

**BROWN DEER VILLAGE BOARD  
AUGUST 1 2016 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

**I. Roll Call**

Present: Village President Krueger, Trustees: Awe, Baker, Boschert, Schilz, Springman

Absent: Oates

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager/Deputy Clerk; Michael Kass, Chief of Police; Susan Hudson, Treasurer/Comptroller; Colette Reinke, Village Attorney; Matthew Maederer, Director of Public Works; Nate Piotrowski, Director of Community Services (arrived at 7:00 pm); Jill Kenda-Lubetski, Village Clerk; John Fuchs, Village Attorney; Brian Williams-Van Klooster, Library Director (arrived at 7:00 pm)

**II. Pledge of Allegiance**

**III. Persons Desiring to be Heard**

Trustee Awe commended the police department for their quick call to action in a fight that broke out in Walmart.

**IV. Recess into Closed Session pursuant to §19.85(1) (g) Wisconsin Statutes for the following reasons:**

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

a) Gregg Gunta on Claim of Notice to the Village of Brown Deer

*It was moved by Trustee Springman and seconded by Trustee Schilz to recess into closed session at 6:32 p.m. The motion carried 6-0.*

**V. Reconvene into Open Session for Possible Action on Closed Session Deliberations**

*It was moved by President Krueger and seconded by Trustee Springman to reconvene into open session for possible action on closed session deliberations at 7:00 p.m. The motion carried 6-0.*

**VI. Consent Agenda**

A) Consideration of Minutes: July 18, 2016 – Joint Meeting with the CDA

*It was moved by Trustee Boschert and seconded by Trustee Springman to approve Consent Agenda Item A. The motion carried 6-0.*

**VII. New Business**

A) **Liquor License Application Submitted by AppeTHAI**

Mrs. Kenda-Lubetski recommended Celebrations license, which has not been renewed, be awarded to Appethai. Currently Appethai serves beer and wine; however, with the Class B liquor license they would

be able to serve all alcohol. Appethai has already paid the additional fees and have been checked by the police department. Trustee Schilz inquired whether Celebration was made aware of losing the liquor license. Mrs. Kenda-Lubetski noted that she had contact the owner of Celebrations by correspondence and verbally regarding the liquor license.

*It was moved by Trustee Boschert and seconded by Trustee Awe to approve the application for Application Class B intoxicating liquor and Class B fermented malt beverages to Appethai Inc. The motion carried 6-0.*

**B) Ordinance No. 16-, “Creating Article 8, Division 1, Section 2-455 Pertaining to a Tourism Commission”**

Attorney Fuchs introduced the Ordinance by explaining the Room Tax laws that had been implemented by the State and the requirements of a Tourism Commission along with a Tourism Entity. Once the Tourism Commission is created of 4-6 members with one member from the hotel industry, there will be many decisions needed to be made on the tourism entity along with the direction of the portion of hotel room tax that will be going into this tourism fund. Discussion ensued on what activities the tourism fund can be used. President Krueger asked if the Village President is required to serve on the Tourism Commission. Attorney Fuchs said that he will change the Ordinance to say at least one Trustee instead of Village President. Discussion ensued on the definition and obligation of a tourism entity.

*It was moved by Trustee Boschert and seconded by Trustee Baker to approve the Ordinance No. 16-, “Creating Article 8, Division 1, Section 2-455 Pertaining to a Tourism Commission” as amended. The motion carried 6-0.*

**C) 2016 Review of the 2017-20121 Capital Improvement Plan (CIP) Presentation**

Discussion ensued regarding the list of capital improvement projects. There were no actions to be made.

Trustee Baker brought up the police motorcycles and why those keep getting pushed back. Chief Kass stated that he was unsure of the boards thoughts regarding this project and that he has done some research and could get a used fully outfitted motorcycle for only \$20,000. The board seemed interesting in knowing further information regarding the motorcycle unit. Mr. Hall voiced that he would look in the CIP budget and see if it was feasible and bring it back to the board and where Greenfield was in there lease agreement. Trustee Schilz had concerns about the benefit & practicality of the motorcycles. Mr. Hall suggested two option of either removing a line item from that area in the CIP budget or going into fund balance.

Trustee Awe recommended requesting money from the Brown Deer Foundation for a portion of the pond CIP requests.

**D) Discussion of the Interchange at Brown Deer Road and Green Bay Road**

Trustee Baker vocalized his concern with the decision change of DOT on going from recommending a median U-turn for safety and then going back to recommending the regular at grade intersection. He was also concerned that we received public acceptance on this type of intersection and now we are going back to the less safe route.

Mr. Hall discussed the miscommunication internally and externally with the DOT and that the Village of Brown Deer has always been pushing a regular at grade intersection. The problem with pushing now for the median U-turn is that it could potentially delay the project even further.

President Krueger mention that they had asked about the previously adopted resolution that was done for

the at-grade intersection. The assumption is that an at-grade intersection will not be as expensive and will be able to be done sooner than if we start to push for a median U-turn.

More discussion ensued over the structure of the at-grade intersection as opposed to the median U-turn.

**E) Department Presentation (Brown Deer Library—Strategic Plan)**

Mr. Williams-Van Klooster gave a presentation on the Brown Deer Library strategic plan. There was no action to be made.

**VIII. Village President's Report**

- MMSD is on break
- Fire Department meeting August 9th
- Attending Chief Executives Workshop late August
- Great Vibes & Night Out for Justice

**IX. Village Committee Chairperson Report**

None

**X. Village Manager's Report**

- Lighthouse teardown should be starting shortly
- All America City video is going to be shown before Homecoming on
- Dept. of Revenue report indicated we have increased our equalized value by 2% and .84% net new construction
- Budget Workshops coming up look for new options on dates

**XI. Recess into Closed Session pursuant to §19.85(1) (e) Wisconsin Statutes for the following reasons:**

(e) Deliberating or negotiating the purchasing or public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- a) TIF #3 Funds

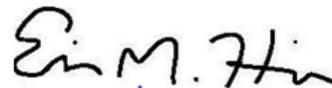
*It was moved by Trustee Springman and seconded by Trustee Awe to recess into closed session at 8:31 p.m. The motion carried 6-0.*

**XII. Reconvene into Open Session for Possible Action on Closed Session Deliberations**

*It was moved by President Krueger and seconded by Trustee Springman to reconvene into open session for possible action on closed session deliberations at 9:02 p.m. The motion carried 6-0.*

**XIII. Adjournment**

*It was moved by President Krueger and seconded by Trustee Springman to adjourn at 9:02 p.m. The motion carried 6-0.*



Erin M. Hirn, Assistant Manager/Deputy Clerk