for the following reasons:

It was moved by Trustee Springman and seconded by Trustee Awe to recess into Closed Session at 7:41 p.m. The motion carried unanimously.

- (c) **Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**
 - a. Assessor Services
- (g) **Conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.**
 - a. 5091 Brown Deer Road
- (e) **Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduction other specified public business, whenever competitive or bargaining reasons require a closed session.**
 - a. DPW Building

IX. Reconvene into Open Session for Possible Action on Closed Session Deliberation

It was moved by President Krueger and seconded by Trustee Springman to reconvene into Open Session at 8:33 p.m. The motion carried unanimously.

X. Adjournment

It was moved by President Krueger and seconded by Trustee Awe to adjourn at 8:34 p.m. The motion carried unanimously.



Erin M. Hirn, Assistant Manager/Deputy Clerk