

Tuesday , March 29, 2022

**MINUTES OF THE MEETING OF THE BROWN DEER WATER UTILITY
HELD VIRTUALLY**

The meeting was called to order at 5:30 p.m. on a conference call

I. Roll Call

<u>Commissioner</u>	<u>Present</u>	<u>Absent</u>
Gerald Anderson - President	X	
Ken Harmon - Secretary		X
Zach Beanland	X	
Gloria Robertson	X	
Christy Poniewaz	X	
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Also Present: City Water Staff		
Tom Nennig, Utility Superintendent		
Eric Fulsaa, Engineer		

II. Persons Desiring to be Heard - none

III. Consideration of Minutes

A) December 2, 2021, Commission Meeting

Commissioner Anderson moved to ratify the minutes from the December 2, 2021, Commission Meeting as previously distributed. Commissioner Beanland seconded the motion. **Motion passed.**

IV. Old Business

A) Proposed 2022 Utility Budget – Superintendent Nennig explained there were no changes made in the proposed budget that is in the commission packet. The budget is the same as the one presented at the November 4 meeting.

Commissioner Robertson moved to approve the 2022 Utility budget as presented. Commissioner Poniewaz seconded the motion. **Motion passed.**

V. New Business:

Water Service for 5300 W. County Line Rd. – Superintendent Nennig presented the proposed water services agreement for 5300 W. County Line Rd. The water services agreement outlines the requirements for water service to the proposed property. The final agreement will be approved by the Village of Brown Deer, City of Mequon, City of Milwaukee, and the property owner. The property owner will be responsible to pay all fees associated with the project and installation all of the required infrastructure to provide water service to the existing facility

Commissioner Anderson moved to approve the water services agreement pending Village attorney approval. Commissioner Robertson seconded the motion. **Motion passed.**

2022-23 Borrowing Request. – Superintendent Nennig presented the proposed borrowing request for construction projects for 2022 and 2023. Based on the amount of money in the Utility’s reserve for construction account and previous discussions with Village Manager the borrowing request for 2022 and 2023 was set at \$250,000. Commissioner Beanland recommended staff to increase the proposed construction costs for future projects based on increases in supply materials in the market.

Commissioner Robertson moved to approve the borrowing amount of \$250,000 for 2022-2023. Commissioner Poniewaz seconded the motion. **Motion passed.**

VI. Staff Report

- A) **Water Quality Sampling** – Superintendent discussed the bi-weekly chlorine residual sampling throughout the distribution system. The booster station was winterized in December and the chlorine residual in the system have continued to increase as the water temperature have just started to increase from winter. Staff also discussed the voluntary Per- and polyfluoroalkyl substances (PFAS) sampling. PFAS sampling is schedule in 2023 as part of EPA’s Unregulated Contaminant Monitoring Rule 5 (UCMR5) testing. Prior to the start of UCMR5, the Utility has signed up for voluntary sampling of the water distribution system for PFAS through the WI DNR. DNR is offering free testing program for utility’s interesting in determine the level of PFAS in the drinking water. Sampling is anticipated to start in summer of 2022.
- B) **2022 Project Update** – Staff gave an update on the following construction project set for 2022.
- Green Bay Rd water main adjustments – set to begin in May of 2022 and last through August
 - Tower Painting Specifications – begin specification development in quarter 3 for bidding in 2023.
 - SCADA Improvements
 - Radio Replacement – replacing old radios in fall/winter of 2022
 - Addition of Manual Transfer Switch (MTS) – adding a MTS in case of a power failure at the Standpipe
 - Modification of Pump 1 at 43rd street to a Pressure Reducing Valve (PRV)– scheduled for fourth quarter prior to the painting of the water tower in 2023. PRV will allow system to reduce incoming pressure from Milwaukee Water Works so the distribution system will operate at normal water pressure levels as the standpipe is out of service for painting.

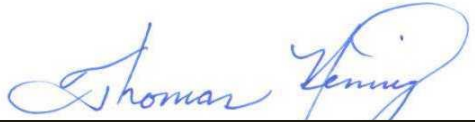
VII. Treasurer’s Report

- A) Commission reviewed the monthly voucher reports from November of 2021 through February of 2022.

Commissioner Anderson moved to approve the Voucher report for November of 2021 through February of 2022. Commissioner Robertson seconded the motion. **Motion passed.**

VIII. Adjournment

Motion: Commissioner Anderson moved to adjourn the meeting. Commissioner Beanland seconded the motion. **Motion Passed.** Meeting was adjourned at 6:18 pm.



Thomas Nennig, Water Superintendent