

BROWN DEER VILLAGE BOARD
December 21, 2015 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE

The meeting was called to order by President Krueger at 6:31 P.M.

I. Roll Call

Present: Village President Krueger; Trustees: Boschert, Oates, Awe (arrived at 7:30), Springman, Baker

Also Present: Michael Hall, Village Manager; Erin Hirn, Assistant Village Manager/Deputy Clerk; Jill Kenda-Lubetski, Village Clerk; John Fuchs, Village Attorney; Mike Kass, Chief of Police; Susan Hudson, Treasurer/Comptroller; Matthew Maederer, Public Works Director; Chad Hoier, Director of Parks & Recreation; Nate Piotrowski, Director of Community Development; Fernando Moreno, Planning & Zoning Specialist; Colette Reinke, Village Attorney

Excused: Trustee Schilz (Joined group later at River Lane Inn)

II. Pledge of Allegiance

III. Persons Desiring to be Heard

IV. Consent Agenda – All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered at this point in the agenda.

- A) Consideration of Minutes: December 7, 2015 Regular Meeting**
- B) Consider Appointment of Election Inspectors for 2016-2017 Election Cycle**
- C) Resolution No. 15-, “Consolidation of Polling locations for 2016 Spring Primary Election”**
- D) Liquor License—Change of Agent, Tripoli Country Club, 7401 North 43rd Street**
- E) Approve Purchase of a Toro P6000 60” Zero Turn Lawn Mower**
- F) Approve Purchase of 12 Motorola Portable Radios with Accessories**
- G) Approve Purchase of the 2016 Police Vehicles**
- H) Resolution Authorizing the Issuance and Sale of \$1,655,000 Taxable General obligation Refunding Bonds**
- I) Resolution Authorizing the Issuance and Sale of \$1,140,000 General Obligation Refunding Bonds**
- J) October 2015 Financial Report**
- K) November 2015 Vouchers**

It was moved by Trustee Springman and seconded by Trustee Oates to adopt Resolutions No. 15-, “Consolidation of Polling locations for 2016 Spring Primary Election”, No. 15-, “A,B,C,D,E,F,G,H,I,J,K.

The motion carried 5-0 with two Trustees absent.

V. New Business

A) Release and Settlement Agreement Between Village of Brown Deer and James Marks/River Lane Inn

Attorney Fuchs explained the variance claim that Mr. Marx filed against the village in the amount of \$28,000. Further discussion occurred.

It was moved by President Krueger and seconded by Trustee Baker to approve the Release and Settlement Agreement between Village of Brown Deer and James Marks/River Lane Inn. The motion carried 5-0 with two Trustees absent.

B) New “Class B” Liquor License for Pastiche, LLC, d/b/a Pastiche, 4313 West River Lane Road

Mrs. Kenda-Lubetski introduced the soon to be new owner of River Lane Inn property, Mr. Michael Engel and requested his liquor license be granted prior to their opening in 2016. A background check was completed by the police department before bringing this to the board.

It was moved by President Krueger and seconded by Trustee Boschert to approve new “Class B” Liquor License for Pastiche, LLC, d/b/a Pastiche, 4313 West River Lane Road. The motion carried 5-0 with two Trustees absent.

C) Discussion Regarding Code enforcement in 2016

Mr. Hall discussed the change in Mr. Moreno’s duties of code enforcing be given to Mr. Benway who will be now taking on that role. This has been changed to increase efficiency of how each case is handled by the responsibility being in a single department instead of two department handling different aspects of the cases. The case load has almost doubled in the past two years.

D) Approve DPW Facility Design Services—Kueny Architects

Mr. Maederer discussed the process the village has taken to request design services for the DPW building as well as the approval method taken. It was determined based on price and qualifications that Kueny Architects will complete the design services.

It was moved by Trustee Springman and seconded by Trustee Baker to approve DPW Facility Design Services—Kueny Architects. The motion carried 5-0 with two Trustees absent.

E) Settlement Agreement between the Village of Brown Deer and David Roettgers (5091 Brown Deer Rd.)

Attorney Fuchs verbalized the agreement between the Village and David Roettgers regarding his property at 5091 Brown Deer Road. This agreement includes the following changes occur within 30 days: removal of tanks & canopy, closure of car wash, and landscape improvement by using recycled asphalt. Further discussion ensued.

It was moved by Trustee Springman and seconded by Trustee Boschert to approve the Settlement Agreement between the Village of Brown Deer and David Roettgers (5091 Brown Deer Rd.). The motion carried 4-1 with Trustee Baker in opposition and with two Trustees absent.

F) Resolution No. 15- “Approval of 2016-2021 Comprehensive Outdoor Recreation Plan”

Mr. Piotrowski introduced the Resolution approving the Comprehensive Outdoor Recreation Plan. Trustee Boschert pointed out a couple spelling errors that will be corrected.

It was moved by Trustee Springman and seconded by Trustee Oates to approve Resolution No. 15- “Approval of 2016-2021 Comprehensive Outdoor Recreation Plan”. The motion carried 5-0 with two Trustees absent.

G) Look at the New “Citizens Guide to the Budget”

Mr. Hall introduced the packet which will be made available to the public regarding the Village’s budget. Trustee Oates commented that on page 7 under “2014 top ten taxpayers”, Mutual Savings Bank is legally called Bank Mutual. Mrs. Hirn verified that would be changed before being made available to the public.

VI. Village President’s Report

- Attended the Senior Citizen Club party with Chad Hoier and Mark Thompson

VII. Committee Chairperson Report

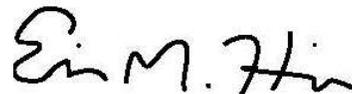
- No Committee reports

VIII. Village Manager’s Report

- Susan Hudson is saving the village \$7,000 by changing our copier next year.
- Brown Deer Foundation handout
- CDBG grant for Senior Citizens services came to \$10,267
- DOT funding grant came to \$56,000

IX. Social Gathering to Follow at River Lane Inn, 4313 West River Lane Road**X. Adjournment**

It was moved by Trustee Springman and seconded by Trustee Oates to adjourn at 7:37 p.m. The motion carried 6-0 with one Trustee absent.



Erin M. Hirn, Assistant Manager/Deputy Clerk