



NORTH SHORE HEALTH DEPARTMENT

Serving the communities of Bayside, Brown Deer, Fox Point,
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin

Minutes
North Shore Health Department - Board of Health
4800 Green Brook Dr.
Brown Deer, WI 53211

Thursday, July 30, 2015

- 1) Meeting was called to order at 7:15 pm by Ann Christiansen.
- 2) Roll Call
Present: Mary Jo Baisch, Barbara Bechtel, Ann Christiansen, Debesh Mazumdar, Bill Warner, Gary Lewis, Claudia Altmann
Absent: Thomas Noble, Christopher Simenz, Kathleen Platt
- 3) Persons Desiring to be Heard
There were no persons desiring to be heard.
- 4) Approval of April 16, 2015 Minutes
Gary Lewis moved to approve the minutes as submitted, Barbara Bechtel seconded. Motion carried.
- 5) Health Department Administrative Items
 - a) Health department staffing update - KS., 0.6 PHN resigned from her position, effective 7/9/15. The department created a new position description focused on public health emergency preparedness, community health improvement, and communicable disease. The BOH recommended that the department prioritize candidates with nursing degrees, along with relevant public health experience. The department will begin recruitment once the position has been finalized.
 - b) Office infrastructure - Brown Deer is conducting an assessment of their future space needs. The BOH discussed the implications of moving to one office from the two current offices. The BOH recommended that the Health Director/Officer investigate options for consolidating to one office. They recommended that in addition to proposing ideas for office space to include plans for how the health department will continue to maintain a presence in all of the communities. This can be through clinics, service on coalitions, working with community groups, etc. Board members expressed concern that we not lose the local presence for the communities where the health department is not physically located.
 - c) 2016 Budget –The Health Director/Officer has requested a 2% increase from each of the contributing communities over the 2014 contributions. This increase will offset cost of living increases for staff salaries. The Health Director/Officer is preparing the 2016 budget and will present to the BOH in October.
 - d) Presentations to Village Boards – The Health Director/Officer updated the BOH on her presentations to the Village Boards. Ms. Christiansen is presenting in front of the Whitefish Bay Village Board on September 21st, 2015. She has presented in Brown Deer and Bayside.
 - e) Strategic Planning – The Health Director/Officer reported that the health department will be reviewing and potentially revising their mission, vision, and value statements as part of their strategic planning process. BOH members requested draft copies of these documents electronically to review and provide input. BOH members requested to be engaged in the strategic planning process by serving on a planning committee to identify the department's strategic priorities. Ms. Christiansen stated that she hoped the department has a completed strategic plan by the end of 2015.

6) Reports and Discussions

a) Disease Prevention and Control

i) Communicable Disease

-TB Cases: Ms. Christiansen provided an update to the BOH about the increased number of active and latent TB cases the department is currently managing. In 2014, we completed treatment for one case of latent TB in Glendale. That case included extended treatment and follow up due to intolerance of 12 week INH/ Rifampentine course and subsequent intolerance of INH alone, therefore needing a four month course of Rifampin, which was completed in June, 2014. As of today, we have 11 cases of active and latent TB we are managing. We have been using the TB dispensary and billing TB Medicaid to be reimbursed for some of the costs associated with managing these clients. The rise in cases is unknown, but it could be changing demographics in the North Shore, as well as an increase in the number of people who are being tested for TB as part of their work or school requirements.

-Monitoring travelers from Ebola-affected countries: The health department has monitored three low risk travelers returning from Ebola affected countries in 2015. Two of these cases needed non-Ebola related medical care. The health department was involved in coordinating care for these travelers with area providers.

-Flu Immunization Update: The health department is preparing for the upcoming flu season. We have ordered a variety of flu vaccines, including quadrivalent, high dose, preservative free, and Flu Mist. We have been informed that the Flu Mist we ordered for mass clinics will be delayed until mid or late October. At least two mass flu clinics have been scheduled for fall.

ii) Chronic Disease

-Healthy Brain Initiative – The health department received a small grant in June to gather feedback on the document, A Tool Kit for Building Dementia-Friendly Communities, to assess local public health's involvement in dementia-friendly community efforts, and the technical assistance and resources needed for such efforts in the future. Kathy Platt, Nurse Supervisor, conducted four interviews with stakeholders to gather their input into the toolkit and public health's involvement in the effort.

-eCigarette ordinance – The BOH discussed growing interest and concern about the health impact of eCigarettes. They advised the department to investigate and educate about the health impacts of e-Cigarettes and the impacts of exposure to vaped substances.

b) Injury Prevention

-July 15th Car Seat Safety Event – Ms. Christiansen updated the BOH on the Car Seat Safety Event sponsored by Safe Kids, North Shore Fire/Rescue, and the North Shore Health Department. The event was held at the North Shore Fire/Rescue Station #1 on Brown Deer Rd. The event was very successful with over a dozen car seats being inspected and/ or installed.

-MCH Mid-Year Review – Ms. Christiansen reported that the department had its mid-year review by DHS's MCH Program Staff. We were told that we were on track with meeting our objectives for the year.

The BOH was updated on the number of car seat inspections the department has completed in - 2015. To date, we have inspected and/ or installed checked over 75 seats which is an increase over the 61 seats we inspected and/or installed in 2014.

-Ms. Christiansen updated the BOH on the injury prevention priorities survey the department is currently conducting. Major topics North Shore residents are concerned about include bullying, substance abuse, and mental health issues.

Approved

c) Public Health Preparedness

-Ms. Christiansen updated the BOH on our funding for public health preparedness activities, including supplemental funding for Ebola-related disease. To increase our knowledge on the region's preparedness capabilities, department staff met with various partners to discuss opportunities to collaborate, including facility director at Nicolet High School, the director of the Bayside Dispatch Center, and leaders at the Jewish Community Center.

d) Environmental Health

-Beach testing 2015 grant – Ms. Christiansen updated the BOH on our beach monitoring activities. She briefly discussed the funding from DNR that supports the department's bi-weekly monitoring of the beaches at Doctor's, Atwater, and Klode parks.

-Lead grant – Ms. Christiansen briefly updated the BOH on a HUD grant proposal the department worked on with the Social Development Commission to provide funds, resources, and information to North Shore residents for further lead prevention efforts

-Restaurant licensing – Ms. Christiansen updated the BOH on the completion of the license year on June 30th for licensed establishments. The Environmental Health Consortium is finalizing the payment and distribution of 2015-2016 licenses.

7) Scheduling of Next Meeting and Location

The next North Shore Board of Health meeting will take place on Thursday, October 16th at 7:00pm at the Shorewood office (2010 E. Shorewood Blvd.).

8) At 8:40 pm, Mary Jo Baisch moved to adjourn, Bill Warner seconded. Motion carried.

Respectfully submitted,



Ann Christiansen, Secretary