

**BROWN DEER VILLAGE BOARD
NOVEMBER 16, 2015 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by President Krueger at 6:32 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Boschert, Oates, Awe, Springman

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager/Deputy Clerk; Jill Kenda-Lubetski, Village Clerk; John Fuchs, Village Attorney; Mike Kass, Chief of Police; Susan Hudson, Treasurer/Comptroller; Matthew Maederer, Public Works Director; Chad Hoier, Director of Parks & Recreation; Nate Piotrowski, Director of Community Development; Fernando Moreno, Planning & Zoning Specialist; Colette Reinke, Village Attorney

Excused: Trustee Schilz, Baker

President Krueger asked for a moment of silence for those lost in the recent attacks in France.

II. Pledge of Allegiance

III. Public Hearing

A) 2016 Presentation

Mr. Hall gave a brief overview of the 2016 budget reviewing a PowerPoint slide which went over expenditures verses revenue, tax rate, and significant changes next year.

B) 2016-2021 Comprehensive Outdoor Recreation Plan

Mr. Piotrowski gave a brief update on the comprehensive plan which originated in the Village's comprehensive plan. This five year plan will give us the ability to apply for state park & recreation association grants and an idea of how to utilize our parks. Discussion ensued on the gathered data included in the comprehensive plan.

IV. Persons Desiring to be Heard

None.

V. Consent Agenda – All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered at this point in the agenda.

A) Consideration of Minutes: November 2, 2015 Regular Meeting

B) Suburban Mutual Assistance Response Team (SMART) Agreement

C) Resolution No. 15-, “2016 Fee Schedule”

D) Requests for Extended Holiday Hours from Various Retailers

E) Committee Appointments

F) September 2015 Financial Report**G) October 2015 Vouchers**

Discussing ensued regarding the 2016 fee schedule. Trustee Oates requested to removed item B and D from the consent agenda for further discussion.

It was moved by President Krueger and seconded by Trustee Boschert to adopt Resolutions No. 15-, “2016 Fee Schedule”, A, C,E, F, & G. The motion carried unanimously.

B) Suburban Mutual Assistance Response Team (SMART) Agreement

Trustee Oates asked if any cost, specific officers, frequency of meeting/location, and amount of time they would be needed for mutual aid assistance. Chief Kass this agreement will not provide us any other cost unless we are in need of mutual assistance. Attorney Fuchs verified that this is a renewal of our agreement.

It was moved by Trustee Boschert and seconded by Trustee Springman to approve the Suburban Mutual Assistance Response Team (SMART) Agreement. The motion carried unanimously.

H) Requests for Extended Holiday Hours from Various Retailers

Trustee Oates voiced his dislike for holiday hours and requests this item does not be placed on the consent agenda in the future. There was further discussion on hour detail and further security. Chief Kass informed the group that Walmart already has two officers they are paying for to be there Black Friday.

It was moved by Trustee Springman and seconded by Trustee Awe to approve the Requests for Extended Holiday Hours from Various Retailers. The motion carried 3-2, with Trustee Oates and Trustee Boschert voting in opposition.

VI. New Business**A) Resolution No. 15-, “In the Matter of Adopting the 2015 Annual Budget and Establishing the Property Tax Levy for the Village of Brown Deer”**

Discussion ensued on methods to keep property taxes down and concerns within the community. Discussion then turned to equalized value and home sales within Brown Deer. Discussion about gathering data on property sales within Brown Deer followed.

It was moved by President Krueger and seconded by Trustee Springman to approve Resolution No. 15-, In the Matter of Adopting the 2015 Annual Budget and Establishing the Property Tax Levy for the Village of Brown Deer. The motion carried unanimously.

B) Renew Contract for Legal Services for Three years

Attorney Fuchs explained his contract and services he’s been providing as well as the services he will be providing within the new year. Trustee Boschert asked if he would include labor council. Attorney Fuchs made clear that he would not be dealing with the labor council due to conflict of interest.

It was moved by Trustee Boschert and seconded by Trustee Oates to renew contract for legal services for

three years. The motion carried unanimously.

C) Review and Recommendation of 2016-2021 Comprehensive Outdoor Recreation Plan

Discussion ensued on whether or not to approve the comprehensive plan today or move it to a later date giving the trustee's time to read the document.

It was moved by Trustee Oates and seconded by Trustee Boschert to hold off approving the 2016-2021 Comprehensive Outdoor Recreation Plan until the board meeting scheduled on December 21, 2015. The motion carried unanimously.

D) Recommendation on What Additional Information to include with the Tax Bills

Discussion ensued over whether or not to include additional information for residents in their tax bill. This would increase cost by \$500 and will be reformatted and emailed for approval by the Village Manager.

D) Village President's Report

- No recent North Shore Fire Department meeting
- Nothing to report on ICC
- Senior Citizen's Club is having their holiday party on Wednesday December 16, 2015

E) Committee Chairperson Report

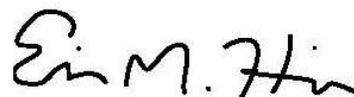
- No Committee reports

F) Village Manager's Report

- Reminded everyone of Tree Lighting Ceremony December 5, 2015 @ 4:30 p.m.
- Shop with a Cop will be on December 10, 2015 at 3:00 p.m. where 20 Brown Deer children will be chosen to shop for their families with the Brown Deer Police.

G) Adjournment

It was moved by Trustee Springman and seconded by Trustee Oates to adjourn at 8:05 p.m. The motion carried unanimously.



Erin M. Hirn, Assistant Manager/Deputy Clerk