

**BROWN DEER BEAUTIFICATION COMMITTEE
SEPTEMBER 8, 2015 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Chairperson Quirk at 6:31 p.m.

I. Roll Call

Present: Julie Quirk, Sarah Bork, Beverly Lieven, Kelly Graham

Excused: Don Raba, Trustee Bob Oates, Kathleen Schilz, Matthew Maederer, Director of Public Works

Also Present: Erika Petras, Department of Public Works

II. Persons Desiring to be Heard

None.

III. Consideration of Minutes: August 11, 2015 - Regular Meeting

It was moved by Ms. Quirk, and seconded by Ms. Bork to approve the August 11, 2015 regular meeting minutes. The motion carried unanimously.

IV. Review of Submitted Landscape Plans

None.

V. Report of Staff/Committee Members

Ms. Petras updated the committee on Department of Public Works activities and projects including clean up/ trimming of sight line corners throughout the Village, routine trash clean up, watering and general project completion. Contractors have approximately two weeks worth of punch list tasks including clean up and restoration on both the 60th Street and Bradley Road projects.

Ms. Petras stated that due to the discovery of Japanese Beetles on several new linden trees throughout the Village, DPW crews would be treating affected trees with pesticide. Ms. Lieven commented that Japanese Beetles were abundant this year.

Upcoming events include the ribbon cutting for Badger Meter River Park will take place on September 25, 2015 at 10:30 A.M., and the Department of Public Works will be open for residents to walk through this Saturday September 12, 2015 from 10:00 A.M. until 5:00 P.M.

Ms. Lieven stated that the ash tree across from her house out in the Savanna has lost all its leaves. Ms. Petras will advise DPW crews that the tree should be removed.

VI. Unfinished Business

A) Brown Deer in Bloom Landscape Beautification Awards Recognition Event

Ms. Quirk informed the committee that she and Mr. Graham had mailed and hand-delivered event invitations.

Ms. Quirk distributed an event check list for review. Ms. Petras stated she would email absent committee members to inform them of what they needed to bring.

Ms. Quirk stated that the picture frames had been purchased and would be presented to the Landscape Award Winners with a photo of their yard. Ms. Quirk and Ms. Petras will meet at the Community Room for a run-through of the slideshow on Monday September 14th at 9:00 A.M.

Committee members are asked to arrive between 6:00 – 6:30 P.M. to assist with set-up and greet guests as they arrive.

VIII. New Business

None.

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IX. Adjournment

It was moved by Ms. Lieven and seconded by Ms. Quirk to adjourn. The motion carried unanimously at 6:57 p.m.

Erika S. Petras
Department of Public Works