

**BROWN DEER VILLAGE BOARD
MARCH 15, 2010 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

I. Roll Call

Present: Village President Krueger, Trustees: Baker, Oates, Springman, Weddle-Henning

Also Present: Russell Van Gompel, Village Manager; Jesse Thyges, Assistant Village Manager/Community Services Director; Bridget Souffrant, Treasurer/Comptroller; Nate Piotrowski, Planning/Zoning Specialist; Chief Steven Rinzel and Captain John Graeber, Brown Deer Police Department; Larry Neitzel, Public Works Superintendent; John Fuchs, Village Attorney

Excused: Trustees Boschert and Schilz

II. Pledge of Allegiance

III. Persons Desiring to be Heard

None.

IV. Consideration of Minutes: March 1, 2010 – Regular Meeting

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to approve the minutes of the March 1, 2010 regular meeting. The motion carried unanimously.

V. Committee Reports

A) Building Board – Trustee Weddle-Henning

Trustee Weddle-Henning noted that there have been two signs approved as well as a new single-family home approved in Deerbrook Estates.

B) Beautification Committee – Trustee Oates

Trustee Oates reported on the committee's discussions about the upcoming plant sale at the Library and possible Keep Greater Milwaukee Beautiful activities. Trustee Oates also noted the committee is reviewing possible fund raising activities.

C) Park and Recreation Committee – Trustee Springman

Trustee Springman discussed the committee's review of the survey and goals proposed for the Park and Open Space Plan. Trustee Springman also reported on the committee's discussions about coordinating with the School District as a part of their PEP Grant project.

D) 4th of July Committee – Village President Krueger

President Krueger noted the committee's discussions about raffle prizes, vendors, and music contracts.

E) Traffic and Public Safety – Trustee Boschert

No Meeting.

F) Library Board – Trustee Baker

Trustee Baker reported on the increased band-width for faster internet connections at the library and the Board's discussions about Milwaukee contracting with a collection service for overdue fines.

G) Community Development Authority – Village President Krueger

President Krueger noted that a meeting has been scheduled for March 17th.

H) Plan Commission – Village President Krueger

No Meeting.

I) Finance and Public Works Committee – Trustee Oates

1) Award Contract to Reroof Public Works Facility

Trustee Oates reviewed the project scope and the results of the nine bids that were received.

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to award a Contract to Reroof the Public Works Facility to Carlson Roofing and Sheet Metal, Inc. in an amount not to exceed \$210,000. The motion carried unanimously.

2) Phoenix Server Replacement

Trustee Oates introduced the project and turned it over to Captain John Graeber for further explanation.

Captain Graeber discussed the project scope and the associated cost savings.

Mr. Van Gompel discussed the Finance and Public Works Committee review.

Trustee Baker asked about the virtual server. Captain Graeber reviewed the system specifications.

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to award the Phoenix Server Replacement to Masterlink, Inc. in an amount not to exceed \$9775.50. The motion carried unanimously.

3) Award 2010 Watermain Relay Project

Trustee Oates reviewed the committee's discussions about the eight bids that were received.

Village President Krueger asked about the project funding. Mr. Van Gompel stated that it is a part of the Water Utility budget.

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to award the 2010 Watermain Relay Project to Wanasek Corporation in an amount not to exceed \$254,649. The motion carried unanimously.

4) Award Contracts for Public Works Truck

Trustee Oates introduced the topic.

Mr. Neitzel discussed the proposed truck replacement and the bidding results that came in under budget.

It was moved by Trustee Oates and seconded by Trustee Springman to approve the truck chassis purchase from Ewald's Hartford in an amount not to exceed \$22,255. The motion carried unanimously.

It was moved by Trustee Oates and seconded by Trustee Springman to purchase the truck body from Caspers Equipment in an amount not to exceed \$12,600. The motion carried unanimously.

5) Consideration of Vouchers

It was moved by Trustee Oates and seconded by Trustee Weddle-Henning to approve the payment of the vouchers and to ratify for payment invoices due on or before March 15, 2010. The motion carried unanimously.

J) Personnel Committee – Trustee Baker

No report.

VI. Unfinished Business

A) Confirm Appointment of Bridget Souffrant as Treasurer/Comptroller

Mr. Van Gompel reviewed the Charter Ordinance requirement of having the Board appoint the Treasurer/Comptroller and introduced Bridget Souffrant to the Board.

