

**BROWN DEER BEAUTIFICATION COMMITTEE  
SEPTEMBER 6, 2016 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:34p.m.

**I. Roll Call**

Present: Julie Quirk, Kelly Graham, Kathleen Schilz, Sarah Bork, Bev Lieven  
Also Present: Matthew Maederer; Director of Public Works, Erika Petras; Department of Public Works  
Excused: Trustee Bob Oates, Don Raba

**II. Persons Desiring to be Heard**

None.

**III. Consideration of Minutes: August 9, 2016 - Regular Meeting**

*It was moved by Ms. Lieven, and seconded by Ms. Schilz to approve the August 9, 2016 regular meeting minutes, as amended. The motion carried unanimously, with Ms. Quirk and Ms. Bork abstaining.*

**IV. Review of Submitted Landscape Plans**

**A) BP Gas Station Development (Fox 6 site, Green Bay Road and Deerwood Drive)**

Mr. Maederer provided an overview of the plan, further discussion was tabled until the October 11, 2016 meeting.

**V. Report of Staff/Committee Members**

Mr. Maederer updated the committee on Department of Public Works activities, including construction, litter clean-up, landscaping of ditches and paving of project areas.

Ms. Quirk proposed that the committee suspend Landscape Awards for 2017 in order to focus on the July 2017 Brown Deer in Bloom Garden Tour.

**VI. Unfinished Business**

**A) Brown Deer in Bloom Landscape Beautification Recognition Event**

Ms. Petras distributed an event punch/ to-do list with committee members selecting items to bring to the event. Set-up will begin at 6:00 p.m., committee members are asked to arrive as close to that time as possible.

**VII. New Business**

None

**IX. Adjournment**

*It was moved by Ms. Quirk and seconded by Ms. Bork to adjourn. The motion carried unanimously at 7:12 p.m.*

---

Erika S. Petras

