

**BROWN DEER VILLAGE BOARD  
DECEMBER 5, 2011 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

**I. Roll Call**

Present: Village President Krueger; Trustees: Baker, Boschert, Oates, Schilz, Springman, Weddle-Henning

Also Present: Russell Van Gompel, Village Manager; Matt Janecke, Assistant Village Manager; Chief Steven Rinzel, Brown Deer Police Department; Bridget Souffrant, Treasurer/Comptroller; John Fuchs, Village Attorney; Nate Piotrowski, Community Services Director; Larry Neitzel, Operations Superintendent; Lieutenant Dan Krohn, Brown Deer Police Department

**II. Pledge of Allegiance**

**III. Persons Desiring to be Heard**

**A) Citizen Commendation for Gregory Knox**

Chief Rinzel showed the Village's appreciation to Gregory Knox by presenting him with a Citizen Commendation Coin. His quick reactions and ability to detain a purse snatcher led to an arrest at Pick 'n Save in October.

**B) Theodore Lipscomb**

Supervisor Lipscomb is the Village's County Representative in District 1 due to the recent redistricting. He announced he will be running for the 1st District County Board Supervisor position and looks forward to working with the Village Board. Supervisor Lipscomb explained the referenda that is before the Village Board.

**IV. Consideration of Minutes: November 21, 2011 – Regular Meeting**

*It was moved by Trustee Boschert and seconded by Trustee Schilz to approve the minutes of the November 21, 2011 regular meeting. The motion carried unanimously.*

**V. Unfinished Business**

**A) Employee Personnel Manual**

*It was moved by Trustee Baker and seconded by Trustee Springman to adopt the 4th Edition of the Employee Personnel Manual. The motion carried unanimously.*

**VI. New Business**

**A) Financial Policy/Procedure Manual (Part 2)**

*It was moved by President Krueger and seconded by Trustee Oates to approve the Financial Policy/Procedure Manual (Part 2). The motion carried unanimously.*

**B) Resolution No. 11-, "A Resolution for the Adoption of a North Shore Bank Post Retirement Health Care Reimbursement Plan."**

Mr. Van Gompel explained that with the Local 1486 AFSCME bargaining unit contract expiring at the end of the year, the personnel manual changes call for the reduction of sick days from 15 days to 12 days, and the maximum accrual for sick days a represented employee is able to carry changed from 120 days to 70 days. This plan had previously been put in place for the non-represented employees. In lieu of these changes, they would now be eligible for the same Post Retirement Health Care Reimbursement Plan as non-represented employees. The purpose of adopting the resolution is to have North Shore Bank as the carrier of the Health Care Reimbursement Plan. The change in accrual relieves the Village from large payouts when an employee retires.

Trustee Oates asked how much will the reduction in sick days be saving the Village. Mr. Van Gompel did not know at that time but since two of the sick days would be put into the reimbursement plan, with the elimination of one, the village will be saving the rate for that one vacation day per all the Village's employees. Trustee Oates asked what happens if an employee leaves. Are those days pro-rated and placed into their post retirement health plan? Mr. Van Gompel believes two days will still be put into the account even though the employee did not work the full year.

Trustee Weddle-Henning asked if there was any cost to the Village by having two sick days be put in this type of account at the end of the year for each employee. Mr. Van Gompel replied there will be no cost to the Village and this was previously put in place for non-represented employees.

Trustee Oates asked if staff had looked into other options for a post retirement health care reimbursement plan. Mr. Van Gompel replied that North Shore Bank is the only option for Village employees. He also stated that with deferred compensation, employees have two options of providers through Nationwide Insurance and North Shore Bank.

Trustee Oates expressed his concern with not having more options for the Post Retirement Health Care Plan. He suggested this matter go before the Finance and Public Works committee and staff should pursue more financial institutions for post retirement health care.

A brief discussion ensued regarding Post Retirement Health Care Reimbursement and other financial institutions that may provide a better cost to employees.

