

**BROWN DEER VILLAGE BOARD
MARCH 16, 2015 MEETING MINUTES
HELD AT THE BROWN DEER VILLAGE HALL
4800 WEST GREEN BROOK DRIVE**

The meeting was called to order by Trustee Tim Schilz at 6:30 P.M.

I. Roll Call

Present: Trustees: Awe, Boschert, Schilz, Springman

Also Present: Michael Hall, Village Manager; Jill Kenda-Lubetski, Village Clerk; John Fuchs, Village Attorney; Matthew Maederer, Director of Public Works; Brian Williams-Van Klooster, Library Director; Susan Hudson, Treasurer/Comptroller

Excused: Village President Carl Krueger, Trustees Baker, Oates

II. Pledge of Allegiance

III. Persons Desiring to be Heard

Trustee Schilz wanted to publicly congratulate the Brown Deer High School Boys Basketball team for making it to state and wishes them well in the WIAA Boys Tournament. Go Falcons! He also wanted to congratulate the University of Wisconsin-Madison Men's Basketball Team on their quest to win the NCAA Tournament championship. Go Badgers!

IV. Consideration of Minutes: March 2, 2015 - Regular Meeting

It was moved by Trustee Springman and seconded by Trustee Awe to approve the minutes from the March 2, 2015 Regular Meeting, as amended. The motion carried unanimously.

V. Unfinished Business

VI. New Business

A) Resolution No. 15-, "Authorizing the Issuance and Sale of \$1,410,000 General Obligation Promissory Notes"

John Mehan, Managing Director of Robert W. Baird Co., Inc. was in attendance to discuss the bid opening for the General Obligation bonds that was held today at 10:00 a.m. He distributed information that shows there were six (6) bidders, a financing plan and Moody's rating report. BOSC, Inc. was the winning bidder with 2.0719% and Moody's Rating for the Village of Brown Deer is Aa2.

Trustee Awe stated that Robert W. Baird Co., Inc. is his current employer and he was wondering if this would be a conflict of interest for him if he voted. Attorney Fuchs stated that there is no conflict of interest as Trustee Awe has no personal interest. Mr. Hall confirmed that the Lighthouse property will be the beneficiary of this financing plan.

It was moved by Trustee Springman and seconded by Trustee Boschert to approve Resolution No. 15-, "Authorizing the Issuance and Sale of \$1,410,000 General Obligation Promissory Notes. The motion carried unanimously.

B) Award Bray Architects the Contract for a Feasibility Study of the Municipal Buildings

Mr. Hall stated that the Village did an RFP for architectural services to evaluate municipal building conditions and future needs for the Village Hall, Library and Department of Public Works. He stated that three proposals were received and he is recommending Bray Architects. Their bid was \$18,500. He

stated the feasibility study would be paid for from funds received for renewal of the cell tower lease located at Village Hall.

Trustee Schilz questioned why the cost of the study is so much less for Bray than the other two proposals. Mr. Hall stated that if we go with Bray, we would advance to Phase II with them to do the final architectural evaluation.

Trustee Springman wanted to know where all of the buildings would be located. Mr. Hall stated that we would hope to acquire the land to the south (between Village Hall and Rite-Hite) back, plus use some of the park area.

Trustee Springman wanted to know who owns the Library property. Mr. Hall stated the Village owns that parcel 100%.

Trustee Schilz opined that he believes the Library would suffer a serious decline of users if we relocate the Library away from the current location, due to the close proximity of the City of Milwaukee.

Trustee Boschert stated that Bray will need to include in their study that the Mill Road Library is going to be closing.

Trustee Schilz asked if this went to the Finance and Public Works Committee. Mr. Hall responded that it did.

Mr. Hall stated that the feasibility study may determine that it is best to upgrade the facilities we currently have.

Trustee Awe wanted to know when the feasibility study would be completed. Mr. Hall said the goal is to have it by budget time.

Trustee Springman wanted to know what would be done with the DPW property. Mr. Maederer stated the property would need to be cleaned up and closed by the DNR.

It was moved by Trustee Boschert and seconded by Trustee Awe to award Bray Architects the Contact for a Feasibility Study of the Municipal Buildings not to exceed \$18,500. The motion carried unanimously.

C) Approve Funding for the Sanitary Sewer TV System Replacement

The current DPW sanitary sewer TV camera unit is shared with the City of Mequon and Village of Shorewood. The existing Aries TV unit is in need of replacement due to age, maintenance costs, parts availability, outdated technology and not being able to meet the Village's needs and/or CMOM/CMAR requirements. The Village is an owner/operator of a sanitary sewerage system and is required by the state to provide routine inspections. Mr. Maederer stated that this was not budgeted for this year, but Shorewood and Mequon approached the Village about replacing the system this year. EnviroSight Camera System offered the best performing unit that fits the needs of the Village for inspection activities. The technology was far advanced and outperformed the other two units that were viewed. We will be able to utilize the existing utility truck and continue to share the unit with Mequon and Shorewood.

