



## APPLICATION FOR EMPLOYMENT

**Village of Brown Deer  
4800 West Green Brook Drive  
Brown Deer, WI 53223**

Office Use Only
Position: _____
Appl. #: _____

To Applicant: The Village of Brown Deer appreciates your interest in a position with our organization. To facilitate a fair and impartial review of your qualifications, a clear understanding of your background and work history is necessary. **Please complete this form in its entirety. Please type or print.** The Village of Brown Deer is an Equal Opportunity Employer.

<b>PERSONAL INFORMATION</b>					
NAME:					
STREET ADDRESS:					
CITY:			HOME PHONE:		
STATE:		ZIP:		BUSINESS PHONE:	
E-MAIL:					
<b>EDUCATION</b>					
SCHOOL	NAME & LOCATION OF SCHOOL	COURSE OF STUDY	# OF YEARS COMPLETED	DID YOU GRADUATE?	DEGREE OR DIPLOMA
GRADUATE					
COLLEGE					
BUSINESS / TRADE / TECHNICAL					
HIGH SCHOOL		NOT APPLICABLE			
ELEMENTARY		NOT APPLICABLE			N/A
<b>MILITARY SERVICE</b>					
BRANCH OF SERVICE	MO/YR SERVED (FROM - TO)	ACTIVE DUTY OR RESERVE?	HIGHEST GRADE	SKILL SPECIALTY OR PRIMARY DUTY	
LIST SPECIAL SCHOOLS ATTENDED/SKILLS ACQUIRED DURING MILITARY SERVICE:					

**EMPLOYMENT HISTORY (BEGIN WITH MOST RECENT)**

FROM	TO	EMPLOYER & ADDRESS:
JOB TITLE:		
DUTIES:		NAME OF SUPERVISOR & TELEPHONE:
		ANNUAL SALARY/WAGES:
REASON FOR LEAVING:		
MAY WE CONTACT YOUR EMPLOYER/SUPERVISOR?      ? YES      ? NO		
FROM	TO	EMPLOYER & ADDRESS:
JOB TITLE:		
DUTIES:		NAME OF SUPERVISOR & TELEPHONE:
		ANNUAL SALARY/WAGES:
REASON FOR LEAVING:		
MAY WE CONTACT YOUR EMPLOYER/SUPERVISOR?      ? YES      ? NO		
FROM	TO	EMPLOYER & ADDRESS:
JOB TITLE:		
DUTIES:		NAME OF SUPERVISOR & TELEPHONE:
		ANNUAL SALARY/WAGES:
REASON FOR LEAVING:		
MAY WE CONTACT YOUR EMPLOYER/SUPERVISOR?      ? YES      ? NO		
FROM	TO	EMPLOYER & ADDRESS:
JOB TITLE:		
DUTIES:		NAME OF SUPERVISOR & TELEPHONE:
		ANNUAL SALARY/WAGES:
REASON FOR LEAVING:		
MAY WE CONTACT YOUR EMPLOYER/SUPERVISOR?      ? YES      ? NO		

**REFERENCES (PLEASE DO NOT INCLUDE FORMER EMPLOYERS, RELATIVES, OR CLERGY)**

NAME:

TELEPHONE:

OCCUPATION:

ADDRESS:

APPROXIMATELY HOW MANY YEARS HAVE YOU KNOWN THIS INDIVIDUAL?

NAME:

TELEPHONE:

OCCUPATION:

ADDRESS:

APPROXIMATELY HOW MANY YEARS HAVE YOU KNOWN THIS INDIVIDUAL?

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TELEPHONE:

OCCUPATION:

ADDRESS:

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NAME:

TELEPHONE:

OCCUPATION:

ADDRESS:

APPROXIMATELY HOW MANY YEARS HAVE YOU KNOWN THIS INDIVIDUAL?

**ADDITIONAL INFORMATION**

POSITION APPLIED FOR:

EMPLOYMENT DESIRED:            ? Full-Time    ? Part-Time    ? Temporary

ARE YOU NOW OR WERE YOU EVER EMPLOYED BY THIS VILLAGE?    ? YES    ? NO

IF YES, WHAT POSITION?

FROM \_\_\_\_\_ TO \_\_\_\_\_

REASON FOR LEAVING?

LIST ANY RELATIVES EMPLOYED BY OR CURRENTLY HOLDING AN APPOINTIVE OR ELECTIVE POSITION IN THIS VILLAGE:

**ADDITIONAL INFORMATION (CONTINUED)**

HAVE YOU EVERY BEEN CONVICTED OF A FELONY WHICH SUBSTANTIALLY RELATES TO THE POSITION FOR WHICH YOU ARE APPLYING?            ? YES    ? NO  
IF YES, PLEASE ATTACH SEPARATE SHEET GIVING FULL INFORMATION.

IS THERE ANY OTHER INFORMATION, APPLICABLE TO THIS POSITION, THAT YOU WISH TO HAVE CONSIDERED AS PART OF YOUR APPLICATION FOR EMPLOYMENT? SUPPLEMENTAL INFORMATION MAY BE ATTACHED TO THE COMPLETED APPLICATION FORM IF NECESSARY.

**APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW**

I, the undersigned, hereby attest that the facts set forth in my application for employment with the Village of Brown Deer are true and complete. I acknowledge that if employed by the Village of Brown Deer, any false statement on this application may result in my immediate dismissal. I further acknowledge that this application is not and is not intended to be a contract of employment, nor does this application obligate the Village of Brown Deer in any way if the employer decides to employ me. The completion of this form exclusively authorizes the Village of Brown Deer to make investigation of my personal history through any investigative means consistent with the law.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

**REVIEWED BY:**

**DATE:**

**COMMENTS:**