

**MARCH 9, 2010**

**MINUTES OF THE MEETING OF THE BROWN DEER POLICE COMMISSION  
HELD AT THE BROWN DEER POLICE DEPARTMENT  
4800 WEST GREEN BROOK DRIVE  
BROWN DEER, WI 53223**

The meeting was called to order by Commission President Jim Jiracek at 6:38 p.m.

**I. ROLL CALL**

Present: Police Commissioners Willie Allen, Jim Jiracek, Mary Kust, Dennis Lowder and Roy Williams

Also Present: Steven C. Rinzel, Chief of Police; Nancy D. Hoppe, Executive Secretary

**II. CONSIDERATION OF MINUTES**

*It was moved by Commissioner Williams, and seconded by Commissioner Kust to approve the February 18, 2010 meeting minutes. The motion passed unanimously at 6:39 p.m.*

**III. PERSONS DESIRING TO BE HEARD**

There were no persons desiring to be heard.

**IV. RETIREMENT – CAPTAIN SHAWN NOEL**

Chief Rinzel advised the Police Commission that Captain Shawn Noel submitted his retirement and it was accepted.

**V. PROMOTIONAL PROCESS – CAPTAIN OF POLICE**

Chief Rinzel distributed information on the promotional process for the position of Captain of Police. He explained the process to the Commission and asked they review and approve the process.

*It was moved by Commissioner Lowder, and seconded by Commissioner Allen to approve the promotional procedure for Police Captain as outlined in COP 2010-024. The motion carried unanimously.*

**VI. RECESS INTO CLOSED SESSION**

Recess into closed session pursuant to §19.85 Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

*It was moved by Commissioner Williams, and seconded by Commissioner Allen to recess into closed session. The motion carried unanimously at 7:08 p.m.*

**V. RECONVENE INTO OPEN SESSION**

*It was moved by Commissioner Kust, and seconded by Commissioner Lowder to reconvene into open session. The motion carried unanimously at 7:22 p.m.*

**V. ADJOURNMENT**

*It was moved by Commissioner Williams, and seconded by Commissioner Allen to adjourn. The motion carried unanimously at 7:23 p.m.*

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Jim Jiracek, President  
Brown Deer Police Commission