

**BROWN DEER PARK AND RECREATION COMMITTEE  
SEPTEMBER 1, 2015 MEETING MINUTES  
HELD AT THE BROWN DEER VILLAGE HALL  
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order at 7:00 p.m.

**I. Roll Call**

Present: Mike Hawes, Gary Springman, Marie Lieber, Richard Goehre

Also Present: Chad Hoier, Park and Recreation Director

Absent: Mark Thompson, Recreation Supervisor

**II. Persons Desiring to be Heard**

Ms. Elissa Retkowski, 9035 N. Bethanne Dr. Ms. Retkowski introduced herself and expressed her interest in joining the Park and Recreation Committee. Ms. Retkowski and her husband have been residents of Brown Deer for the past thirteen years and have three daughters currently attending the Elementary School.

Mr. Hoier will email Ms. Retkowski the Committee/Board/Commission Questionnaire for her to complete so that her appointment can be placed on the September 21, 2015 Village Board Meeting for approval.

**III. Consideration of Minutes: June 2, 2015**

*It was moved by Mr. Goehre and seconded by Ms. Lieber to approve the minutes of the August 4, 2015 meeting as presented. The motion carried.*

**IV. Unfinished Business**

**V. New Business**

**A) 2015 Pond Report**

Mr. Hoier distributed 2015 Pond Daily Attendance and Admissions Report.

Mr. Hoier reviewed the following information from the report; Daily Attendance Total of 5,855 and Daily Admission Revenue of \$15,037.09.

Mr. Hoier stated that pond attendance and daily admissions bounce back from the 2014 season where pond attendance was lowest he had since in his 15 years with the department. Mr. Hoier stated that we were very close to reaching are budgeted amount for daily admissions. Mr. Hoier also reported that concession numbers were solid. Discussion and questions from the Committee followed.

**B) 2016 Department Budgets**

Mr. Hoier reviewed the Departments 2015 Budget requests that were submitted to the Village Manager for his review; General Fund, Park and Pond Fund, Recreation Program Fund, the 4<sup>th</sup> of July Celebration Fund and the Community Center Fund that was formed in January of 2015.

Mr. Hoier reported that there will not be any significant changes in the areas that he has control of in the General Fund. Mr. Hoier will be requesting a \$2,500.00 increase in tax levy fund for the Park and Pond Fund to support the operations of the Pond, Village Park and Fairy Chasm.

Mr. Hoier will also be requesting \$5,000.00 in tax levy support for the Lois and Tom Dolan Community Center Fund. The request is being made due to the significant decreases in the Community Development Block Grant Funding over the past two years. Block Grant funding supports all the Senior Citizen Programming offered by the Village including the Senior Citizens Club and the Milwaukee County Senior Meal Program.

Mr. Hoier reminded the Committee that the Recreation Program Fund and the 4<sup>th</sup> of July Fund do not receive levy funding.

Committee Discussion and questions followed.

## **VI. Administrative Report**

### **A) Department Update**

Mr. Hoier reviewed the projects and programs they had been working on during the month of August. Questions and comments followed from the Committee.

## **VII. Committee Reports.**

Mr. Springman reported on the ongoing projects currently taking place in the Village and he will not be able to attend the October 6 meeting.

Mr. Goehre reported on the summer activities going on with the Senior Citizens Club and upcoming fall events.

Mr. Hawes informed the Committee that this will be his last meeting and the he has really enjoyed his time and years spent on the Committee.

## **VIII. Scheduling of Next Meeting**

### **A) October 6, 2015**

Committee agreed to schedule its next meeting for October 6.

## **VIII. Adjournment**

Upon proper motion, the meeting was adjourned at 8:25 p.m.

---

Chad Hoier, Park and Recreation Director