

**BROWN DEER VILLAGE BOARD  
MARCH 7, 2016 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

**I. Roll Call**

Present: Village President Krueger; Trustees: Awe, Baker, Boschert, Oates, Springman

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager/Deputy Clerk; Michael Kass, Chief of Police; Matthew Maederer, Director of Public Works; Susan Hudson, Treasurer/Comptroller; Fernando Moreno, Planning & Zoning Specialist; Rebecca Boyle, Village Attorney; Ann Christiansen, Director of Public Health; Nate Piotrowski, Director of Community Services; Brad Simerly, Public Health Sanitarian (arrived at 6:52 p.m.)

Absent: Trustee Schilz

**II. Pledge of Allegiance**

**III. Persons Desiring to be Heard**

Kevin Klimek, 9262 North Bethanne Drive, stated he is a member of the Brown Deer School Board, and wanted to thank Chief Kass, Trustee Awe, and Michael Hall for attending the School Board meeting. He is optimistic about moving forward with the Village Board and School Board working together.

Stanley Spooner, 3552 West Pelican Lane, appeared to report a code violation regarding a fence his neighbor erected. He has been in communication with village staff since March 2015 regarding this issue. The fencing permit was approved after the fence was built and now is crossing over onto his property. He stated that the village is in violation because there was no inspection or monitoring of the fence construction. Mr. Spooner stated he believes he is being deceived since the Building Inspection Department asked for a permit after the violation was made. He proceeded to read Brown Deer Ordinance Chapter 121, Zoning Sections 121-123, regarding obtaining a permit for a fence. He made reference to the many emails which he has had between village staff and himself. The application for the fence was approved using a survey from 2006. Mr. Spooner also informed the board that he has tried to get in touch with Attorney Fuchs on numerous occasions but has not been successful. Mr. Spooner distributed a packet of information regarding emails between himself and village staff. Mr. Spooner also confirmed that the home owner of the property who built the fence was only charged \$30, when they were responsible for paying double due to their violation of the village ordinance.

President Krueger stated that this issue needs to be discussed with the Village Attorney. He also stated that after the Village Board has reviewed the documents that Mr. Spooner distributed, this issue may be on a future agenda if further discussion is necessary.

Attorney Boyle introduced herself and gave a brief review of their understanding of the issue.

**IV. Consent Agenda – All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered at this point in the agenda.**

**A) Consideration of Minutes: February 15, 2016 Regular Meeting**

*It was moved by Trustee Boschert and seconded by Trustee Oates to approve the consent agenda. The motion carried 6-0.*

**V. New Business****A) Approve the North Shore Health Department License Fee Increases**

President Krueger asked about the effective dates. Mrs. Christiansen verified that the increases would be effective from July 1, 2016 to June 30, 2017.

*It was moved by Trustee Springman and seconded by Trustee Awe to approve the North Shore Health Department License Fee Increases. The motion carried 6-0.*

**B) Approve Ordinance Creating Sections 121-254 to 121-265 of the Brown Deer Village Code Relating to Institutional and Park Zoning Districts**

Mr. Hall stated this request from the county is intended to further protect the Milwaukee County Parks. A public hearing meeting will take place in April with the Plan Commission, where it will then be determined which areas get zoned Institutional and Park zones. Trustee Boschert asked if a land owner could rezone the property. Mr. Piotrowski confirmed that a land owner would still be able to petition to rezone the property; however, there would be an extra step that someone would need to take.

*It was moved by Trustee Boschert and seconded by Trustee Springman to approve the Ordinance creating Sections 121-254 to 121-265 of the Brown Deer Village Code relating to Institutional and Park Zoning Districts. The motion carried 6-0.*

**C) Discussion on Public Information Meeting for North 51st Street**

Mr. Hall provided a brief description of the 2017 project. Mr. Maederer gave a more in-depth description of the options that will be presented to the public during the public informational meeting. The road currently needs to be reconstructed, repaved, and utility work. Trustee Oates asked what the average amount of land will be gained by each homeowner as well as how much more will the homeowner have to pay on their annual taxes due to this increase in land. Mr. Maederer confirmed that around 25 feet x 100 feet will be land given to the homeowner if this choice was chosen and the tax bill would possibly go up around \$200. Mr. Maederer confirmed that a decision has not been made and there will be a public informational meeting on Tuesday March 29, 2016. Letters have been sent to all the effected residents. Trustee Baker made an observation that how much per mile it costs to pave may be an important point that residents may want to see. Mr. Maederer confirmed that he can include that in the reconfigured charts. Trustee Awe brought up the kids who are walking to and from school. Mr. Maederer said that the third option was to be offered for this purpose with the safe routes to school initiative.

**D) Update on Joint Village and School Committee Meeting**

Mr. Hall discussed the desire for a committee to be created and asked that the board decide how they would like to proceed. The board determined that they would like to create a joint committee based on previous discussions. Trustee Springman wanted to make sure a time frame and reappointment schedule would be created for committee members of this joint committee. Mr. Hall verified that this would be included.

*It was moved by President Krueger and seconded by Trustee Springman to approve the formal creation of a joint village and school committee. The motion carried 6-0.*

**E) Selection of Board Members to serve on Joint Village and School Committee**

President Krueger asked if there were any volunteers. Trustee Awe stated that he would be interested and

asked about the frequency of the meetings. Mr. Hall stated that this topic would be further discussed during the first meeting. There was further discussion on the times and days that this committee would meet. Mr. Hall stated that this is an Ad Hoc Committee so there is flexibility on the time and day the committee meets as well as the frequency. President Krueger said that he would sit on the committee for the time being. Mr. Hall then stated that he would contact Dr. Kerr and they would come up with a meeting that worked for all members.

**F) Discussion on the Village Debt**

Mr. Hall said that he would continuously update the board on the Village's current debt. Trustee Boschert requested a trend line for the levy over past years.

**VI. Village President's Report**

- Fire Department meets tomorrow

**VII. Village Committee Chairperson Report**

- None

**VIII. Village Manager's Report**

- Reminder of Faith Based Connection on March 15, 2016 at 2:00 p.m.
- Attorney Fuchs has been working with the property owners of the Citgo station about removing the canopy. A start date has not been confirmed

**IX. Recessed into Closed Session pursuant to §19.85(1) (c) Wisconsin Statutes for the following reasons:**

*It was moved by Trustee Springman and seconded by Trustee Awe to recess into Closed Session at 7:51p.m. The motion carried 6-0.*

- (c) **Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

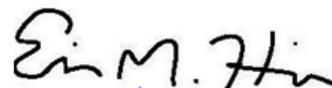
**a. Village Managers Goals for 2015/2016**

**X. Reconvene into Open Session**

*It was moved by President Krueger and seconded by Trustee Springman to reconvene into Open Session at 8:43 p.m. The motion carried 6-0.*

**XI. Adjournment**

*It was moved by Trustee Springman and seconded by Trustee Oates to adjourn at 8:45 p.m. The motion carried 6-0.*



Erin M. Hirn, Assistant Manager/Deputy Clerk