

**FARMERS MARKET AD HOC COMMITTEE
APRIL 29, 2016 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Mrs. Hirn at 1:30 P.M.

I. Roll Call

Present: Erin Hirn, Assistant Manager
Citizen Members: Becky Nelson, Colette Dickson
Absent: Carol Butler
Volunteer: Holly Pett

II. Persons Desiring to be Heard

None

III. Consideration of Minutes: March 25, 2016

It was moved by Mrs. Dickson and seconded by Ms. Nelson to approve the minutes from the March 25, 2016 Meeting. The motion carried 3-0.

IV. New Business

A) Financial Overview

Mrs. Hirn briefly went over the current finances.

B) Sign & Port-O-John Placement Discussion

Mrs. Hirn explained the sign predicament of needing to have a removable sign. There were a couple suggested presented including having a sign hanging from the tent and a sign where the Port-O-John will be located. It was determined by all the Port-O-John will be located within the wooden dumpster area. Mrs. Hirn will further look into getting the gate fixed and the garbage can be moved or removed. Mrs. Hirn will also set up the dates for the Port-O-John to be installed.

C) Survey Questions

Little discussion incurred on the survey question. Suggestion will hold off until the next meeting.

D) Update on purchase of Farmer's Market Bags & Table Cover

Mrs. Hirn had a bag and the table cloth on display and everyone seemed happy with the choices.

E) Milwaukee Farmers Market Connections Update

Mrs. Hirn described her experience attending a Farmers Market Connection meeting. She will continue attending this meeting which may provide support regarding initiating EBT into our Farmers Market. The next step would be to hire someone to attending the farmers market every week to set up and be responsible for the farmers market table. Mrs. Hirn will look into the availability of funds and interested volunteers.

F) Farm Fresh Atlas Discussion

Mrs. Hirn distributed the magazine. Further discussion ensued regarding putting in a \$200 ad next year.

G) Vendor/Performer List for 2016

The list was handed out and reviewed. There was no discussion on any changes needing to be made. Mrs. Hirn said that she would inform all the performers of their dates. Ms. Nelson indicated that she would email performers the week of their performance just as a reminder and also include that there are no outlets. The vendor list was review as well. Mrs. Hirn will be sending Ms. Nelson a copy of the final list on May 31 and then again the Monday before opening day.

H) Re-appointment

Mrs. Hirn announced the re-appointment of Mrs. Carol Butler to the Farmers Market Committee.

The next meeting was scheduled for May 24, 2016 at 1:00 pm.

V. Adjournment

It was moved by Mrs. Dickson and seconded by Mrs. Butler to adjourn at 2:25 p.m. The motion carried 3-0.



Erin Hirn, Assistant Village Manager