It was moved by Village President Krueger and seconded by Trustee Baker to appoint Bridget Souffrant as the Village of Brown Deer Treasurer/Comptroller. The motion carried unanimously.

VII. New Business

A) Resolution No. 10-, “Initial Resolution Awarding the Sale of \$5,355,000 Taxable General Obligation Corporate Purpose Bonds (Build America Bonds – Direct Payment)”

Mr. Van Gompel discussed the sale process for the bonds and the associated projects that are to be funded by the sale.

Phil Hohlweck, R.W. Baird, discussed the bidding process, the Village's bond rating, the re-payment schedule as well as the reviewing of the winning bid that was received.

Trustee Oates inquired about the Moody's bond rating and the issuance costs. Mr. Hohlweck discussed the amount of data and statistics that Moody's reviews prior to issuing a rating. Mr. Hohlweck also reviewed the issuance costs.

Trustee Oates inquired about the electronic bid process. Mr. Hohlweck noted the quality control measures that R.W. Baird has in place to ensure the integrity of the bids that are received.

Trustee Baker asked about the current debt burden and any possible affects on future borrowing. Mr. Hohlweck reviewed the Village's financial status and Mr. Van Gompel reviewed the Village's debt policy.

Trustee Oates asked who purchases the bonds. Mr. Hohlweck noted that it is primarily trusts that purchase bonds of this type.

It was moved by Village President Krueger and seconded by Trustee Baker to approve Resolution No. 10- , “Initial Resolution Awarding the Sale of \$5,355,000 Taxable General Obligation Corporate Purpose Bonds (Build America Bonds – Direct Payment)”. The motion carried unanimously.

B) Change of Agent for Liquor License at Applebee’s Neighborhood Bar and Grill, 9080 North Green Bay Road

Mr. Van Gompel reviewed the application and the Police Department’s recommendation.

It was moved by Trustee Weddle-Henning and seconded by Trustee Baker to approve the Change of Agent for the Liquor License at Applebee’s Neighborhood Bar and Gril, 9080 North Green Bay Road. The motion carried unanimously.

The discussions pertaining to Agenda items VII. C) and D) were conducted together.

Mr. Van Gompel reviewed the proposed land acquisition and its use for storm water management facilities. Attorney Fuchs discussed the differences between the two appraisals that were conducted and the compromise that was reached with the seller.

Trustee Oates inquired about the contracted appraiser and the proposed future use of the property. Mr. Piotrowski noted that ARG Appraisals carried out the work on behalf on the Village and discussed the stormwater management pond that would be constructed on the land.

Trustee Weddle-Henning asked if any additional right-of-way along Green Bay Road would be needed by the Department of Transportation. Mr. Piotrowski opined that there is sufficient right-of-way for any future state projects.

Mr. Van Gompel clarified the proposed outlot boundary for the Board.

Trustee Baker asked about the type of stormwater management pond. Mr. Piotrowski indicated that it would be a wet pond basin.

C) Certified Survey Map for Shoreland Church Land Acquisition

It was moved by Village President Krueger and seconded by Trustee Weddle-Henning to approve the Certified Survey Map for Shoreland Church Land Acquisition. The motion carried unanimously.

D) Jurisdictional Offer for Shoreland Church Land

It was moved by Village President Krueger and seconded by Trustee Springman to approve the Jurisdictional Offer for Shoreland Church Land in the amount of \$100,000. The motion carried unanimously.

VIII. Village President’s Report

Village President Krueger reported on the following;

- Attending a North Shore Fire Department meeting and the contract discussions
- The retirement of Fire Chief Dave Berousek due to health reasons
- Attending the ICC Meeting and the discussions on the local sexual predator ordinances

Village President Krueger also discussed an article about the quality of life award issued to Hales Corners.

IX. Village Manager's Report

Mr. Van Gompel reported on the following:

Receiving the ballots for the April election and the distribution of absentee ballots
The scheduled open house at the Brown Deer Library for the Village's social networking sites
The scheduled realtors breakfast at the School District offices

X. Recess into Closed Session pursuant to §19.85(1)(c) Wisconsin Statutes for the following reasons:

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to Recess into Closed Session at 7:45 p.m. The motion carried unanimously.

XI. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to Reconvene into Open Session at 7:55 p.m. The motion carried unanimously.

XII. Adjournment

It was moved by Trustee Springman and seconded by Trustee Oates to Adjourn at 7:56 p.m. The motion carried unanimously.

Russell Van Gompel, Village Manager