

**BROWN DEER PLAN COMMISSION
SEPTEMBER 12, 2011 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 7:00 P.M.

I. ROLL CALL

Present: President Carl Krueger; Trustee: Jeff Baker, Tim Schilz; Commissioners: Ryan Schmitz, Dan Bednar, Susan Bellehumeur, Bill Hoffmann, Jeff Jaroczynski,

Also Present: Russell Van Gompel, Village Manager; Rebecca Boyle, Village Attorney;

Excused: Trustee; Tim Schilz; Commissioner Lee Jones

II. PERSONS DESIRING TO BE HEARD

None

III. CONSIDERATION OF MINUTES: August 8, 2011 – Regular Meeting

It was moved by Commissioner Schmitz and seconded by Commissioner Bellehumeur to approve the regular meeting minutes of August 8, 2011. The motion carried unanimously.

IV. REPORT OF STAFF/COMMISSION MEMBERS

Mr. Van Gompel reported that trail signage and additional road signage was being installed on the bike trail and on the corresponding streets. He reported that an official ribbon cutting ceremony was being discussed for the bike trail, but that a date was not yet selected. Mr. Van Gompel reported that the space at Bradley Village was now fully leased. Snap Fitness was expanding to that the remaining space in the north building and a new variety store will be coming to the south building. The variety store did not require a conditional use permit.

Mr. Van Gompel reported that the public information meeting for the Original Village streetscape project was held on August 25th and that the revised plan for parking and sidewalks was well received. Staff continues to work on right of way issues and will be proceeding with the burial of electrical services and utilities in selected areas.

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

A) Review and Recommend Sidewalk Improvement Program

Mr. Van Gompel reviewed the proposed sidewalk/trail program. He noted that this was just a plan for sidewalk and trails and that by being included in the plan, the Village would review alternative transportation options when identified areas would be considered for street rehabilitation considerations. He noted that the program would not mandate that sidewalks or trails be installed but to identify areas which should be considered. Mr. Van Gompel noted proposed projects of Dean Road, County Line Road and North 60th Street are included in the Capital Improvement Plan.

Commissioner Bellehumeur suggested that the program might be best if it include a key of color coding as far as the potential time frame for projects.

Village President Krueger inquired about the paved trail south of Beaver creek behind the business along Deerbrook Trail. Mr. Van Gompel responded that while the above mention trail was not official part of the Oak Leaf Trail, the paved trail was located on public right-of-way and he would research as to who is maintaining the pavement.

It was moved by Commissioner Hoffmann and seconded by Commissioner Schmitz to recommend approval of the Sidewalk / Trail Improvement Program. The motion carried unanimously.

B) Review and Recommend Sub-Area Plans

Mr. Van Gompel commented that two neighborhoods were identified and studied by URS as part of the planning process contracted with the firm as part of the Comprehensive Plan process completed in 2010. The two neighborhoods were the Green Bay Road area north of Brown Deer Road, "North River Corridor", and Bradley Road / Teutonia Avenue corridor, "Bradley Park Corridor". While Mr. Van Gompel was familiar with the work, Mr. Piotrowski was more involved with the components of Sub-Area Plans and he would be best to answer any questions or comments. Commissioners were encouraged to continue to review the Sub-Area Plans and contact Mr. Piotrowski with any comments or questions.

Bednar inquired if additional alternative could still Commissioner Bellehumeur suggested that the program might be best if it include a key of color coding as far as the potential time frame for projects.

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It was moved by Commissioner Bellehumeur and seconded by Commissioner Hoffmann hold over the item until a future meeting. The motion carried unanimously.

VII. ADJOURNMENT

It was moved by Commissioner Schmitz and seconded by Commissioner Hoffmann to adjourn at 7:35P.M. The motion carried unanimously.

Russell Van Gompel, Village Manager