

**VILLAGE OF BROWN DEER
COMMITTEE/COMMISSION AND
BOARD ORIENTATION**

Tuesday, May 11, 2021

Virtual Meeting by Computer & Phone, 6:00 P.M.



PLEASE TAKE NOTICE that an informational meeting for newly appointed committee members of the Village of Brown Deer will be held virtually due to the COVID-19 pandemic. The public can access this meeting of the Village Board by phone or by computer. The phone number is: **1-301-715-8592**. The Zoom Meeting code is: **838-7638-2166** and the **Passcode is: 4800**. Please remember to mute your microphone to reduce background noise. The following items of business will be discussed and possibly acted upon:

- I.** Roll Call (if appropriate)
- II. Agenda**
 - A) Welcome
 - B) Overview and Purpose of Meeting
 - C) Committees and Opportunities to Volunteer
 - 1. Website
 - 2. Agendas
 - 3. Minutes
 - D) Expectations
 - 1. Attendance
 - a. Schedule for Your Committee
 - b. As Needed (appropriate notification)
 - 2. Be Prepared to Contribute
 - 3. Complete Your Term
 - E) Meeting In-person or Virtual
- III. Committee Chairs/Staff Presentations**
- IV. Questions/Discussions**
- V. Adjournment**

s/ **Miranda Etzel, Interim Village Clerk**

May 7, 2021

PERSONS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE VILLAGE CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING.