

Thursday, October 15th, 2015

- 1) Meeting was called to order at 7:10 pm by Ann Christiansen.
- 2) Roll Call
Present: Mary Jo Baisch, Barbara Bechtel, Ann Christiansen, Debesh Mazumdar, Bill Warner, Gary Lewis, Donna Olsen, Chris Simez
Absent: Claudia Altmann
- 3) Persons Desiring to be Heard
There were no persons desiring to be heard.
- 4) Approval of July 30, 2015 Minutes
Mary Jo Baisch moved to approve the minutes as submitted, Barbara Bechtel seconded. Motion carried.
- 5) Health Department Administrative Items
 - a) Health department staffing update - Lori Ahrenhoester, PhD was offered and accepted the position of Public Health Manager. Lori earned her PhD in Environmental and Occupational Health and is a Certified Lactation Counselor. Lori is also adjunct faculty at UW-Milwaukee's Joseph J. Zilber School of Public Health. Lori and her family are residents of Whitefish Bay.
 - b) Office infrastructure – Ms. Christiansen provided an update that she has investigated potential space at Riverwoods in Glendale. Riverwoods is home to a number of Columbia St. Mary's physicians and houses an urgent care clinic. The vacant space was appealing because it had a separate entrance to the facility and was already set up as a clinic. The drawbacks of the facility were that it was a bit small and did not offer the department room to grow. The Board recommended that the Health Director/Officer continue to investigate this space, as well as other options.
 - c) 2016 Budget –The Health Director/Officer presented the budget package that was submitted to the Village of Brown Deer for their review and approval. Ms. Christiansen updated the group that she had presented to the Village of Brown Deer on October 13th. She stated that the Village asked thoughtful questions about our goals and questioned how community contributions are determined. The Village suggested that the health department review the formula allocation in the future. The NSHD Board of Health discussed upcoming legislation being introduced to specify the funding of multiple county health departments be based on per capita rather than the current equalized valuation. Board of Health members recommended that the health department monitor this legislation for potential impacts on the formula allocation for the NSHD.
 - d) Review and approve Mission, Vision, and Value Statements – The Health Director/Officer presented revised versions of the department's mission, vision and value statements. The Board asked about the process for developing these documents and were satisfied to learn of the iterative process where the health director sought staff input and feedback for several rounds. Gary Lewis made a motion to approve the Mission, Vision, and Value Statements. Chris Simez seconded. The Motion to Approve the Mission, Vision, and Value Statements was approved.

6) Reports and Discussions
a) Disease Prevention and Control

-TB Cases: Ms. Christiansen provided an update to the BOH about the continued increased in active and latent TB cases the department is currently managing. The department is currently managing 12 cases of active and latent TB, including on high risk prophylactic LTBI. The Health Director/Officer discussed with the Board that covering DOT for some of these cases was very difficult with our current staffing levels. The Board recommended reaching out to other health departments to identify others who might be able to assist with DOT.

-Flu Immunization Update: The health department is currently in the middle of the flu immunization season. The department's mass clinic exercises are scheduled to take place at University School in River Hills on October 20th and at Brown Deer on October 24th. The department has additional clinics arranged for employees from Brown Deer, Shorewood, and Whitefish Bay. This service was arranged as part of the original consolidation agreement that the department would offer no cost flu immunizations to those employees.

-Unintentional Poisoning Meeting: The Health Director/Officer provided a brief update on the outcome of a September meeting with law enforcement, North Shore Fire/Rescue, and the health department. The group decided to utilize the resources of the Ozaukee Heroin Task Force and potentially update their resource materials to be specific to the North Shore.

b) Public Health Preparedness

-Ms. Christiansen updated the BOH on our funding for public health preparedness activities, including supplemental funding for Ebola-related disease.

c) Environmental Health

-Restaurant licensing fee changes – Ms. Christiansen told the Board the department was investigating an increase in the license fees for 2016-2017. The Board recommended that this be brought to the next meeting for discussion and approval.

7) Scheduling of Next Meeting and Location

The next North Shore Board of Health meeting will take place on Thursday, January 21st at 7:00pm at the Brown Deer office (4800 Green Brook Dr.).

8) At 8:53 pm, Mary Jo Baisch moved to adjourn, Bill Warner seconded. Motion carried.

Respectfully submitted,



Ann Christiansen, Secretary