Trustee Schilz questioned equally really being one third.

Trustee Boschert asked if there was any residual value to the old camera. Mr. Maederer stated we can possibly get \$10,000.

Trustee Springman wanted to know if we had one person on staff that was dedicated to the sanitary sewer

system. Mr. Maederer stated that Dana Faulkner does all of the sewer work for the Village.

Trustee Schilz asked the Village Treasurer if we can financially afford to be making the purchase at this time. Ms. Hudson responded we are.

It was moved by Trustee Boschert and seconded by Trustee Awe to approve funding for the Sanitary Sewer TV System Replacement in an amount not to exceed \$37,578. The motion carried unanimously.

D) Award Construction Contract for the 2015 North 60th Street Water Main Relay Project

Mr. Maederer stated that this is a coordinated project of a water main replacement/sanitary sewer lateral replacement on North 60th Street from West Fairy Chasm Road to West County Line Road. He stated that the Water Commission and the Finance and Public Works Committee have both reviewed and recommend approving the contract.

Mr. Maederer stated that six (6) bids were received and the low bidder for the project is MJ Construction.

The project is scheduled to begin on May 15, 2015.

It was moved by Trustee Awe and seconded by Trustee Boschert to award a construction contract for the 2015 North 60th Street Water Main Relay Project. The motion carried unanimously.

E) Approve Ordinance No. 15-, “Repeal and Recreate Article II, Division 5 of Chapter 42 to Division 5 Badger Meter Park and Division 6 County Parks

Mr. Hall stated this change to the ordinance will officially allow the Village to create Badger Meter Park. He stated that this proposed change is to reorganize the location of the County Park information so that it follows Village park lands. This ordinance will also allow us to establish park hours and prohibited areas, with construction scheduled to begin in May or June of this year.

Trustee Schilz wanted to know if there was a term/life of the park. Attorney Fuchs stated there would be some legal ramifications for this.

Trustee Schilz asked if there were naming rights to the park and opined that he believes Badger Meter River Park was more of an appropriate name.

It was moved by Trustee Boschert and seconded by Trustee Springman to approve Ordinance No. 15-, “Repeal and Recreate Article II, Division 5 of Chapter 42 to Division 5 Badger Meter River Park and Division 6 County Parks”. The motion carried unanimously.

F) Resolution No. 15-, “Resolution Proclaiming May 9, 2015 as Arbor Day”

Mr. Maederer stated the Beautification Committee decided that the location of the 2014 Arbor Day celebration at the North Shore Fire Department was a huge success. They believe that the event should be held at the same location this year. He stated that the Beautification Committee discussed the possible planting of a larger evergreen tree, eventually to be utilized for decorating at the Holidays.

It was moved by Trustee Boschert and seconded by Trustee Springman to approve Resolution No. 15-, “Resolution Proclaiming May 9, 2015 as Arbor Day”. The motion passed unanimously.

G) January 2015 Financial Reports

Ms. Hudson stated the report distributed this month was for information and review only. She stated that the auditors will be here at the end of April. A final report should be available by the end of June.

H) Consideration of February 2015 Vouchers

It was moved by Trustee Boschert and seconded by Trustee Springman to approve the vouchers for February 2015. The motion carried unanimously.

VII. Village President's Report

No Report Provided – Village President Krueger Excused from this Meeting.

VIII. Village Manager's Report

Village Manager reported on the following:

- Offers received for the American TV Property.
- Moving Forward with the Eat & Greet Event
- Soliciting for Donations for the 4th of July Fireworks

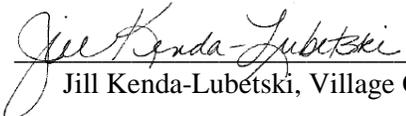
Trustee Schilz stated that he saw information regarding “Roll Out the Barrel”. He was wondering what this was all about. Mr. Hall stated that MMSD donated 25 rain barrels that will be decorated and eventually sold, with the proceeds going to the Brown Deer Foundation.

Trustee Springman wanted to advise the Village Board about some new programs that are going to be offered by the Park & Recreation Department.

Trustee Schilz wanted to know the date of this year's Deer Run.

IX. Adjournment

It was moved by Trustee Springman and seconded by Trustee Boschert to adjourn at 7:25 p.m. The motion carried unanimously.


Jill Kenda-Lubetski, Village Clerk