

**BROWN DEER VILLAGE BOARD
MARCH 7, 2011 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:30 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Baker, Boschert, Oates, Schilz, Springman, Weddle-Henning

Also Present: Russell Van Gompel, Village Manager; Jesse Thyges, Assistant Village Manager/Community Services Director; Nate Piotrowski, Planning/Zoning Specialist; Larry Neitzel, Superintendent of Public Works; Chief Steven Rinzel, Brown Deer Police Department; John Fuchs, Village Attorney

II. Pledge of Allegiance

III. Persons Desiring to be Heard

A) Consolidated Dispatch – Tom Conlin

Village President Krueger introduced the matter and noted that Mr. Conlin's review was based on the draft copy of the consolidated dispatch service report.

Tom Conlin voiced concerns with the study and opined that the call handling figures and that the number of hours that dispatchers carried out administrative work may be inflated which could provide misleading conclusions.

Mr. Conlin also stated in his opinion that a salvage value of the dispatch center equipment should be included as a part of potential cost-savings realized through consolidation.

Other persons desiring to be heard included:

Jim Marks, owner of the River Lane Inn, requested to be heard during the Original Village Streetscape agenda item. The Board agreed to hear Mr. Mark's comments at that time.

V. Consideration of Minutes: February 21, 2011 – Regular Meeting

It was moved by Trustee Boschert and seconded by Trustee Oates to approve the minutes of the February 21, 2011 regular meeting. The motion carried unanimously.

V. Unfinished Business

A) Consolidation of Dispatch Services – RW Management Group, Inc.

Ed Henschel, RW Management Group, started by addressing the concerns raised by Mr. Conlin by discussing how the call volume was calculated and noted that the initial counts may be too high.

Mr. Henschel went on to discuss how the cost figures and proposed funding formula has been in a constant state of flux throughout the preparation of the report and reviewed how the capital costs should be spread across 10 years.

Mr. Henschel also discussed the costs versus savings associated with consolidation and noted why workload was not considered in the overall review.

Trustee Baker asked if Bayside had provided a cost estimate for handling the administrative calls. Mr. Van Gompel stated that he had not yet received a firm answer on the topic.

Trustee Weddle-Henning requested a copy of the cost-breakdowns being proposed by Bayside for the consolidation.

Mr. Van Gompel stressed the importance of creating a long-term calculation for the operations funding to help with future budgets.

Mr. Henschel recommended that the Board consider the level of service offered by consolidation versus the cost savings and added that Brown Deer should approach Bayside for a written scope of services that would be offered as well as a cost schedule.

It was the consensus of the Village Board to direct the Village Manager to discuss the scope of services and the cost schedule with Bayside.

B) Original Village Streetscape Project

Mr. Piotrowski gave a presentation on the proposed project and the status of the design and right-of-way acquisition to date. It was also noted that the project would have to be delayed to 2012 in order to fully clarify the right-of-way issues.

Attorney Fuchs reviewed the one-on-one meetings with the various property owners that staff has coordinated in the effort to clear up the right-of-way issues.

Trustee Weddle-Henning asked if there would be another public information meeting. Mr. Piotrowski stated that there would be another meeting to ensure the residents in the area are informed of any changes should they occur.

A brief discussion ensued about the status of possible traffic signals at Deerbrook Drive.

Tony Reno, the owner of Schultz Deli, asked about the funding of the project. Mr. Van Gompel discussed the Village borrowing process and how the debt service would be paid through the Tax Incremental Financing District. Mr. Van Gompel added that no special assessments are being proposed.

Mr. Marks asked about the public opinion survey and a brief discussion ensued about the distribution of a public opinion survey and the gathering of responses that could possibly affect portions of the design of the project.

Mr. Piotrowski noted that Milwaukee County is out for bid on the extension of the Oak Leaf Trail extension.

There was no action taken by the Village Board on this matter.

VI. New Business

A) Private Property Inflow/Infiltration presentation by Larry Neitzel

Mr. Neitzel gave an informational presentation about the Milwaukee Metropolitan Sewerage District (MMSD) and its proposed private property inflow and infiltration program. Mr. Neitzel also discussed the Village's efforts in preparing to implement the program.

Trustee Boschert asked if the state budget laws would have an effect on the program. Mr. Neitzel noted

that the program is actually based on a long-standing plumbing code requirement.

Trustee Weddle-Henning asked about the pipe inspection process. Mr. Neitzel discussed how the program would address the inspections.

Trustee Schilz asked about the Original Village area. Mr. Neitzel noted that there have been significant issues in this area and added that future sanitary sewer work may be needed but that the storm water issues will be mainly addressed through the streetscape project.

A brief discussion ensued how the program would address vacant homes.

Mr. Neitzel discussed the steps involved with drafting of a policy and plan of action for MMSD to review in order to move forward with the program.

There was no action taken by the Village Board on this matter.

VII. Village President's Report

President Krueger did not have a report.

VIII. Village Manager's Report

Mr. Van Gompel reported on the State's budget proposal and the potential effects on the Village.

IX. Recess into Closed Session pursuant to §19.85(1)(c) (e) (g) Wisconsin Statutes for the following reasons:

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

It was moved by Trustee Springman and seconded by Trustee Weddle-Henning to recess into Closed Session at 8:07 p.m. The motion carried unanimously.

X. Reconvene into Open Session for Possible Action on Closed Session Deliberations

It was moved by Trustee Schilz and seconded by Trustee Springman to reconvene into Open Session at 10:05 p.m. The motion carried unanimously.

A) Shoreland Church

No action taken

XI. Adjournment

It was moved by Trustee Springman and seconded by Trustee Schilz to adjourn at 10:06 p.m. The motion carried unanimously.