

**BROWN DEER VILLAGE BOARD
JANUARY 24, 2011 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

I. Roll Call

Present: Village President Krueger, Trustees: Baker, Boschert, Oates, Schilz, Springman, Weddle-Henning

Also Present: Russell Van Gompel, Village Manager; Jesse Thyges, Assistant Village Manager/Community Services Director; Chief Steven Rinzel and Captain John Graeber, Brown Deer Police Department; Rebecca Boyle, Village Attorney

II. Pledge of Allegiance

III. Persons Desiring to be Heard

IV. Consideration of Minutes: December 20, 2010 – Regular Meeting

It was moved by Trustee Schilz and seconded by Trustee Oates to approve the minutes of the December 20, 2010 regular meeting. The motion carried unanimously.

V. Committee Reports

A) Building Board – Trustee Weddle-Henning

Trustee Weddle-Henning reported on the recent sign approval and the Board's discussions about possible changes to the sign code.

B) Beautification Committee – Trustee Oates

No meeting.

C) Park and Recreation Committee – Trustee Springman

No meeting.

D) 4th of July Committee – Village President Krueger

Village President Krueger noted that the theme for the event will be "Let Freedom Ring" and also noted the significant donation from the Kass family will fund the fireworks display.

E) Traffic and Public Safety – Trustee Boschert

No meeting.

F) Library Board – Trustee Baker

Trustee Baker noted the Board's review of the HVAC report and touched on a possible construction schedule for updating the HVAC equipment.

Village President Krueger provided an update on the Friends of the Library group's effort to be classified with the Brown Deer Foundation as a non-profit entity.

G) Community Development Authority – Village President Krueger

No meeting.

H) Plan Commission – Village President Krueger

No meeting.

I) Finance and Public Works Committee – Trustee Oates

Trustee Oates briefly reviewed the Committee's discussions about their ongoing review of the financial policies.

1) 2011 Squad Bids

Captain Graeber reviewed the bids that were received and noted the very favorable trade-in values.

Trustee Springman inquired about the set-up costs for each vehicle. Captain Graeber indicated that the Crown Victoria set up cost ranges from \$4,500 to \$5,000 per vehicle and the Taurus could be set up for approximately \$1,500.

Trustee Baker asked about the overall budget figure. Captain Graeber noted that the Village has \$81,500 budgeted.

It was moved by Trustee Oates and seconded by Trustee Boschert to award the 2011 Police Squad bids and vehicle trade-in to Griffin Ford in an amount of \$47,311. The motion carried unanimously.

2) Consideration of Vouchers

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to approve the payment of the vouchers and to ratify for payment the vouchers due on or before January 24, 2011. The motion carried unanimously.

J) Personnel Committee – Trustee Baker

Trustee Baker noted that the item is scheduled for closed session discussions.

VI. Unfinished Business

A) Presentation by Ed Henschel on the Consolidation of Dispatch Services

Mr. Van Gompel introduced Ed Henschel of RW Management Group.

Mr. Henschel reviewed his professional background and the scope of the project to review the possible consolidation of dispatch services. Mr. Henschel noted that he had not received a formal budget from the other communities so it could not be included in the report.

Mr. Henschel went on to review the current dispatching costs versus the proposed consolidation figures.

Trustee Oates inquired about the 2% personnel increase. Mr. Henschel noted that it was an estimate but may be subject to change due to the current economy.

Trustee Weddle-Henning asked if the proposed funding formula was fair. Mr. Henschel noted that it was created in an attempt to create a cost-savings for everyone involved but noted formulas of this type are not necessarily able to be sustained for the long-term.

Mr. Van Gompel further discussed how the proposal may not necessarily be beneficial to the Village.

President Krueger asked if the most current formula figures were used in the report and if a call volume figure would be incorporated. Mr. Van Gompel noted that the figures were from the previous week's meeting and that there was no consensus among the North Shore managers whether or not to incorporate a call volume figure.

A brief discussion ensued regarding how to handle questions about the report that is being presented. Mr. Van Gompel noted that questions should be directed to his office and that Mr. Henschel could be available for a future Board meeting to respond.

Trustee Weddle-Henning asked why an operating budget would be a part of the review. Mr. Henschel noted that he wanted to review any proposed budget to determine if it would be feasible for operating a consolidated dispatch center. Mr. Henschel noted that he had contacted both Bayside and Whitefish Bay; however, he had not received any information.

A brief discussion ensued regarding the future reviews of the reports findings by the Village Board and when a formal response would be needed.

Trustee Baker inquired about a contingency plan for the scenario of Brown Deer not participating in the consolidation. Mr. Van Gompel touched on the preliminary discussions to address fire service dispatching needs.

No formal action was taken by the Village Board.

VII. New Business

A) Plowing of the Brown Deer Recreational Trail

Mr. Van Gompel reviewed the Village's current policy of not clearing the recreation trail of snow and reviewed a cost estimate for such service provided by the Department of Public Works.

Trustee Boschert asked what the cost would be to clear only the segment between Brown Deer Road and County Line Road. Mr. Van Gompel replied that the estimate that was provided only explained the clearing of all paths.

A brief discussion ensued regarding vehicular access to the trail and possible safety concerns.

Trustee Weddle-Henning asked about the Village's liability. Attorney Boyle noted that State Statutes protect the Village from liability in recreational facilities.

Trustees Schilz and Boschert opined that year-round access to the trail would be favorable.

A brief discussion ensued regarding the plowing responsibility for the electrical substation.

No formal action was taken by the Village Board.

B) Draw Candidate's names for Ballot Placement for Spring Election on April 5, 2011

Village Attorney Boyle drew the candidate's names and they will appear on the ballot in the following order: Terry Boschert, Andrea Weddle-Henning.

Mr. Van Gompel also reviewed the election schedule for 2011.

VIII. Village President's Report

Village President Krueger reported on the following:

The North Shore Fire Department and its ratification of a 2-year labor contract

IX. Village Manager's Report

Mr. Van Gompel reported on the following:

The storm water management policies that MMSD is pursuing and how it could affect the Village
The relocation of Pitney Bowes into the Business Park
The status of the 51st Street & Brown Deer Road project
Papa John's conditional occupancy
Status of the recent JFS project proposal
Status of the Original Village Streetscape project and that an additional meeting will be scheduled
The state of the municipal bond market

A brief discussion ensued about the feedback received about the streetscape project and if a new business would be affected by the 51st Street project.

X. Recess into Closed Session pursuant to §19.85(1)(c) Wisconsin Statutes for the following reasons:

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

It was moved by Village President Krueger and seconded by Trustee Springman to recess into Closed Session at 8:00 p.m. The motion carried unanimously.

XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Village President Krueger and seconded by Trustee Springman to reconvene into Open Session at 8:40 p.m. The motion carried unanimously.

XII. Adjournment

It was moved by Trustee Springman and seconded by Trustee Oates to Adjourn at 8:41 p.m. The motion carried unanimously.

Russell Van Gompel, Village Manager