

**BROWN DEER BEAUTIFICATION COMMITTEE  
OCTOBER 11, 2016 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:27 p.m.

**I. Roll Call**

Present: Julie Quirk, Kelly Graham, Don Raba, Sarah Bork, Bev Lieven

Also Present: Matthew Maederer; Director of Public Works, Erika Petras; Department of Public Works

Excused: Trustee Bob Oates, Kathleen Schilz

**II. Persons Desiring to be Heard**

None.

**III. Consideration of Minutes: September 6, 2016 - Regular Meeting**

*It was moved by Ms. Quirk, and seconded by Ms. Lieven to approve the September 6, 2016 regular meeting minutes. The motion carried unanimously, with Mr. Raba abstaining.*

**IV. Review of Submitted Landscape Plans**

**A) BP Gas Station Development (Fox 6 site, 9001 N. Green Bay Road)**

Mr. Michael Davis from InSite Landscape Design Inc., appeared before the committee to provide an overview of the landscape plans. Plant selection, mulch type and planting locations were discussed.

*It was moved by Mr. Graham, and seconded by Ms. Bork to approve the landscape plans for the BP Gas Station Development at 9100 N. Green Bay Road, as presented. The motion carried unanimously.*

**B) TAPCO, 5100 W. Brown Deer Road**

Mr. Greg Schumacher from Allume Architects appeared before the committee to provide an overview of the landscape plans for a patio addition to TAPCO, 5100 W. Brown Deer Road. Mr. Maederer explained to the committee why the plan was coming to them for approval.

*It was moved by Ms. Quirk, and seconded by Mr. Graham to approve the landscape plans for TAPCO, 5100 W. Brown Deer Road, as presented. The motion carried unanimously.*

**V. Report of Staff/Committee Members**

Mr. Maederer updated the committee on Department of Public Works activities, including wrapping up summer construction projects with the majority of repaving completed. Ms. Bork commented on the appearance of some of the newly planted trees along Fairy Chasm Road, Mr. Maederer stated that he was aware of the condition of the trees and that they will be monitored closely as they are under a one-year warranty.

Ms. Lieven inquired when the savanna will be mowed, Mr. Maederer stated that it would be mowed very late in the season.

Ms. Quirk stated that the Beautification committee would not need to meet for the rest of the year, however committee members may be called upon to meet or complete tasks for next year's Garden Tour.

**VI. Unfinished Business**

**A) Brown Deer in Bloom Landscape Beautification Recognition Event**

Ms. Quirk stated that she felt that the event went well, but to clear up ambiguity the Event should be renamed either party or celebration. Ms. Quirk further stated that she thought that passing the microphone to Mr. Maederer was successful as it gave him the opportunity to further highlight storm water management, and committee input on landscape plans.

Discussion on suspending the landscape awards for 2017 to focus on the Garden Tour will continue at the first committee meeting in 2017.

**B) Brown Deer in Bloom 2017 Garden Tour**

Ms. Quirk informed the committee that she and Ms. Schilz will approach the final two property owners for inclusion in the garden tour after Ms. Schilz returns from Ireland. Ms. Quirk will update committee members on Garden Tour developments and tasks via email. A Save the Date notice will be submitted for inclusion in the next Our Brown Deer magazine.

**VII. New Business**

None

**VIII. Adjournment**

*It was moved by Ms. Lieven and seconded by Ms. Quirk to adjourn. The motion carried unanimously at 7:43 p.m.*

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Erika S. Petras  
Department of Public Works