*It was moved by Trustee Weddle-Henning and seconded by Trustee Oates to adopt Resolution No. 11-, "A Resolution for the Adoption of a North Shore Bank Post Retirement Health Care Reimbursement Plan", and to refer this matter back to the Finance and Public Works Committee for further review. The motion carried unanimously.*

**C) Resolution No. 11-, "A Resolution for an Advisory Referenda concerning Public Support for, or the opposition to, Reduction in the Size and Compensation of the Milwaukee County Board of Supervisors on the Election Ballot for the Tuesday, April 2, 2012 Election"**

President Krueger introduced the resolution announcing this was part of the discussion at the last Intergovernmental Cooperation Council regarding the size and compensation of the County Board of Supervisors. Mr. Van Gompel added this really comes back to the process of redistricting. A few North Shore Communities have adopted the resolution.

Supervisor Lipscomb provided more information on the subject declaring the position as a county supervisor is a full time position and should be compensated as such. He also made mention to the fact if proper representation is to be maintained the number of districts needs to remain the same.

Trustee Oates asked why had the item been brought before the Village board. Village President Krueger

replied that the Intergovernmental Cooperation Council asked the 19 Milwaukee County municipalities consider this matter. Mr. Van Gompel added that the only way for this item to reach a ballot for an Election Referendum was to have it heard by the Village Board.

*No action was taken on this matter.*

#### **D) 2012 Tentative Meeting Date Schedule**

Mr. Van Gompel gave a brief introduction by stating the tentative schedule for the 2012 Village Board has the months of January and September only having one meeting date. In the past, the Village Board has typically not met for the first meeting in July. The tentative schedule has a meeting on the first week of July, but this could be modified at the Village Board's discretion.

It was concluded that the Village Board will not meet the first meeting in July.

*It was moved by Trustee Oates and seconded by Trustee Schilz to approve the 2012 Village Board Meeting Schedule with the deletion of the first meeting in July. The motion carried unanimously.*

#### **E) Revised Chapter 66 Article V, Sanitary Sewers and Sewage Disposal with the included Private Property Infiltration/Inflow Program**

Mr. Neitzel presented the highlights of the complete draft of the revised Chapter 66 – Article V. Sanitary and Sewage Disposal. He noted approval is required prior to the release of Milwaukee Metropolitan Sewerage District (MMSD) funds to the Village.

Trustee Baker asked if a \$12 charge was approved what would the total be. Mr. Neitzel responded by saying the \$12 charge is the minimum fee needed per year to meet the financing needed for the program to be successful. He added \$43,464 would be collected annually and the total through 2020 would be \$391,176. Trustee Weddle-Henning asked Mr. Neitzel if he thought the fee would be raised in the later years of the program. Mr. Neitzel said he does not expect the fee to go up.

Attorney Fuchs added his legal opinion and suggested Mr. Neitzel's proposal be broken into two parts: one adopting the changes to Chapter 66 Article V. Sanitary Sewers and Sewage Disposal; and the other adopting an ordinance for a fee for the Private Property Infiltration/Inflow Program.

Trustee Oates expressed his disconcert of having an outside entity such as MMSD telling Brown Deer residents how to handle their personal property. Trustee Boschert concurred with Trustee Oates and added he has reservations about the whole Village being charged for work done on a few areas of the Village that have problematic laterals. Mr. Neitzel clarified Trustee Boschert's statement by saying the whole Village's lateral system will be fixed eventually and the areas mentioned are the most problematic for the Village.

Mr. Van Gompel suggested this item could reappear on the Agenda for the December 19, 2011 Village Board meeting. A brief conversation ensued.

*It was moved by President Krueger and seconded by Trustee Springman to table the changes of Chapter 66 Article V. Sanitary Sewers and Sewage Disposal with the included Private Property Infiltration / Inflow Program (PPII) to the December 19, 2011 Village Board Meeting. The motion carried unanimously.*

#### **VII. Village President's Report**

Village President Krueger reported on the following:

Brown Deer Foundation Meeting

Jewish Family Services raising funds to create an endowment for the Bradley Road Crossing project and will assist the Foundation in raising funds to fund Park and Recreation equipment in the Community Room

**VIII. Village Manager's Report**

Mr. Van Gompel reported on the following:

Moody's Aa2 rating for the Village of Brown Deer

Letter informing Trustees to direct any questions concerning the Original Village Streetscape Project to Attorney Fuchs

Peg Duehring, Betty Bennett, Robert Premo, and David Mulhollon will be retiring at the end of the year.

**IX. Adjournment**

*It was moved by Trustee Springman and seconded by Trustee Schilz to Adjourn at 8:25 p.m. The motion carried unanimously.*

---

Russell Van Gompel, Village Manager