

**BROWN DEER FINANCE AND PUBLIC WORKS COMMITTEE  
AUGUST 5, 2015 REGULAR MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Boschert at 6:30 P.M.

**I. ROLL CALL**

Present: Trustees: Boschert and Awe; Citizen Members: Ray Erbe, Galyn Bennett

Also Present: Susan Hudson, Treasurer/Comptroller, Matthew Maederer, PE, Director of Public Works/Engineering

Excused: Trustee Oates and Tom Lieven

**II. PERSONS DESIRING TO BE HEARD**

None.

**III. CONSIDERATION OF MINUTES: April 8, 2015 – Regular Meeting**

*It was moved by Galyn Bennett and seconded by Trustee Awe to approve the minutes of the April 8, 2015 meeting. The motion carried unanimously.*

**IV. REPORT OF STAFF/COMMITTEE MEMBERS**

Michael Hall, Village Manager, reported that the Village is working on updating personnel manual, polices, job description and looking at pay analyst of Shore communities. Susan Hudson, Treasurer/Comptroller, also working with Village Manager on personnel manual, polices, job description and wage analyst. Matthew Maederer, PE, Director of Public Works/Engineering stated that road construction season has started with road construction, water main replacement (sewer laterals being replaced first). Village mechanic has been de-winterizing equipment for summer season. Chad Hoier, Park & Rec Director reported that the Community Center has been rented out almost every weekend through the end of June. Staff is getting the parks ready for summer and summer program registration will be mailed out soon.

**V. UNFINISHED BUSINESS**

None.

**VI. NEW BUSINESS**

**A) 2015 Sanitary Sewer Re-Lining Project – Bid Results**

Several defective sanitary sewer pipelines are scheduled for rehabilitation. The rehab method chosen is cured in-place pipe (CIPP) lining which is a trenchless technology with a 50-year design life. Sanitary sewer pipeline rehabilitation is required under the Village's CMAR/CMOM plans and also crucial to help avoid sanitary sewer overflows (SSOs) and basement back-ups.

*It was moved by Trustee Awe and seconded by Galyn Bennett to recommend that the Village Board approve the contract to Terra Engineering & Construction Corporation for the 2015 Sanitary Sewer Re-Lining Project not to exceed \$220,485. The motion carried unanimously.*

**B) W Fairy Chasm Road Design & Engineering Services**

The Village's contracted engineer, Ayres Associates, has prepared an amendment to the master contract for professional design services covering the reconstruction of W. Fairy Chasm Road from N. 60th Street to N. 51st Street.

W. Fairy Chasm Road between N. 60th Street & N. 51st Street has a PASER rating of "3" which is classified as "poor" condition. The pavement requires rehabilitation/replacement and the chosen method is to pulverize, re-grade, and overlay which is the common treatment throughout Village roadways in similar conditions.

As part of the design process staff is requesting the roadway be re-built with reduced pavement width. The current pavement width is 36-ft from edge of asphalt to edge of asphalt. Normal Village neighborhood roadways average 24-ft edge of asphalt to edge of asphalt. W. Fairy Chasm Road is classified as a "collector" roadway which would warrant the reduced pavement width. Staff is also investigating the option of adding a 10-ft or 8-ft shared use path on the north side of the roadway to link from N. 51st Street to the park and then to the newly installed sidewalk at N. 60th Street. Improvements would be limited to the existing pavement envelope and not impact adjacent roadside ditches. Design alternatives will be considered and presented at a public information meeting (PIM) for resident input prior to full design plan preparation

*It was moved by Gayln Bennett and seconded by Ray Erbe to recommend that the Village Board approve the contract amendment to the Ayres Associates Master Contract for W Fairy Chasm Road Reconstruction Design & Engineering Services not to exceed \$32,500. The motion carried unanimously.*

### **C) Park Plaza Court Engineering Services**

The Village's contracted engineer Ayres and Associates have prepared a contract amendment in order to cover survey, design and bidding services for the reconstruction of N. Park Plaza Court and the creation of a stormwater management feature for the redevelopment of the former American TV site.

The reconstruction of N. Park Plaza is necessary due to poor pavement conditions, increased heavy truck traffic due to the sale of the American property to PAK Technologies and Aldi and a "hot-in-place" asphalt recycling project that did not achieve desired results.

As a part of the former American redevelopment stormwater management is required by the Wisconsin Department of Natural Resources and Milwaukee Metropolitan Sewerage District. The pond will meet these requirements and also help to address regional stormwater quality while providing a green buffer on the Village's western border.

Ayres has a proven track record in Brown Deer for both roadway and stormwater design and ensuring these projects are successfully bid. It is planned that both the design and construction of the project will be funded through TIF #3 revenues, with construction completed in 2016.

*It was moved by Trustee Boschert and seconded by Trustee Awe to recommend that the Village Board approve the contract amendment to the Ayres Associates Master Contract for N Park Plaza Court not to exceed \$51,850. The motion carried unanimously.*

### **D) June 2015 Financial Reports**

*No action was taken on this item.*

### **E) Consideration of July 2015 Vouchers**

*It was moved by Trustee Boschert and seconded by Galyn Bennett to recommend that the Village Board approve the vouchers from July 3, 2015 to July 24, 2015 in the amount of \$879,014.54. The motion carried unanimously.*

**VII. ADJOURNMENT**

*It was moved by Trustee Awe and seconded by Trustee Boschert to adjourn at 7:26 p.m. The motion carried unanimously.*



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Susan L Hudson, Treasurer/Comptroller