

BROWN DEER LIBRARY BOARD
December 14, 2015 MEETING MINUTES
HELD AT THE BROWN DEER PUBLIC LIBRARY
5600 WEST BRADLEY ROAD
(Unapproved)

The meeting was called to order by Board President Lutz at 5:02 P.M.

I. Roll Call

Present: Board President Lutz and Board members: E. Bennett, W. Jabas, S. Snyder
Also Present: Dana Andersen-Kopczyk, Children's Librarian
Excused: J. Baker

II. Call for Additional Agenda Items

None

III. Persons Desiring to be Heard

None.

IV. Consideration of Minutes:

- a. November 10, 2015 – Regular Meeting

It was moved by E. Bennett and seconded by W. Jabas to approve the minutes of the November 10, 2015 regular meeting. The motion carried unanimously.

V. Unfinished Business

- a. Review and action on Strategic Plan

It was decided that discussion on the Strategic Plan will be tabled until the January 2016 meeting, when the Library Director can present the plan.

VI. Report of Library Director

- a. Director's Report

There were no verbal highlights or discussion of the report.

- b. Usage Report

It was noted that circulation has once again gone down, and there was discussion about why this may be happening. D. Andersen-Kopczyk did bring up the Thanksgiving holiday closures as possibly impacting November's circulation and internet usage numbers. The library's book budget and weeding policies was also discussed.

- c. Revenue/Expense Report

It was noted that a lot of areas have gone over, but A. Lutz noted that the library is still within 91% of the yearly budget.

VII. New Business

- a. Consideration of Vouchers:

November 2015

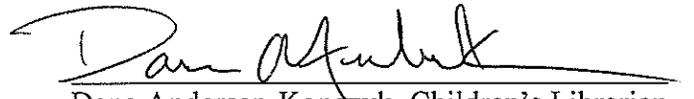
Approval of the November 2015 vouchers was tabled until the January 2016 meeting, due to the fact that the supplied spreadsheets did not provide monetary numbers.

VIII. Report of Friends of the Library

A Brown Deer High School volunteer assisted the Friends at their 2015 Annual Auction, which raised a little over \$3,200. The Friends are currently doing a matching challenge with library patrons, and will match donations made to the library up to \$500. The Friends donated 2 poinsettias for the library to display for the holiday season, and will be doing lunch for the library staff at a training day on January 18th.

IX. Adjournment

Next meeting: January 11, 2016. *It was moved by A. Lutz and seconded by E. Bennett to adjourn at 5:13 P.M.
The motion carried unanimously.*



Dana Andersen-Kopczyk, Children's Librarian
December 15th, 2015