

**BROWN DEER VILLAGE BOARD
DECEMBER 7, 2009 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:02 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Baker, Boschert, Oates, Schilz, Springman, Weddle-Henning

Also Present: Russell Van Gompel, Village Manager; Jesse Thyges, Assistant Village Manager/Community Services Director; Susan Hudson, Deputy Treasurer; John Fuchs, Village Attorney

II. Pledge of Allegiance

III. Persons Desiring to be Heard

None.

IV. Consideration of Minutes: November 16, 2009 – Regular Meeting

It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to approve the minutes of the November 16, 2009 regular meeting, as corrected. The motion carried unanimously

V. Unfinished Business

VI. New Business

A) Street Lighting Maintenance Agreement for 2009-2013

Mr. Van Gompel reviewed the proposed agreement and the Committee recommendation.

Trustee Oates reviewed the bidding results and the proposed contract amount of \$23,751.

It was moved by Oates and seconded by Trustee Springman to approve the Street Lighting Maintenance Agreement for 2009-2013. The motion carried unanimously.

B) Special Holiday Hours at Walgreens Store #12524

Mr. Van Gompel reviewed the request.

Trustee Weddle-Henning asked if there were other midnight closings. Mr. Van Gompel discussed the special holiday hours of American TV and Kohl's Department Store.

It was moved by Trustee Oates and seconded by Trustee Boschert to approve the Special Holiday Hours at Walgreens Store #12524. The motion carried unanimously.

C) Assessing Agreement for Maintenance and Revaluation – Accurate Appraisal, LLC.

Mr. Van Gompel reviewed the proposed agreement and the scope of services.

Trustee Oates asked if there were other bids received. Mr. Van Gompel indicated that he believed that an extension would be more advantageous to re-bidding due to the previous work that has been completed by Accurate Appraisal and that the firm was the low bidder previously.

Mr. Van Gompel went on to discuss the retainage that would be held for completion of the scope of work.

Trustee Weddle-Henning opined that it would have been preferred to have the service re-bid. Mr. Van Gompel discussed his review of the going rates of several other appraisal firms and added that the Board could direct a re-bidding of the service versus a contract extension.

Trustee Schilz noted that history behind changing to Accurate Appraisals from Grota Appraisals.

A brief discussion ensued regarding the effect of a revaluation on property tax bills.

It was moved by President Krueger and seconded by Trustee Springman to approve the Assessing Agreement for Maintenance and Revaluation – Accurate Appraisal, LLC. The motion carried 6-1 with Trustee Weddle-Henning voting in opposition.

D) Resolution 09- “Resolution Supporting the 2010 Decennial Census”

Mr. Thyges introduced the proposed resolution in support of the upcoming Census.

Trustee Oates asked if there was a downside to not approving the resolution. Mr. Thyges noted that the resolution was merely a show of support for the Census. Mr. Van Gompel added that the resolution would provide further recognition of the Census by the Village.

It was moved by President Krueger and seconded by Trustee Schilz to approve Resolution 09- “Resolution Supporting the 2010 Decennial Census”. The motion carried unanimously.

E) Communication/Coordination Between the Village/Village Board and the School District/School Board

Trustee Weddle-Henning opined that there is a need for improvement of the communication and coordination with the School District regarding services and budgeting. Trustee Weddle-Henning noted that an additional joint meeting of the Boards may be beneficial and added that collaboration on projects is very important.

Village President Krueger noted that there is a School Board member on several of the Village Committees and added that it may be beneficial to have a Village Board member participate in a School District committee.

A discussion ensued regarding the most appropriate School District committee to participate with and whether or not there would be any legal conflicts.

The Board agreed that the School District’s Budget and Facilities Committee would be the most appropriate to attend.

Trustee Baker opined that a School District representative on the Village’s Finance and Public Works Committee may be beneficial as well.

A discussion of how information is shared between the Village Hall and the School District ensued. The methods of reporting the information to the Boards was also discussed.

Trustee Schilz noted that the School District officials should be added to the Brown Deer Tracker email distribution list as a way to keep them further informed of Village projects.

It was the consensus of the Village Board to have the Village Manager contact the School District Superintendent regarding the idea of committee representation

VII. Village President's Report

Village President Krueger reported on the following:

The rejection of the contract offer by the North Shore Fire Department union
Adoption of the 2010 budget by the North Shore Fire Department Board of Directors
His intention to run for re-election

Trustees Baker and Springman also announced their plans to run for re-election.

VIII. Village Manager's Report

Mr. Van Gompel reported on the following:

Further discussed the Fire Department's contract negotiations
Reviewed the certified tax levies

Village President Krueger asked for an update on the Treasurer recruitment process. Mr. Van Gompel noted that he will be meeting with several more candidates but may look to re-advertise the position after the first of the year.

Trustee Weddle-Henning requested that the possibility of an early starting time for Village Board meetings be discussed on a future agenda.

IX. Adjournment

It was moved by Trustee Schilz and seconded by Trustee Oates to adjourn at 7:00 p.m. The motion carried unanimously.

Russell Van Gompel, Village Manager